



CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

September 17, 2024

6:00PM

City Hall Lake Butler

200SW 1st Street

Lake Butler, Florida 32054

AGENDA

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Approval of The Agenda Format.

a. Motion to approve the agenda format.

3. Public Comments

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon recognition by the mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

- Three (3) minutes per speaker;
- Comments will not be accepted after the meeting begins;
- State your name and address into the record before addressing the City Mayor & Commissioners;
- Address your questions to the City Mayor, not city staff;
- Refrain from demands for an immediate response from City Mayor or Commissioners; and
- No boisterous behavior, personal, impertinent, or slanderous remarks.

4. Approval of Consent Agenda

- A. Meeting Minutes from 8-20-2024**
- B. Code Enforcement Report August 2024.**
- C. August 2024 WEX Invoice, activity report, and vehicle logs**
- D. Animal Control Logs for August 2024.**

5. Motion to approve the first reading of Ordinance No. 2024-06 (reference CPA 24-02 Change in Land Use) To be read by title only.

6. Motion to approve the first reading of Ordinance No. 2024-07 (reference Z 24-02 Rezoning) To be read by title only.

7. Motion to approve Agreement between the City of Lake Butler and North Central Florida Regional Planning Council for Fiscal Year 2025 Local Government Comprehensive Planning Services.

8. Proclamation for American Pharmacists Month October 2024 presented to William Garst on behalf of Pharmacists.

9. Discussion about restricted funds and the Commissioners un-restricting these funds to be utilized.
10. City Manager Reports - City Manager, Kimberly Hayes
11. Reports from Finance Department – Dave Mecusker
12. Report of City Attorney – John Maines
13. Comments or Remarks by Commission
 - Commissioner Sirmones
 - Commissioner Stephenson
 - Commissioner Redman
 - Vice Mayor Huggins
 - Mayor Hendrix
14. Meeting Adjournment

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

CONSENT AGENDA ITEM: Minutes from Regular City Commission Meeting on August 20, 2024. (#4A)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve Meeting Minutes for August 20, 2024.

ASSOCIATED COST(S): N/A



CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

August 20, 2024
6:00PM
City Hall Lake Butler
200SW 1st Street
Lake Butler, Florida 32054

AGENDA MEETING MINUTES

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Mayor Hendrix called the meeting to order at 6:00pm.

In Attendance:

City Commission – Commissioner Sirmones, Commissioner Stephenson, Vice-Mayor Huggins, Mayor Hendrix.

Absent: Commissioner Redman

City Staff – City Attorney Maines, City Manager Hayes, Finance Director Mecusker, Administrative Assistant Evernden. Opening Prayer was led by Vice Mayor Huggins.

Pledge of Allegiance was led by Mayor Hendrix.

Mayor Hendrix requested the board to give a motion to approve the Agenda Format and stated before we do that a request to move #23 Resolution 2024-16 to be after #6 on the Agenda.

A motion to approve the Agenda Format was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion carried.

2. Public Comments

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon recognition by the mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

- Three (3) minutes per speaker;
- Comments will not be accepted after the meeting begins;
- State your name and address into the record before addressing the City Mayor & Commissioners;
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- Refrain from demands for an immediate response from City Mayor or Commissioners; and
- No boisterous behavior, personal, impertinent, or slanderous remarks.

Citizen Lisa Huggins 640 SE 4th Street Lake Butler, Florida 32054 spoke to the Commissioners on behalf of the Women's Club about the collection of funds for the Beautification Project they were working on and asked about the plaques that were supposed to be ordered for the garden.

Commissioner Sirmones is working on this and stated he is working on getting them.

Citizen Elizabeth Jefferson 1005 SE 5th Ave Lake Butler, Florida 32054 spoke to the

Commissioners concerning her property flooding with water/sewage. She stated that the cities sewage is in her yard. Ms. Jefferson stated she does not think this is right and she wants to know what the city is going to do about it.

3. Approval of Consent Agenda

- A. Meeting Minutes from 7-16-2024
- B. Code Enforcement Report July 2024.
- C. July 2024 WEX Invoice, activity report, and vehicle logs
- D. Animal Control Logs for July 2024.

A motion to approve the Consent Agenda was made by Commissioner Simmones. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

4. Presentation by Arcadia Towers via Teams to the City of Lake Butler.

Arcadia Towers completed a presentation to the Commissioners via Teams and explained the benefits of allowing them to come to the City of Lake Butler and develop cell towers on city property. Arcadia explained that the City of Lake Butler would receive a 25% rent fee every month in addition to other benefits so the City would not incur any cost. Locations were discussed, legal fees discussed and upkeep of the areas where the towers would be installed were discussed. Commissioner Stephenson questioned Arcadia if this could be done on private property. Commissioner Stephenson requested the Commissioners and City Manager to consider looking at other Cell Tower Companies to see if we are getting the most revenue if we were to allow the cell towers to be installed in Lake Butler. Vice Mayor Huggins asked what the short term and long-term lease terms would be if the city agreed to the towers. Arcadia stated it would be long term 10-30 years. Mayor Hendrix requested Arcadia to email the Commissioners the entire packet they had shared with her. Commissioner Stephenson questioned Arcadia would there be room for increase in revenue for the city over time. Mayor Hendrix stated to the board that she does not know how to pursue recruiting other companies.

Mr. Maines asked the board if they were interested in looking into this and having the City Manager pursue this. Mr. Maines agreed he would research how this process would need to be completed

Commissioner Stephenson stated he would like to see the city pursue other companies.

A motion to approve the Research and Pursue additional information from other Cell Tower Companies was made by Commissioner Simmones. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

5. Discussion and updates from Andy Easton & Associates on the FRDAP Grant for Lakeside Park, Townsend Building Grant and FBIP Florida Boating Grant.

Andy Easton spoke to the board and updated the Commissioners on the process & time frames with the city's grants they are working on. Doug spoke to the board and updated them on the Engineer that came out to look at the Townsend Building and the boat dock. Doug stated that there will be additional information presented next month to the board from them. Doug also spoke to the board about the Trail Go Grant for the city they applied for.

6. Motion to approve audit presented by James Moore & Co. for the period October 1, 2022, to September 30, 2023. The Auditors will explain the results of the audit (attached).

Brendan McKittrick with James Moore spoke to the Commissioners and explained to them all the attachments he provided for them. A presentation of the audit was gone through and explained to the Commissioners by category.

Mayor Hendrix explained to the board that some of the items in the audit are ongoing from previous Administration (2023) and she wants them to keep that in mind.

Commissioner Stephenson questioned Brendan McKittrick on the actual overall financials for the City of Lake Butler.

A motion to approve the Audit presented by James Moore & Company for the period of October 1, 2022, to September 30, 2023, was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval.

7. Resolution No. 2024-16. A RESOLUTION OF THE CITY OF LAKE BUTLER ACCEPTING AN OFFER TO DONATE HISTORIC PROPERTY TO THE CITY, PROVIDING FOR ACCEPTANCE OF A DEED TO SUCH PROPERTY, WITH CONDITIONS AS PUT FORTH BY DONOR, EXPRESING APPRECIATION TO THE DONOR, PROVIDING FOR THE RECORDING OF THIS RESOLUTION WITH ATTACHMENTS, AND PROVIDING AN EFFECTIVE DATE. To be read by title only. This was moved from #23 to #7 on the Agenda Format.

Mr. Maines requested to please let the record reflect that Vice Mayor Huggins made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-16 was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion carried.

The Board thanked the family for the donation of the Historic Holding Cell and property given to the City of Lake Butler.

Mr. Whitehead thanked the City Staff and City Attorney for all their assistance and stated they are the nuts and bolts of this happening.

8. Motion to adopt Ordinance No. 2024-04 and for the second reading (reference Voluntary Annexation) To be read by title only.

Mayor Hendrix stated that this Ordinance pertains to the Old Public Works Property the city is trying to get annexed into the city limits so it can be rezoned from residential to commercial so the city can sell it.

Motion to approve Ordinance No. 2024-04 (reference Voluntary Annexation) to be read by title only, read by City Attorney Mr. Maines was made by Vice Mayor Huggins. Seconded by Commissioner Sirmones, all in favor, the motion passed unanimously.

9. Motion to approve Professional Services Engineering Agreement, Amendment One to agreement originating from request for qualifications 2018-06-01 CDBG-MIT Funded Project – CDBG Agreement MT118. This is to be in compliance with the Florida Commerce Audit.

A motion to approve the Professional Services Engineering Agreement, Amendment One to agreement was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval.

10. Motion to approve Professional Services Grant Administration Agreement, Amendment One to agreement originating from request for proposals 2024-01 CDBG-MIT Funded Project – CDBG Agreement MT118. This is to be in compliance with the Florida Commerce Audit.

A motion to approve the Professional Services Grant Administration Agreement, Amendment One to agreement was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval.

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11. Resolution No. 2024-09. A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LAKE BUTLER, FLORIDA, ADOPTING THIS ADDENDUM TO UPDATE THE CITY'S POLICY RELATING TO CITY PURCHASES FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS;

PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE. To be read by title only.

Mr. Maines requested to please let the record reflect that Commissioner Sirmones made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-09 was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

12. **Motion to adopt Ordinance No. 2024-05 and for the second reading (reference Expanding the Local Community Redevelopment Agency) To be read by title only.**

Motion to approve Ordinance No. 2024-05 (reference Expanding the Local Community Redevelopment Agency) to be read by title only, read by City Attorney Mr. Maines was made by Commissioner Stephenson. Seconded by Commissioner Sirmones, all in favor, the motion passed unanimously.

13. **Discussion with Commissioners to donate/sponsorship to Union County High School & Middle School Band Program on behalf of the City of Lake Butler Commissioners.**

Mayor Hendrix explained to the board this is something they have done in the past it would come from the Commissioners personally and would be payroll deducted from their checks. The board agreed to the "Tiger Purple" which is \$250 to be split amongst the Commissioners.

14. **Discussion and Motion to approve guidelines for how far in advance does the city want to allow for the renting of the Community Center and Townsend Green Building.**

Mayor Hendrix stated she had a citizen contact her concerning this issue and there is certain holidays booked out 3-5 years and citizens do not think that is fair. Should we put a time limit on this? Especially if rates increase would they be charged the new rates. Mayor Hendrix stated we can continue this in the September Meeting if the board wants to.

City Attorney Maines stated that there would need to be a notification system in place to notify Citizens of the rate increase each year. The mayor agreed Citizens need to be notified of increases and be charged the new rates even if they are booked 2-3 years in advance.

Vice-Mayor Huggins stated the city should send a letter out to let citizens know of the increases.

Mayor Hendrix asked the board is it fair to allow citizens to book Community Centers 2, 3 or 4 years in advance.

A motion to continue discussion in the September Meeting was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval

15. **Resolution No. 2024-10. A RESOLUTION AUTHORIZING THE SUBMISSION OF A FLORIDA RECREATION DEVELOPMENT ASSISTANCE PROGRAM (FRDAP) GRANT APPLICATION TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION (FDEP) FOR THE 2025-2026 PROGRAM YEAR. To be read by title only.**

Mr. Maines requested to please let the record reflect that Commissioner Sirmones made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-10 was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

16. **Resolution No. 2024-11. A RESOLUTION OF THE CITY COMMISSION OF LAKE BUTLER, FLORIDA, AMENDING THE FY2023-2027 CAPITAL IMPROVEMENTS PLAN (CIP) TO INCLUDE RENOVATIONS FOR LAKESIDE PARK, WESTSIDE PARK, FLETCHER PARK AND THE**

HISTORIC HOLDING CELL. To be read by title only.

Mr. Maines requested to please let the record reflect that Commissioner Sirmones made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-11 was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval. Motion carried.

- 17. Resolution No. 2024-12. A RESOLUTION OF THE CITY COMMISSION OF LAKE BUTLER FOR COMPLIANCE WITH THE NATIONAL FLOOD INSURANCE PROGRAM. (see Exhibit A - Florida Division of Emergency Management). To be read by title only.**

Mr. Maines requested to please let the record reflect that Vice Mayor Huggins made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-12 was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion carried.

- 18. Resolution No. 2024-13. A RESOLUTION MODIFYING THE MONTHLY CHARGE FOR THE WATER AND WASTEWATER UTILITY RATES FOR THE FISCAL YEAR 2024-2025 AND ESTABLISHING AN EFFECTIVE DATE. To be read by title only.**

Mayor Hendrix explained to the board that this has been discussed in our budget workshops and what we discussed was decreasing the water but increasing the sewage so it would make the citizens neutral, no change to the citizens.

Commissioner Stephenson asked about the Agreement with Department of Corrections on the sewage rates and Mayor Hendrix stated that meeting is scheduled with DOC tomorrow at 1:00 p.m. Commissioner Stephenson questioned the rates previously and currently and Mayor Hendrix explained to him that rates and time frames of increases. Finance Director Mecusker also explained that DOC had not received those increases in sewage, but citizens received the increase in water.

Mr. Maines requested to please let the record reflect that Vice Mayor Huggins made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-13 was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion carried.

- 19. Discussion and Consideration/Board Vote for Fiscal Year 2024-2025 Mileage and Rollback Rate.**

Mayor Hendrix stated that she would like to see the rates stay the same as last year and asked if anyone had anything to discuss. No one spoke.

A motion to approve the Fiscal 2024-2025 Mileage Rate at 3.25% and NO Rollback Rate was made by Commissioner Stephenson. Motion seconded by Vice Mayor Huggins. Unanimous approval.

- 20. Opening Bids for Property and Casualty Insurance and Selection of bidder for the City of Lake Butler Property and Casualty Insurance policy renewal.**

Mayor Hendrix stated she was going to open the floor up to City Attorney Maines to discuss the process of the Bids. City Attorney Maines explained that the city has never completed Bids in this manner so what the board is going to do is open the Bids at the Meeting and the Committee (Mayor Hendrix, City Attorney Maines and City Manager Hayes) per the recommendation of City Attorney Maines meet, review and complete the score sheets. If the bids are being opened at tonight's meeting, we would not have time to review the proposed policies. City Attorney Maines stated the city has received two proposals.

Mayor Hendrix suggested they do a Special Meeting August 27th at 6:30 p.m., after the

Budget Meeting and within the next few days the Committee go ahead and meet complete their process of the bid grading and recommendation and bring this information back to the board on August 27th Special Meeting. Mayor Hendrix stated other sources to advertise the Special Meeting will be utilized to be in compliance since there is not enough time to advertise in the paper.

The two packages received for bids were opened by Mayor Hendrix in the presence of the Commissioners.

A motion to approve the Committee to review bids (consisting of Mayor Hendrix, City Attorney Maines and City Manager Hayes) was made by Commissioner Sirmones. Motion seconded by Commissioner Stephenson. Unanimous approval.

A motion to approve the August 27th Special Meeting for the approval of the insurance was made by Commissioner Sirmones. Motion seconded by Vice Mayor Huggins. Unanimous approval.

21. Motion to approve Modification Number 1 to Subgrant Agreement Between the Department of Commerce Opportunity and the City of Lake Butler, Florida for CDBG Contract #22DB-OP-03-73-02-N06.

A motion to approve Modification Number 1 to Subgrant Agreement for CDBG Contract 22DB-OP-03-73-02-N06 was made by Vice Mayor Huggins. Motion seconded by Commissioner Stephenson. Unanimous approval.

22. Resolution No. 2024-14. A RESOLUTION OF THE CITY COMMISSION OF LAKE BUTLER, FLORIDA CERTIFYING THE CITY'S COMMENT TO AFFIRMATIVELY FURTHER FAIR HOUSING AND ADOPTING A FAIR HOUSING PLAN TO ENSURE APPROPRIATE AND ACCEPTABLE ACTIONS ARE TAKEN IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE **To be read by title only.**

Mr. Maines requested to please let the record reflect that Vice Mayor Huggins made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-14 was made by Vice Mayor Huggins. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion carried.

23. Resolution No. 2024-15. A RESOLUTION OF THE CITY OF LAKE BUTLER, FLORIDA CITY COMMISSIONERS ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF SMALL, WOMEN OWNED AND MINORITY BUSINESSES FOR USE IN ADMINISTERING COMMUNITY DEVELOPMENT BLOCK GRANTS; ADOPTING A POLICY RELATING TO THE EMPLOYMENT OF MINORITIES BY THE CITY OF LAKE BUTLER; PROVIDING DEFINITIONS; DEFINING AN ACTION PLAN; AND PROVIDING AN EFFECTIVE DATE. (See Attachments A & B) **To be read by title only.**

Mr. Maines requested to please let the record reflect that Vice Mayor Huggins made a motion to approve and read the Resolution by title and number.

A motion to approve Resolution 2024-15 was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion carried.

24. City Manager Reports - City Manager, Kimberly Hayes

City Manager Hayes thanked Public Works Director Norris and all the Public Works staff for all their hard work and hours during the storm.

City Manager Hayes thanked all the staff at City Hall for all their hard work and long hours to get the audits completed. City Manager Hayes passed out a copy of the TAP Audit (Florida Commerce) to the board so they would be able to see the findings and corrective actions.

City Manager Hayes requested the board to approve reimbursement of \$500 to the Historical Society for the appraisal of the property donated by Mr. Whitehead. Originally, it was going to be reimbursed to him, but the Historical Society went ahead and paid that because the surveyor needed to be paid in advance.

A motion to approve the \$500 reimbursement to the Historical Society out of the CRA funds in October 1, 2024, was made by Commissioner Stephenson. Motion seconded by Vice Mayor Huggins. Unanimous approval.

City Manager Hayes discussed with the board dates for the Christmas Parade. Mayor Hendrix asked about themes and City Manager Hayes stated Disney theme or Candyland theme. Mayor Hendrix asked the board if they wanted to table this discussion until the September meeting and the board agreed.

City Manager Hayes discussed with the board the Interlocal Agreement for Mosquito Control Spraying in Worthington Springs and advised the board that we are under contract until October 1, 2024, with them. Mayor Hendrix stated this was discussed in the budget workshop and the invoicing of Worthington Springs for last year. Mayor Hendrix asked the board if they were in agreement to not renew the Interlocal Agreement with Worthington Springs for the mosquito control and the board agreed to not renew. A non-renewal letter will be mailed 30 days prior to the agreement ending.

A motion to approve termination of the Interlocal Agreement with Worthington Springs for Mosquito Control, was made by Commissioner Sirmones. Motion seconded by Commissioner Stephenson. Unanimous approval.

25. Reports from Finance Department – Dave Mecusker

Finance Director Mecusker discussed with the board the Financial Report for October 2023 – July 2024. Finance Director Mecusker discussed the current year's budget and progress on next year's budget. Finance Director Mecusker stated if anyone has questions about the finances, they can call him or stop by his office, and he will be glad to discuss it.

Commissioner Stephenson asked Finance Director Mecusker about last year's budget and Finance Director Mecusker asked Commissioner Stephenson if he would be willing to come by the office and sit down to go over it with him.

A motion to approve the Financial Reports for the period of October 1, 2023, through July 31, 2024, was made by Vice Mayor Huggins. Motion seconded by Commissioner Sirmones. Unanimous approval.

26. Report of City Attorney – John Maines

Nothing to Report.

27. Comments or Remarks by Commission

- **Commissioner Sirmones**

Nothing to Report

- **Commissioner Stephenson**

Nothing to Report

- **Vice Mayor Huggins**

Stated he would like Mayor Hendrix to take into consideration looking into the issues with Citizen Elizabeth Jefferson. Mayor Hendrix stated she would. Vice

Mayor Huggins also discussed Commissioner Redman and the great job she has done, especially with Farm Share. Vice Mayor Huggins discussed the comments and post that was made about Farm Share on Facebook, and we need to consider how we speak when dealing with people and indifferences. Mayor Hendrix stated that she has volunteered in Farm Share (not recently), and she hears and sees a lot of the hardships and appreciations for what we are doing, and she seen the comments on Facebook about the food being handed out. Mayor Hendrix stated they are trying to find out who is over this program before the city gets involved.

City Attorney Maines stated he is a little bit confused by the conversation because it is his understanding that the city IS NOT over this program. If Commissioners Volunteer to be a part of the Farm Share it is still not a part of city business. Vice Mayor Huggins stated he felt that being a part of the Commission that we should present ourselves as such, we represent the city.

Vice Mayor Huggins spoke to the board about an incident that happened to him by his neighbor who has been cited for improper parking of cars. Vice Mayor Huggins stated that a confrontation happened over the citations and vehicles towed between him and his neighbor because the neighbor blamed him. Vice Mayor Huggins stated that his neighbor cursed him, made racial slurs and came on his property. Vice Mayor Huggins stated Law Enforcement was called. Vice Mayor Huggins stated that because he was doing his job and reporting the violations this happened and what are we going to do when this happens to the Mayor, City Attorney, or the City Manager because they are doing their job and somebody else can't get what they want. Are we going to do anything about it. Mayor Hendrix stated that this is civil, and the board cannot get involved in this. Mayor Hendrix stated as Commissioners we do not get involved in this, we would have to record it and get Code Enforcement involved. It must go through the Sheriff's Office regardless of the title we carry we have to let Law Enforcement handle this. We as the board have no recourse regardless of our titles. Maybe in another meeting discuss Florida Statutes and Laws on his business and the nuisance this business is creating.

Commissioner Sirmones stated to Vice Mayor Huggins this is a Law Enforcement issue and not a board issue. Walk away and call the law.

Vice Mayor Huggins stated he just wants to remind the board trying to do the right thing and do your job there are people that really get mad. Mayor Hendrix stated that this is civil and there is nothing this board can do.

Mayor Hendrix

Stated she wants to thank all the City Staff for the long hours and hard work between the Hurricane Debby and the audits. Mayor Hendrix stated she has ridden by and seen the staff's cars at City Hall late and over the weekend. Mayor Hendrix stated she wanted to show her appreciation through certificates for lunch. Mayor Hendrix stated she was very thankful to everyone.

28. Meeting Adjournment

A motion to adjourn the meeting was made by Vice Mayor Huggins. Motion seconded by Commissioner Stephenson. Unanimous approval.

Meeting Adjourned at 8:20 pm.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

CONSENT AGENDA ITEM: Code Enforcement Report August 2024. (#4B)

DEPARTMENT: City of Lake Butler – Code Enforcement.

MOTION/ACTION: Motion to approve Code Enforcement Report August 2024.

ASSOCIATED COST(S): N/A

CITY OF LAKE BUTLER

Code Enforcement

200 SW 1st STREET
LAKE BUTLER, FLORIDA 32054
(386) 496-3401 (v)
(386) 496-1588 (F)

September 5, 2024

Report to City of Lake Butler on city issues requiring code enforcement during the period of
August 1, 2024 to August 31, 2024.

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
1. September 20, 2023— August 2024	Beautification Issue 115 N.E. 3rd Street **Repeat Issue** CONTINUED: April 2024—On 4/24/24 Mailed TWO more letters to property owner with UR- GENT! Property Owner re- ceived letters and contacted City Hall. Reinspected 4/30 and property is still not under compliance. I followed up with original complainant and informed her of update. **See Attached Letters May 2024—Mr. Johary con- tacted the City and the City explained to him again his need to comply and there is no contact still in existence between the city and him and sent proof. I followed up with an email to him on May 30, 2024 with NO response. See attached Email. June/July 2024—Still no update: Aug/Sept: Spoke to com- plaint—gave addition advise. More update in Sept.	Received Code Enforcement Complaint Form from City Hall by Cindy North reference un- mowed and overgrowth on 115 N.E. 3rd Street. Property owner lives in Gainesville. Mailed 2 letters to him on 9/21/23 (one to business address and one to home address). See Attached Complaint and Letters. *Reinspected 9/30 and still has not mowed. Inspected daily on this property. **October 20, 2023—Sent 2nd Notice to Property Owner (2 Different addresses). Sent Sig- nature Requested-Certified Mail. (Received Sign Receipt back on November 6, 2023). *Reinspected everyday in Octo- ber-December and still not in compliance. Next step is cita- tion and sent to Magistrate for enforcement. Dec. 2023 **City received one of the certified letters returned unsigned and unopened. Jan. 2024—No update. Inspect- ed daily with no change to property.—Met with Magistrate about this issue and possible resolutions. Feb / March 2024— Still On- going

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
2. April 4, 2024—August 2024	Violation of Storage Container Ordinance—Permit Expired S.W. 1st Street	City inform me the 90 temporary permit for Mr. Jenkins at CarQuest on S.W. 1st St had expired on Mar. 3, 2024. I met with Mr. Jenkins in person to inform him of the city's decision on April 22, 2024. He asked if the City would consider him putting walls up around it or turn it into something that didn't look like a storage container. I emailed city and they responded they were not interested and that it was still in violation. I informed Mr. Jenkins of this and sent an official code violation letter of expired permit on April 24, 2024 and as requested sent a copy of this letter to the city. **See Attached Letter. I understand that Mr. Jenkins has talked to the City and working out to become in compliance.
	UPDATE Continued: Followed up a few times in July. August Update: Reinspected on August 8, 2024, and container unit has been moved outside of city and is no longer an issue. Issue Resolved.	May 2024 Update: Mr. Jenkins has city permission to build a shed. He has started construction of shed and then will remove the storage container unit. I have been in touch with city officials about this issue. June Update: Construction on building to replace container underway and almost complete. On July 9, 2024: Spoke to Mr. Jenkins and he is almost complete on building and then will remove Container Unit as stated.

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
3. July 29, 2024	Beautification Ordinance Violation 502 S.W. 13th Street	Received signed complaint form from City Hall. Com- plainant Anna Biddix refer- ence property at 502 S.W. 13th Street overgrown and needs to mow. Inspected property, was not in extreme violation but did need to be mowed. Mailed letter to property owner in Newberry on 7/29/24. August Update: Reinspected and property was about 80% mowed. Will continue to monitor.
4. August 6, 2024	City Occupational License Violation Rose N Shine Trucking 925 S. Lake Avenue	Considered a home business under F.S.S.559.955 but still needs an Occupational Li- cense. Sent letter to address. *See Attached Letter Property Owner obtained li- cense 8/14/24
5. August 7, 2024	Assisted City in locating a Certified School Crossing Guard trainer and set up training for city crossing guards at city hall.	

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
6. August 2, 2024	Multiple Violations of Right-of-Way 415 S.E. 6th Avenue Westley Watts Residence	This has been an on-going issue of Mr. Watt's running a home-business from 415 S.E. 6th Avenue. Neighbors have tried to work with Mr. Watts in the past. Numerous complaints reported to city hall. Made personal contact with Mr. Watts at his residence. Witnessed 3 motor vehicles in various degree of disrepair and 2 motorcycles blocking the road and right-of-way. Placed a UCSO Green Tag on the 3 motor vehicles. Photos taken of all violations. Gave until Monday, August 5 (by statute and violation) to remove all the vehicles from right-of-way and edge of roadway or they would be towed. Explained those in the roadway could be towed immediately. Mr. Watts started moving vehicles to comply while I was still present. Warning given to Mr. Watts. Updated City Manager. Reinspected twice on 8/5/24 with no violations. Reinspected daily from 8/5 to 8/9/24 with no further violations at this time. Will continue to monitor.
7. August 23, 2024	Container Storage Unit Ordinance Violation Behind Sunrise Food Mart	8/23/24 sent word to owner of the violation. Owner inherited the container decades ago when he purchased the property. Was unaware of current violation and will work to have it removed.

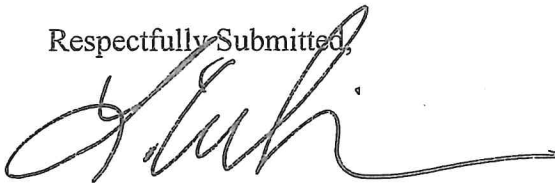
<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
8. August 21, 2024	Reviewed Florida State Statute 559.955 sent by city attorney concerning home-based businesses and wrote response on advise if city needs to proceed with an additional ordinance.	
9. August 14, 2024	Answered Public Records Request about property located on 105 S.E. 1st Street. Explained no current city liens on property but property is vacant (going through a foreclosure) and is current in violation of beautification ordinance. Company stated they would work on it and become compliant.	

During the month of August 2024

Part-time Code Enforcement Officer spent approximately:

22 Hours in Routine Patrol of City during City time (*separate from UCSO Patrol*).
20 Hours in Research of Property Owners, Meetings, City Ordinances and follow-up/re-inspections of past property found in compliance and NOT listed on the attached report.
18 Hours in Active Cases listed on attached report.

