

SPECIAL CITY COMMISSION MEETING MINUTES



July 10, 2025
5:20PM
City Hall Lake Butler
200 SW 1st Street
Lake Butler, Florida 32054

MEETING MINUTES

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance

Mayor Hendrix called the special meeting to order at 5:20pm.

Roll Call:

City Commission – Commissioner Sirmones, Commissioner Redman, Commissioner Stephenson, Vice-Mayor Huggins (Microsoft Teams), Mayor Hendrix

City Staff – City Manager Hayes, Administrative Assistant Page, Finance Director Mecusker

Absent – City Attorney Maines

Opening Prayer was led by Commissioner Redman.

Pledge of Allegiance was led by Mayor Hendrix.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Approval of The Agenda Format.

A. Motion to approve the agenda format.

Motion to approve the agenda format was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 5-0.

3. Board Discussion, Review, and Approval of Amendment No. 5 to Water/Wastewater Services Agreement by the City of Lake Butler for the Department of Corrections (Reference FDC No. U08-005 AMD 5)

Mayor Hendrix explained the purpose of this meeting was to get the amendment for RMC signed and to them, and is also a part of the grant/loan the City is seeking as well.

Mayor Hendrix explained that she had asked Finance Director Mecusker to prepare and share with the Board a report that explained the calculations because the amendment talks about getting the 125% for being out-of-city, and an additional 13% oversight fee which is being used to pay for the other Public Works position that the Board had talked about. Mayor Hendrix asked Finance Director Mecusker to explain the document.

Finance Director Mecusker explained the report that was provided to the Board.

Mayor Hendrix apologized to Vice-Mayor Huggins for him not having the report that was set on the Commissioners' desk and said she would have Finance Director Mecusker send that report to him after the meeting. Vice-Mayor Huggins understood and stated it was no problem.

Motion to approve Amendment No. 5 to Water/Wastewater Services Agreement by the City of Lake Butler for the Department of Corrections (Reference FDC No. U08-005 AMD 5) was made by Commissioner Redman. Motion seconded by Commissioner Sirmones. Unanimous approval. Motion passed 5-0.

4. Adjournment

Motion to adjourn the special meeting was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 5-0.

Special Meeting adjourned at 5:30pm.