

SPECIAL CITY COMMISSION MEETING



December 2, 2025
5:00PM
City Hall Lake Butler
200 SW 1st Street
Lake Butler, Florida 32054

AGENDA

1. Call to order – Roll Call

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Approval of The Agenda Format.

A. Motion to approve the agenda format.

3. Board Review, Discussion, and Consideration of Offer for the sale of the old Public Works Property located at 9422 SW SR 121

4. Adjournment

CITY COMMISSION MEETING OF LAKE BUTLER, FLORIDA

SPECIAL MEETING AGENDA ITEM INFORMATION SHEET

DATE: December 2, 2025

AGENDA ITEM: Board Review, Discussion, and Consideration of Offer for the sale of the old Public Works Property located at 9422 SW SR 121

DEPARTMENT: City Commission

MOTION/ACTION: Motion to accept and approve the offer received for the sale of the old Public Works Property located at 9422 SW SR 121 and authorize the Mayor & City Manager to sign & execute the Commercial Contract paperwork.

ASSOCIATED COST(S):

NOTES:

This agenda item is for the Board to review, discuss, and consider the offer of the sale of the old Public Works Property located at 9422 SW SR 121.

Attached to this agenda item cover sheet is the proposed Commercial Contract drafted by Brent Line at KW Commercial, the City's realtor for this property. The PURCHASE PRICE of the property is \$675,000.00 USD with a Deposit held in escrow of \$10,000 with a transaction closing date of 02/26/2026.

One of the contingencies of the commercial contract is that the applicant will apply for a rezoning of the subject parcel from the current zoning district of Commercial General (CG) & the current future land use classification of Commercial to Industrial (I) on the Zoning Atlas & Industrial (I) on the Future Land Use Map, which requires an application be filed by the buyer to amend the Official Zoning Atlas (LDR Amendment) & the Future Land Use Map (Comprehensive Plan Amendment).

On page 2 of this cover sheet is the POSSIBLE Adoption Schedules for the Rezoning of the subject property:

POSSIBLE Adoption Schedules for Rezoning of Property from Commercial General (CG) to Industrial (I) (SUBJECT TO CHANGE):

Tuesday, December 23rd, 2025 - Special Meeting
Planning & Zoning Board - Public Hearings

Tuesday, December 23rd, 2025 - Special Meeting
City Commission
CPA 25-02 (SC Services Inc.) - Public Meeting
Z 25-02 (SC Services Inc.) - 1st Public Hearing

Tuesday, January 6th, 2026 - Special Meeting
City Commission
CPA 25-02 (SC Services Inc.) - Adoption Public Hearing
Z 25-02 (SC Services Inc.) - 2nd Public Hearing & Adoption Hearing

OR

Tuesday, January 6th, 2026 - Special Meeting
Planning & Zoning Board - Public Hearings

Tuesday, January 6th, 2026 - Special Meeting
City Commission
CPA 25-02 (SC Services Inc.) - Public Meeting
Z 25-02 (SC Services Inc.) - 1st Public Hearing

Tuesday, January 20th, 2026 - Special Meeting
City Commission
CPA 25-02 (SC Services Inc.) - Adoption Public Hearing
Z 25-02 (SC Services Inc.) - 2nd Public Hearing & Adoption Hearing

If the Board is in agreement of this offer, a motion is needed to accept and approve the offer received for the sale of the old Public Works Property located at 9422 SW SR 121 and authorize the Mayor & City Manager to sign & execute the Commercial Contract paperwork.