Respectfully Submitted,



D.F. "Lyn" Williams
City Code Enforcement Officer

The 2024 Florida Statutes

Title XXXIII
REGULATION OF TRADE, COMMERCE,
INVESTMENTS, AND SOLICITATIONS

Chapter 559
REGULATION OF TRADE, COMMERCE,
AND INVESTMENTS, GENERALLY

[View Entire
Chapter](#)

559.955 Home-based businesses; local government restrictions.—

(1) Local governments may not enact or enforce any ordinance, regulation, or policy or take any action to license or otherwise regulate a home-based business in violation of this section.

(2) A home-based business that operates from a residential property as provided in subsection (3):

(a) May operate in an area zoned for residential use.

(b) May not be prohibited, restricted, regulated, or licensed in a manner that is different from other businesses in a local government's jurisdiction, except as otherwise provided in this section.

(c) Is only subject to applicable business taxes under chapter 205 in the county and municipality in which the home-based business is located.

(3) For purposes of this section, a business is considered a home-based business if it operates, in whole or in part, from a residential property and meets the following criteria:

(a) The employees of the business who work at the residential dwelling must also reside in the residential dwelling, except that up to a total of two employees or independent contractors who do not reside at the residential dwelling may work at the business. The business may have additional remote employees that do not work at the residential dwelling.

(b) Parking related to the business activities of the home-based business complies with local zoning requirements and the need for parking generated by the business may not be greater in volume than would normally be expected at a similar residence where no business is conducted. Local governments may regulate the use of vehicles or trailers operated or parked at the business or on a street right-of-way, provided that such regulations are not more stringent than those for a residence where no business is conducted. Vehicles and trailers used in connection with the business must be parked in legal parking spaces that are not located within the right-of-way, on or over a sidewalk, or on any unimproved surfaces at the residence. Local governments may regulate the parking or storage of heavy equipment at the business which is visible from the street or neighboring property. For purposes of this paragraph, the term "heavy equipment" means commercial, industrial, or agricultural vehicles, equipment, or machinery.

(c) As viewed from the street, the use of the residential property is consistent with the uses of the residential areas that surround the property. External modifications made to a residential dwelling to accommodate a home-based business must conform to the residential character and architectural aesthetics of the neighborhood. The home-based business may not conduct retail transactions at a structure other than the residential dwelling; however, incidental business uses and activities may be conducted at the residential property.

(d) The activities of the home-based business are secondary to the property's use as a residential dwelling.

(e) The business activities comply with any relevant local or state regulations with respect to signage and equipment or processes that create noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors. Any local regulations on a business with respect to noise, vibration, heat, smoke, dust, glare, fumes, or noxious odors may not be more stringent than those that apply to a residence where no business is conducted.

(f) All business activities comply with any relevant local, state, and federal regulations with respect to the use, storage, or disposal of any corrosive, combustible, or other hazardous or flammable materials or liquids. Any local

regulations on a business with respect to the use, storage, or disposal of any corrosive, combustible, or other hazardous or flammable materials or liquids may not be more stringent than those that apply to a residence where no business is conducted.

(4) Any adversely affected current or prospective home-based business owner may challenge any local government action in violation of this section. The prevailing party in a challenge may recover reasonable attorney fees and costs incurred in challenging or defending the action, including reasonable appellate attorney fees and costs.

(5) The application of this section does not supersede:

(a) Any current or future declaration or declaration of condominium adopted pursuant to chapter 718, cooperative document adopted pursuant to chapter 719, or declaration or declaration of covenant adopted pursuant to chapter 720.

(b) Local laws, ordinances, or regulations related to transient public lodging establishments, as defined in s. 509.013(4)(a)1., that are not otherwise preempted under chapter 509.

History.—s. 1, ch. 2021-202.

Union Sheriff

From: Union Sheriff
Sent: Wednesday, August 14, 2024 10:48 AM
To: Jennifer Ingram
Cc: Kim Hayes; Hayden Page
Subject: RE: CODE ENFORCEMENT COMPLAINTS AT 105 S.E. 1ST AVE/4025025424

Jennifer:

Thank you for this update and working on this property to help keep the City of Lake Butler looking great.

Thanks,

Capt. Lyn Williams

From: Jennifer Ingram <Jennifer.Ingram@pemco-limited.com>
Sent: Wednesday, August 14, 2024 10:36 AM
To: Union Sheriff <sheriff@unionsheriff.us>
Cc: Kim Hayes <khayes@cityoflakebutler.com>; Hayden Page <hpage@cityoflakebutler.com>
Subject: RE: CODE ENFORCEMENT COMPLAINTS AT 105 S.E. 1ST AVE/4025025424

Capt Williams –

This property was recently foreclosed and FNMA is now the owner of the property. Initial services are in progress which will include debris removal and lawn maintenance. Once the initial services are completed, this property will remain on a routine maintenance schedule for the grass to be cut every two weeks or as needed so issues should not persist.

In the event that you need something taken care of, please feel free to reach out to me as long as FNMA owns the property and I will have the field team address right away. Thank you for your time.

Jennifer Ingram
Pemco Limited
303-898-8666

From: Union Sheriff <sheriff@unionsheriff.us>
Sent: Tuesday, August 13, 2024 3:00 PM
To: Jennifer Ingram <Jennifer.Ingram@pemco-limited.com>
Cc: Kim Hayes <khayes@cityoflakebutler.com>; Hayden Page <hpage@cityoflakebutler.com>
Subject: CODE ENFORCEMENT COMPLAINTS AT 105 S.E. 1ST AVE/4025025424

Jennifer:

I am responding to your request for compliances of local codes on property located at 105 S.E. 1st Avenue/4025025424.

I have responded numerous times to code enforcement complaints at this property and I am very familiar with it.

Previous code enforcement violations included Beautification violation and animal control violations (too many animals, etc.)

Currently that property could be cited for Beautification / Overgrown and this should be addressed.

The city has no fines or liens on this property at this time.

Union Sheriff

From: Union Sheriff
Sent: Tuesday, August 13, 2024 5:00 PM
To: Jennifer.Ingram@pemco-limited.com
Cc: Kim Hayes; Hayden Page
Subject: CODE ENFORCEMENT COMPLAINTS AT 105 S.E. 1ST AVE/4025025424

Jennifer:

I am responding to your request for compliances of local codes on property located at 105 S.E. 1st Avenue/4025025424.

I have responded numerous times to code enforcement complaints at this property and I am very familiar with it.

Previous code enforcement violations included Beautification violation and animal control violations (too many animals, etc.)

Currently that property could be cited for Beautification / Overgrown and this should be addressed.

The city has no fines or liens on this property at this time.

Thanks for inquiring about this property with the city.

Capt. Lyn Williams
Code Enforcement

CITY OF LAKE BUTLER
Code Enforcement

200 SW 1st STREET
LAKE BUTLER, FLORIDA 32054
(386) 496-3401 (v)
(386) 496-1588 (F)

August 6, 2024

Mr. Benjamin Rosenshein
DBA/ Rose N Shine Trucking LLC
925 S. Lake Avenue
Lake Butler, FL. 32054

Re: Operating Business without a City Occupational License

Dear City Business Owner:

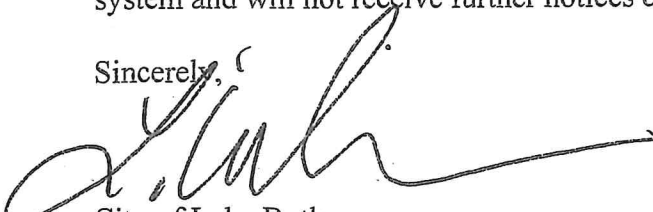
During a recent audit of the records of the City of Lake Butler, it was determined that you have not applied for an annual City of Lake Butler, City Occupational License.

According to Section 18-46 of City Ordinance states, *"It shall be unlawful for any person to engage in business as a peddler or itinerant merchant within the city without obtaining a license."* Penalty for non-compliance can be declared a misdemeanor law violation and/or a fine not exceeding \$500.00 per day.

To renew your City Occupational License please contact the City of Lake Butler in person during normal business hours as soon as possible. If you have already renewed and receiving this letter in error please notify the city with proof of recent payment for renewal at 386-496-3401.

Thank you for operating a business within our city limits. If you no longer operate this business please contact City Hall at 386-496-3401 and you will be taken out of the system and will not receive further notices concerning your license.

Sincerely,



City of Lake Butler
Code Enforcement



Union County Property Appraiser

Bruce D. Dukes | Lake Butler, Florida | 386-496-3431

PARCEL: 31-05-20-00-000-0690-0 (95) HX HB | SINGLE FAMILY (0100) | 0.963 AC

COM AT PT OF S/L OF GOV LOT 2 IN C/L OF LAKE ST EXT & RUN N ALONG CENTER LINE 570 FT TO POB TH E 214 FT TH N 228 FT TH W 214.3 FT TO C/L OF LAKE ST EX

ROSENSHEIN BENJAMIN C

Owner: 925 S LAKE AVE
LAKE BUTLER, FL 32054
Site: 925 S LAKE AVE, LAKE BUTLER
Sales 10/6/2017 \$176,700 1(Q)
Info 4/12/2005 \$100 1(U)

2024 Working Values

Mkt Lnd	\$12,131	Appraised	\$160,906
Ag Lnd	\$0	Assessed	\$159,693
Bldg	\$143,039	Exempt	\$50,000
XFOB	\$5,736	county:	\$109,693
Just	\$160,905	city:	\$109,693
		other:	\$0
		school:	\$134,693

NOTES:

Union County, FL

The information presented on this website was derived from data which was compiled by the Union County Property Appraiser solely for the governmental purpose of property assessment. This information should not be relied upon by anyone as a determination of the ownership of property or market value. The GIS Map image is not a survey and shall not be used in a Title Search or any official capacity. No warranties, expressed or implied, are provided for the accuracy of the data herein, its use, or its interpretation. This website was last updated: 8/1/2024 and may not reflect the data currently on file at our office.

GrizzlyLogic.com

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

CONSENT AGENDA ITEM: August 2024, WEX Invoice, activity report, and vehicle logs.

(#4C)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve August 2024, WEX Invoice, activity report, and vehicle logs.

ASSOCIATED COST(S): N/A

Wright Express Report (WEX) AUGUST 2024

Card Number	Name on Card	FUEL \$	Other \$	Ex. Tax \$	Net \$/TOTAL	Executive	Public Works	Water	Wastewater	Parks	Animal Control
*7847	JAYCE PUNI	\$ 351.29		\$ (18.62)	\$ 334.67		\$ 334.67				
*3906	PUNJ GAS CAN	\$ 255.49		\$ (13.52)	\$ 241.97		\$ 241.97				
*6359	CHRIS GRIFFIS JR	\$ 110.06		\$ (5.77)	\$ 104.29					\$ 104.29	
*6391	CORPUS GAS CAN	\$ 41.54		\$ (2.17)	\$ 39.37					\$ 39.37	
*7854	CITY MISC	\$ 100.07		\$ (5.23)	\$ 94.84		\$ 94.84				
*1494	DIESEL TRAILER	\$ 1,632.01			\$ 1,632.01				\$ 1,632.01		
*4096	SAM NORRIS	\$ 729.06		\$ (33.21)	\$ 695.85		\$ 695.85				
*2813	CAL STEWART	\$ 319.86		\$ (16.89)	\$ 302.97		\$ 302.97				
*3456	STEWART GAS CAN	\$ 351.09		\$ (18.55)	\$ 332.54		\$ 332.54				
*6375	HAYDEN WHITEHEAD	\$ 540.39		\$ (30.16)	\$ 510.23				\$ 510.23		
*6409	WILLIE HENDERSON	\$ 221.04		\$ (11.68)	\$ 209.36				\$ 209.36		
*6269	GREGG CALLAWAY	\$ 199.00		\$ (10.60)	\$ 188.40				\$ 188.40		
*6417	JOSEPH OHTERN				\$		\$				
*6466	MICHAEL MALLARD	\$ 385.58		\$ (20.44)	\$ 365.14				\$ 365.14		
	REBATES										
	TOTAL				\$ 3,051.64	\$	\$ 3,051.64	\$	\$ 2,905.14	\$ 143.66	\$

Expense Code	Account Name	Amount
10.000.512.55211	Executive	\$
10.000.541.55211	Public Works	\$ 2,902.84
10.000.562.55211	Animal Control	\$
10.000.572.55211	Parks	\$ 143.66
20.000.533.55211	Water	\$
30.000.535.55211	Wastewater	\$ 2,905.14
TOTAL		\$ 5,951.64

✓



Invoice Statement

INVOICE NUMBER: 99387352
ACCOUNT NAME: City of Lake Butler

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-588559-5	16200.00	31	AUG-31-2024	SEP-20-2024	4885.66

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
AUG-12-2024	Payment - Thank You		4799.88
AUG-30-2024	Fuel Purchases	5051.64	
AUG-30-2024	Rebates and Rebate Reversals		165.98
**Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.			
The Finance Charge is determined by applying a periodic rate of 0%			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
4799.88	4799.88	5051.64	✓ 165.98	4885.66

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

Hayden Page
City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054-2016

ACCOUNT NAME	City of Lake Butler
ACCOUNT NUMBER	0496-00-588559-5
INVOICE NUMBER	99387352
BILL CLOSING DATE	AUG-31-2024
AMOUNT DUE	4885.66
AMOUNT ENCLOSED	
PAYMENT DUE DATE	SEP-20-2024

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:



WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

04960058855950000000488566 240920

[Handwritten signature]



Invoice Statement

INVOICE NUMBER:

99387352

ACCOUNT NAME:

City of Lake Butler

PAGE 3

If an adjustment is shown here and in the detail above, the amount listed here is a summed value of those individual charges.

DATE	TRANSACTION DESCRIPTION	FUNDED BY	REBATE PERIOD UNITS/DOLLARS	PERIOD AMT	REBATE YTD UNITS/DOLLARS	REBATE YTD AMT
08-30	REBATES AND REVERSALS Rebate Adjustment			-165.98		-530.55
	Total			-165.98		-530.55



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 1

Purchase Activity Report

CARD NUMBER		CARD EMBOSSEING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
145500114165447847		JAYCE PUNI		JAYCE PUNI								Parks			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-02	14:47	PREVIOUS ODOMETER													
18-09	07:44	875 W Main St, Lake Butler, FL		6650797	J Puni	OP	79,505	80,000 UNL	16,710	3.488	58.30	✓		-3.06	55.24
18-13	07:44	875 W Main St, Lake Butler, FL		6658901	J Puni	OP	80,149	80,149 UNL	24,439	3.489	85.27	✓		-1.47	83.80
18-19	07:34	875 W Main St, Lake Butler, FL		6663510	J Puni	OP	80,192	80,192 UNL	12,289	3.488	42.91	✓		-2.25	40.66
18-22	07:59	875 W Main St, Lake Butler, FL		0671369	J Puni	OP	80,267	80,267 UNL	17,924	3.449	61.82	✓		-3.28	58.54
18-26	07:55	875 W Main St, Lake Butler, FL		0675230	J Puni	OP	80,367	80,367 UNL	19,134	3.489	66.76	✓		-3.50	63.26
				0680234	J Puni	OP	80,418	80,418 UNL	11,281	3.388	38.23	✓		-2.06	36.17
		PERIOD TOTALS					513		101,787		353.29			-18.62	334.67
		YTD TOTALS					*****		345,124		1,188.66			-63.13	1,125.55
		PERIOD AVGS: DPU, PPU, CPD					5.04			3.471	0.69				
		YTD AVG: PPU					*****				*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.															
DEPARTMENT TOTALS FOR: Parks															
		TOTAL FUEL - PERIOD													
		YTD							101,787	3.471	353.29			-18.62	334.67
									409,736		1,391.79			-74.96	1,316.83
		TOTAL PURCHASES - PERIOD													
		YTD							101,787		353.29			-18.62	334.67
									409,736		1,391.79			-74.96	1,316.83

Transaction and Fee legend can be found on the last page of this report.

CITY OF LAKE BUTLER VEHICLE LOG

Month April
Year 2009

Vehicle # 000 Tag # 000

Due by the 5th of each month

Maintenance Record - Attach all Receipts											
Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	FUEL PURCHASES					
						DATE	LOCATION	GALLONS	Amount		
3/1	Driver	LAKE BUTLER	74945	74949	4	3/2/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/2	Driver	LAKE BUTLER	74949	74951	2	3/2/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/3	Driver	LAKE BUTLER	74951	74953	2	3/3/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/4	Driver	LAKE BUTLER	74953	74955	2	3/4/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/5	Driver	LAKE BUTLER	74955	74957	2	3/5/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/6	Driver	LAKE BUTLER	74957	74959	2	3/6/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/7	Driver	LAKE BUTLER	74959	74961	2	3/7/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/8	Driver	LAKE BUTLER	74961	74963	2	3/8/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/9	Driver	LAKE BUTLER	74963	74965	2	3/9/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/10	Driver	LAKE BUTLER	74965	74967	2	3/10/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/11	Driver	LAKE BUTLER	74967	74969	2	3/11/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/12	Driver	LAKE BUTLER	74969	74971	2	3/12/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/13	Driver	LAKE BUTLER	74971	74973	2	3/13/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/14	Driver	LAKE BUTLER	74973	74975	2	3/14/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/15	Driver	LAKE BUTLER	74975	74977	2	3/15/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/16	Driver	LAKE BUTLER	74977	74979	2	3/16/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/17	Driver	LAKE BUTLER	74979	74981	2	3/17/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/18	Driver	LAKE BUTLER	74981	74983	2	3/18/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/19	Driver	LAKE BUTLER	74983	74985	2	3/19/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/20	Driver	LAKE BUTLER	74985	74987	2	3/20/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/21	Driver	LAKE BUTLER	74987	74989	2	3/21/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/22	Driver	LAKE BUTLER	74989	74991	2	3/22/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/23	Driver	LAKE BUTLER	74991	74993	2	3/23/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/24	Driver	LAKE BUTLER	74993	74995	2	3/24/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/25	Driver	LAKE BUTLER	74995	74997	2	3/25/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/26	Driver	LAKE BUTLER	74997	74999	2	3/26/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/27	Driver	LAKE BUTLER	74999	75001	2	3/27/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/28	Driver	LAKE BUTLER	75001	75003	2	3/28/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/29	Driver	LAKE BUTLER	75003	75005	2	3/29/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/30	Driver	LAKE BUTLER	75005	75007	2	3/30/09	LAKE BUTLER	16.11	\$ 98.40	✓	
3/31	Driver	LAKE BUTLER	75007	75009	2	3/31/09	LAKE BUTLER	16.11	\$ 98.40	✓	
TOTALS											
PM PERFORMED DATE											
MILEAGE											
NEXT PM DUE											
MILEAGE											
REPAIRS NEEDED? ADDITIONAL INFORMATION											

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 574

Employee's Signature: [Signature]

Public Works Director Signature: [Signature]

Gallons 124.41
Amount \$ 7,955.20

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/2/24 14:46
TRAN#9048197
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 16.710
PRICE/G: \$3.489
FUEL SALE \$58.30
CREDIT \$58.30

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 293906
Odometer: 80000
Veh #: 47847
Resp Code: 000
Stan: 14263989632
Invoice #: 650781
Store # *****

THANK YOU
HAVE A NICE DAY

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/9/24 7:44
TRAN#9020915
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 24.439
PRICE/G: \$3.489
FUEL SALE \$85.27
CREDIT \$85.27

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 189743
Odometer: 80149
Veh #: 47847
Resp Code: 000
Stan: 14334005937
Invoice #: 658889
Store # *****

THANK YOU
HAVE A NICE DAY

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/13/24 7:56
TRAN#9020995
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 12.299
PRICE/G: \$3.489
FUEL SALE \$42.91
CREDIT \$42.91

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 465343
Odometer: 80192
Veh #: 47847
Resp Code: 000
Stan: 14374015656
Invoice #: 663496
Store # *****

THANK YOU
HAVE A NICE DAY

Jayce

Van

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/19/24 7:34
TRAN#9049299
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 17.924
PRICE/G: \$3.449
FUEL SALE \$61.82
CREDIT \$61.82

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 866858
Odometer: 80287
Veh #: 47847
Resp Code: 000
Stan: 14434032231
Invoice #: 671373
Store # *****

THANK YOU
HAVE A NICE DAY

Van

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/22/24 7:59
TRAN#9021576
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 19.134
PRICE/G: \$3.489
FUEL SALE \$66.76
CREDIT \$66.76

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 441010
Odometer: 80367
Veh #: 47847
Resp Code: 000
Stan: 14464040598
Invoice #: 675223
Store # *****

THANK YOU
HAVE A NICE DAY

Can

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/26/24 7:55
TRAN#9021814
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 11.281
PRICE/G: \$3.389
FUEL SALE \$38.23
CREDIT \$38.23

WRIGHT EXP
*****1654
Entry: Swiped
Auth #: 537511
Odometer: 80418
Veh #: 47847
Resp Code: 000
Stan: 14504051376
Invoice #: 680219
Store # *****

THANK YOU
HAVE A NICE DAY

Jayce



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 9

Purchase Activity Report

CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT						
4550311432473996		JPUNI GAS CAN	JPUNI GAS CAN				Public Works						
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-02	14:51	PREVIOUS ODOMETER				79,905							
18-09	07:41	875 W Main St, Lake Butler, FL	0650904 J Puni		OP	80,000 UNL	11,659	3,488	40.78	✓	-2.14	39.64	-3.57
18-13	07:55	875 W Main St, Lake Butler, FL	0658894 J Puni		OP	80,149 UNL	5,607	3,488	19.56	✓	-1.03	18.53	-1.70
18-19	07:40	875 W Main St, Lake Butler, FL	0663506 J Puni		OP	80,192 UNL	10,276	3,488	35.85	✓	-1.88	33.97	-3.14
18-22	09:01	875 W Main St, Lake Butler, FL	0671404 J Puni		OP	80,248 UNL	21,851	3,449	75.40	✓	-4.00	71.40	-6.67
18-26	07:57	875 W Main St, Lake Butler, FL	0675235 J Puni		OP	80,367 UNL	10,230	3,488	35.69	✓	-1.87	33.82	-3.12
			0680241 J Puni		OP	80,418 UNL	14,225	3,389	48.21	✓	-2.60	45.61	-4.34
		PERIOD TOTALS				513	73,888		255.49		-13.52	241.97	-22.54
		YTD TOTALS				*****	153,743		540.00		-28.12	511.88	-46.52
		PERIOD AVGS: DPU, PPU, CPD				6.94			0.50				
		YTD AVG: PPU				*****							
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.													
DEPARTMENT TOTALS FOR: Public Works													
		TOTAL FUEL - PERIOD					1,004,823	3,522	3,539.18		-95.34	3,443.84	-180.73
		YTD					5,231,254		18,017.46		-660.92	17,356.54	-1,182.99
		TOTAL PURCHASES - PERIOD					1,004,823		3,539.18		-95.34	3,443.84	-180.73
		YTD					5,231,254		18,017.46		-660.92	17,356.54	-1,182.99

Transaction and Fee legend can be found on the last page of this report.

Can
WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/2/24 14:51
TRAN#9048198
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 11.689
PRICE/G: \$3.489
FUEL SALE: \$40.78
CREDIT \$40.78

WRIGHT EXP
*****3247
Entry: Swiped
Auth #: 334277
Odometer: 80000
Veh #: 23906
Resp Code: 000
Stan: 14263989641
Invoice #: 650800
Store # *****

THANK YOU
HAVE A NICE DAY

SUN STOP #326

SUNSTOP
875 WEST MAIN ST
LAKE BUTLER FL 32054

< DUPLICATE RECEIPT >

Description	Qty	Amount
UNLD CR #04	5.607G	19.56
SELF @ 3.489/ G		
Subtotal		19.56
TOTAL		19.56
CREDIT \$		19.56

WRIGHT EXP
*****3247
Entry: Swiped
Auth #: 213021
Odometer: 80149
Veh #: 23906
Resp Code: 000
Stan: 14334005925
Invoice #: 658890
Store # *****

DID YOU RECEIVE OUTRAGEOUS
CUSTOMER SERVICE?
PLEASE PROVIDE YOUR FEEDBACK
CALL & TEXT 386-628-3334
THANKS, COME AGAIN TO 326
ST#326 DR#1 TRAN#9048648
CSH: 0 8/9/24 7:41:26 AM

Jayce

Can

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/22/24 8:00
TRAN#9049443
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 10.230
PRICE/G: \$3.489
FUEL SALE \$35.69
CREDIT \$35.69

WRIGHT EXP
*****3247
Entry: Swiped
Auth #: 425610
Odometer: 80367
Veh #: 23906
Resp Code: 000
Stan: 14464040601
Invoice #: 675224
Store # *****

THANK YOU
HAVE A NICE DAY

WELCOME TO *Van*
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/26/24 7:57
TRAN#9049645
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 14.225
PRICE/G: \$3.389
FUEL SALE \$48.21
CREDIT \$48.21

WRIGHT EXP
*****3247
Entry: Swiped
Auth #: 525618
Odometer: 80418
Veh #: 23906
Resp Code: 000
Stan: 14504051386
Invoice #: 680215
Store # *****

THANK YOU
HAVE A NICE DAY

Jayce



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

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Purchase Activity Report

CARD NUMBER		CARD EMBOSING		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT				
445500114176161494		DIESEL TRAILER		DIESEL TRAILER						Public Works				
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
		PREVIOUS ODOMETER												
18-01	13:58	4793 SW State Road 121, Lake Butler, FL		0050974	S Norris	OP		0 FRM	44.456	3.599	✓	160.00	160.00	160.00
18-01	14:00	4793 SW State Road 121, Lake Butler, FL		0050976	S Norris	OP		0 FRM	15.560	3.598	✓	56.00	56.00	56.00
18-01	15:06	4793 SW State Road 121, Lake Butler, FL		0050980	S Norris	OP		0 FRM	55.571	3.598	✓	200.00	200.00	200.00
18-02	13:41	4793 SW State Road 121, Lake Butler, FL		0051054	S Norris	OP		0 FRM	51.402	3.599	✓	185.00	185.00	185.00
18-02	13:46	4793 SW State Road 121, Lake Butler, FL		0051057	S Norris	OP		0 FRM	35.291	3.598	✓	127.01	127.01	127.01
18-15	08:58	4793 SW State Road 121, Lake Butler, FL		0051575	S Norris	OP		0 FRM	54.738	3.598	✓	197.00	197.00	197.00
18-15	09:05	4793 SW State Road 121, Lake Butler, FL		0051577	S Norris	OP		0 FRM	20.839	3.599	✓	75.00	75.00	75.00
18-20	11:21	4793 SW State Road 121, Lake Butler, FL		0051834	S Norris	OP		0 FRM	51.402	3.599	✓	185.00	185.00	185.00
18-20	11:26	4793 SW State Road 121, Lake Butler, FL		0051836	S Norris	OP		0 FRM	38.900	3.598	✓	140.00	140.00	140.00
18-26	09:59	4793 SW State Road 121, Lake Butler, FL		0052144	S Norris	IP		0 FRM	50.013	3.599	✓	180.00	180.00	180.00
18-26	10:06	4793 SW State Road 121, Lake Butler, FL		0052145	S Norris	IP		0 FRM	35.287	3.599	✓	127.00	127.00	127.00
		PERIOD TOTALS					*****	453.459		1,632.01			1,632.01	1,632.01
		YTD TOTALS					*****	1,697.602		6,045.42			6,000.51	6,000.51
		PERIOD AVG. PPU					*****							
		YTD AVG. PPU					*****							
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE. *****														

Transaction and Fee legend can be found on the last page of this report.

Diesel Trailers

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0096776
Shift #: 0900
Cashier: AUTO/SMART
Date: 08/01/2024
Trans #: 6776
Status: COMPLETE
Time: 1:58 PM

DIESEL 2 OFFROAD (PUMP #13)
-FUEL SALE
QTY: 44.456 GAL, PRICE: \$3.599/GAL

SUBTOTAL \$ 160.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 160.00
PAYMENTS RECEIVED \$ 160.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS
[xxxxxxxxxxxxxx1761] ICR
AUTHORIZATION CODE 082140

RESPONSE: APPROVED, Auth #:082140, Amount:US
D\$160.00, Sequence #:50974

ODOMETER 000
TRANSACTION TYPE SALE

THANK YOU!

CUSTOMER COPY

Diesel Trailer

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0096777
Shift #: 0900
Cashier: AUTO/SMART
Date: 08/01/2024
Trans #: 6777
Status: COMPLETE
Time: 2:00 PM

DIESEL 2 OFFROAD (PUMP #13)
-FUEL SALE
QTY: 15.560 GAL, PRICE: \$3.599/GAL

SUBTOTAL \$ 56.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 56.00
PAYMENTS RECEIVED \$ 56.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS
[xxxxxxxxxxxxxx1761] ICR
AUTHORIZATION CODE 088306

RESPONSE: APPROVED, Auth #:088306, Amount:US
D\$56.00, Sequence #:50976

ODOMETER 000
TRANSACTION TYPE SALE

I agree to pay total amount according to
card issuer agreement

MERCHANT COPY

Diesel Trailers

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0096779
Shift #: 0900
Cashier: AUTO/SMART
Date: 08/01/2024
Trans #: 6779
Status: COMPLETE
Time: 3:06 PM

DIESEL 2 OFFROAD (PUMP #13)
-FUEL SALE
QTY: 55.571 GAL, PRICE: \$3.599/GAL

SUBTOTAL \$ 200.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 200.00
PAYMENTS RECEIVED \$ 200.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS
[xxxxxxxxxxxxxx1761] ICR
AUTHORIZATION CODE 236038

RESPONSE: APPROVED, Auth #:236038, Amount:US
D\$200.00, Sequence #:50980

ODOMETER 000
TRANSACTION TYPE SALE

I agree to pay total amount according to
card issuer agreement

MERCHANT COPY

Sam

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0097083

Shift #: 0900 Trans #: 7083
Cashier: AUTO/SMART Status: COMPLETE
Date: 08/15/2024 Time: 9:05 AM

DIESEL 2 OFFROAD (PUMP #131) \$ 75.00
-FUEL SALE
QTY: 20.839 GAL. PRICE: \$3.599/GAL

SUBTOTAL \$ 75.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 75.00
PAYMENTS RECEIVED \$ 75.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS \$ 75.00
[XXXXXXXXXXXX1761] ICR 030567
AUTHORIZATION CODE

RESPONSE: AUTH #:030567, Amount:US
\$75.00, Sequence #:51577

ODOMETER 000
TRANSACTION TYPE SALE

X
I agree to pay total amount according to
card issuer agreement

MERCHANT COPY

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0097216

Shift #: 0900 Trans #: 7216
Cashier: AUTO/SMART Status: COMPLETE
Date: 08/20/2024 Time: 11:21 AM

DIESEL 2 OFFROAD (PUMP #131) \$ 185.00
-FUEL SALE
QTY: 51.402 GAL. PRICE: \$3.599/GAL

SUBTOTAL \$ 185.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 185.00
PAYMENTS RECEIVED \$ 185.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS \$ 185.00
[XXXXXXXXXXXX1761] ICR 609676
AUTHORIZATION CODE

RESPONSE: APPROVED, Auth #:609676, Amount:US
\$185.00, Sequence #:51834

ODOMETER 000
TRANSACTION TYPE SALE

THANK YOU!

CUSTOMER COPY

DUPLICATE RECEIPT

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0097217

Shift #: 0900 Trans #: 7217
Cashier: AUTO/SMART Status: COMPLETE
Date: 08/20/2024 Time: 11:26 AM

DIESEL 2 OFFROAD (PUMP #131) \$ 140.00
-FUEL SALE
QTY: 38.900 GAL. PRICE: \$3.599/GAL

SUBTOTAL \$ 140.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 140.00
PAYMENTS RECEIVED \$ 140.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS \$ 140.00
[XXXXXXXXXXXX1761] ICR 632807
AUTHORIZATION CODE

RESPONSE: APPROVED, Auth #:632807, Amount:US
\$140.00, Sequence #:51836

ODOMETER 000
TRANSACTION TYPE SALE

THANK YOU!

CUSTOMER COPY

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 00018555
Shift #: 0100 Trans #: 8555
Cashier: A.C Status: COMPLETE
Date: 08/26/2024 Time: 9:59 AM
DIESEL 2 OFFROAD (PUMP #13) \$ 180.00
-FUEL SALE
QTY: 35.013 GAL, PRICE: \$3.599/GAL

SUBTOTAL \$ 180.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 180.00
PAYMENTS RECEIVED \$ 0.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS \$ 180.00
[xxxxxxxxxxxxxx1761] SWIPED 903910
AUTHORIZATION CODE

RESPONSE: APPROVED, Auth #: 903910, Amount: US
D\$180.00, Sequence #: 52144

ODOMETER 000
TRANSACTION TYPE SALE

THANK YOU!

CUSTOMER COPY

SUNSTOP #336 #336
4793 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 00018557
Shift #: 0100 Trans #: 8557
Cashier: A.C Status: COMPLETE
Date: 08/26/2024 Time: 10:05 AM
DIESEL 2 OFFROAD (PUMP #13) \$ 127.00
-FUEL SALE
QTY: 35.287 GAL, PRICE: \$3.599/GAL

SUBTOTAL \$ 127.00
SALES TAX TOTAL \$ 0.00+
TOTAL \$ 127.00
PAYMENTS RECEIVED \$ 127.00
CHANGE DUE \$ 0.00

FISERV/WRIGHT EXPRESS \$ 127.00
[xxxxxxxxxxxxxx1761] SWIPED 961047
AUTHORIZATION CODE

RESPONSE: APPROVED, Auth #: 961047, Amount: US
D\$127.00, Sequence #: 52145

ODOMETER 000
TRANSACTION TYPE SALE

THANK YOU!

CUSTOMER COPY

Sam ✓



Purchase Activity Report

ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 6

CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT							
245500114300734096		SAMUEL NORRIS	Samuel Norris				Public Works							
DATE MM-DD	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-01	15:14	PREVIOUS ODOMETER		0050983	S Norris	OP	31,624	8,080 FRM	30.314	3.598	109.10		109.10	-5.78
18-02	13:54	4793 SW State Road 121, Lake Butler, FL		0800431	S Norris	OP	31,791	UNL	18.860	3.489	68.00	-3.45	62.55	-4.27
18-02	13:58	4793 FI 121, Lake Butler, FL		0800654	S Norris	OP	0	UNL	14.010	3.499	48.04	-2.58	46.48	-1.21
18-02	15:09	585 SW 6th St, Lake Butler, FL		215004007	S Norris	OP	8,080	UNL	3.222	3.499	11.27	-4.01	72.50	-3.14
18-03	18:42	1200 E Main St, Lake Butler, FL		00046408	S Norris	OP	66,688	UNL	21.928	3.489	78.51	-4.15	74.94	-8.51
18-04	17:40	4793 FI 121, Lake Butler, FL		0866812	S Norris	OP	31,924	UNL	10.250	3.489	38.02	-1.88	34.14	-8.11
18-08	10:38	585 SW 6th St, Lake Butler, FL		221002082	S Norris	OP	32,168	UNL	22.667	3.489	79.09	-4.20	75.80	-8.70
18-13	13:18	1200 E Main St, Lake Butler, FL		00050118	S Norris	OP	32,391	UNL	22.928	3.489	80.00	-4.25	75.78	-8.29
18-19	08:48	14550 US Highway 301 S, Starke, FL		00046481	S Norris	OP	32,815	UNL	21.412	3.129	67.00	-3.92	63.08	-8.11
18-22	15:50	1200 E Main St, Lake Butler, FL		00053990	S Norris	OP	0	UNL	0.860	3.488	3.00	-0.18	2.84	-0.32
18-22	16:42	585 SW 6th St, Lake Butler, FL		235004048	S Norris	OP	32,889	UNL	23.203	3.449	80.03	-4.25	75.78	-8.70
18-29	12:40	744 E State Road 44, Wildwood, FL		0000002628	S Norris	OP	33,154	UNL	22.093	3.259	72.00	-4.04	67.96	-8.29
PERIOD TOTALS							1,530	211.768		720.06		-33.21	685.85	-86.16
YTD TOTALS							7,222	513.081		1,758.62		-88.34	1,670.28	-186.02
PERIOD AVGS: DPU, PPU, CPD														
YTD AVG: PPU										0.48				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.

CITY OF LAKE BUTLER VEHICLE LOG

Month August Tag # 0001
 Year 2024 Due by the 5th of each month

Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	Maintenance Record - Attach all Receipts			
						FUEL PURCHASES	LOCATION	GALLONS	Amount
8/1	Sam	L.B. & County	31712	31773	61				
8/2	Sam	L.B. & County	31712	31801	89				
8/3	Sam	L.B. & County	31801	31866	65				
8/4	Sam	L.B. & County	31866	31935	69				
8/5	Sam	L.B. & County	31935	32111	176				
8/6	Sam	L.B. & County	32111	32142	31				
8/7	Sam	L.B. & County	32142	32163	21				
8/8	Sam	L.B. & County	32163	32223	60				
8/9	Sam	L.B. & County	32223	32265	42				
8/10	Sam	L.B. & County	32265	32354	89				
8/11	Sam	L.B. & County	32354	32397	43				
8/12	Sam	L.B. & County	32397	32421	24				
8/13	Sam	L.B. & County	32421	32502	81				
8/14	Sam	L.B. & County	32502	32590	88				
8/15	Sam	L.B. & County	32590	32694	104				
8/16	Sam	L.B. & County	32694	32778	84				
8/17	Sam	L.B. & County	32778	32872	94				
8/18	Sam	L.B. & County	32872	32907	35				
8/19	Sam	L.B. & County	32907	32941	34				
8/20	Sam	L.B. & County	32941	32978	37				
8/21	Sam	L.B. & County	32978	33040	62				
8/22	Sam	L.B. & County	33040	33089	49				
8/23	Sam	L.B. & County	33089	33257	168				
8/24	Sam	L.B. & County	33257	33353	96				
8/25	Sam	L.B. & County	33353						
TOTALS									
PM PERFORMED DATE									
MILEAGE:									
NEXT PM DUE:									
MILEAGE:									
REPAIRS NEEDED? ADDITIONAL INFORMATION									
VEHICLE CONDITION (CIRCLE ONE)									
EXCELLENT									
GOOD									
FAIR									
POOR									
INOP NOT REPAIRABLE									
INOP AWAITING PARTS									
WRECKED/BURNED									

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 1621 ✓

Employees Signature: _____ Public Works Director Signature: [Signature]

Diesel Trailer

DUPLICATE RECEIPT

SUNSTOP #336 #336
4795 SW ST RD121
LAKE BUTLER, FL 32054

INVOICE #: 0096781
Shift #: 0900 Trans #: 6781
Cashier: AUTO/SMART Status: COMPLETE
Date: 08/01/2024 Time: 3:14 PM

DIESEL 2 OFFROAD (PUMP #13) \$ 109.10
->FUEL SALE
QTY: 30.614 GAL, PRICE: \$3.559/GAL

SUBTOTAL \$ 109.10
SALES TAX TOTAL \$ 0.00
TOTAL \$ 109.10
PAYMENTS RECEIVED \$ 109.10
CHANGE DUE \$ 0.00

FLSERV/BRIGHT FUELERS \$ 109.10
XXXXXXXXXXXX00071 ICZ
AUTHORIZATION CODE 192771

RESPONSE: APPROVED, Auth #:192771, Amount:US
D\$109.10, Sequence #:50983

ODOMETER 8030
TRANSACTION TYPE SALE

THANK YOU

Sam

Welcome to Shell
WELCOME TO
SUNSTOP 336
4793 SW ST. RD 121
LAKE BUTLER, FL.
386-496-1308
13057466016
SHELL POS LAB 106

4793 FL-121
LAKE BUTLER FL
32054

DATE 8/2/24 13:54
TRAN#9920932
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD1
GALLONS: 18.862
PRICE/G: \$3.499
FUEL SALE \$66.00
CREDIT \$66.00
XXXX XX XXX300 7
Wex
Swiped
APPROVED
AUTH # 197409
INV # 900431
Odometer # 31791
Card Number 84096
Get 13c/gal for the
1st 6/mos with the
Shell Fleet+ Card
Earn 6c/g thereafter
www.shell.us/get13
New Accounts only.
See terms & details.

Please come again
THANK YOU
HAVE A NICE DAY

Fuel cans

Welcome to Shell
SUN STOP #336
13057466016
SHELL POS LAB 106
4793 FL-121
LAKE BUTLER FL 32054

Description	Qty	Amount
UNLD1 CR #02	14.0156	49.04
SELF @ 3.499/ G		
	Subtotal	49.04
	TOTAL	49.04
	CREDIT \$	49.04

XXXX XX XXX300 7
Wex
Swiped
APPROVED
AUTH # 221019
INV # 900654
Odometer # 000
Card Number 84096
Get 13c/gal for the
1st 6/mos with the
Shell Fleet+ Card
Earn 6c/g thereafter
www.shell.us/get13
New Accounts only.
See terms & details.

Please come again

DID YOU RECEIVE OUTRAGEOUS
CUSTOMER SERVICE?
PLEASE PROVIDE YOUR FEEDBACK
CALL & TEXT 386-628-3334
THANKS, COME AGAIN TO 336

ST#336
CSH: 0

DR#1 TRAN#9020932
8/2/24 1:59:00 PM

Sam

[illegible]

Cat: 100 : 65
 ANONYMOUS: 00 : 00000
 Stripe:

File Name: 20040906

02/07/2014 15:07:59

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY

Description	Qty	Amount
UBB (B) CR 400	10.2956	36.02
SELF @ 3.498/ G		
	Subtotal	36.02
TOTAL		36.02
	CREDIT \$	36.02

XXXX XX XXX300 7
Wex
Swiped
APPROVED
AUTH # 606437
INV # 966612
Odometer # 31924
Card Number 84006
Get 13¢/gal for the
1st 6/mos with the
Shell Fleet+ Card
Earn 6¢/g thereafter
www.shell.us/get13
New Accounts only.
See terms & deta is

Please come again

DID YOU RECEIVE OUTRAGEOUS
CUSTOMER SERVICE?
PLEASE PROVIDE YOUR FEEDBACK
CALL & TEXT 386-628-3334
THANKS, COME AGAIN TO 336

ST#336 DR#1 FRANKO
CSH: 6 6/4/24 5:41

Sam ✓

Month August Tag # XP1270
 Year 2024 Vehicle # 016
 Due by the 5th of each month

[illegible]

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 16 ✓

Employee Signature: _____

Public Works Director Signature:

Sam ✓

✓

Murphy USA 7407
14550 US HWY 301 S
Starke, FL 32091

08-19-24 08:48

SITE: 7907
TRACE: 3913

Merch*****3001
SALE
WEX
*****3007
Entry Method: S
PD Seq#: 84096
Odometer: 32615
Invoice#: 046481
Auth.#: 129018
CARD AMI: \$ 67.00
APPROVED 129018

PUMP: 11
PROD: UNLEAD
PRICE/GAL: \$3.129
NET/GAL: \$3.129
QTY(GAL): 21.412
FUEL TOTAL: \$67.00

NET TOTAL: \$67.00

GET REWARDED!
Download the Murphy
Drive Rewards app.
Deals on drinks,
snacks and save
\$0.10/gallon on fuel
up to 20 gallons.

Customer Service
is here for you!
877-889-2382 OR
murphydrive@
murphyusa.com

8/22/2024 11:25:10 AM
Order Number: 658275
Circle K 7722432

9400 Wilson Street
Lake Butler, FL 32054
(336) 496-2467

Register: 100
(DUPLICATE RECEIPT)
(DUPLICATE RECEIPT)

ICR

Pay at Pump Sale
Pump # 1 UNL-REG
22.203 Gallons @ \$3.449/Gal \$81.03
Sub Total: \$81.03
Tax: \$0.00
Total: \$81.03
Discount Total: \$0.00
Urght Exp: \$81.03
Change \$0.00

TIME
Wr q 1 14p
Card Num 1 (0)
XXXXXXXXXXXX
Date 1

Phone No: 129018
PD Seq: 129018

08-21-24 10:00:05

I agree to pay the
above total amount
according to Card
Issuer Agreement.

Thank You
Come Again

Sam

1200 E MAIN ST
EAST TRACK #214
XXXXXXXXXX8001
LAKE BUTLER, FL
32054
09/22/2024 692337023
03:49:13 PM

XXXXXXXXXXXXXXXX3007
Wright Exp
INVOICE 025611
AUTH 547843
000 00

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 3

Regular 0.8606
PRICE/GAL

FUEL

*** REPRINT ***

CREDIT

\$3.00

Customer-activated Purchase/Capture
Site #: 0000000004547618
Shift Number 1
Sequence Number 53990
Swiped
APPROVED 547843

Pilot

STORE 4556
744 E State Road 44
Wildwood, FL 34785
(352) 748-4354
08/29/2024

SALE
Transaction #: 99968012

Qty	Name	Price	Total
1	Regular Unleaded	72.00	72.00
	Pump:	7	
	Gallons:	22.093	
	Price / Gal:	3.259	

Subtotal	72.00
Sales Tax	0.00
Total	72.00

Received:
WRIGHT EXPRESS 72.00
XXXXXXXXXXXXXXXX3007 SWIPED
Approved
Auth #: 950876

Odometer 33154

For Return Policy Details
Visit <https://pilotflyingj.com/return-policy>



455699868012
Pos:5 Clerk:737 08/29/2024 12:41:52
#ORIGINAL RECEIPT

Sam ✓



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 7

Purchase Activity Report

CARD NUMBER		CARD EMBOSSED		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
14560014309832813		CAL STEWART		Cal Stewart								Public Works			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
		PREVIOUS ODOMETER													
18-02	14:47	1200 E Main St, Lake Butler, FL		00045344 A Stewart	OP	OP	80.109		13.761	3.468	48.01			-2.52	45.49
18-14	07:35	1200 E Main St, Lake Butler, FL		00050418 A Stewart	OP	OP	80.377 UNL		20.505	3.468	71.54			-3.75	67.79
18-14	07:53	875 W Main St, Lake Butler, FL		0064765 A Stewart	OP	OP	81.424 UNL		24.032	3.469	86.99			-4.56	82.43
18-20	08:14	1200 E Main St, Lake Butler, FL		00052972 A Stewart	OP	OP	80.503 UNL		18.423	3.446	53.54			-3.37	60.17
18-26	09:01	875 W Main St, Lake Butler, FL		0080254 A Stewart	OP	OP	80.611 UNL		14.689	3.385	49.78			-2.69	47.09
PERIOD TOTALS							502		52.310		319.86			-16.89	302.97
YTD TOTALS									216.367		750.33			-39.59	710.74
PERIOD AVGS: DPU, PPU, CPD							5.44			3.465	0.64				-31.58
YTD AVG: PPU															-72.77
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE. *****															

Missing 86.99

Missing 86.99

CITY OF LAKE BUTLER VEHICLE LOG

Vehicle # Tag # Due by the 5th of each month

Month Year

007 215647

Maintenance Record - Attach all Receipts					
Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage
7/1	10/1/15	City	80168	80195	27
7/2	CS.	City	80195	80220	25
7/3	CS.	City	80220	80240	20
7/4	CS.	City	80240	80260	20
7/5	CS.	City	80260	80280	20
7/6	CS.	City	80280	80314	34
7/7	CS.	City	80314	80344	30
7/8	CS.	City	80344	80366	22
7/9	CS.	City	80366	80401	35
7/10	CS.	City	80401	80427	26
7/11	CS.	City	80427	80444	17
7/12	CS.	City	80444	80460	16
7/13	CS.	City	80460	80492	32
7/14	CS.	City	80492	80531	39
7/15	CS.	City	80531	80552	21
7/16	CS.	City	80552	80580	28
7/17	CS.	City	80580	80603	23
7/18	CS.	City	80603	80631	28
7/19	CS.	City	80631	80663	32
7/20	CS.	City	80663	80711	48
7/21	CS.	City	80711	80714	3
7/22	CS.	City	80714	80727	13
TOTALS					
PM PERFORMED DATE					
MILEAGE:					
NEXT PM DUE:					
MILEAGE:					
REPAIRS NEEDED?ADD:					

* 8/14 86.99

* 8/22 56.73

Missing not on vehicle

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX0001
LAKE BUTLER, FL
32054
08/02/2024 692332456
02:46:29 PM
XXXXXXXXXXXXXXXXX3098
Wright Exp
INVOICE 018941
AUTH 283957
ODO 00218

PUMP# 6
Regular 13.7616
PRICE/GAL \$3.489
FUEL TOTAL \$ 48.01
AL = \$ 48.01
\$ 48.01

Customer-activated Purchase/Capture
Site #: 000000004547618
Shift Number 1
Sequence Number 50418
Swiped
APPROVED 551720

Gas Can
VAN

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX0001
LAKE BUTLER, FL
32054
08/14/2024 692334992
07:35:48 AM

XXXXXXXXXXXXXXXXX3098
Wright Exp
INVOICE 022732
AUTH 551720
ODO 80377

*** REPRINT *** REPRINT *** REPRINT ***
PUMP# 1

Regular 20.5056
PRICE/GAL \$3.489

FUEL TOTAL \$ 71.54

TOTAL = \$ 71.54
*** REPRINT *** REPRINT *** REPRINT ***
CREDIT \$ 71.54

Customer-activated Purchase/Capture
Site #: 000000004547618
Shift Number 1
Sequence Number 50418
Swiped
APPROVED 551720

VAN # 007

Cal

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX8001
LAKE BUTLER, FL
32054
08/20/2024 692336438
08:13:34 AM

XXXXXXXXXXXXXXXXX3098
Wright Exp
INVOICE 024917
AUTH 141451
ODO 80503

PUMF# 1

Regular	18.423G
PRICE/GAL	\$3.449

FUEL TOTAL \$ 63.54

TOTAL = \$ 63.54

CREDIT \$ 63.54

Customer-activated, Forcible/Capture
Site #: 66838666645476-3
Shift Number 1
Sequence Number 52372
Striped
APPROVED 141451

DATE 8/26/24 8:01
TRAN#9021815
PUMP# 02
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 14.689
PRICE/G: \$3.389
FUEL SALE \$49.78
CREDIT \$49.78

WRIGHT EXP
*****3098
Entry: Swiped
Auth #: 572357
Odometer: 80611
Veh #: 32813
Resp Code: 000
Stan: 14504051409
Invoice #: 680244
Store # *****

Van # 007

THANK YOU
HAVE A NICE DAY





ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE #

Purchase Activity Report

CARD NUMBER		CARD EMBOSSED	VEHICLE/ASSET IDENTIFIER	PLATE (ST)	VIN	DEPARTMENT							
MS50011430983456		CSTEWART GAS CAN	CSTEWART GAS CAN			Public Works							
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROCHPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
PREVIOUS ODOMETER													
18-01	14:44	1200 E Main St, Lake Butler, FL	00345401	A Stewart	OP	72.924	23.839	3.519	83.69			79.51	-8.94
18-08	07:57	1200 E Main St, Lake Butler, FL	00347978	A Stewart	OP	80.824 UNL	9.890	3.469	34.31			32.70	-3.71
18-09	14:38	1200 E Main St, Lake Butler, FL	00348603	A Stewart	OP	80.924 UNL	9.697	3.469	34.43			32.62	-3.70
18-20	09:20	1200 E Main St, Lake Butler, FL	00352973	A Stewart	OP	82.024 UNL	15.315	3.445	52.82			50.02	-5.74
18-22	10:53	1200 E Main St, Lake Butler, FL	00353976	A Stewart	OP	82.224 UNL	16.267	3.466	56.73			53.75	-5.10
18-26	08:07	875 W Main St, Lake Butler, FL	0690264	A Stewart	OP	82.624 UNL	26.177	3.398	88.71			83.92	-7.93
PERIOD TOTALS							101.349		351.09			332.54	-36.18
YTD TOTALS							265.800		929.82			861.19	-94.11
PERIOD AVG: PPU													
YTD AVG: PPU								3.464					
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE. *****													

Missing
56.73

X

Transaction and Fee Info

and on the last page of this report

Missing
56.73
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Transaction and Fee log.

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Gas Can/
Mowers

CA1

7200 E MAIN ST
FAIR HARB #114
LAKE BUTLER, FL
32054
08/26/2024 08:03 AM
02:30:00 PM

*****3000
Wright Exp
INVOICE 021241
AUTH 137000
000 080924

PUMP# 6

Regular 9.8676
PRICE/GAL \$3.489

FUEL TOTAL \$ 34.43

TOTAL = \$ 34.43

CREDIT \$ 34.43

*****3000
Wright Exp
INVOICE 021241
AUTH 137000
000 080924

Gas Can/Movers

7200 E MAIN ST
FAIR HARB #114
LAKE BUTLER, FL
32054
08/26/2024 08:03 AM
02:30:00 PM

*****3000
Wright Exp
INVOICE 021241
AUTH 137000
000 080924

*****3000
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Wright Exp
INVOICE 021241
AUTH 137000
000 080924

Gas Can
Movers

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKE BUTLER, FL 32054
386-496-7074

DATE 8/26/24 8:07
TRAN#9049646
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 26.177
PRICE/G: \$3.389
FUEL SALE \$88.71
CREDIT \$88.71

WRIGHT EXP
*****3000
Entry: Swiped
Auth #: 564760
Odometer: 082624
Veh #: 33456
Resp Code: 000
Stan: 14504051429
Invoice #: 680246
Store # *****

Gas Can / Movers

THANK YOU
HAVE A NICE DAY

Col



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 10

Purchase Activity Report

CARD NUMBER	CARD EMBOSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT								
34560013596136375	HAYDEN WHITEHEAD	Hayden Whitehead				Wastewater								
DATE MM-DD	TIME	SITE ADDRESS	TICKET NUMBER	PROXID INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-01	14:54	PREVIOUS ODOMETER	0001001	H Whitehead	IP	36,634								
18-02	14:54	260 W Main St, Lake Butler, FL	0001002	H Whitehead	IP	36,674	UNL	8,538	3,059	26.12		-1.56	24.56	-2.60
18-09	06:56	1505 SW 6th St, Lake Butler, FL	222001011	H Whitehead	OP	36,708	UNL	34,462	3,059	105.42		-6.31	99.11	-10.52
18-14	14:45	260 W Main St, Lake Butler, FL	0001002	H Whitehead	IP	36,898	UNL	31,003	3,489	108.17		-5.67	102.50	-11.63
18-21	07:40	5905 SW 6th St, Lake Butler, FL	234002033	H Whitehead	OP	37,031	UNL	30,500	3,059	93.30		-5.68	87.72	-9.32
18-26	07:43	875 W Main St, Lake Butler, FL	0682462	H Whitehead	OP	37,181	UNL	30,475	3,489	106.33		-5.68	100.75	-11.43
18-28	07:36	875 W Main St, Lake Butler, FL	0682491	H Whitehead	OP	80,487	UNL	13,172	3,389	44.64		-2.41	42.23	-4.02
		PERIOD TOTALS				80,487	UNL	16,644	3,389	56.41		-3.05	53.36	-5.09
		YTD TOTALS												
		PERIOD AVG: PPU				164,794						-30.16	510.23	-54.61
		YTD AVG: PPU				714,016			3,279	2,289.45		-130.64	2,138.81	-235.72
						*****				*****				

***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

CITY OF LAKE BUTLER VEHICLE LOG

Month August Year 2024 Vehicle # 004 Tag # X0271 Due by the 5th of each month

Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	FUEL PURCHASES	LOCATION	GALLONS	Amount	Maintenance Record - Attach all Receipts
8-1	HW	city	36655	36715	20	8-1	sunrise	14.65	\$826.12	trucks ✓
8-2	HW	city	36675	36705	34	8-2	sunrise	20.12	\$105.42	truck ✓
8-3	HW	city	36705	36735	26	8-3	circle K	31.05	\$108.17	truck ✓
8-4	HW	city	36735	36784	54	8-4	sunrise	27.44	\$133.30	truck ✓
8-5	HW	city	36784	36831	42	8-5	circle K	30.47	\$106.33	truck ✓
8-6	HW	city	36831	36862	31	8-6	sunrise	32.89	\$117.45	✓
8-7	HW	city	36862	36898	36					
8-8	HW	city	36898	36937	34					
8-9	HW	city	36937	37008	37					
8-10	HW	city	37008	37031	23					
8-11	HW	city	37031	37067	36					
8-12	HW	city	37067	37098	31					
8-13	HW	city	37098	37114	10					
8-14	HW	city	37114	37152	38					
8-15	HW	city	37152	37177	25					
8-16	HW	city	37177	37199	22					
8-17	HW	city	37199	37233	34					
8-18	HW	city	37233	37264	31					
8-19	HW	city	37264	37294	30					
8-20	HW	city	37294	37312	18					
8-21	HW	city	37312	37318	6					
8-22	HW	city	37318	37354	41					
8-23	HW	city	37354	37374	20					
8-24	HW	city	37374	37395	16					
8-25	HW	city	37395	37409	14					
8-26	HW	city	37409	37418	9					
8-27	HW	city	37418	37438	20					
8-28	HW	city	37438	37454	16					
8-29	HW	city	37454	37474	20					
8-30	HW	city	37474	37494	20					
8-31	HW	city	37494	37514	20					
8-32	HW	city	37514	37534	20					
8-33	HW	city	37534	37554	20					
8-34	HW	city	37554	37574	20					
8-35	HW	city	37574	37594	20					
8-36	HW	city	37594	37614	20					
8-37	HW	city	37614	37634	20					
8-38	HW	city	37634	37654	20					
8-39	HW	city	37654	37674	20					
8-40	HW	city	37674	37694	20					
8-41	HW	city	37694	37714	20					
8-42	HW	city	37714	37734	20					
8-43	HW	city	37734	37754	20					
8-44	HW	city	37754	37774	20					
8-45	HW	city	37774	37794	20					
8-46	HW	city	37794	37814	20					
8-47	HW	city	37814	37834	20					
8-48	HW	city	37834	37854	20					
8-49	HW	city	37854	37874	20					
8-50	HW	city	37874	37894	20					
8-51	HW	city	37894	37914	20					
8-52	HW	city	37914	37934	20					
8-53	HW	city	37934	37954	20					
8-54	HW	city	37954	37974	20					
8-55	HW	city	37974	37994	20					
8-56	HW	city	37994	38014	20					
8-57	HW	city	38014	38034	20					
8-58	HW	city	38034	38054	20					
8-59	HW	city	38054	38074	20					
8-60	HW	city	38074	38094	20					
8-61	HW	city	38094	38114	20					
8-62	HW	city	38114	38134	20					
8-63	HW	city	38134	38154	20					
8-64	HW	city	38154	38174	20					
8-65	HW	city	38174	38194	20					
8-66	HW	city	38194	38214	20					
8-67	HW	city	38214	38234	20					
8-68	HW	city	38234	38254	20					
8-69	HW	city	38254	38274	20					
8-70	HW	city	38274	38294	20					
8-71	HW	city	38294	38314	20					
8-72	HW	city	38314	38334	20					
8-73	HW	city	38334	38354	20					
8-74	HW	city	38354	38374	20					
8-75	HW	city	38374	38394	20					
8-76	HW	city	38394	38414	20					
8-77	HW	city	38414	38434	20					
8-78	HW	city	38434	38454	20					
8-79	HW	city	38454	38474	20					
8-80	HW	city	38474	38494	20					
8-81	HW	city	38494	38514	20					
8-82	HW	city	38514	38534	20					
8-83	HW	city	38534	38554	20					
8-84	HW	city	38554	38574	20					
8-85	HW	city	38574	38594	20					
8-86	HW	city	38594	38614	20					
8-87	HW	city	38614	38634	20					
8-88	HW	city	38634	38654	20					
8-89	HW	city	38654	38674	20					
8-90	HW	city	38674	38694	20					
8-91	HW	city	38694	38714	20					
8-92	HW	city	38714	38734	20					
8-93	HW	city	38734	38754	20					
8-94	HW	city	38754	38774	20					
8-95	HW	city	38774	38794	20					
8-96	HW	city	38794	38814	20					
8-97	HW	city	38814	38834	20					
8-98	HW	city	38834	38854	20					
8-99	HW	city	38854	38874	20					
8-100	HW	city	38874	38894	20					

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 37514

Vehicle Condition (CIRCLE ONE): EXCELLENT

REPAIRS NEEDED/ADDITIONAL INFORMATION: None

Public Works Director Signature: [Signature]

Employee Signature: [Signature]

UNION BEVERAGE
260 W MAIN ST
LAKE BUTLER FL 32054

06-01-2024

14:54

FLEET CARD

WEX SALE

Card # XXXXXXXXXXXXX5961
SEQ #: 1
Batch #: 5
Trans #: 1001
Vehicle #: 36375
Odometer: 36674
Purch Dev Seq #: 36375
Approval Code: 214305
Entry Method: Swipe
Mode: Online

Product	Qty	Price	Amount
UnLeaded	8.538G	\$3.059	\$26.12

SALE AMOUNT

\$26.12

THANK YOU

CUSTOMER COPY

UNION BEVERAGE
260 W MAIN ST
LAKE BUTLER FL 32054

08-02-2024

14:51

FLEET CARD

WEX SALE

Card # XXXXXXXXXXXXX5961
SEQ #: 2
Batch #: 6
Trans #: 1002
Vehicle #: 36375
Odometer: 36708
Purch Dev Seq #: 36375
Approval Code: 314897
Entry Method: Swipe
Mode: Online

Product	Qty	Price	Amount
UnLeaded	34.462G	\$3.059	\$105.42

SALE AMOUNT

\$105.42

THANK YOU

CUSTOMER COPY

8/6/2024 6:53:26 AM
Order Number: 841611
Circle K 2722432

260 W Main Street
Lake Butler, FL 32054
(385) 496-2467

Register: 100

ICK

(DUPLICATE RECEIPT)
(DUPLICATE RECEIPT)

Pay at Pump Sale
Pump # 3 JAL REG
31.003 Gallons @ \$3.483/Gal \$108.17
Inner Circle \$0.00
Sub. Total: \$108.17
Tax: \$0.00
Total: \$108.17
Discount Total: \$0.00
Wright Exp: \$108.17
Change \$0.00

WEX
Wright Exp
Card Number: 000
XXXX XXXXXXXXXX
Date: 8/6/2024

08/06/2024 6:53:26 AM
PQ 59 1 10:17

08/06/2024 06:53:26

I agree to pay the
above total amount
according to Card
Issuer Agreement.

Thank You
Come Again

MH

UNION BEVERAGE
260 W MAIN ST
LAKE BUTLER FL 32054

08/14/2024

14:45

FLEET CARD

WEX SALE

Card # XXXXXXXXXX5961
Seq # 2
Batch # 4
Trans # 1002
Vehicle # 36375
Odometer: 37031
Purch Dev Seq #: 36375
Approval Code: 633673
Entry Method: Swipe
Mode: Online

Product	Qty	Price	Amount
UnLeaded	30.500G	53.059	\$93.30

SALE AMOUNT \$93.30

THANK YOU

CUSTOMER COPY

8/21/2024 7:40:24

Order Number:

Circle K 2722432
585 SW 6th Street
Lake Butler FL 32054
(386) 496-2467

Term: 102

Appr: 169862

Ticket#: 234002322

UNL-REG

PUMP No. 04

Gallons 30.475

PRICE/G \$3.489

TOTAL FUEL \$106.33

TOTAL SALE \$106.33

SALE

Wright Exp

Card Num: (S)

XXXXXXXXXXXX5961

Swiped

Odometer: 37181

PD Seq#: 36375

08/21/2024 07:35:30

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

Inner Circle

XXXXXXXX9744

Term: 2722432

Appr: WsdudIJjlaq5gc

HJttxs

Reference: 200778238

SUN STOP WEXCO

SUNSTOP

875 WEST MAIN ST
LAKE BUTLER FL 32054

Description	Qty	Amount
UNLD CR #02	32.590G	110.45
SELF @ 3.389/ G		
Subtotal		110.45
TOTAL		110.45
CREDIT \$		110.45

WRIGHT EXP

*****1654

Entry: Swiped

Auth #: 387418

Odometer: 37375

Veh #: 47847

Resp Code: 000

Stan: 14544063799

Invoice #: 685748

Store # *****

DID YOU RECEIVE OUTRAGEOUS
CUSTOMER SERVICE?
PLEASE PROVIDE YOUR FEEDBACK
CALL & TEXT 386-628-3334
THANKS, COME AGAIN TO 326

ST#326
CSH: 0

DR#1 TRAN#9022065
8/30/24 3:08:21 PM

THANK YOU
HAVE A NICE DAY

FE

CITY OF LAKE BUTLER VEHICLE LOG

Month 12 Year 2012 Vehicle # 1234 Tag # 5678 Due by the 5th of each month

Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	Maintenance Record - Attach all Receipts		
						FUEL PURCHASES		
						DATE	LOCATION	GALLONS
12/1/12	John Doe	1234	1000	1050	50	12/1/12	Shell	10.0
12/2/12	John Doe	1234	1050	1100	50	12/2/12	Shell	10.0
12/3/12	John Doe	1234	1100	1150	50	12/3/12	Shell	10.0
12/4/12	John Doe	1234	1150	1200	50	12/4/12	Shell	10.0
12/5/12	John Doe	1234	1200	1250	50	12/5/12	Shell	10.0
12/6/12	John Doe	1234	1250	1300	50	12/6/12	Shell	10.0
12/7/12	John Doe	1234	1300	1350	50	12/7/12	Shell	10.0
12/8/12	John Doe	1234	1350	1400	50	12/8/12	Shell	10.0
12/9/12	John Doe	1234	1400	1450	50	12/9/12	Shell	10.0
12/10/12	John Doe	1234	1450	1500	50	12/10/12	Shell	10.0
12/11/12	John Doe	1234	1500	1550	50	12/11/12	Shell	10.0
12/12/12	John Doe	1234	1550	1600	50	12/12/12	Shell	10.0
12/13/12	John Doe	1234	1600	1650	50	12/13/12	Shell	10.0
12/14/12	John Doe	1234	1650	1700	50	12/14/12	Shell	10.0
12/15/12	John Doe	1234	1700	1750	50	12/15/12	Shell	10.0
12/16/12	John Doe	1234	1750	1800	50	12/16/12	Shell	10.0
12/17/12	John Doe	1234	1800	1850	50	12/17/12	Shell	10.0
12/18/12	John Doe	1234	1850	1900	50	12/18/12	Shell	10.0
12/19/12	John Doe	1234	1900	1950	50	12/19/12	Shell	10.0
12/20/12	John Doe	1234	1950	2000	50	12/20/12	Shell	10.0
12/21/12	John Doe	1234	2000	2050	50	12/21/12	Shell	10.0
12/22/12	John Doe	1234	2050	2100	50	12/22/12	Shell	10.0
12/23/12	John Doe	1234	2100	2150	50	12/23/12	Shell	10.0
12/24/12	John Doe	1234	2150	2200	50	12/24/12	Shell	10.0
12/25/12	John Doe	1234	2200	2250	50	12/25/12	Shell	10.0
12/26/12	John Doe	1234	2250	2300	50	12/26/12	Shell	10.0
12/27/12	John Doe	1234	2300	2350	50	12/27/12	Shell	10.0
12/28/12	John Doe	1234	2350	2400	50	12/28/12	Shell	10.0
12/29/12	John Doe	1234	2400	2450	50	12/29/12	Shell	10.0
12/30/12	John Doe	1234	2450	2500	50	12/30/12	Shell	10.0
12/31/12	John Doe	1234	2500	2550	50	12/31/12	Shell	10.0
						Maintenance/Repair Purchases		
						DATE	LOCATION	AMOUNT
12/1/12	John Doe	1234	1000	1050	50	12/1/12	Shell	10.0
12/2/12	John Doe	1234	1050	1100	50	12/2/12	Shell	10.0
12/3/12	John Doe	1234	1100	1150	50	12/3/12	Shell	10.0
12/4/12	John Doe	1234	1150	1200	50	12/4/12	Shell	10.0
12/5/12	John Doe	1234	1200	1250	50	12/5/12	Shell	10.0
12/6/12	John Doe	1234	1250	1300	50	12/6/12	Shell	10.0
12/7/12	John Doe	1234	1300	1350	50	12/7/12	Shell	10.0
12/8/12	John Doe	1234	1350	1400	50	12/8/12	Shell	10.0
12/9/12	John Doe	1234	1400	1450	50	12/9/12	Shell	10.0
12/10/12	John Doe	1234	1450	1500	50	12/10/12	Shell	10.0
12/11/12	John Doe	1234	1500	1550	50	12/11/12	Shell	10.0
12/12/12	John Doe	1234	1550	1600	50	12/12/12	Shell	10.0
12/13/12	John Doe	1234	1600	1650	50	12/13/12	Shell	10.0
12/14/12	John Doe	1234	1650	1700	50	12/14/12	Shell	10.0
12/15/12	John Doe	1234	1700	1750	50	12/15/12	Shell	10.0
12/16/12	John Doe	1234	1750	1800	50	12/16/12	Shell	10.0
12/17/12	John Doe	1234	1800	1850	50	12/17/12	Shell	10.0
12/18/12	John Doe	1234	1850	1900	50	12/18/12	Shell	10.0
12/19/12	John Doe	1234	1900	1950	50	12/19/12	Shell	10.0
12/20/12	John Doe	1234	1950	2000	50	12/20/12	Shell	10.0
12/21/12	John Doe	1234	2000	2050	50	12/21/12	Shell	10.0
12/22/12	John Doe	1234	2050	2100	50	12/22/12	Shell	10.0
12/23/12	John Doe	1234	2100	2150	50	12/23/12	Shell	10.0
12/24/12	John Doe	1234	2150	2200	50	12/24/12	Shell	10.0
12/25/12	John Doe	1234	2200	2250	50	12/25/12	Shell	10.0
12/26/12	John Doe	1234	2250	2300	50	12/26/12	Shell	10.0
12/27/12	John Doe	1234	2300	2350	50	12/27/12	Shell	10.0
12/28/12	John Doe	1234	2350	2400	50	12/28/12	Shell	10.0
12/29/12	John Doe	1234	2400	2450	50	12/29/12	Shell	10.0
12/30/12	John Doe	1234	2450	2500	50	12/30/12	Shell	10.0
12/31/12	John Doe	1234	2500	2550	50	12/31/12	Shell	10.0
						VEHICLE CONDITION		
						DATE	LOCATION	AMOUNT
12/1/12	John Doe	1234	1000	1050	50	12/1/12	Shell	10.0
12/2/12	John Doe	1234	1050	1100	50	12/2/12	Shell	10.0
12/3/12	John Doe	1234	1100	1150	50	12/3/12	Shell	10.0
12/4/12	John Doe	1234	1150	1200	50	12/4/12	Shell	10.0
12/5/12	John Doe	1234	1200	1250	50	12/5/12	Shell	10.0
12/6/12	John Doe	1234	1250	1300	50	12/6/12	Shell	10.0
12/7/12	John Doe	1234	1300	1350	50	12/7/12	Shell	10.0
12/8/12	John Doe	1234	1350	1400	50	12/8/12	Shell	10.0
12/9/12	John Doe	1234	1400	1450	50	12/9/12	Shell	10.0
12/10/12	John Doe	1234	1450	1500	50	12/10/12	Shell	10.0
12/11/12	John Doe	1234	1500	1550	50	12/11/12	Shell	10.0
12/12/12	John Doe	1234	1550	1600	50	12/12/12	Shell	10.0
12/13/12	John Doe	1234	1600	1650	50	12/13/12	Shell	10.0
12/14/12	John Doe	1234	1650	1700	50	12/14/12	Shell	10.0
12/15/12	John Doe	1234	1700	1750	50	12/15/12	Shell	10.0
12/16/12	John Doe	1234	1750	1800	50	12/16/12	Shell	10.0
12/17/12	John Doe	1234	1800	1850	50	12/17/12	Shell	10.0
12/18/12	John Doe	1234	1850	1900	50	12/18/12	Shell	10.0
12/19/12	John Doe	1234	1900	1950	50	12/19/12	Shell	10.0
12/20/12	John Doe	1234	1950	2000	50	12/20/12	Shell	10.0
12/21/12	John Doe	1234	2000	2050	50	12/21/12	Shell	10.0
12/22/12	John Doe	1234	2050	2100	50	12/22/12	Shell	10.0
12/23/12	John Doe	1234	2100	2150	50	12/23/12	Shell	10.0
12/24/12	John Doe	1234	2150	2200	50	12/24/12	Shell	10.0
12/25/12	John Doe	1234	2200	2250	50	12/25/12	Shell	10.0
12/26/12	John Doe	1234	2250	2300	50	12/26/12	Shell	10.0
12/27/12	John Doe	1234	2300	2350	50	12/27/12	Shell	10.0
12/28/12	John Doe	1234	2350	2400	50	12/28/12	Shell	10.0
12/29/12	John Doe	1234	2400	2450	50	12/29/12	Shell	10.0
12/30/12	John Doe	1234	2450	2500	50	12/30/12	Shell	10.0
12/31/12	John Doe	1234	2500	2550	50	12/31/12	Shell	10.0

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 2550 - 1000 = 1550

Employees Signature: _____ Public Works Director Signature: _____

12/31/12
1550
1000
2550

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/28/24 7:56
TRAN#9049731
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 16.644
PRICE/G: \$3.389
FUEL SALE \$56.41
CREDIT \$56.41

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 010289
Odometer: 80487
Veh #: 36375
Resp Code: 000
Stan: 14524056456
Invoice #: 682483
Store # *****

THANK YOU
HAVE A NICE DAY

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/28/24 7:43
TRAN#9049730
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 13.172
PRICE/G: \$3.389
FUEL SALE \$44.64
CREDIT \$44.64

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 973120
Odometer: 80487
Veh #: 36375
Resp Code: 000
Stan: 14524056386
Invoice #: 682454
Store # *****

THANK YOU
HAVE A NICE DAY

41 V.M. H. P. 10/1/24



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-508559-5
AUG-01-2024 TO AUG-31-2024

Purchase Activity Report

CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT						
4550013596136466		MICHAEL MALLARD	Michael Mallard				Wastewater						
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-01	10:18	PREVIOUS ODOMETER				17,948							
18-02	14:47	875 W Main St, Lake Butler, FL	0648997 M Mallard		OP	8,012.024 UNL	3,694	3.489	12.89			-0.68	12.21
18-12	12:12	875 W Main St, Lake Butler, FL	0650795 M Mallard		OP	18,120 UNL	23,513	3.489	82.04			-4.30	77.74
18-19	07:33	1200 E Main St, Lake Butler, FL	00049666 M Mallard		OP	18,338 UNL	29,279	3.486	102.15			-5.36	96.79
18-19	07:33	875 W Main St, Lake Butler, FL	0671383 M Mallard		OP	18,533 UNL	24,771	3.446	85.44			-4.53	80.91
18-27	12:16	1200 E Main St, Lake Butler, FL	00055966 M Mallard		OP	18,772 UNL	30,410	3.369	103.06			-5.57	97.49
		PERIOD TOTALS				824	111,657		385.58			-20.44	365.14
		YTD TOTALS				*****	747,209		2,532.42			-136.75	2,395.67
		PERIOD AVGS: DPU, PPU, CPD				7.38		3.453	0.47				
		YTD AVG: PPU				*****			*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.													

CITY OF LAKE BUTLER VEHICLE LOG

Due by the 5th of each month

Vehicle # Tag #

Month August
Year 2024

005 201276

Maintenance Record - Attach all Receipts																															
Date	Employee/Driver	Destination: From - To	Mileage																												
8/1	Michael	City	237																												
8/1	Michael	City	61																												
8/1	Michael	City	42																												
8/7	Michael	City	42																												
8/13	Michael	City	53																												
8/13	Michael	City	41																												
8/13	Michael	City	60																												
8/13	Michael	City	43																												
8/13	Michael	City	35																												
8/13	Michael	City	39																												
8/13	Michael	City	57																												
8/13	Michael	City	58																												
8/13	Michael	City	58																												
8/13	Michael	City	23																												
8/13	Michael	City	41																												
8/13	Michael	City	52																												
8/13	Michael	City	49																												
8/13	Michael	City	45																												
8/13	Michael	City	68																												
<table border="1"> <thead> <tr> <th colspan="2">FUEL PURCHASES</th> <th colspan="2">MAINTENANCE/REPAIR PURCHASES</th> </tr> <tr> <th>DATE</th> <th>LOCATION</th> <th>AMOUNT</th> <th>DESCRIPTION</th> </tr> </thead> <tbody> <tr> <td>8/1</td> <td>City</td> <td>\$ 87.04</td> <td></td> </tr> <tr> <td>8/12</td> <td>Fast track</td> <td>\$ 102.15</td> <td></td> </tr> <tr> <td>8/18</td> <td>City</td> <td>\$ 85.44</td> <td></td> </tr> <tr> <td>8/27</td> <td>Fast track</td> <td>\$ 107.06</td> <td></td> </tr> <tr> <td colspan="2">Total</td> <td>107.91</td> <td>372.69</td> </tr> </tbody> </table>				FUEL PURCHASES		MAINTENANCE/REPAIR PURCHASES		DATE	LOCATION	AMOUNT	DESCRIPTION	8/1	City	\$ 87.04		8/12	Fast track	\$ 102.15		8/18	City	\$ 85.44		8/27	Fast track	\$ 107.06		Total		107.91	372.69
FUEL PURCHASES		MAINTENANCE/REPAIR PURCHASES																													
DATE	LOCATION	AMOUNT	DESCRIPTION																												
8/1	City	\$ 87.04																													
8/12	Fast track	\$ 102.15																													
8/18	City	\$ 85.44																													
8/27	Fast track	\$ 107.06																													
Total		107.91	372.69																												
<table border="1"> <thead> <tr> <th colspan="2">TOTALS</th> <th>VEHICLE CONDITION</th> </tr> <tr> <th>PM PERFORMED DATE</th> <th>AMOUNT</th> <th>(CIRCLE ONE)</th> </tr> </thead> <tbody> <tr> <td>8/24</td> <td>\$</td> <td>EXCELLENT</td> </tr> <tr> <td>MILEAGE:</td> <td></td> <td>GOOD</td> </tr> <tr> <td>NEXT PM DUE:</td> <td></td> <td>FAIR</td> </tr> <tr> <td>MILEAGE:</td> <td></td> <td>POOR</td> </tr> <tr> <td colspan="2">REPAIRS NEEDED/ADDITIONAL INFORMATION</td> <td>INOP NOT REPAIRABLE</td> </tr> <tr> <td colspan="2">oil change</td> <td>INOP AWAITING PARTS</td> </tr> <tr> <td colspan="2"></td> <td>WRECKED/BURNED</td> </tr> </tbody> </table>				TOTALS		VEHICLE CONDITION	PM PERFORMED DATE	AMOUNT	(CIRCLE ONE)	8/24	\$	EXCELLENT	MILEAGE:		GOOD	NEXT PM DUE:		FAIR	MILEAGE:		POOR	REPAIRS NEEDED/ADDITIONAL INFORMATION		INOP NOT REPAIRABLE	oil change		INOP AWAITING PARTS			WRECKED/BURNED	
TOTALS		VEHICLE CONDITION																													
PM PERFORMED DATE	AMOUNT	(CIRCLE ONE)																													
8/24	\$	EXCELLENT																													
MILEAGE:		GOOD																													
NEXT PM DUE:		FAIR																													
MILEAGE:		POOR																													
REPAIRS NEEDED/ADDITIONAL INFORMATION		INOP NOT REPAIRABLE																													
oil change		INOP AWAITING PARTS																													
		WRECKED/BURNED																													

Total Mileage Driven for Month (Beginning ODO Less Ending ODO):

9124 ✓

Employee Signature: Michael Mallory

Public Works Director Signature: [Signature]

M. Mallard

Customer-activated Purchase/Capture
Site #: 668080804347018
Shift Number 1
Sequence Number 45000
Signed
APPROVED 984172

CREDIT \$ 102.15

TOTAL = \$ 102.15

FUEL TOTAL \$ 102.15

Regular 29.2796
PRICE/GAL \$3.489

PUMP# 1

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXXXX8001
LAKE BUTLER, FL
32054
08/12/2024 692334641
12:11:43 PM
XXXXXXXXXXXXXXXXX5961
Wright Exp
INVOICE 022122
AUTH 984172
ODD 18338

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/2/24 14:46
TRAN#9018328
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 23.513
PRICE/G: 13.489
FUEL SALE 382.04
CREDIT

WRIGHT EXP *****5961
Entry: Swiped
Auth #: 323103
Odometer: 18120
Veh #: 36466
Resp Code: 000
Stan: 14263989631
Invoice #: 650780
Store # *****

THANK YOU
HAVE A NICE DAY

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/1/24 10:18
TRAN#9032592
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 3.694
PRICE/G: \$3.489
FUEL SALE \$12.89
CREDIT \$12.89

WRIGHT EXP *****5961
Entry: Swiped
Auth #: 547583
Odometer: 08012024
Veh #: 36466
Resp Code: 000
Stan: 14253986072
Invoice #: 648989
Store # *****

Mower

THANK YOU
HAVE A NICE DAY

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKE BUTLER, FL 32054
386-496-2974

DATE 8/19/24 7:33
TRAN#9033868
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 24.771
PRICE/G: \$3.449
FUEL SALE \$85.44
CREDIT \$85.44

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 908354
Odometer: 18533
Veh #: 36466
Resp Code: 000
Stn: 14434032223
Invoice #: 671366
Store # *****

THANK YOU
HAVE A NICE DAY

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX0001
LAKE BUTLER, FL
32054
08/27/2024 692338085
12:15:54 PM

XXXXXXXXXXXXXXXXX5961
Wright Exp
INVOICE 027495
AUTH 485209
000 18772

PUMP# 5

Regular 38.4106
PRICE/GAL \$3.389

FUEL TOTAL \$ 103.06

TOTAL = \$ 103.06

CREDIT \$ 103.06

Customer Address Only
No: XXXXXXXX
P.O. Box
Address Only
No
P.O. Box

M. Mallard



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 11

Purchase Activity Report

CARD NUMBER		CARD EMBOSSED		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
JMS0013596136409		WILLIE HENDERSON		Willie Henderson								Wastewater			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
17-31	14:27	PREVIOUS ODOMETER													
18-14	14:14	585 SW 6th St, Lake Butler, FL		213004045	W Henderson	OP	63,196		22,007	3,499	77.00	-1.03	-4.03	72.97	-8.26
18-29	07:27	585 SW 6th St, Lake Butler, FL		227003028	W Henderson	OP	63,486 UNL		21,209	3,489	74.00	-3.88	-7.96	70.12	-7.96
				242001018	W Henderson	MIN	63,752 UNL		20,606	3,399	70.04	-3.77	-7.73	66.27	-7.73
		PERIOD TOTALS					801		63,822		221.04		-11.68	209.36	-23.95
		PERIOD AVGS: DPU, PPU, CPD					12.55		396.830		1,389.17		-72.80	1,316.37	-148.08
		YTD AVG: PPU					*****			3,463	0.28				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.															

77.00 7/31/24

Saw's or

SO was or

lost See

Bill Attached

77.00 7/31/24
Saw's or
SO was in
last month
Bill see
attached

CITY OF LAKE BUTLER VEHICLE LOG

Due by the 5th of each month

Month August Tag # 1277
 Year 2024 Vehicle # F-150

Employee/Driver			Destination: From - To		Beginning Odometer	Ending Odometer	Mileage	Maintenance Record - Attach all Receipts			
Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	FUEL PURCHASES		MAINTENANCE/REPAIR PURCHASES		VEHICLE CONDITION	
						DATE	LOCATION	AMOUNT	DESCRIPTION	(CIRCLE ONE)	
8/1	Willie OO1	City	63487	63520	33	8/14	Circle K	21.204		EXCELLENT	
8/2	Willie OO1	City	63520	63535	15	8/29	Circle K	20.606		GOOD	
8/5	Willie OO1	City	63535	63579	44					FAIR	
8/5	Willie OO1	City	63579	63604	25					POOR	
8/6	Willie OO1	City	63604	63637	33					INOP NOT REPAIRABLE	
8/7	Willie OO1	City	63637	63670	33					INOP AWAITING PARTS	
8/8	Willie OO1	City	63670	63703	33					WRECKED/BURNED	
8/9	Willie OO1	City	63703	63711	8						
8/10	Willie OO1	City	63711	63732	21						
8/11	Willie OO1	City	63732	63754	22						
8/14	Willie OO1	City	63754	63773	19						
8/15	Willie OO1	City	63773	63789	16						
8/16	Willie OO1	City	63789	63799	10						
8/17	Willie OO1	City	63799	63821	22						
8/18	Willie OO1	City	63821	63842	21						
8/20	Willie OO1	City	63842	63862	20						
8/21	Willie OO1	City	63862	63882	20						
8/22	Willie OO1	City	63882	63902	20						
8/23	Willie OO1	City	63902	63912	10						
8/24	Willie OO1	City	63912	63923	11						
8/25	Willie OO1	City	63923	63938	15						
8/26	Willie OO1	City	63938	63967	29						
8/27	Willie OO1	City	63967	63997	30						
8/28	Willie OO1	City	63997	64020	23						
8/29	Willie OO1	City	64020	64035	15						
8/30	Willie OO1	City	64035	64045	10						
8/31	Willie OO1	City	64045		556						
						TOTALS					
						PM PERFORMED DATE					
						MILEAGE					
						NEXT PM DUE					
						MILEAGE					
						REPAIRS NEEDED? ADDITIONAL INFORMATION					

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 556

Employees Signature: [Signature]

Public Works Director Signature: [Signature]

8/29/2024 7:22:00 AM
Order Number: 865938
Circle K 2722432
585 SW 6th Street
Lake Butler, FL 32054
(386) 496-2467

Register: 1 108906, CINDY

Prepay Pump # 8 \$80.00
Sub. Total: \$80.00
Tax: \$0.00
Total: \$80.00
Discount Total: \$0.00
Wright Exp: \$80.00
Change \$0.00

SALE
Wright Exp
Card Num : (S) XXXXXXXXXX5961
Swiped
Terminal : 101
Approval : 179153
Ticket# : 24200117
USD 30.00

*My Card wouldn't
work at the pump
so I went in the
store they set the
pump for \$80.00
but my truck at
the use D.O. 30 I
have both
tickets*

Odometer : 63997
PD Seq# : 36409
I agree to pay the above Total Amount
according to Card Issuer Agreement.

Signature: _____

Thank You
Come Again

8/29/2024 7:27:52
Order Number:
Circle K 2722432
585 SW 6th Street
Lake Butler, FL 32054
(386) 496-2467

Term: 101
Appr: 179153
Ticket# : 24200117
UNL-REG
PUMP No.

Gallons 20.006
PRICE/G \$3.399
TOTAL FUEL \$70.04
TOTAL SALE \$70.04
SALE

Wright Exp
Card Num : (S)
XXXXXXXXXXXX5961
Swiped

Odometer : 63997
PD Seq# : 36409

08/29/2024 07:21:28

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY

8/14/2024 14:44:00
Order Number:

Circle K 2722432
585 SW 6th Street
Lake Butler, FL 32054
(386) 496-2467

Term: 102

Appr: 648180

Ticket# : 227003467

UNL-REG

PUMP No.

Gallons 06

PRICE/G 21.209

TOTAL FUEL \$3.489

TOTAL SALE \$74.00

SALE

Wright Exp

Card Num : (S)

XXXXXXXXXXXX5961

Swiped

Odometer : 63752
PD Seq# : 36409

08/14/2024 14:40:56

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY

Due by the 5th of each month:

Vehicle #	Tag #
2-150	12566

[illegible]

Total Mileage Driven for Month (Beginning ODO less Ending ODO): 260

Employees Signature:

Public Works Director Signature:

July

7/31/2024 2:24:37 PM
Order Number: 831163
Circle K 2722432
585 SW 6th Street
Lake Butler, FL 32054
(386) 496-2467

Register: 100 ICR
(DUPLICATE RECEIPT)

Pay at Pump Sale
Pump # 3 JNL-REG
22.007 Gallons @ \$3.499/Gal \$77.00
Sub. Total: \$77.00
Tax: \$0.00
Total: \$77.00
Discount Total: \$0.00
Wright Exp: \$77.00
Change \$0.00

SALE
Wright Exp
Card Num : (S)
XXXXXXXXXXXX5961
Swiped

Odometer : 63405
PD Seq# : 36409

07/31/2024 14:24:07

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

Thank You

7/16/2024 1:53:27 PM
Order Number: 815199
Circle K 2722432
585 SW 6th Street
Lake Butler, FL 32054
(386) 496-2467

Register: 100 ICR
(DUPLICATE RECEIPT)

Pay at Pump Sale
Pump # 5 JNL-REG
21.733 Gallons @ \$3.589/Gal \$78.00
Sub. Total: \$78.00
Tax: \$0.00
Total: \$78.00
Discount Total: \$0.00
Wright Exp: \$78.00
Change \$0.00

SALE
Wright Exp
Card Num : (S)
XXXXXXXXXXXX5961
Swiped

Odometer : 63406
PD Seq# : 36409

07/16/2024 13:53:11

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

Thank You



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-508559-5
AUG-01-2024 TO AUG-31-2024

PAGE 4

Purchase Activity Report

CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT						
DATE		TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
145503114165417854														
18-02		14:49	PREVIOUS ODOMETER 455 SW 6th St, Lake Butler, FL	215003066	G Callaway	OP	125,994 126,225 UNIL	28,601	3,499	100.07			-5.23	94.84
			PERIOD TOTALS				231	28,601		100.07			-5.23	94.84
			YTD TOTALS				*****	373,660		1,293.90			-43.36	1,250.54
			PERIOD AVGS: DPU, PPU, CPD				8.08		3,499	0.43				
			YTD AVGS: PPU				*****							
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

Transaction and Fee legend can be found on the last page of this report.

Due by the 5th of each month

Vehicle #	Tag #
1	1
2	2
3	3
4	4
5	5
6	6
7	7
8	8
9	9
10	10
11	11
12	12
13	13
14	14
15	15
16	16
17	17
18	18
19	19
20	20
21	21
22	22
23	23
24	24
25	25
26	26
27	27
28	28
29	29
30	30
31	31
32	32
33	33
34	34
35	35
36	36
37	37
38	38
39	39
40	40
41	41
42	42
43	43
44	44
45	45
46	46
47	47
48	48
49	49
50	50
51	51
52	52
53	53
54	54
55	55
56	56
57	57
58	58
59	59
60	60
61	61
62	62
63	63
64	64
65	65
66	66
67	67
68	68
69	69
70	70
71	71
72	72
73	73
74	74
75	75
76	76
77	77
78	78
79	79
80	80
81	81
82	82
83	83
84	84
85	85
86	86
87	87
88	88
89	89
90	90
91	91
92	92
93	93
94	94
95	95
96	96
97	97
98	98
99	99
100	100

Month August

Qc2

Year 2024[illegible]

Total Mileage Driven for Month (Beginning ODO Less Ending ODO):... 227 ✓

Employees Signature:

Public Works Director Signature: _____

8/2/2024 14:49:3
Order Number:
Circle K 2722432
585 SW 8th Street
Lake Butler FL 32054
(386) 496-2467
Term: 102

Appr : 311658
Ticket# : 215003281
UNL-REG
PUMP No. 03
Gallons 28.601
PRICE/G \$3.499
TOTAL FUEL \$100.07
TOTAL SALE \$100.07
SALE
Wright Exp
Card Num : (S)
XXXXXXXXXXXXXXXXXXXX1654
Swiped

Odometer : 126225
PD Seq# : 47854

08/02/2024 14:45:16

I agree to pay the
above Total Amount
according to Card
Issuer Agreement.

THANK YOU
HAVE A NICE DAY



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

PAGE 3

Purchase Activity Report

CARD NUMBER		CARD EMBOSSED	VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)	VIN	DEPARTMENT				
245500113596136391		JFORSSGREN GAS CAN	CGRIFFIS GAS CAN						Public Works				
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
18-01	07:52	PREVIOUS ODOMETER				72,424							
18-02	08:19	875 W Main St, Lake Butler, FL	0648799	C Griffiths, Jr.	OP	80,124 UNL	7,551	3,499	26.46		-1.38	25.08	-2.31
		875 W Main St, Lake Butler, FL	0650283	C Griffiths, Jr.	OP	80,224 UNL	4,322	3,489	15.08		-0.79	14.29	-1.31
PERIOD TOTALS						*****	11,633		41.54		-2.17	39.37	-3.62
YTD TOTALS						*****	339,624		1,161.53		-62.15	1,099.38	-110.43
PERIOD AVG: PPU						*****							
YTD AVG: PPU						*****		3.455	*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.													

gas car

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/1/24 7:51
TRAN#9048101
PUMP# 04
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 7.561
PRICE/G: \$3.499
FUEL SALE \$26.46
CREDIT \$26.46

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 164159
Odometer: 080124
Veh #: 36391
Resp Code: 000
Stan: 14253985694
Invoice #: 648796
Store # *****

THANK YOU
HAVE A NICE DAY

gas car

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKEBUTLER, FL 32054
386-496-2974

DATE 8/2/24 8:19
TRAN#9018300
PUMP# 01
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 4.322
PRICE/G: \$3.489
FUEL SALE \$15.08
CREDIT \$15.08

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 399395
Odometer: 080224
Veh #: 36391
Resp Code: 000
Stan: 14263988655
Invoice #: 650275
Store # *****

THANK YOU
HAVE A NICE DAY

C
Griffis
gas
cars

Purchase Activity Report

PAGE 2

[illegible]

WELCOME TO
SUNSTOP 326
875 W MAIN ST
LAKE BUTLER, FL 32054
386-496-2974

DATE 8/2/24 8:26
TRAN#9032672
PUMP# 03
SERVICE LEVEL: SELF
PRODUCT: UNLD
GALLONS: 31.545
PRICE/G: \$3.489
FUEL SALE \$110.06
CREDIT \$110.06

WRIGHT EXP
*****5961
Entry: Swiped
Auth #: 426141
Odometer: 15025
Veh #: 36359
Resp Code: 000
Stan: 14263980677
Invoice #: 650287
Store # *****

THANK YOU
HAVE A NICE DAY.

D. Griffiths



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
AUG-01-2024 TO AUG-31-2024

Purchase Activity Report

PAGE 13
END OF REPORT

CARD NUMBER		CARD EMBOSSED		VEHICLE IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)	VIN	DEPARTMENT				
45600114349146269		GREGORY CALLAWAY		GREGORY CALLAWAY		GREGORY CALLAWAY				Wastewater				
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
08-14	14:47	PREVIOUS ODOMETER 1200 E Main St, Lake Butler, FL 1200 E Main St, Lake Butler, FL PERIOD TOTALS YTD TOTALS PERIOD AVG: PPU YTD AVG: PPU		00050561 00056000	G Callaway G Callaway	OP OP	15,239 UNL	28,062	3.488	100.00			-5.25	94.75
08-27	12:45						15,455 UNL	23,213	3.368	99.00		-5.35	93.65	
							*****	57,875		199.00		-10.60	188.40	
							*****	57,875		199.00		-10.60	188.40	
							*****		3.438	*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														
DEPARTMENT TOTALS FOR: Wastewater														
TOTAL FUEL - PERIOD									3.381	1,345.01			-72.88	1,273.13
YTD										6,541.71			-358.53	6,183.18
TOTAL PURCHASES - PERIOD										1,346.01			-72.88	1,273.13
YTD										6,541.71			-358.53	6,183.18

Transaction and Fee legend can be found on the last page of this report.

CITY OF LAKE BUTLER VEHICLE LOG

Due by the 5th of each month

Vehicle # Tag #

Month AUGUST

Year 2024

Date		Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	Maintenance Record - Attach all Receipts		
							FUEL PURCHASES	LOCATION	Amount
							DATE		
8/9	CALLAWAY	CITY		15164	15181	17	8/9	FAST TRACK	\$ 100.00 ✓
8/11	CALLAWAY	CITY		15181	15189	8	8/11	FAST TRACK	\$ 99.00 ✓
8/12	CALLAWAY	CITY		15189	15207	18	8/12	FAST TRACK	\$ 110.00 ✓
8/13	CALLAWAY	CITY		15207	15217	10	8/13	FAST TRACK	\$ 31.5
8/14	CALLAWAY	CITY		15217	15240	23	8/14	FAST TRACK	\$
8/15	CALLAWAY	CITY		15240	15251	11	8/15	FAST TRACK	\$
8/16	CALLAWAY	CITY		15251	15273	22	8/16	FAST TRACK	\$
8/18	CALLAWAY	CITY		15273	15281	8	8/18	FAST TRACK	\$
8/19	CALLAWAY	CITY		15281	15291	10	8/19	FAST TRACK	\$
8/20	CALLAWAY	CITY		15291	15323	32	8/20	FAST TRACK	\$
8/21	CALLAWAY	CITY		15323	15360	37	8/21	FAST TRACK	\$
8/22	CALLAWAY	CITY		15360	15392	32	8/22	FAST TRACK	\$
8/23	CALLAWAY	CITY		15392	15417	25	8/23	FAST TRACK	\$
8/26	CALLAWAY	CITY		15417	15442	25	8/26	FAST TRACK	\$
8/27	CALLAWAY	CITY		15442	15462	20	8/27	FAST TRACK	\$
8/28	CALLAWAY	CITY		15462	15478	16	8/28	FAST TRACK	\$
8/29	CALLAWAY	CITY		15478	15512	34	8/29	FAST TRACK	\$
8/30	CALLAWAY	CITY		15512	15535	23	8/30	FAST TRACK	\$
							TOTALS		\$
							PM PERFORMED DATE		
							MILEAGE:		
							NEXT PM DUE:		
							MILEAGE:		
							REPAIRS NEEDED? ADDITIONAL INFORMATION		
							VEHICLE CONDITION (CIRCLE ONE)		
							EXCELLENT		
							GOOD		
							FAIR		
							POOR		
							INOP NOT REPAIRABLE		
							INOP AWAITING PARTS		
							WRECKED/BURNED		

Total Mileage Driven for Month (Beginning ODO Less Ending ODO): 371 371

Employees Signature: [Signature] Public Works Director Signature: [Signature]

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX8001
LAKE BUTLER, FL
32054
08/27/2024 692338089
12:45:38 PM

XXXXXXXXXXXXXXXXX3494
Wright Exp
INVOICE 027509
AUTH 545456
ODO 15456

PUMP# 3

Regular 29.2136
PRICE/GAL \$3.389

FUEL TOTAL \$ 99.00

TOTAL = \$ 99.00

CREDIT \$ 99.00

=====
Customer-activated Purchase/Capture
Site #: 0808066804547618
Shift Number 1
Sequence Number 56388
Skipped
APPROVED 545456
=====

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX8001
LAKE BUTLER, FL
32054
08/14/2024 692335090
02:46:33 PM

XXXXXXXXXXXXXXXXX3494
Wright Exp
INVOICE 022871
AUTH 630833
ODO 15239

PUMP# 3

Regular 28.6626
PRICE/GAL \$3.489

FUEL TOTAL \$ 100.00

TOTAL = \$ 100.00

CREDIT \$ 100.00

=====
Customer-activated Purchase/Capture
Site #: 0808066804547618
Shift Number 1
Sequence Number 56561
Skipped
APPROVED 630833
=====

G. Callaway

CITY OF LAKE BUTLER VEHICLE LOG

Month August
Year 2024

Vehicle # 010 Tag # XD1270

Due by the 5th of each month

Date	Employee/Driver	Destination: From - To	Beginning Odometer	Ending Odometer	Mileage	Maintenance Record - Attach all Receipts			
						FUEL PURCHASES			
						DATE	LOCATION	GALLONS	Amount
8/3	Tiffany Foreman	City On Call	66688	66692	4				
8/10	Tiffany Foreman	City On Call	66692	66696	4	8/13/24	Fast track	21.92	\$ 24.51
8/11	Tiffany Foreman	City On Call	66696	66699	3	8/20/24	Sam's Club	21.8	\$ 24.10
8/12	Tiffany Foreman	City On Call	66699	66700	1				
8/18	Tiffany Foreman	City On Call	66700	66702	2				
8/19	Tiffany Foreman	City On Call	66702	66705	3				
8/19	Tiffany Foreman	City On Call	66705	66706	1				
8/20	Tiffany Foreman	City On Call	66706	66707	1				
8/21	Tiffany Foreman	City On Call	66707	66708	1				
8/25	Tiffany Foreman	City On Call	66708	66713	5				
8/26	Tiffany Foreman	City On Call	66713	66717	4				
8/27	Tiffany Foreman	City On Call	66717	66720	3				
8/28	Tiffany Foreman	City On Call	66720	66724	4				
8/29	Tiffany Foreman	City On Call	66724	66729	5				
8/30	Tiffany Foreman	City On Call	66729	66733	4				
8/31	Tiffany Foreman	City On Call	66733	66737	4				
8/31	Tiffany Foreman	City On Call	66737	66740	3				
8/31	Tiffany Foreman	City On Call	66740	66744	4				
8/31	Tiffany Foreman	City On Call	66744	66749	5				
8/31	Tiffany Foreman	City On Call	66749	66754	5				
8/31	Tiffany Foreman	City On Call	66754	66759	5				
8/31	Tiffany Foreman	City On Call	66759	66764	5				
8/31	Tiffany Foreman	City On Call	66764	66769	5				
8/31	Tiffany Foreman	City On Call	66769	66774	5				
8/31	Tiffany Foreman	City On Call	66774	66779	5				
8/31	Tiffany Foreman	City On Call	66779	66783	4				
8/31	Tiffany Foreman	City On Call	66783	66787	4				
8/31	Tiffany Foreman	City On Call	66787	66791	4				
8/31	Tiffany Foreman	City On Call	66791	66795	4				
8/31	Tiffany Foreman	City On Call	66795	66799	4				
8/31	Tiffany Foreman	City On Call	66799	66803	4				
8/31	Tiffany Foreman	City On Call	66803	66807	4				
8/31	Tiffany Foreman	City On Call	66807	66811	4				
8/31	Tiffany Foreman	City On Call	66811	66815	4				
8/31	Tiffany Foreman	City On Call	66815	66819	4				
8/31	Tiffany Foreman	City On Call	66819	66823	4				
8/31	Tiffany Foreman	City On Call	66823	66827	4				
8/31	Tiffany Foreman	City On Call	66827	66831	4				
8/31	Tiffany Foreman	City On Call	66831	66835	4				
8/31	Tiffany Foreman	City On Call	66835	66839	4				
8/31	Tiffany Foreman	City On Call	66839	66843	4				
8/31	Tiffany Foreman	City On Call	66843	66847	4				
8/31	Tiffany Foreman	City On Call	66847	66851	4				
8/31	Tiffany Foreman	City On Call	66851	66855	4				
8/31	Tiffany Foreman	City On Call	66855	66859	4				
8/31	Tiffany Foreman	City On Call	66859	66863	4				
8/31	Tiffany Foreman	City On Call	66863	66867	4				
8/31	Tiffany Foreman	City On Call	66867	66871	4				
8/31	Tiffany Foreman	City On Call	66871	66875	4				
8/31	Tiffany Foreman	City On Call	66875	66879	4				
8/31	Tiffany Foreman	City On Call	66879	66883	4				
8/31	Tiffany Foreman	City On Call	66883	66887	4				
8/31	Tiffany Foreman	City On Call	66887	66891	4				
8/31	Tiffany Foreman	City On Call	66891	66895	4				
8/31	Tiffany Foreman	City On Call	66895	66899	4				
8/31	Tiffany Foreman	City On Call	66899	66903	4				
8/31	Tiffany Foreman	City On Call	66903	66907	4				
8/31	Tiffany Foreman	City On Call	66907	66911	4				
8/31	Tiffany Foreman	City On Call	66911	66915	4				
8/31	Tiffany Foreman	City On Call	66915	66919	4				
8/31	Tiffany Foreman	City On Call	66919	66923	4				
8/31	Tiffany Foreman	City On Call	66923	66927	4				
8/31	Tiffany Foreman	City On Call	66927	66931	4				
8/31	Tiffany Foreman	City On Call	66931	66935	4				
8/31	Tiffany Foreman	City On Call	66935	66939	4				
8/31	Tiffany Foreman	City On Call	66939	66943	4				
8/31	Tiffany Foreman	City On Call	66943	66947	4				
8/31	Tiffany Foreman	City On Call	66947	66951	4				
8/31	Tiffany Foreman	City On Call	66951	66955	4				
8/31	Tiffany Foreman	City On Call	66955	66959	4				
8/31	Tiffany Foreman	City On Call	66959	66963	4				
8/31	Tiffany Foreman	City On Call	66963	66967	4				
8/31	Tiffany Foreman	City On Call	66967	66971	4				
8/31	Tiffany Foreman	City On Call	66971	66975	4				
8/31	Tiffany Foreman	City On Call	66975	66979	4				
8/31	Tiffany Foreman	City On Call	66979	66983	4				
8/31	Tiffany Foreman	City On Call	66983	66987	4				
8/31	Tiffany Foreman	City On Call	66987	66991	4				
8/31	Tiffany Foreman	City On Call	66991	66995	4				
8/31	Tiffany Foreman	City On Call	66995	66999	4				
8/31	Tiffany Foreman	City On Call	66999	67003	4				
8/31	Tiffany Foreman	City On Call	67003	67007	4				
8/31	Tiffany Foreman	City On Call	67007	67011	4				
8/31	Tiffany Foreman	City On Call	67011	67015	4				
8/31	Tiffany Foreman	City On Call	67015	67019	4				
8/31	Tiffany Foreman	City On Call	67019	67023	4				
8/31	Tiffany Foreman	City On Call	67023	67027	4				
8/31	Tiffany Foreman	City On Call	67027	67031	4				
8/31	Tiffany Foreman	City On Call	67031	67035	4				
8/31	Tiffany Foreman	City On Call	67035	67039	4				
8/31	Tiffany Foreman	City On Call	67039	67043	4				
8/31	Tiffany Foreman	City On Call	67043	67047	4				
8/31	Tiffany Foreman	City On Call	67047	67051	4				
8/31	Tiffany Foreman	City On Call	67051	67055	4				
8/31	Tiffany Foreman	City On Call	67055	67059	4				
8/31	Tiffany Foreman	City On Call	67059	67063	4				
8/31	Tiffany Foreman	City On Call	67063	67067	4				
8/31	Tiffany Foreman	City On Call	67067	67071	4				
8/31	Tiffany Foreman	City On Call	67071	67075	4				
8/31	Tiffany Foreman	City On Call	67075	67079	4				
8/31	Tiffany Foreman	City On Call	67079	67083	4				
8/31	Tiffany Foreman	City On Call	67083	67087	4				
8/31	Tiffany Foreman	City On Call	67087	67091	4				
8/31	Tiffany Foreman	City On Call	67091	67095	4				
8/31	Tiffany Foreman	City On Call	67095	67099	4				
8/31	Tiffany Foreman	City On Call	67099	67103	4				
8/31	Tiffany Foreman	City On Call	67103	67107	4				
8/31	Tiffany Foreman	City On Call	67107	67111	4				
8/31	Tiffany Foreman	City On Call	67111	67115	4				
8/31	Tiffany Foreman	City On Call	67115	67119	4				
8/31	Tiffany Foreman	City On Call	67119	67123	4				
8/31	Tiffany Foreman	City On Call	67123	67127	4				
8/31	Tiffany Foreman	City On Call	67127	67131	4				
8/31	Tiffany Foreman	City On Call	67131	67135	4				
8/31	Tiffany Foreman	City On Call	67135	67139	4				
8/31	Tiffany Foreman	City On Call	67139	67143	4				
8/31	Tiffany Foreman	City On Call	67143	67147	4				
8/31	Tiffany Foreman	City On Call	67147	67151	4				
8/31	Tiffany Foreman	City On Call	67151	67155	4				
8/31	Tiffany Foreman	City On Call	67155	67159	4				
8/31	Tiffany Foreman	City On Call	67159	67163	4				
8/31	Tiffany Foreman	City On Call	67163	67167	4				
8/31	Tiffany Foreman	City On Call	67167	67171	4				
8/31	Tiffany Foreman	City On Call	67171	67175	4				
8/31	Tiffany Foreman	City On Call	67175	67179	4				
8/31	Tiffany Foreman	City On Call	67179	67183	4				
8/31	Tiffany Foreman	City On Call	67183	67187	4				
8/31	Tiffany Foreman	City On Call	67187	67191	4				
8/31	Tiffany Foreman	City On Call	67191	67195	4				
8/31	Tiffany Foreman	City On Call	67195	67199	4				
8/31	Tiffany Foreman	City On Call	67199	67203	4				
8/31	Tiffany Foreman	City On Call	67203	67207	4				
8/31	Tiffany Foreman	City On Call	67207	67211	4				
8/31	Tiffany Foreman	City On Call	67211	67215	4				
8/31	Tiffany Foreman	City On Call	67215	67219	4				
8/31	Tiffany Foreman	City On Call	67219	67223	4				
8/31	Tiffany Foreman	City On Call	67223	67227	4				
8/31	Tiffany Foreman	City On Call	67227	67231	4				
8/31	Tiffany Foreman	City On Call	67231	67235	4				
8/31	Tiffany Foreman	City On Call	67235	67239	4				
8/31	Tiffany Foreman	City On Call	67239	67243	4				
8/31	Tiffany Foreman	City On Call	67243	67247	4				

Handwritten notes in the top left corner, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the top middle section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the top right section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the middle left section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the middle right section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the bottom left section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the bottom middle section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the bottom right section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the bottom right corner, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the top right corner, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the middle right section, including the word "HISTORICAL" and other illegible text.

Handwritten notes in the bottom right section, including the word "HISTORICAL" and other illegible text.

1200 E MAIN ST
FAST TRACK #214
XXXXXXXXXX8001
LAKE BUTLER, FL
32054
08/03/2024 093332841
06:41:16 PM

XXXXXXXXXXXXXXXXXXXX3007
Wright Exp
INVOICE 019444
AUTH 884039
ADM 86688

PUMP# 6

Regular 21.9286
PRICE/GAL \$3.489

FUEL TOTAL \$ 76.51

TOTAL = \$ 76.51

CREDIT \$ 76.51

XXXXXXXXXXXXXXXXXXXX3007
Wright Exp
INVOICE 019444
AUTH 884039
ADM 86688

Under
Sam's

WELCOME TO
CUNSTOP 326
875 W MAIN ST
LAKE BUTLER, FL 32054
386-496-2974

DATE 8/30/24 11:58
TRAN# 0049351
PUMP# 04
SERVICE LI 11:11:11
PRODUCT: UNL
GALLONS: 21.065
PRICE/G: \$3.489
FUEL SALE \$74.10
CREDIT \$74.10

WRIGHT EXP
*****3007
Entry: Swiped
Auth #: 981111
Odometer: 66845
Veh #: 84096
Resp Code: 000
Stan: 14544083060
Invoice #: 685434
Store # *****

THANK YOU
HAVE A NICE DAY

not on a
sheet from
Wex - probably
be on Sept 24

Jeffery

11-10-17

↓
not on a
sheet from
Wax - 6.000000
Is top? no sd

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

CONSENT AGENDA ITEM: Animal Control Logs for August 2024. (#4D)

DEPARTMENT: City of Lake Butler – Animal Control.

MOTION/ACTION: Motion to approve Animal Control Logs for August 2024.

ASSOCIATED COST(S): N/A



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Hayden P. Page
Accounts Payable/Interim City Clerk
hpage@cityoflakebutler.com

Animal Control Log

Employee Signature

Hayden Whithead

Date of Pick-up:

8/29/24

Location of Pick-up:

~~800~~ Lake Butler Animal Control

Description of Animal:

tri color beagle

Disposition:

☐ Picked up by Owner:

Owner Name _____

Address _____

Phone Number _____

☒ Adopted:

Name of Adopter

Renita Harrison

Address

1717 Lake View Road Clearwater

Phone Number

417-564-8106

☐ Euthanized:

Date _____

Melissa Hendrix
Mayor
mhendrix@cityoflakebutler.com



Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Animal Control Log

Employee Signature MM
Date of Pick-Up 8/27/24
Location Description of Pick-Up: ~~Alachua~~ Alachua
Description of Animal: Brown Mix Hound Stray

Disposition:

☐ Picked up by Owner:

Owner Name _____

Owner Address _____

Owner Phone Number _____

☒ Adopted:

Name of Adopter Pamela Stine

Address 29130 SE 63rd Pl Morrisette FL

Phone Number 727-710-2795

☐ Euthanized:

Date _____

Melissa Hendrix
Mayor
mhendrix@cityoflakebutler.com



Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Animal Control Log

Employee Signature [Signature]

Date of Pick-Up 8/27/24

Location Description of Pick-Up: Alachua

Description of Animal: Dark gray mix stray

Disposition:

☐ Picked up by Owner:

Owner Name _____

Owner Address _____

Owner Phone Number _____

☒ Adopted:

Name of Adopter Pamela Stone

Address 24130 SE 63rd Pl Morrisetta FL

Phone Number 727-710-2795

☐ Euthanized:

Date _____



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Hayden P. Page
Accounts Payable/Interim City Clerk
hpage@cityoflakebutler.com

Animal Control Log

Employee Signature [Signature]

Date of Pick-up: 8/27/24

Location of Pick-up: Alachua

Description of Animal: Chi-mix

Disposition:

☐ Picked up by Owner:

Owner Name _____

Address _____

Phone Number _____

☒ Adopted:

Name of Adopter Parale Stine

Address 29130 SE 63rd Place Merrittton 32668

Phone Number 727-710 2795

☐ Euthanized:

Date _____



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Hayden P. Page
Accounts Payable/Interim City Clerk
hpage@cityoflakebutler.com

Animal Control Log

Employee Signature B. P. Page

Date of Pick-up: 8/9/24

Location of Pick-up: Corner SE 3rd Ave & SE 4th St

Description of Animal: Black mix Female / aggressive Stray

Disposition:

☐ Picked up by Owner:

Owner Name _____

Address _____

Phone Number _____

☐ Adopted:

Name of Adopter _____

Address _____

Phone Number _____

☒ Euthanized:

Date 8/21/24

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: Motion to approve the first reading of Ordinance No. 2024-06 (reference CPA 24-02 Change in Land Use) To be read by title only. (#5)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve the first reading of Ordinance No. 2024-06 AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND TO THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE BUTLER COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 24-02, BY THE CITY COMMISSION; UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR A CHANGE IN LAND USE CLASSIFICATION FROM COUNTY RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO CITY COMMERCIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

To be read by title only.

ASSOCIATED COST(S): N/A

ORDINANCE NO. 2024-06

AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, RELATING TO AN AMENDMENT OF 50 OR LESS ACRES OF LAND TO THE FUTURE LAND USE PLAN MAP OF THE CITY OF LAKE BUTLER COMPREHENSIVE PLAN, PURSUANT TO AN APPLICATION, CPA 24-02, BY THE CITY COMMISSION; UNDER THE AMENDMENT PROCEDURES ESTABLISHED IN SECTIONS 163.3161 THROUGH 163.3248, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR A CHANGE IN LAND USE CLASSIFICATION FROM COUNTY RESIDENTIAL, LOW DENSITY (LESS THAN OR EQUAL TO 2 DWELLING UNITS PER ACRE) TO CITY COMMERCIAL OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of the City of Lake Butler, Florida, hereinafter referred to as the City Commission, to prepare, adopt and implement a comprehensive plan;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, empowers and requires the City Commission to prepare, adopt and implement a comprehensive plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the City Commission has been designated as the Planning and Zoning Board of the City of Lake Butler, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the City Commission has been designated as the Local Planning Agency of the City of Lake Butler, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and Land Development Regulations, the City Commission, serving as the Planning and Zoning Board and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Commission, serving as the Planning and Zoning Board, serving also as the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Commission approval of said application for an amendment, as described below;

WHEREAS, the City Commission held the required public hearing, with public notice having been provided, under the procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, on said application for an amendment, as described below, and at said public hearing, the City Commission reviewed and considered all comments received during the public hearing, including the recommendation of the City Commission, serving as the Planning and Zoning Board and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for amendment, as described below;

WHEREAS, the City Commission has determined and found said application for an amendment, as described below, to be compatible with the Land Use Element objectives and policies, and those of other affected elements of the Comprehensive Plan; and

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAKE BUTLER, FLORIDA, AND IN SESSION LAWFULLY ASSEMBLED, AS FOLLOWS:

Section 1. Pursuant to an application, CPA 24-02, by the City Commission, to amend the Future Land Use Plan Map of the Comprehensive Plan by changing the future land use classification of certain lands, the land use classification is hereby changed from COUNTY RESIDENTIAL, LOW DENSITY (less than or equal to 2 dwelling units per acre) to CITY COMMERCIAL on the property described, as follows:

A parcel of land lying in Section 36, Township 5 South, Range 19 East, Union County, Florida. Being more particularly described as follows: Commence at Southeast corner of said Section 36; thence North 01°24'13" West 984.65 feet, along the East line of said Section 36 to the Point of Beginning; thence South 88°45'17" West 666.69 feet; thence North 01°24'49" West 1,458.59 feet to the Southerly right-of-way line of State Road 121; thence North 42°46'14" East 957.10 feet, along the Southerly right-of-way line of said State Road 121 to the East line of Section 36; thence South 01°24'13" East 2,146.89 feet, along the East line of said Section 36 to the Point of Beginning.

Containing 27.60 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall be effective upon adoption.

The effective date of this plan amendment shall be thirty-one (31) days following the date of adoption of this plan amendment. However, if any affected person files a petition with the Florida Division of Administrative Hearings pursuant to Section 120.57, Florida Statutes, as amended, to request a hearing to challenge the compliance of this plan amendment with Sections 163.3161 through 163.3248, Florida Statutes, as amended, within thirty (30) days following the date of adoption of this plan amendment, this plan amendment shall not become effective until the FloridaCommerce or the Florida Administration Commission, respectively, issues a final order determining this plan amendment is in compliance. No development orders, development permits or land uses dependent on this plan amendment may be issued or commence before it has become effective. If a final order of noncompliance is issued, this plan amendment may nevertheless be made effective by adoption of a resolution affirming its effective status, a copy of which resolution shall be sent to the FloridaCommerce, Division of Community Development, 107 East Madison Street, Caldwell Building, First Floor, Tallahassee, Florida 32399-4120.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

The said ordinance was read for the first time by title only at the public meeting in regular session duly assembled on the 17th day of September 2024, and placed on the agenda for final passage for the 15th day of October 2024.

Commissioner _____ moved that the said ordinance be passed at the regular meeting on the 17th day of September 2024. Seconded by Commissioner _____.

So the said ordinance was read for the second time by title only and the vote for the adoption of the said ordinance was as follows:

YEAS: _____

NAYS: _____

ABSENT AND NOT VOTING: _____

This ordinance was declared duly adopted in regular session assembled on this _____ day of _____ 2024.

Attest:

CITY COMMISSION OF THE
CITY OF LAKE BUTLER, FLORIDA

Kimberly Hayes, City Clerk

Melissa Hendrix, Mayor

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: Motion to approve the first reading of Ordinance No. 2024-07 (reference Z 24-02 Rezoning) To be read by title only. (#6)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve the first reading of Ordinance No. 2024-07 AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE BUTLER LAND DEVELOPMENT REGULATIONS, RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-02, BY THE CITY COMMISSION; PROVIDING FOR REZONING FROM COUNTY RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) TO CITY COMMERCIAL, GENERAL (CG) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

To be read by title only.

ASSOCIATED COST(S): N/A

ORDINANCE NO. 2024-07

AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, AMENDING THE OFFICIAL ZONING ATLAS OF THE CITY OF LAKE BUTLER LAND DEVELOPMENT REGULATIONS, RELATING TO THE REZONING OF TEN OR MORE CONTIGUOUS ACRES OF LAND, PURSUANT TO AN APPLICATION, Z 24-02, BY THE CITY COMMISSION; PROVIDING FOR REZONING FROM COUNTY RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) TO CITY COMMERCIAL, GENERAL (CG) OF CERTAIN LANDS WITHIN THE CORPORATE LIMITS OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

WHEREAS, Section 166.021, Florida Statutes, as amended, empowers the City Commission of City of Lake Butler, Florida, hereinafter referred to as the City Commission, to prepare, adopt and enforce land development regulations;

WHEREAS, Sections 163.3161 through 163.3248, Florida Statutes, as amended, the Community Planning Act, requires the City Commission to prepare and adopt regulations concerning the use of land and water to implement the Comprehensive Plan;

WHEREAS, an application for an amendment, as described below, has been filed with the City;

WHEREAS, the City Commission has been designated as the Planning and Zoning Board of the City of Lake Butler, Florida, hereinafter referred to as the Planning and Zoning Board;

WHEREAS, the City Commission has been designated as the Local Planning Agency of the City of Lake Butler, Florida, hereinafter referred to as the Local Planning Agency;

WHEREAS, pursuant to Section 163.3174, Florida Statutes, as amended, and the Land Development Regulations, the City Commission, serving as the Planning and Zoning Board and the Local Planning Agency, held the required public hearing, with public notice having been provided, on said application for an amendment, as described below, and at said public hearing, the City Commission, serving as the Planning and Zoning Board and the Local Planning Agency, reviewed and considered all comments received during said public hearing and the Concurrency Management Assessment concerning said application for an amendment, as described below, and recommended to the City Commission approval of said application for amendment, as described below;

WHEREAS, pursuant to Section 166.041, Florida Statutes, as amended, the City Commission, held the required public hearings, with public notice having been provided, on said application for an amendment, as described below, and at said public hearings, the City Commission reviewed and considered all comments received during said public hearings, including the recommendation of the City Commission, serving as the Planning and Zoning Board and the Local Planning Agency, and the Concurrency Management Assessment concerning said application for an amendment, as described below; and

WHEREAS, the City Commission has determined and found that approval of said application for an amendment, as described below, would promote the public health, safety, morals, order, comfort, convenience, appearance, prosperity or general welfare.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF LAKE BUTLER, FLORIDA, AND IN SESSION LAWFULLY ASSEMBLED, AS FOLLOWS:

Section 1. Pursuant to an application, Z 24-02, by City Commission, to amend the Official Zoning Atlas of the Land Development Regulations by changing the zoning district on certain lands, the zoning district is hereby changed from COUNTY RESIDENTIAL, (MIXED) SINGLE FAMILY/MOBILE HOME-1 (RSF/MH-1) to CITY COMMERCIAL, GENERAL (CG) on the property described, as follows:

A parcel of land lying in Section 36, Township 5 South, Range 19 East, Union County, Florida. Being more particularly described as follows: Commence at Southeast corner of said Section 36; thence North 01°24'13" West 984.65 feet, along the East line of said Section 36 to the Point of Beginning; thence South 88°45'17" West 666.69 feet; thence North 01°24'49" West 1,458.59 feet to the Southerly right-of-way line of State Road 121; thence North 42°46'14" East 957.10 feet, along the Southerly right-of-way line of said State Road 121 to the East line of Section 36; thence South 01°24'13" East 2,146.89 feet, along the East line of said Section 36 to the Point of Beginning.

Containing 27.60 acres, more or less.

Section 2. Severability. If any provision or portion of this ordinance is declared by any court of competent jurisdiction to be void, unconstitutional or unenforceable, then all remaining provisions and portions of this ordinance shall remain in full force and effect.

Section 3. Conflict. All ordinances or portions of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 4. Effective Date. This ordinance shall become effective upon adoption.

The effective date of this amendment, Z 24-02, to the Official Zoning Atlas shall be the same date as the effective date of Future Land Use Plan Map Amendment, CPA 24-02. If Future Land Use Plan Map Amendment, CPA 24-02, does not become effective, this amendment, Z 24-02 to the Official Zoning Atlas shall not become effective. No development orders, development permits or land uses dependent on this amendment, Z 24-02, to the Official Zoning Atlas may be issued or commence before it has become effective.

Section 5. Authority. This ordinance is adopted pursuant to the authority granted by Section 166.021, Florida Statutes, as amended, and Sections 163.3161 through 163.3248, Florida Statutes, as amended.

The said ordinance was read for the first time by title only at the public meeting in special session duly assembled on the 17th day of September 2024, and placed on the agenda for final passage for the 15th day of October 2024.

Commissioner _____ moved that the said ordinance be passed at the regular meeting on 17th day of September 2024. Seconded by Commissioner _____.

So the said ordinance was read for the second time by title only and the vote for the adoption of the said ordinance was as follows:

YEAS: _____ NAYS: _____

ABSENT AND NOT VOTING: _____

This ordinance was declared duly adopted in regular session assembled on this _____ day of _____ 2024.

CITY COMMISSION OF THE
CITY OF LAKE BUTLER, FLORIDA

Attest:

Kimberly Hayes, City Clerk

Melissa Hendrix, Mayor

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: Motion to approve Agreement between the City of Lake Butler and North Central Florida Regional Planning Council for Fiscal Year 2025 Local Government Comprehensive Planning Services. (#7)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve Agreement between the City of Lake Butler and North Central Florida Regional Planning Council for Fiscal Year 2025 Local Government Comprehensive Planning Services. This agreement is \$7,000 for the year and provides assistance to the City for Building and Zoning.

ASSOCIATED COST(S): \$7,000 annually



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August 23, 2024

Ms. Kimberly Hayes
City Manager
City of Lake Butler
200 Southwest 1st Street
Lake Butler, FL 32054-2016

RE: Fiscal Year 2025
Agreement Between the City and the Planning Council
for Local Government Comprehensive Planning Services

Dear Kimberly:

Please find enclosed two copies, with original Planning Council signatures, of the above referenced proposed agreement between the City and the Planning Council for the Planning Council to provide comprehensive planning services to the City for Fiscal Year 2025 in the amount of \$7,000. Please note that the method of compensation for comprehensive planning services provided pursuant to this Agreement is on a fixed fee basis.

Subsequent to approval of the above referenced agreement by the City, please have both copies dated on Page 1 and signed on Page 4, retain one copy of the Agreement with original signatures for the City's files and return one signed copy of the Agreement with original signatures to me for the Planning Council's files.

If you have any questions concerning this Agreement, please do not hesitate to contact me at 352.955.2200, ext. 101.

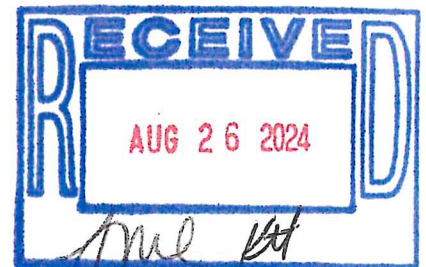
Sincerely,

Scott R. Koons, AICP
Executive Director

Enclosures

xc: Hayden P. Page, Accounts Payable Clerk

I:\lga contracts\2025\2025 agreeletterfinalmerge.doc



FISCAL YEAR 2025

LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES

AGREEMENT

BETWEEN THE

CITY OF LAKE BUTLER

AND THE

NORTH CENTRAL FLORIDA REGIONAL PLANNING COUNCIL

This Agreement made and entered into this 17th day of September 2024, by and between the City of Lake Butler, hereinafter referred to as the "Purchaser" and the North Central Florida Regional Planning Council, hereinafter referred to as the "Planning Council".

This AGREEMENT/CONTRACT IS ENTERED INTO BASED UPON THE FOLLOWING FACTS: The Purchaser desires to engage the Planning Council to render certain technical or professional services; and

The Planning Council possesses the qualifications and expertise to perform the services required.

NOW THEREFORE, THE PURCHASER AND THE PLANNING COUNCIL DO MUTUALLY AGREE AS FOLLOWS:

ARTICLE I - SCOPE OF SERVICES

The Planning Council agrees to provide services to the Purchaser in accordance with the terms and conditions set forth in Appendix A, Scope of Services, of this Agreement which is incorporated by reference herein and considered as an integral part of this Agreement.

ARTICLE II - COMPENSATION

The Planning Council shall be paid by the Purchaser a fixed fee of Seven Thousand Dollars and No Cents (\$7,000.00) for services provided in completing the Scope of Services described in Appendix A, which is incorporated by reference.

Payment to the Planning Council for services rendered in accordance with the Scope of Services as set forth in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, will become due within thirty (30) days following receipt by the Purchaser of a requisition of payment. Requisitions may be made on a monthly basis.

ARTICLE III - TIME COMPLETION

This Agreement shall begin on October 1, 2024 and shall end on September 30, 2025. Any allowable costs incurred by the Planning Council during the period covered by this Agreement in providing services in performing the work described in Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement are eligible expenses chargeable to the Purchaser. However, if this Agreement is not executed by all parties, the Purchaser shall not be liable for any such costs incurred by the Planning Council.

ARTICLE IV - TERMINATION WITHOUT CAUSE

Each party may terminate this Agreement without cause providing fifteen (15) days written notice to the other. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. In such an event, all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser. Upon termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement.

ARTICLE V - DEFAULT AND TERMINATION

The failure of either party to comply with any provision of this Agreement shall place that party at default. Prior to terminating this Agreement, the nondefaulting party shall notify the defaulting party in writing. Written notice shall be via U.S. Mail, first class mail, postage prepaid, by certified mail, return receipt requested. The notification shall make specific reference to the provision which gave rise to the default. The defaulting party shall then be entitled to a period of ten (10) days in which to cure the default. In the event said default is not cured within the ten (10) day period, the Agreement may be terminated. The failure of either party to exercise this right shall not be considered a waiver of such right in the event of any further default or noncompliance. Upon default and termination as provided in this Article, the Planning Council shall be reimbursed for all of its actual costs incurred in providing services hereunder this Agreement as the same are defined in Article II of this Agreement and all finished or unfinished documents and other materials prepared by the Planning Council pursuant to this Agreement shall become the property of the Purchaser.

ARTICLE VI - NONDISCRIMINATION

In carrying out the work of this Agreement, the Planning Council shall not discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin or handicapped status. The Planning Council shall take affirmative action to ensure that applicants are employed and that employees are treated during employment, without regard to their race, creed, color, sex, national origin or handicapped status. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising, layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Planning Council agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this non-discrimination clause. The Planning Council shall, in all solicitations or advertisements for employees placed by or on behalf of the Planning Council, state that it is an Equal Opportunity/Affirmative Action Employer. The Planning Council shall incorporate the foregoing requirement of this paragraph in all subcontracts for services covered by this Agreement.

ARTICLE VII - LIABILITY

The Planning Council hereby agrees to hold harmless the Purchaser, to the extent allowed and required by law, from all claims, demands, liabilities and suits of third persons or entities not a party to this Agreement arising out of, or due to any act, occurrence, or omission of the Planning Council, its subcontractors or agents, if any, that is related to the Planning Council's performance under this Agreement.

ARTICLE VIII - ASSIGNABILITY

The Planning Council shall not assign any interest in this Agreement and shall not transfer any interest in the same (whether by assignment or novation), without the prior consent of the Purchaser.

ARTICLE IX - REPRESENTATIVES FOR THE PARTIES

In all matters relating to the performance of this Agreement, the City Manager of the Purchaser shall represent and act for the Purchaser and the Executive Director of the Planning Council shall represent and act for the Planning Council.

ARTICLE X - VENUE AND JURISDICTION FOR LITIGATION BETWEEN THE PARTIES

This Agreement shall be construed according to the laws of the State of Florida. Venue shall be exclusively in Union County, Florida for all litigation between the parties and all issues litigated between the parties shall be litigated exclusively in a court of competent jurisdiction of Union County, Florida. If any provision hereof is in conflict with any applicable statute or rule, or is otherwise unenforceable, then such provision shall be deemed null and void to the extent of such conflict, and shall be deemed severable, but shall not invalidate any other provision of the Agreement.

ARTICLE XI - AMENDMENT OF AGREEMENT

The Planning Council and the Purchaser by mutual agreement may amend, extend, or modify this Agreement. Any such modification shall be mutually agreed upon by and between the Planning Council and Purchaser and shall be incorporated in a written amendment to this Agreement, duly signed by both parties.

ARTICLE XII - COMPLETE CONTRACT

This Agreement, including Appendix A, Scope of Services, of this Agreement, which is incorporated by reference herein and considered as an integral part of this Agreement, constitutes the entire contract between the parties, and any changes, amendments, or modifications hereof shall be void unless the same are reduced to writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their undersigned officials as duly authorized on the date first above written.

CITY OF LAKE BUTLER

Attest:

Seal



Kimberly Hayes
City Manager

Melissa Hendrix
Mayor

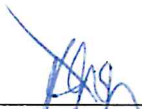
NORTH CENTRAL FLORIDA
REGIONAL PLANNING COUNCIL

Attest:

Seal



Scott R. Koons
Executive Director



Fletcher J. Hope Jr.
Chair

APPENDIX A
SCOPE OF SERVICES
FOR THE
FISCAL YEAR 2025
LOCAL GOVERNMENT COMPREHENSIVE PLANNING SERVICES AGREEMENT

The following services will be provided by the Planning Council to the Purchaser.

- I. General Technical Assistance - conducting research, answering questions and assisting with comprehensive plan and land development regulations interpretations; and
- II. Amendment Assistance - preparing public notices, draft ordinances, data and analysis and concurrency review for comprehensive plan text and map and land development regulations text and zoning map amendments.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: Proclamation for American Pharmacists Month October 2024 Presented to William Garst on behalf of Pharmacists. (#8)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Proclamation for American Pharmacists Month October 2024 Presented to William Garst on behalf of Pharmacists.

ASSOCIATED COST(S): N/A

Melissa Hendrix
Mayor
mhendrix@cityoflakebutler.com



Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Proclamation

American Pharmacists Month

October 2024

Whereas, pharmacists are the most accessible health care providers delivering critical services to patients and contributing to the health and well-being of all people; and

Whereas, pharmacists are best positioned to be the health care provider that ensures optimal medication therapy outcomes, helps to ensure patients are adherent to their medications, and serve as providers during public health emergencies; and

Whereas, as front-line providers throughout the healthcare system and community during the COVID-19 pandemic, pharmacists and pharmacy personnel have ensured the public is cared for, even at the risk of exposure; and

Whereas, with a community pharmacy located within five miles of nearly all Americans, pharmacists and pharmacy personnel are making an impact to control the spread of COVID-19 in U.S. communities through testing, treatment, and vaccination efforts; and

Whereas, pharmacists are ideally suited to work collaboratively with other health care providers and help patients overcome illness and live healthier lives through chronic disease management and the fully effective use of their medicines; and

Whereas, today, there are over 300,000 licensed pharmacists providing care and serving as patient advocates for ensuring access to the best and safest therapy for the patients they serve; and

Whereas, the American Pharmacists Association has declared October as American Pharmacists Month.

Now, therefore, be it resolved that I, Mayor David Stegall, along with the City of Lake Butler City Commission do hereby proclaim October as American Pharmacists Month and urge all our citizens to acknowledge the valuable services of pharmacists to provide safe, accessible, affordable, and beneficial patient care services and products to all residents and protect the public health of our communities.

It witness whereof, I have hereunto set my hand and caused this seal to be affixed with the approval of the City Commission on September 17th, 2024.

Seal

Melissa Hendrix, Mayor
City of Lake Butler, Florida

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: Discussion about restricted funds and the Commissioners un-restricting these funds to be utilized. (#9)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Discussion about restricted funds and the Commissioners un-restricting these funds to be utilized.

ASSOCIATED COST(S): N/A

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: City of Lake Butler Monthly City Manager's Report (#107)

DEPARTMENT: City Manager - City of Lake Butler

MOTION/ACTION: Discuss/Updates from City Manager.

ASSOCIATED COST(S): N/A



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

Tuesday, September 17, 2024

Mayor Hendrix and City Commission

RE: City Manager's Report

Topics of Discussion:

1. Discussion with board for dates and themes for the Christmas Parade. August 20, 2024, Meeting theme ideas were Disney & Candyland, and it was decided to table this until September's Meeting.
2. Discussion about Date, time and hours for Trick-or-treat this year.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: September 17, 2024

AGENDA ITEM: City of Lake Butler Monthly Financial Report for October 2023 – August
2024 (#11)

DEPARTMENT: Finance Department City of Lake Butler

MOTION/ACTION: Present/Discuss of Monthly Financial Report.

ASSOCIATED COST(S): N/A



City of Lake Butler, Florida
Monthly Financial Report
For period October 1, 2023 - August 31, 2024

Melissa Hendrix
Mayor
mhendrix@cityoflakebutler.com



Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Tuesday, September 17, 2024

Mayor Hendrix and City Commission

RE: Monthly Financial Report for period October 1, 2023 through August 31, 2024

Mayor Hendrix and City Commission,

Attached is the unaudited financial report for period October 1, 2023 through August 31, 2024, eleven (11) months into the 2023-2024 Fiscal Year. The Finance Department continues to monitor all revenues and expenditures regularly to ensure that the City's finances remain in balance with the 2023-2024 Fiscal Year Budget.

Sincerely,

Dave C. Mecusker

Finance Director
City of Lake Butler, Florida

Statement of Financial Position by Fund
City of Lake Butler
For 8/31/2024

Run: 9/12/2024 at 3:38 PM

Page: 1

10

	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
10.000.000.10010 Cash in Bank General	562,010.39	643,190.13	543,408.91
10.000.000.10030 Board Approval Restricted Cash	46,400.00	46,400.00	46,400.00
10.000.000.10990 Undeposited Cash	6,539.63	6,539.63	6,539.63
10.000.000.11000 Accounts Receivable	41,472.00	41,472.00	41,472.00
10.000.000.12000 Due from other governments - JMCO	72,905.00	72,905.00	72,905.00
10.000.000.15500 Prepaid Expenses	74.97	74.97	74.97
10.020.000.19999 DTDF	30,161.46	(14,473.18)	4,240.04
10.030.000.19999 DTDF	1,523,252.04	1,367,286.28	1,423,427.64
10.035.000.19999 DTDF	(1,546,832.00)	(1,546,832.00)	(1,546,832.00)
10.040.000.19999 DTDF	(20,762.44)	15,981.62	34,827.67
10.065.000.19999 DTDF	(1,025.00)	500.00	500.00
10.080.000.19999 DTDF	1,986.10	0.00	0.00
Total Assets	716,182.15	633,044.45	626,963.86
Liabilities and Net Assets			
10.000.000.20000 Accounts Payable	136,808.36	63,176.00	66,953.68
10.000.000.20201 FICA payable	(1,590.87)	(1,590.87)	0.02
10.000.000.20208 Retirement (EE FRS)	204.06	(924.15)	(972.49)
10.000.000.20209 Def Comp (EE ICMA)	1,050.01	390.01	(49.99)
10.000.000.20210 ICMA Loan	4,782.90	4,549.23	2,802.56
10.000.000.20220 Colonial	779.93	3,369.70	1,881.66
10.000.000.20221 AFLAC	(786.88)	(467.38)	(147.88)
10.000.000.20222 Liberty	3,114.10	3,063.99	3,308.46
10.000.000.22200 Payroll Liabilities	5,129.11	5,129.11	5,129.11
10.000.000.22210 Payroll Holding	(575.70)	(1,182.34)	(1,182.34)
10.000.000.23000 Rental Deposit Liability for Key	(225.00)	(225.00)	(225.00)
Deposits via JetPay			
10.000.000.23470 Sales Tax from Rent	(2,838.49)	(2,599.39)	(2,322.87)
Total Liabilities	145,851.53	72,688.91	75,174.92
Net Assets			
Beginning Net Assets	549,850.37	549,850.37	549,850.37
Change in Net Assets	61,042.25	51,067.17	42,500.57
Total Net Assets	610,892.62	600,917.54	592,350.94
Total Liabilities and Net Assets	756,744.15	673,606.45	667,525.86

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
10.311.000.41000 Ad Valorem	\$147,008.98	\$147,009.00	(\$0.02)
10.312.000.44000 Local Option 4C	\$40,087.10	\$42,000.00	(\$1,912.90)
10.312.000.46000 Local Option 1C	\$191,616.68	\$181,478.00	\$10,138.68
10.313.000.41000 FPL - Franchise Fee	\$151,716.39	\$168,000.00	(\$16,283.61)
10.314.000.41000 FPL - Electric Service Tax	\$41,158.33	\$55,000.00	(\$13,841.67)
10.314.000.43200 Propane-Service	\$2,574.93	\$2,800.00	(\$225.07)
10.315.000.43300 Communication Services	\$91,410.46	\$99,634.00	(\$8,223.54)
10.316.000.44100 Occupational Lic	\$4,175.32	\$8,000.00	(\$3,824.68)
10.329.000.41004 Planning and Zoning fees	\$5,400.00	\$4,600.00	\$800.00
10.333.000.41100 UCHA (Pilot)	\$20,322.80	\$20,323.00	(\$0.20)
10.335.000.41210 Sales Tax	\$104,607.31	\$108,092.00	(\$3,484.69)
10.335.000.41220 City Fuel TAX	\$30,631.65	\$35,000.00	(\$4,368.35)
10.335.000.41400 Mobile Home Tax	\$944.62	\$1,200.00	(\$255.38)
10.335.000.41500 Beverage License	\$851.63	\$1,200.00	(\$348.37)
10.335.000.41800 Gov't. 1/2 cent sales tax	\$63,918.95	\$70,000.00	(\$6,081.05)
10.335.000.41900 Misc Taxes and Fees	\$15.25	\$100.00	(\$84.75)
10.341.000.45200 Fines from Clerk	\$8,764.91	\$10,240.00	(\$1,475.09)
10.342.000.42002 Mosquito Control	\$1,100.00	\$1,000.00	\$100.00
10.343.000.48000 Cemetery Lot Sale	\$1,200.00	\$1,000.00	\$200.00
10.344.000.49100 Reimbursement - Traffic Signal	\$28,739.00	\$13,973.00	\$14,766.00
10.344.000.49200 Reimbursement - Highway Lighting	\$0.00	\$34,105.00	(\$34,105.00)
10.344.000.49300 Reimbursement - Greenscape	\$42,000.00	\$42,000.00	\$0.00
10.346.000.44000 Animal Control Fees	\$100.00	\$100.00	\$0.00
10.362.000.42001 Community Center Rental	\$16,349.29	\$18,000.00	(\$1,650.71)
10.362.000.43000 Townsend Green Building Rental	\$10,894.44	\$13,500.00	(\$2,605.56)
10.369.000.41000 Interest Income	\$265.74	\$300.00	(\$34.26)
10.369.000.41100 Special Event Donations	\$33.36	\$250.00	(\$216.64)
10.369.000.41200 Misc Salvage	\$1,965.56	\$5,500.00	(\$3,534.44)

10.369.000.49001 Miscellaneous Revenue Reimbursement	\$6,462.62	\$6,000.00	\$462.62
10.382.000.41501 Transfer From Waste Water	\$13,213.00	\$13,213.00	\$0.00
10.382.000.41502 GF Appropriated Fund Balance	\$46,400.00	\$46,400.00	\$0.00
10.382.000.41503 UCHD Playground Grant - transfer to Spec Proj Fund REVENUE	\$58,565.14	\$58,566.00	(\$0.86)
10.382.000.41504 Woman's Club Main Street Beautification Project Donation	\$1,827.00	\$1,827.00	\$0.00
10.382.000.41505 Sale of Surplus Vehicles via GovDeals	\$9,221.86	\$9,222.00	(\$0.14)
Total Revenues	\$1,143,542.32	\$1,219,632.00	(\$76,089.68)

Expenses

City Commission			
10.000.511.51200 Salaries	\$50,264.17	\$54,500.00	\$4,235.83
10.000.511.52100 FICA	\$3,248.99	\$3,379.00	\$130.01
10.000.511.52110 Medicare	\$728.88	\$800.00	\$71.12
10.000.511.52120 Prior Year Payroll Taxes & Penalties (2020,2021,2022,2023)	\$14,230.20	\$14,033.00	(\$197.20)
10.000.511.52200 Retirement	\$20,853.73	\$32,000.00	\$11,146.27
10.000.511.52500 Federal Unemployment Tax	\$1,182.14	\$1,215.00	\$32.86
10.000.511.54001 NEFLC	\$75.00	\$225.00	\$150.00
10.000.511.54111 Telephone	\$416.88	\$850.00	\$433.12
10.000.511.55100 Office Supplies	\$158.90	\$100.00	(\$58.90)
10.000.511.55400 Dues and Publications	\$1,652.00	\$2,500.00	\$848.00
10.000.511.55401 Annual Board Docs Agenda Subscription	\$2,500.75	\$2,501.00	\$0.25
City Manager			
10.000.512.51200 Salaries	\$33,642.83	\$37,878.00	\$4,235.17
10.000.512.51202 Salaries Administration	\$6,040.70	\$20,800.00	\$14,759.30
10.000.512.51204 Hospitalization Stipend	\$4,061.54	\$6,400.00	\$2,338.46
10.000.512.51205 Salaries (OPS)	\$1,155.00	\$5,850.00	\$4,695.00
10.000.512.51240 Overtime-Administrative Support	\$9.00	\$0.00	(\$9.00)
10.000.512.52100 FICA	\$2,746.27	\$3,926.00	\$1,179.73
10.000.512.52110 Medicare	\$642.25	\$919.00	\$276.75
10.000.512.52200 Retirement	\$10,779.36	\$11,626.00	\$846.64
10.000.512.52300 Life Insurance	\$145.68	\$219.00	\$73.32
10.000.512.52400 Workers Comp	\$3,278.05	\$1,640.00	(\$1,638.05)
10.000.512.52500 Federal Unemployment Tax	\$2,039.19	\$2,040.00	\$0.81
10.000.512.54000 Travel	\$0.00	\$100.00	\$100.00
10.000.512.54001 Conferences	\$900.00	\$0.00	(\$900.00)

10.000.512.54111 Telephone	\$597.91	\$650.00	\$52.09
10.000.512.55100 Office Supplies	\$204.60	\$300.00	\$95.40
10.000.512.55200 Operating Supplies	\$1,831.37	\$2,200.00	\$368.63
10.000.512.55211 Fuel	\$38.71	\$0.00	(\$38.71)
10.000.512.55400 Dues and Publications	\$180.00	\$750.00	\$570.00
10.000.512.56401 Capital Outlay	\$0.00	\$14,881.00	\$14,881.00
Finance			
10.000.513.51200 Salaries	\$37,795.73	\$37,563.00	(\$232.73)
10.000.513.51201 Overtime	\$498.65	\$873.00	\$374.35
10.000.513.51204 Hospitalization Stipend	\$4,207.75	\$4,308.00	\$100.25
10.000.513.52100 FICA	\$2,008.06	\$2,211.00	\$202.94
10.000.513.52110 Medicare	\$469.63	\$518.00	\$48.37
10.000.513.52200 Retirement	\$3,826.04	\$4,316.00	\$489.96
10.000.513.52300 Life Insurance	\$45.52	\$100.00	\$54.48
10.000.513.52400 Workers Comp	\$7,823.24	\$7,824.00	\$0.76
10.000.513.52500 Federal Unemployment Tax	\$4,798.09	\$4,799.00	\$0.91
10.000.513.53200 Contractual - Audit	\$36,090.34	\$40,404.00	\$4,313.66
10.000.513.53400 Contracted Services - TOCO	\$11,250.00	\$11,250.00	\$0.00
10.000.513.53403 Annual Code of Ordinances Subscription	\$1,080.00	\$0.00	(\$1,080.00)
10.000.513.53404 Contracted Services - New River Technology LLC	\$13,841.75	\$14,610.00	\$768.25
10.000.513.53405 Contracted Services - Other	\$11,220.00	\$11,220.00	\$0.00
10.000.513.53406 Annual AccuFund Accounting Software Subscription	\$1,861.25	\$1,862.00	\$0.75
10.000.513.53407 Contracted Services (Website - Nathan)	\$3,640.00	\$3,400.00	(\$240.00)
10.000.513.53408 Contract Services Employee Drug Testing	\$35.00	\$0.00	(\$35.00)
10.000.513.54000 Travel	\$32.10	\$100.00	\$67.90
10.000.513.54110 Telephone-C	\$393.28	\$0.00	(\$393.28)
10.000.513.54111 Telephone	\$4,248.97	\$4,760.00	\$511.03
10.000.513.54120 Postage	\$1,486.12	\$1,500.00	\$13.88
10.000.513.54130 Postage Machine Lease	\$202.50	\$400.00	\$197.50
10.000.513.54300 Utilities-City Hall	\$5,679.36	\$7,000.00	\$1,320.64
10.000.513.54510 Insurance - Liability	\$12,532.52	\$12,534.00	\$1.48
10.000.513.54515 Insurance - Building	\$4,609.80	\$4,610.00	\$0.20
10.000.513.54530 Insurance - Bond Liability	\$0.00	\$150.00	\$150.00
10.000.513.54600 Repairs and Maintenance	\$0.00	\$250.00	\$250.00

10.000.513.54910 Legal Advertising	\$7,624.05	\$7,700.00	\$75.95
10.000.513.54911 Advertising	\$1,060.80	\$3,753.00	\$2,692.20
10.000.513.55200 Operating supplies	\$14,234.67	\$12,500.00	(\$1,734.67)
10.000.513.55400 Dues and Publications	\$0.00	\$250.00	\$250.00
10.000.513.55410 DEED RECORDING / SURVEY FEES WHITEHEAD PROPERTY	\$500.00	\$0.00	(\$500.00)
Legal			
10.000.514.53102 Legal Services	\$68,521.26	\$74,521.00	\$5,999.74
Planning and Zoning			
10.000.515.53102 Planning and Zoning Expense for NCFRPC	\$7,000.00	\$7,000.00	\$0.00
Law Enforcement			
10.000.521.53401 Contractual - Sheriff	\$50,000.00	\$50,000.00	\$0.00
10.000.521.53500 Contractual - EMS	\$25,000.00	\$25,000.00	\$0.00
Fire			
10.000.522.54519 Insurance - Property	\$3,704.07	\$3,705.00	\$0.93
Code Enforcement			
10.000.523.51200 Salaries	\$14,769.36	\$16,000.00	\$1,230.64
10.000.523.52100 FICA	\$1,120.76	\$992.00	(\$128.76)
10.000.523.52110 Medicare	\$8.92	\$232.00	\$223.08
10.000.523.53100 Professional Services - Magistrate	\$0.00	\$750.00	\$750.00
10.000.523.55200 Operating Supplies	\$0.00	\$100.00	\$100.00
School Safety			
10.000.529.51200 Salaries	\$15,500.65	\$19,100.00	\$3,599.35
10.000.529.52100 FICA	\$930.35	\$999.00	\$68.65
10.000.529.52110 Medicare	\$257.01	\$235.00	(\$22.01)
10.000.529.52200 Retirement	\$2,690.12	\$2,338.00	(\$352.12)
10.000.529.52400 Workers Comp	\$327.80	\$450.00	\$122.20
10.000.529.52500 Federal Unemployment Tax	\$239.90	\$240.00	\$0.10
10.000.529.55200 Operating	\$231.40	\$200.00	(\$31.40)
10.000.529.55202 Safety Supplies	\$268.65	\$500.00	\$231.35
Cemetery			
10.000.539.53000 Cemetery Expenses	\$1,090.00	\$1,090.00	\$0.00
Public Works			
10.000.541.51200 Salaries	\$106,868.67	\$110,950.00	\$4,081.33
10.000.541.51201 Overtime	\$1,897.62	\$1,500.00	(\$397.62)

10.000.541.51202 Part time salaries	\$1,452.50	\$0.00	(\$1,452.50)
10.000.541.51203 On Call Salaries	\$1,797.24	\$3,000.00	\$1,202.76
10.000.541.51204 Hospitalization Stipend	\$21,263.41	\$19,293.00	(\$1,970.41)
10.000.541.52100 FICA	\$4,675.89	\$11,467.00	\$6,791.11
10.000.541.52110 Medicare	\$2,162.35	\$2,198.00	\$35.65
10.000.541.52200 Retirement	\$14,259.12	\$15,435.00	\$1,175.88
10.000.541.52300 Life insurance	\$273.06	\$319.00	\$45.94
10.000.541.52400 Workers Comp	\$2,731.76	\$2,732.00	\$0.24
10.000.541.52500 Federal Unemployment Tax	\$1,679.34	\$1,680.00	\$0.66
10.000.541.54111 Telephone	\$37.34	\$100.00	\$62.66
10.000.541.54310 Street Lights	\$48,386.64	\$52,500.00	\$4,113.36
10.000.541.54330 Traffic Signals Electricity	\$1,994.18	\$2,400.00	\$405.82
10.000.541.54520 Auto Insurance	\$2,047.86	\$2,048.00	\$0.14
10.000.541.54600 Traffic Signal Maintenance	\$3,645.80	\$4,500.00	\$854.20
10.000.541.54603 Repairs and Maintenance - Street Equipment	\$1,446.04	\$0.00	(\$1,446.04)
10.000.541.54610 Public Works Building Maintenance	\$10,857.85	\$12,322.00	\$1,464.15
10.000.541.54625 Annual Portable Maintenance Inspection	\$40.00	\$0.00	(\$40.00)
10.000.541.55200 Operating Supplies	\$8,466.51	\$10,351.00	\$1,884.15
10.000.541.55202 Safety Supplies	\$99.18	\$600.00	\$500.82
10.000.541.55203 Security Camera Expense (Public Works)	\$250.00	\$250.00	\$0.00
10.000.541.55210 Vehicle Supplies	\$4,793.88	\$4,000.00	(\$793.88)
10.000.541.55211 Fuel	\$13,023.89	\$14,000.00	\$976.11
10.000.541.55220 Uniforms/Shoe Allowance	\$1,051.59	\$1,500.00	\$448.41
10.000.541.55300 Street Maintenance	\$16,413.21	\$16,500.00	\$86.79
10.000.541.55301 Street Repair	\$574.42	\$1,000.00	\$425.58
10.000.541.56400 Capital Outlay	\$12,674.69	\$12,675.00	\$0.65
10.000.541.56401 Board Restricted Expense for purchase of vehicles	\$30,629.59	\$46,400.00	\$15,770.41
10.000.541.56403 Security Camera - Capital Outlay (PW-OCO)	\$4,895.00	\$4,895.00	\$0.00
10.000.541.56410 Capital Improvement Plan	\$500.00	\$500.00	\$0.00
10.000.541.72001 Fund 37 Transfer of \$100 to open grant checking account #G2W10	\$100.00	\$0.00	(\$100.00)
Animal Control			
10.000.562.55200 Operating Supplies	\$584.25	\$760.00	\$175.75
10.000.562.55210 Vehicle supplies	\$143.94	\$64.00	(\$79.94)
Mosquito Control			

10.000.563.51200 Salaries	\$180.00	\$2,500.00	\$2,320.00
10.000.563.52100 FICA	\$11.38	\$155.00	\$143.62
10.000.563.52110 Medicare	\$2.60	\$37.00	\$34.40
10.000.563.52220 Retirement	\$0.00	\$275.00	\$275.00
10.000.563.54520 Auto Insurance	\$254.84	\$255.00	\$0.16
10.000.563.55200 Operating Supplies	\$680.94	\$5,000.00	\$4,319.06
Parks and Recreation			
10.000.572.51200 Salaries	\$24,009.57	\$30,112.00	\$6,102.43
10.000.572.51201 Overtime	\$514.50	\$300.00	(\$214.50)
10.000.572.51203 On Call Salaries	\$3,264.00	\$1,200.00	(\$2,064.00)
10.000.572.51204 Hospitalization Stipend	\$3,861.50	\$6,334.00	\$2,472.50
10.000.572.51205 PT Salaries	\$5,585.30	\$9,000.00	\$3,414.70
10.000.572.52100 FICA	\$1,443.36	\$3,200.00	\$1,756.64
10.000.572.52110 Medicare	\$337.55	\$713.00	\$375.45
10.000.572.52200 Retirement	\$2,797.85	\$4,802.00	\$2,004.15
10.000.572.52300 Life Insurance	\$91.04	\$104.00	\$12.96
10.000.572.52400 Workers Comp	\$1,092.72	\$1,093.00	\$0.28
10.000.572.52500 Federal Unemployment Tax	\$719.72	\$720.00	\$0.28
10.000.572.53401 Contractual - Security	\$1,483.00	\$1,855.00	\$372.00
10.000.572.53402 Union County Historical Society	\$5,000.00	\$5,000.00	\$0.00
10.000.572.53403 Annual Maintenance - Townsend Green Bldg Elevator	\$1,014.76	\$0.00	(\$1,014.76)
10.000.572.54110 Telephone-C	\$670.12	\$1,415.00	\$744.88
10.000.572.54111 Telephone	\$4,408.97	\$4,000.00	(\$408.97)
10.000.572.54300 Utilities - Parks	\$3,958.94	\$5,000.00	\$1,041.06
10.000.572.54301 Utilities - Westside Park	\$35.78	\$60.00	\$24.22
10.000.572.54302 Utilities - Fletcher Myers Park	\$369.50	\$466.00	\$96.50
10.000.572.54320 Utilities - Community Center	\$3,233.19	\$4,231.00	\$997.81
10.000.572.54340 Utilities-Townsend Building	\$2,929.00	\$3,138.00	\$209.00
10.000.572.54350 Utilities - Splash Park	\$2,333.06	\$2,530.00	\$196.94
10.000.572.54511 Property Insurance - Community Center	\$11,193.48	\$11,194.00	\$0.52
10.000.572.54513 Property Insurance - Townsend Building	\$6,806.20	\$6,807.00	\$0.80
10.000.572.54515 Property Insurance - Union Depot	\$1,815.57	\$1,816.00	\$0.43
10.000.572.54600 Repairs & Maintenance - Lakeside Park	\$12,020.64	\$12,000.00	(\$20.64)
10.000.572.54601 Repairs & Maintenance - Westside Park	\$1,209.45	\$1,500.00	\$290.55

10.000.572.54602 Repairs & Maintenance - Fletcher Myers Park	\$54.81	\$1,500.00	\$1,445.19
10.000.572.54620 Repairs & Maintenance - Community Center	\$2,447.98	\$3,000.00	\$552.02
10.000.572.54621 Repairs & Maintenance - Townsend Green Building	\$4,077.65	\$8,000.00	\$3,922.35
10.000.572.54622 Repairs & Maintenance - Splash Park	\$6,152.00	\$8,000.00	\$1,848.00
10.000.572.54623 Repairs & Maintenance - City Hall	\$3,974.19	\$2,000.00	(\$1,974.19)
10.000.572.54624 Repairs & Maintenance - Union Depot	\$431.56	\$1,000.00	\$568.44
10.000.572.54625 Fire Extinguisher Annual Maintenance	\$342.00	\$0.00	(\$342.00)
10.000.572.55200 Operating supplies	\$6,238.64	\$9,200.00	\$2,961.36
10.000.572.55205 Chlorine Supplies for Splash Park	\$266.46	\$1,000.00	\$733.54
10.000.572.55206 Health Certificate for Splash Park	\$125.00	\$125.00	\$0.00
10.000.572.55210 Vehicle supplies	\$78.66	\$200.00	\$121.34
10.000.572.55211 Fuel	\$2,279.34	\$2,000.00	(\$279.34)
10.000.572.55220 Uniforms/Shoe Allowance	\$100.00	\$800.00	\$700.00
10.000.572.55230 Weed Control	\$456.54	\$1,000.00	\$543.46
10.000.572.56401 Capital Outlay - Townsend Green Bldg A/C	\$5,970.00	\$5,970.00	\$0.00
10.000.572.56402 CAPITAL OUTLAY - WESTSIDE PARK	\$4,007.23	\$0.00	(\$4,007.23)
10.000.572.56405 CAPITAL OUTLAY - FLETCHER MYERS	\$4,007.22	\$0.00	(\$4,007.22)
10.000.572.58101 Annual Dues to Florida Tourism Task Force	\$1,000.00	\$1,000.00	\$0.00
10.000.572.58200 July 4th Festival BPG	\$5,000.00	\$5,000.00	\$0.00
10.000.572.58210 Christmas Fest Bpg	\$534.96	\$535.00	\$0.04
10.000.572.58240 Union County Recreation	\$5,000.00	\$5,000.00	\$0.00
10.000.572.58301 Employee App (Recy)	\$0.00	\$500.00	\$500.00
10.000.572.58401 \$125 Key & Cleaning Deposit Refund for Building Rental	\$4,532.71	\$2,533.00	(\$1,999.71)
10.000.572.58402 UCHD Playground Grant Transfer to Special Projects Fund EXPENSE	\$50,000.00	\$50,000.00	\$0.00
10.000.572.58403 Special Project - Main Street Woman's Club Beautification Project	\$2,018.20	\$2,019.00	\$0.80
Total Expenses	\$1,082,500.07	\$1,219,632.00	\$137,131.93
Excess Revenue Over (Under) Expenditures	\$61,042.25	\$0.00	(\$213,221.61)

Statement of Financial Position by Fund
City of Lake Butler
For 8/31/2024

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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
20.000.000.10010 Water Fund Checking	122,947.05	109,925.73	115,931.64
20.000.000.10990 Undeposited Cash	369.80	369.80	197.08
20.000.000.11000 Accounts Receivable	28,978.00	28,978.00	28,978.00
20.000.000.11001 Water Unbilled Receivable	3,902.00	3,902.00	3,902.00
20.000.000.11020 Petty Cash	100.00	100.00	100.00
20.000.000.11050 Deferred Inflows	(11,158.00)	(11,158.00)	(11,158.00)
20.000.000.11700 Allowance for Doubtful Accounts	(3,273.00)	(3,273.00)	(3,273.00)
20.000.000.16290 Buildings	30,000.00	30,000.00	30,000.00
20.000.000.16400 Building & Improvements	2,796,825.00	2,796,825.00	2,796,825.00
20.000.000.16600 Equipment	80,184.00	80,184.00	80,184.00
20.000.000.16700 Accumulated Depreciation	(1,668,551.02)	(1,668,551.02)	(1,668,551.02)
20.010.000.19999 DTDF	(30,161.46)	14,473.18	(4,240.04)
Total Assets	1,350,162.37	1,381,775.69	1,368,895.66
Liabilities and Net Assets			
20.000.000.20000 Accounts Payable	4,200.94	2,049.00	3,305.29
20.000.000.20050 Deferred Outflows	(59,086.39)	(59,086.39)	(59,086.39)
20.000.000.20392 DWSRF 630110 Water Meter Planning Loan	31,981.84	31,981.84	31,981.84
20.000.000.20393 DWSRF Loan 630111 Water Meters	186,206.90	186,206.90	186,206.90
20.000.000.21600 Accrued Leave Payable	5,862.66	5,862.66	5,862.66
20.000.000.21601 Accrued Sick Leave Payable	0.37	0.37	0.37
20.000.000.21602 Payroll Liabilities	2,084.25	2,084.25	2,084.25
20.000.000.22300 Unearned Revenues -Water	1,681.00	1,681.00	1,681.00
20.000.000.23990 Pension Liability	206,950.18	206,950.18	206,950.18
Total Liabilities	379,881.75	377,729.81	378,986.10
Net Assets			
Beginning Net Assets	1,048,602.67	1,048,602.67	1,048,602.67
Change in Net Assets	65,930.95	99,696.21	85,559.89
Total Net Assets	1,114,533.62	1,148,298.88	1,134,162.56
Total Liabilities and Net Assets	1,494,415.37	1,526,028.69	1,513,148.66

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
20.343.000.43099 Transfer from Wastewater Fund	\$10,000.00	\$10,000.00	\$0.00
20.343.000.43100 Water Use Charges	\$360,876.22	\$402,500.00	(\$41,623.78)
20.343.000.43110 Tap and Connection	\$0.00	\$1,500.00	(\$1,500.00)
20.343.000.43120 Reconnection Fees	\$12,172.75	\$14,000.00	(\$1,827.25)
20.343.000.43130 NSF Fees	\$197.74	\$100.00	\$97.74
20.361.000.41000 Interest	\$0.00	\$100.00	(\$100.00)
20.369.000.41000 Miscellaneous	\$0.00	\$100.00	(\$100.00)
Total Revenues	\$383,246.71	\$428,300.00	(\$45,053.29)
Expenses			
20.000.533.51200 Salaries	\$82,309.88	\$84,707.00	\$2,397.12
20.000.533.51201 Overtime Salaries	\$4,484.27	\$4,786.00	\$301.73
20.000.533.51202 Admin Salaries	\$25,224.21	\$29,370.00	\$4,145.79
20.000.533.51203 On Call Salaries	\$7,414.09	\$1,725.00	(\$5,689.09)
20.000.533.51204 Hospitalization Stipend	\$15,938.49	\$18,400.00	\$2,461.51
20.000.533.52100 FICA	\$7,401.52	\$8,206.00	\$804.48
20.000.533.52110 Medicare	\$1,731.01	\$1,814.00	\$82.99
20.000.533.52200 Retirement	\$18,830.52	\$18,875.00	\$44.48
20.000.533.52300 Life Insurance	\$655.27	\$642.00	(\$13.27)
20.000.533.52400 Workers Comp	\$1,524.72	\$2,525.00	\$1,000.28
20.000.533.52500 Federal Unemployment Tax	\$719.72	\$1,877.00	\$1,157.28
20.000.533.53120 Water Testing	\$10,355.37	\$10,000.00	(\$355.37)
20.000.533.53200 Audit	\$19,280.34	\$19,280.00	(\$0.34)
20.000.533.53401 Contracted Security	\$0.00	\$1,000.00	\$1,000.00
20.000.533.54000 Travel	\$0.00	\$500.00	\$500.00
20.000.533.54001 Training	\$0.00	\$500.00	\$500.00
20.000.533.54110 Telephone-C	\$423.35	\$0.00	(\$423.35)

20.000.533.54111 Telephone	\$2,329.42	\$3,500.00	\$1,170.58
20.000.533.54120 Postage	\$373.34	\$1,000.00	\$626.66
20.000.533.54340 Electricity - Utility Building	\$1,560.22	\$1,625.00	\$64.78
20.000.533.54350 Electricity - Water Plant	\$20,528.03	\$26,150.00	\$5,621.97
20.000.533.54510 Insurance - Liability	\$13,093.07	\$13,094.00	\$0.93
20.000.533.54516 Insurance - Water Property	\$12,214.80	\$12,215.00	\$0.20
20.000.533.54520 Insurance - Auto	\$939.04	\$940.00	\$0.96
20.000.533.54600 Maintenance - Buildings	\$0.00	\$1,000.00	\$1,000.00
20.000.533.54610 Maintenance - Equipment	\$5,928.15	\$25,000.00	\$19,071.85
20.000.533.54620 Maintenance - Water Lines	\$14,963.55	\$28,000.00	\$13,036.45
20.000.533.54630 Maintenance - Water Tower	\$12,078.51	\$12,100.00	\$21.49
20.000.533.54640 Annual Fire Hydrant Inspection Expense	\$7,210.00	\$7,210.00	\$0.00
20.000.533.55200 Operating supplies	\$6,947.50	\$16,267.00	\$9,319.16
20.000.533.55205 Chlorine Supplies	\$13,945.85	\$22,665.00	\$8,719.15
20.000.533.55210 Vehicle supplies	\$0.00	\$300.00	\$300.00
20.000.533.55211 Fuel	\$4,612.75	\$7,200.00	\$2,587.25
20.000.533.55220 Uniforms/Shoe Allowance	\$67.15	\$600.00	\$532.85
20.000.533.55400 Dues & Subscriptions	\$2,000.00	\$500.00	(\$1,500.00)
20.000.533.55900 DUES AND SUBSCRIPTIONS	\$623.28	\$0.00	(\$623.28)
20.000.533.56400 Capital Outlay	\$1,508.34	\$14,309.00	\$12,801.00
20.000.533.59162 DWSRF 630111 Water Meter Loan Interest Expense	\$0.00	\$1,700.00	\$1,700.00
20.000.533.59163 Grant Expense	\$0.00	\$6,200.00	\$6,200.00
20.000.533.59300 Capital Items	\$0.00	\$22,518.00	\$22,518.00
20.000.581.51301 Fund 32 Transfer of \$100 to open grant checking account #LPA0314	\$100.00	\$0.00	(\$100.00)
Total Expenses	\$317,315.76	\$428,300.00	\$110,984.24
Excess Revenue Over (Under) Expenditures	\$65,930.95	\$0.00	(\$156,037.53)

Statement of Financial Position by Fund
City of Lake Butler
For 8/31/2024

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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
30.000.000.10010 Waste Water Checking	251,520.65	77,354.57	163,462.62
30.000.000.10011 Utility Deposits Cash	0.00	88,026.25	86,595.67
30.000.000.10012 Cash - CDBG	872.36	872.36	872.36
30.000.000.10300 CSB CD-Restricted	106,312.88	106,312.88	106,312.88
30.000.000.10511 1998 Bond Reserve - 1356	70,444.88	70,441.89	70,438.91
30.000.000.10990 Undeposited Cash	390.01	390.01	308.35
30.000.000.11000 Accounts Receivable	222,759.54	222,759.54	222,759.54
30.000.000.11001 Wastewater Unbilled Receivable	37,908.00	37,908.00	37,908.00
30.000.000.11050 Deferred Inflows	(13,880.23)	(13,880.23)	(13,880.23)
30.000.000.11700 Allowance for Doubtful Accounts	(4,159.78)	(4,159.78)	(4,159.78)
30.000.000.16100 Land	1,189,701.60	1,189,701.60	1,189,701.60
30.000.000.16290 Buildings	105,000.00	105,000.00	105,000.00
30.000.000.16400 Building & Improvements	4,085,918.00	4,085,918.00	4,085,918.00
30.000.000.16600 Equipment	808,295.26	808,295.26	808,295.26
30.000.000.16700 Accumulated Depreciation	(4,086,836.59)	(4,086,836.59)	(4,086,836.59)
30.000.000.16990 CIP	4,665,145.25	4,665,145.25	4,665,145.25
30.010.000.19999 DTDF	(1,523,252.04)	(1,367,286.28)	(1,423,427.64)
30.035.000.19999 DTDF	(164,900.00)	(164,900.00)	(164,900.00)
Total Assets	5,751,239.79	5,821,062.73	5,849,514.20
Liabilities and Net Assets			
30.000.000.20000 Accounts Payable	324,034.77	247,997.89	247,821.50
30.000.000.20050 Deferred Outflows	(73,505.27)	(73,505.27)	(73,505.27)
30.000.000.20201 Utility Deposits Payable	110.00	88,136.25	86,665.67
30.000.000.20390 1998 Long Term Bond	713,000.00	713,000.00	713,000.00
30.000.000.21600 Accrued Leave Payable	6,060.39	6,060.39	6,060.39
30.000.000.21601 Accrued Sick Leave Payable	0.16	0.16	0.16
30.000.000.21602 Payroll liabilities	2,293.99	2,293.99	2,293.99
30.000.000.23500 S/T Note Payable	54,612.00	54,612.00	54,612.00
30.000.000.23590 Current Portion 1998 Bond Payable	(34,000.00)	(34,000.00)	(34,000.00)
30.000.000.23990 Pension Liability	257,449.94	257,449.94	257,449.94
30.000.000.25000 CWSRF - WWTP Planning Loan WW630100	1,542,867.00	1,542,867.00	1,542,867.00
30.000.000.25001 SRF 630100 Current	6,959.00	6,959.00	6,959.00
Total Liabilities	2,799,881.98	2,811,871.35	2,810,224.38
Net Assets			
Beginning Net Assets	3,058,661.61	3,058,661.61	3,058,661.61
Change in Net Assets	(10,587.80)	47,245.77	77,344.21
Total Net Assets	3,048,073.81	3,105,907.38	3,136,005.82
Total Liabilities and Net Assets	5,847,955.79	5,917,778.73	5,946,230.20

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
30.334.000.43500 Grant Revenue - Suwanee River WWTP Planning	\$0.00	\$0.00	\$0.00
30.334.000.43505 Grant Revenue - CDBG MT118	\$0.00	\$0.00	\$0.00
30.343.000.43100 Tap & Connection Fee	\$0.00	\$0.00	\$0.00
30.343.000.43120 Reconnection Fees	\$6,891.26	\$9,000.00	(\$2,108.74)
30.343.000.43130 NSF Fees	\$37.75	\$100.00	(\$62.25)
30.343.000.45100 Wastewater Use Charges	\$736,226.28	\$789,786.00	(\$53,559.72)
30.361.000.41000 Interest Income	\$2,953.98	\$4,600.00	(\$1,646.02)
30.362.000.44000 USDA Reimbursement for TRUVAC purchase	\$154,950.00	\$154,950.00	\$0.00
30.369.000.41000 Miscellaneous	\$0.00	\$1,000.00	(\$1,000.00)
30.369.000.41002 Loan from Street Fund for Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
30.369.000.41003 Loan from Solid Waste for Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
30.369.000.41005 Loan to WW from Solid Waste Fund (TruVac/Excavator)	\$53,876.00	\$53,876.00	\$0.00
30.369.000.41006 Loan to WW from Street Reserve Fund (Truvac/Excavator)	\$53,876.00	\$53,876.00	\$0.00
30.369.000.45000 WW Appropriated Fund Balance (SALE OF 2021 CHEVY SILVERADO 1500LT)	\$35,000.00	\$35,000.00	\$0.00
Total Revenues	\$1,137,811.27	\$1,196,188.00	(\$58,376.73)
Expenses			
30.000.535.51200 Salaries	\$96,132.49	\$96,520.00	\$387.51
30.000.535.51201 Salaries Overtime	\$6,779.72	\$7,000.00	\$220.28
30.000.535.51202 Administrative Salaries	\$35,853.97	\$40,997.00	\$5,143.03
30.000.535.51203 On Call Salaries	\$6,627.36	\$0.00	(\$6,627.36)
30.000.535.51204 Hospitalization Stipend	\$18,284.72	\$17,262.00	(\$1,022.72)
30.000.535.52100 FICA	\$8,506.84	\$9,720.00	\$1,213.16
30.000.535.52110 Medicare	\$1,979.52	\$2,361.00	\$381.48
30.000.535.52200 Retirement	\$23,436.78	\$27,092.00	\$3,655.22
30.000.535.52300 Life Insurance	\$759.93	\$751.00	(\$8.93)
30.000.535.52400 Workers Comp	\$3,008.68	\$3,390.00	\$381.32
30.000.535.52500 Federal Unemployment Tax	\$1,679.34	\$1,680.00	\$0.66
30.000.535.53102 Contractual Generator	\$0.00	\$1,000.00	\$1,000.00

30.000.535.53120 Wastewater Testing	\$12,874.63	\$12,000.00	(\$874.63)
30.000.535.53200 Audit	\$13,744.32	\$13,744.00	(\$0.32)
30.000.535.53300 Contractual Operator	\$14,250.00	\$32,825.00	\$18,575.00
30.000.535.53310 Contracted Annual Wastewater Sludge Removal	\$12,825.00	\$12,825.00	\$0.00
30.000.535.54110 Telephone-c	\$486.63	\$0.00	(\$486.63)
30.000.535.54111 Telephone	\$4,243.20	\$5,040.00	\$796.80
30.000.535.54120 Postage	\$373.32	\$1,000.00	\$626.68
30.000.535.54310 Electricity - Lift Station	\$16,446.65	\$19,364.00	\$2,917.35
30.000.535.54320 Electricity - Treatment Plant	\$68,464.02	\$77,234.00	\$8,769.98
30.000.535.54330 Electricity - Sprayfield	\$13,357.05	\$15,408.00	\$2,050.95
30.000.535.54340 Electricity - Utility Building	\$1,560.06	\$1,616.00	\$55.94
30.000.535.54510 Insurance - General Liability	\$16,710.00	\$16,710.00	\$0.00
30.000.535.54517 Insurance - Wastewater Property	\$32,547.07	\$32,548.00	\$0.93
30.000.535.54520 Insurance - Auto	\$2,914.24	\$2,916.00	\$1.76
30.000.535.54521 WW Operations Permit Penalty (2028)	\$3,217.00	\$3,217.00	\$0.00
30.000.535.54600 Maintenance - Building	\$0.00	\$750.00	\$750.00
30.000.535.54610 Maintenance - Equipment	\$49,723.89	\$61,680.00	\$11,956.11
30.000.535.54620 Maintenance - Wastewater Lines	\$23,572.09	\$43,642.00	\$20,069.91
30.000.535.54630 Maintenance - Wastewater Treatment Plant	\$28,727.33	\$38,000.00	\$9,272.67
30.000.535.54632 Easement HUD-WW Lift Station (Grant)	\$3,052.50	\$3,053.00	\$0.50
30.000.535.54640 Maintenance - Sprayfield	\$12,521.08	\$13,200.00	\$678.92
30.000.535.54641 Grant Expense CDBG MT118 - Grant Administration and Environmental Review	\$0.00	\$0.00	\$0.00
30.000.535.54642 Grant Expense CDBG MT118 - Project Engineering	\$0.00	\$0.00	\$0.00
30.000.535.54643 Grant Expense CDBG MT118 - Construction	\$0.00	\$0.00	\$0.00
30.000.535.54644 Grant Expense CDBG NR 22 Lift Station Replacement	\$34,600.00	\$0.00	(\$34,600.00)
30.000.535.54651 Grant - Suwanee River Water Management District WWTP Planning and Design	\$0.00	(\$33,100.00)	(\$33,100.00)
30.000.535.54654 WWTP System Upgrade Expenses	\$0.00	\$0.00	\$0.00
30.000.535.54666 Service Payment to Mittauer and Associates, Inc.	\$94,900.00	\$94,900.00	\$0.00
30.000.535.54667 Purchase of 2024 Truvac TRXX Trailer Excavator	\$107,752.00	\$107,752.00	\$0.00
30.000.535.54690 Repair and Maintenance - Sprayfield	\$2,710.00	\$0.00	(\$2,710.00)
30.000.535.54910 Legal Ads	\$0.00	\$500.00	\$500.00
30.000.535.55200 Operating supplies	\$10,279.00	\$10,667.00	\$387.66
30.000.535.55201 Safety Supplies	\$29.98	\$250.00	\$220.02
30.000.535.55205 Chlorine Supplies	\$16,532.29	\$18,500.00	\$1,967.71
30.000.535.55210 Vehicle supplies	\$1,572.45	\$2,500.00	\$927.55
30.000.535.55211 Fuel	\$10,427.16	\$9,000.00	(\$1,427.16)

30.000.535.55220 Uniforms/Shoe Allowance	\$367.15	\$600.00	\$232.85
30.000.535.56400 Capital Outlay	\$1,508.32	\$1,509.00	\$1.02
30.000.535.59120 TRACTOR MOWER BANK LOAN PRINCIPAL EXPENSE	\$16,681.57	\$17,476.00	\$794.43
30.000.535.59121 TRACTOR MOWER BANK LOAN INTEREST EXPENSE	\$1,516.78	\$1,724.00	\$207.22
30.000.535.59130 1998 Bond Interest	\$30,555.00	\$30,555.00	\$0.00
30.000.535.59131 WWT 1998 Bond Principal	\$36,000.00	\$36,000.00	\$0.00
30.000.535.59160 CWSRF Loan 630100 Interest	\$574.00	\$562.00	(\$12.00)
30.000.535.59161 CWSRF Loan 630100 Principal	\$13,336.20	\$1,813.00	(\$11,523.20)
30.000.535.59162 CWSRF Loan 630100 GAA/Service Fees	\$8,932.74	\$20,470.00	\$11,537.26
30.000.581.51200 Transfer to Water Fund	\$10,000.00	\$10,000.00	\$0.00
30.000.581.51201 Transfer to Special Projects Fund (grant account)	\$100.00	\$0.00	(\$100.00)
30.000.581.51300 Transfer to General Fund	\$13,213.00	\$13,213.00	\$0.00
30.000.581.51301 Transfer to Solid Waste Fund	\$53,876.00	\$53,876.00	\$0.00
30.000.581.51302 Transfer to Street Reserve Fund	\$53,876.00	\$53,876.00	\$0.00
30.000.581.51303 Transfer to Unappropriated Fund Balance	\$0.00	\$35,000.00	\$35,000.00
30.000.581.51304 Repayment of Loan to Solid Waste for Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
30.000.581.51305 Repayment of Loan to Street Reserve for Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
30.000.581.51306 Fund 31 Transfer of \$100 to open grant checking account WGO88	\$100.00	\$0.00	(\$100.00)
30.000.581.51307 Fund 33 Transfer of \$100 to open grant checking account WS005	\$100.00	\$0.00	(\$100.00)
30.000.581.51308 Fund 34 Transfer of \$100 to open grant checking account #22-NR	\$100.00	\$0.00	(\$100.00)
30.000.581.51309 Fund 36 Transfer of \$100 to open grant checking account #MT118	\$100.00	\$0.00	(\$100.00)
Total Expenses	\$1,148,399.07	\$1,196,188.00	\$47,788.93
Excess Revenue Over (Under) Expenditures	(\$10,587.80)	\$0.00	(\$106,165.66)

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
31.000.000.10010 Fund 31-DEP WG088 Cash	100.00	100.00	0.00
31.010.000.19999 DTDF	54,960.00	0.00	0.00
Total Assets	55,060.00	100.00	0.00
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	55,060.00	100.00	0.00
Total Net Assets	55,060.00	100.00	0.00
Total Liabilities and Net Assets	55,060.00	100.00	0.00

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
31.334.000.43500 DEP Grant WGO88 SRWMD WWTP Planning	\$167,760.00	\$112,800.00	\$54,960.00
31.334.000.43501 Revenue from \$100 transfer from Wastewater Fund(30) to Fund 31 DEP WGO88	\$100.00	\$0.00	\$100.00
<u>Total Revenues</u>	<u>\$167,860.00</u>	<u>\$112,800.00</u>	<u>\$55,060.00</u>
Expenses			
31.000 535.54654 DEP WGO88 -Planning and Design Expense	\$112,800.00	\$112,800.00	\$0.00
<u>Total Expenses</u>	<u>\$112,800.00</u>	<u>\$112,800.00</u>	<u>\$0.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$55,060.00</u>	<u>\$0.00</u>	<u>\$55,060.00</u>

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
32.000.000.10010 DOT SCOP Grant #G2W10 Fund 32	100.00	100.00	0.00
Cash			
Total Assets	100.00	100.00	0.00
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	100.00	100.00	0.00
Total Net Assets	100.00	100.00	0.00
Total Liabilities and Net Assets	100.00	100.00	0.00

Statement of Activity - MID and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
32.334.000.43501 \$100 Transfer to open bank account	\$100.00	\$0.00	\$100.00
Total Revenues	\$100.00	\$0.00	\$100.00
Expenses			
Total Expenses	\$0.00	\$0.00	\$0.00
Excess Revenue Over (Under) Expenditures	\$100.00	\$0.00	\$100.00

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
33.000.000.10010 Fund 33 SRWMD WS005 Cash	100.00	100.00	0.00
Total Assets	100.00	100.00	0.00
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	100.00	100.00	0.00
Total Net Assets	100.00	100.00	0.00
Total Liabilities and Net Assets	100.00	100.00	0.00

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
33.334.000.43500 Grant Revenue Planning and Design #WS005	\$498,100.00	\$498,100.00	\$0.00
33.334.000.43501 Revenue for \$100 deposit to open account	\$100.00	\$0.00	\$100.00
<u>Total Revenues</u>	<u>\$498,200.00</u>	<u>\$498,100.00</u>	<u>\$100.00</u>
Expenses			
33.000.535.54651 SRWMD WS005 WWTP Planning and Design	\$498,100.00	\$498,100.00	\$0.00
<u>Total Expenses</u>	<u>\$498,100.00</u>	<u>\$498,100.00</u>	<u>\$0.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
34.000.000.10010 CDBG Grant 22DB-OP-03-72-02-N06	100.00	100.00	0.00
Fund 34 Cash			
Total Assets	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>
Liabilities and Net Assets			
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>
Total Net Assets	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>
Total Liabilities and Net Assets	<u>100.00</u>	<u>100.00</u>	<u>0.00</u>

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
34.334.000.43501 \$100 Transfer to open grant checking account	\$100.00	\$0.00	\$100.00
Total Revenues	\$100.00	\$0.00	\$100.00
Expenses			
Total Expenses	\$0.00	\$0.00	\$0.00
Excess Revenue Over (Under) Expenditures	\$100.00	\$0.00	\$100.00

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
35.000.000.10010 Fund 35 Grant #24033 Checking	100.00	100.00	0.00
35.030.000.19999 DTDF	164,900.00	164,900.00	164,900.00
	<u>165,000.00</u>	<u>165,000.00</u>	<u>164,900.00</u>
Total Assets	<u>165,000.00</u>	<u>165,000.00</u>	<u>164,900.00</u>
Liabilities and Net Assets			
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Beginning Net Assets	(37,000.00)	(37,000.00)	(37,000.00)
Change in Net Assets	100.00	100.00	0.00
	<u>(36,900.00)</u>	<u>(36,900.00)</u>	<u>(37,000.00)</u>
Total Net Assets	<u>(36,900.00)</u>	<u>(36,900.00)</u>	<u>(37,000.00)</u>
Total Liabilities and Net Assets	<u>(36,900.00)</u>	<u>(36,900.00)</u>	<u>(37,000.00)</u>

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
35.334.000.43500 UCHD Grant Revenue-HandiCap Equip.	\$50,000.00	\$50,000.00	\$0.00
35.334.000.43501 Revenue from \$100 deposit paid from Wastewater Fund 30 to Fund 35 to keep account open at DLP Bank.	\$100.00	\$0.00	\$100.00
35.369.000.41000 Unallocated Fund Balance	\$100.00	\$100.00	\$0.00
<u>Total Revenues</u>	<u>\$50,200.00</u>	<u>\$50,100.00</u>	<u>\$100.00</u>
Expenses			
35.000.535.54920 Misc Expense	\$54.99	\$100.00	\$45.01
35.000.535.55100 UCHD HandiCap Park Expense	\$50,045.01	\$50,000.00	(\$45.01)
<u>Total Expenses</u>	<u>\$50,100.00</u>	<u>\$50,100.00</u>	<u>\$0.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
36.000.000.10010 Fund 36-CDBG MT118 Cash	100.00	100.00	0.00
Total Assets	100.00	100.00	0.00
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	100.00	100.00	0.00
Total Net Assets	100.00	100.00	0.00
Total Liabilities and Net Assets	100.00	100.00	0.00

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
36.334.000.43500 Grant Revenue-CDBG MT118	\$0.00	\$3,519,880.00	(\$3,519,880.00)
36.334.000.43501 \$100 transfer to open grant account	\$100.00	\$0.00	\$100.00
<u>Total Revenues</u>	<u>\$100.00</u>	<u>\$3,519,880.00</u>	<u>(\$3,519,780.00)</u>
Expenses			
36.000.535.54641 Grant Expense-CDBG MT118 (Grant Admin & Environmental Review)	\$0.00	\$261,303.00	\$261,303.00
36.000.535.54642 Grant Expense-CDBG MT118 Project Engineering	\$0.00	\$622,000.00	\$622,000.00
36.000.535.54643 Grant Expense-CDBG MT118 Construction	\$0.00	\$2,636,577.00	\$2,636,577.00
<u>Total Expenses</u>	<u>\$0.00</u>	<u>\$3,519,880.00</u>	<u>\$3,519,880.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>(\$7,039,660.00)</u>

Statement of Financial Position by Fund
City of Lake Butler
For 8/31/2024

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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
37.000.000.10010 Fund 37-DEP LPA0314 Cash	100.00	100.00	0.00
Total Assets	100.00	100.00	0.00
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	100.00	100.00	0.00
Total Net Assets	100.00	100.00	0.00
Total Liabilities and Net Assets	100.00	100.00	0.00

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
37.334.000.43500 Grant Revenue -Fund 37 LPA0314	\$15,000.00	\$15,000.00	\$0.00
37.334.000.43501 \$100 Transfer to open checking account	\$100.00	\$0.00	\$100.00
<u>Total Revenues</u>	<u>\$15,100.00</u>	<u>\$15,000.00</u>	<u>\$100.00</u>
Expenses			
37.000.535.54654 Grant Expense - LPA0314 Water Tank Admin	\$15,000.00	\$15,000.00	\$0.00
<u>Total Expenses</u>	<u>\$15,000.00</u>	<u>\$15,000.00</u>	<u>\$0.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$100.00</u>	<u>\$0.00</u>	<u>\$100.00</u>

Statement of Financial Position by Fund
City of Lake Butler
For 8/31/2024

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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
40.000.000.10010 Solid Waste Checking	176,299.25	206,387.39	223,525.86
40.000.000.10990 Undeposited Cash	154.05	154.05	109.09
40.000.000.11000 Accounts Receivable	19,211.72	19,211.72	19,211.72
40.000.000.11001 Solid Waste Unbilled Receivable	2,791.00	2,791.00	2,791.00
40.000.000.11050 Deferred Inflows	(1,397.57)	(1,397.57)	(1,397.57)
40.000.000.11700 Allowance for Doubtful Accounts	(2,170.00)	(2,170.00)	(2,170.00)
40.010.000.19999 DTDF	20,762.44	(15,981.62)	(34,827.67)
Total Assets	215,650.89	208,994.97	207,242.43
Liabilities and Net Assets			
40.000.000.20000 Accounts Payable	28,424.00	17,030.00	17,030.00
40.000.000.20050 Deferred Outflows	(7,401.80)	(7,401.80)	(7,401.80)
40.000.000.21600 Accrued Leave Payable	591.65	591.65	591.65
40.000.000.21601 Accrued Sick Leave Payable	(0.21)	(0.21)	(0.21)
40.000.000.21602 Payroll Liabilities	278.97	278.97	278.97
40.000.000.22300 Unearned Revenues-Solid Waste	2,635.00	2,635.00	2,635.00
40.000.000.23990 Pension Liability	25,923.58	25,923.58	25,923.58
Total Liabilities	50,451.19	39,057.19	39,057.19
Net Assets			
Beginning Net Assets	192,279.21	192,279.21	192,279.21
Change in Net Assets	5,886.49	10,624.57	8,872.03
Total Net Assets	198,165.70	202,903.78	201,151.24
Total Liabilities and Net Assets	248,616.89	241,960.97	240,208.43

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	Y-T-D Actual	Y-T-D Budget	Variance
Revenues			
40.343.000.44000 Solid Waste Charges	\$245,684.11	\$270,450.00	(\$24,765.89)
40.343.000.44001 Reimburse Loan from WW to pay Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
40.343.000.45001 Revenue from Loan SW to WW for TruVac	\$53,876.00	\$53,876.00	\$0.00
<u>Total Revenues</u>	<u>\$346,560.11</u>	<u>\$371,326.00</u>	<u>(\$24,765.89)</u>
Expenses			
40.000.534.51200 Salaries	\$5,928.95	\$0.00	(\$5,928.95)
40.000.534.51201 Overtime	\$1,177.48	\$1,500.00	\$322.52
40.000.534.51202 Administrative Salaries	\$24,826.31	\$36,826.00	\$11,999.69
40.000.534.51204 Hospitalization Stipend	\$4,477.03	\$4,493.00	\$15.97
40.000.534.52100 FICA	\$1,998.39	\$4,565.00	\$2,566.61
40.000.534.52110 Medicare	\$467.33	\$477.00	\$9.67
40.000.534.52200 Retirement	\$5,686.89	\$7,019.00	\$1,332.11
40.000.534.52300 Life Insurance	\$54.60	\$110.00	\$55.40
40.000.534.52500 FUTA	\$0.00	\$231.00	\$231.00
40.000.534.53400 Contractual Services - GFL	\$191,680.64	\$202,112.00	\$10,431.36
40.000.534.53402 Audit	\$3,500.00	\$3,500.00	\$0.00
40.000.534.54120 Postage	\$0.00	\$400.00	\$400.00
40.000.534.55201 Loan to WW to pay Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
40.000.534.55202 Transfer Funds to WW-TRUVAC purchase	\$53,876.00	\$53,876.00	\$0.00
40.000.534.55300 Streets Repair Expense	\$0.00	\$9,217.00	\$9,217.00
<u>Total Expenses</u>	<u>\$340,673.62</u>	<u>\$371,326.00</u>	<u>\$30,652.38</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$5,886.49</u>	<u>\$0.00</u>	<u>(\$55,418.27)</u>

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31, 2024	JUL 31, 2024	JUN 30, 2024
Assets			
65.000.000.10165 Redevelopment Co	100.28	3,408.36	3,408.21
65.010.000.19999 DTDF	(9,914.89)	(11,439.89)	(500.00)
Total Assets	<u>(9,814.61)</u>	<u>(8,031.53)</u>	<u>2,908.21</u>
Liabilities and Net Assets			
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Beginning Net Assets	(9,814.99)	(9,814.99)	(9,814.99)
Change in Net Assets	<u>0.38</u>	<u>1,783.46</u>	<u>12,723.20</u>
Total Net Assets	<u>(9,814.61)</u>	<u>(8,031.53)</u>	<u>2,908.21</u>
Total Liabilities and Net Assets	<u>(9,814.61)</u>	<u>(8,031.53)</u>	<u>2,908.21</u>

Statement of Activity - MTD and YTD by Fund
August 31, 2024

Revenues

65.311.000.41001 Ad Valorem County
65.311.000.41101 Reimbursement from Historical Society for Grant Administration Services (Andy Easton)
65.311.000.41102 Transfer from GR to CRA for sand
65.361.000.41100 Interest Income

Total Revenues

Expenses

65.000.580.53200 Audit
65.000.581.53210 Downtown Revopement Annual Fees
65.000.581.53400 Grant Administration Services (Andy Easton)
65.000.581.53410 Grant Administration Services (Andy Easton) Trailhead Upgrade
65.000.581.54630 Downtown Improvements
65.000.581.54631 Lakeside Park CRA Improvements
65.000.581.56410 Capital Improvement Plan
65.361.000.59501 Transfer to General Fund for prior year DTDF

Total Expenses

Excess Revenue Over (Under) Expenditures

	Y-T-D Actual	Y-T-D Budget	Variance
	\$26,153.80	\$26,154.00	(\$0.20)
	\$2,000.00	\$2,000.00	\$0.00
	\$1,025.00	\$1,025.00	\$0.00
	\$4.52	\$5.00	(\$0.48)
Total Revenues	\$29,183.32	\$29,184.00	(\$0.68)
	\$1,234.84	\$1,235.00	\$0.16
	\$0.00	\$670.00	\$670.00
	\$2,000.00	\$2,000.00	\$0.00
	\$500.00	\$0.00	(\$500.00)
	\$2,308.21	\$12,054.00	\$9,745.79
	\$11,700.00	\$12,725.00	\$1,025.00
	\$500.00	\$500.00	\$0.00
	\$10,939.89	\$0.00	(\$10,939.89)
Total Expenses	\$29,182.94	\$29,184.00	\$1.06
Excess Revenue Over (Under) Expenditures	\$0.38	\$0.00	(\$1.74)

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
72.000.000.10001 Street Reserves	<u>236,244.23</u>	<u>236,234.23</u>	<u>236,224.22</u>
Total Assets	<u>236,244.23</u>	<u>236,234.23</u>	<u>236,224.22</u>
Liabilities and Net Assets			
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Beginning Net Assets	236,150.23	236,150.23	236,150.23
Change in Net Assets	<u>94.00</u>	<u>84.00</u>	<u>73.99</u>
Total Net Assets	<u>236,244.23</u>	<u>236,234.23</u>	<u>236,224.22</u>
Total Liabilities and Net Assets	<u>236,244.23</u>	<u>236,234.23</u>	<u>236,224.22</u>

Statement of Activity - MTD and YTD by Fund
August 31, 2024

	Y-T-D Actual	Y-T-D Budget	Variance
Revenues			
72.361.000.41000 Solid Waste Fund 40 to Street Fund (Road Repair)	\$0.00	\$9,217.00	(\$9,217.00)
72.361.000.41100 Interest Income	\$94.00	\$120.00	(\$26.00)
72.361.000.41502 Streets and Roads Appropriated Fund Balance	\$0.00	\$53,876.00	(\$53,876.00)
72.361.000.45001 Revenue for Loan to WW for TRUVAC purchase	\$53,876.00	\$53,876.00	\$0.00
72.369.000.45002 Revenue from WW to pay Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
Total Revenues	\$100,970.00	\$164,089.00	(\$63,119.00)
Expenses			
72.000.583.56400 Sidewalks - Repair	\$0.00	\$53,996.00	\$53,996.00
72.000.583.56501 Transfer Funds to WW for TRUVAC purchase	\$53,876.00	\$53,876.00	\$0.00
72.000.583.56502 Loan to WW to pay Mittauer Engineering Fees	\$47,000.00	\$47,000.00	\$0.00
72.000.583.56503 Reserve for Street Repair Expense	\$0.00	\$9,217.00	\$9,217.00
Total Expenses	\$100,876.00	\$164,089.00	\$63,213.00
Excess Revenue Over (Under) Expenditures	\$94.00	\$0.00	(\$126,332.00)

Statement of Financial Position by Fund
City of Lake Butler
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	AUG 31,2024	JUL 31,2024	JUN 30,2024
Assets			
80.000.000.10011 Utility Deposits Cash Fund 80	90,348.71	0.00	0.00
80.010.000.19999 DTDF	(1,986.10)	0.00	0.00
Total Assets	88,362.61	0.00	0.00
Liabilities and Net Assets			
80.000.000.20000 Accounts Payable	140.00	0.00	0.00
80.000.000.20201 Utility Deposits Payable Fund 80	88,222.61	0.00	0.00
Total Liabilities	88,362.61	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	0.00	0.00	0.00
Total Net Assets	0.00	0.00	0.00
Total Liabilities and Net Assets	88,362.61	0.00	0.00

