



CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

July 16, 2024

6:00PM

City Hall Lake Butler

200SW 1st Street

Lake Butler, Florida 32054

AGENDA

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Public Comments

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon recognition by the mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

- Three (3) minutes per speaker;
- Comments will not be accepted after the meeting begins;
- State your name and address into the record before addressing the City Mayor & Commissioners;
- Address your questions to the City Mayor, not city staff;
- Refrain from demands for an immediate response from City Mayor or Commissioners; and
- No boisterous behavior, personal, impertinent, or slanderous remarks.

3. Approval of Consent Agenda

- A. Meeting Minutes from 6-18-2024
- B. Code Enforcement Report June 2024.
- C. June 2024 WEX Invoice, activity report, and vehicle logs
- D. Animal Control Logs for June 2024.

4. Discussion and updates from Mittauer on the new cost for the Wastewater Treatment Plant Water Tank, Infrastructure Cost, Modifications & Recommendations to the Wastewater System.

5. Motion to adopt Ordinance No. 2024-04 and for the second reading (reference Voluntary Annexation) **To be read by title only.**

6. Motion to approve procurement, award and contract for grant administration services for CDBG-MT118 project to Fred Fox Enterprises.

7. Motion to approve Construction Maintenance Agreement with the Department of Transportation for the construction of property (sidewalks) known as SW 4th Avenue, SW 11th Street, SW 2nd Avenue, SW 8th Street, SW 1st Avenue, SW 9th Avenue and South Lake Avenue.

8. Resolution No. 2024-08. A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LAKE BUTLER, FLORIDA, AUTHORIZING THE CITY MANAGER TO EXECUTE A CONSTRUCTION AND MAINTENANCE AGREEMENT WITH THE STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION FOR IMPROVEMENTS ON SOUTHWEST 4TH AVENUE, SOUTHWEST 11TH STREET, SOUTH LAKE AVENUE FROM STATE ROAD 121 INSIDE THE CITY LIMITS.
9. Motion to nominate and elect an elected official to fill the vacant position for North Central Florida Regional Planning Council.
10. City Manager Reports - City Manager, Kimberly Hayes
11. Reports from Finance Department – Dave Mecusker
12. Report of City Attorney – John Maines
13. Comments or Remarks by Commission
 - Commissioner Sirmones
 - Commissioner Redman
 - Commissioner Huggins
 - Vice Mayor Hendrix
 - Mayor Stegall
14. Meeting Adjournment

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

CONSENT AGENDA ITEM: Minutes from Regular City Commission Meeting on June 18, 2024. (#3A)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve Meeting Minutes for June 18, 2024.

ASSOCIATED COST(S): N/A



CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

June 18, 2024

6:00PM

City Hall Lake Butler

200SW 1st Street

Lake Butler, Florida 32054

AGENDA MEETING MINUTES

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

Mayor Stegall called the meeting to order at 6:00pm.

In Attendance:

City Commission – Commissioner Sirmones, Commissioner Redman, Commissioner Huggins, Vice Mayor Hendrix, Mayor Stegall.

City Staff – City Attorney Maines, City Manager Hayes, Finance Director Mecusker, Accounts Payable Clerk Page, Administrative Assistant Evernden. Opening Prayer was led by Commissioner Redman.

Pledge of Allegiance was led by Mayor Stegall.

2. Public Comments

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon recognition by the mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

- Three (3) minutes per speaker;
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- No boisterous behavior, personal, impertinent, or slanderous remarks.

There was no Citizen request to speak at this meeting.

3. Approval of Consent Agenda

A. Meeting Minutes from 5-21-2024

B. Code Enforcement Report May 2024.

Vice Mayor Hendrix stated that she wanted to speak about the Code Enforcement Report, the city has continued to have problems with the home off 3rd Street across from the Women's Club with the resident not mowing the property. Vice Mayor Hendrix has spoken with Code Enforcement Deputy Williams, and they have communicated several times with this person and The Magistrate may have to be brought in on this person because they do not want to be compliant with Code Enforcement. The last communication was via email May 30, 2024. Vice Mayor Hendrix has offered to go with Code Enforcement Deputy Williams to Gainesville to

Speak with the individual about the importance of getting this property taken care of. There was a contract with this individual and the previous Administration that was entered into but was not approved by the board and this individual was notified that the contract was not approved. This is private property, and we cannot enter onto it to mow it.

C. May 2024 WEX Invoice, activity report, and vehicle logs

D. Animal Control Logs for May 2024. No Animal Control Report for the month of May.

A motion to approve the Consent Agenda was made by Commissioner Redman. Motion seconded by Vice Mayor Hendrix. Unanimous approval. Motion carried.

4. Motion to approve the first reading of Ordinance No. 2024-04 (reference Voluntary Annexation) **To be read by title only.**

Vice Mayor Hendrix stated that this is for the property purchased by the City for the Public Works property and was never annexed into part of the city and this has to be completed and then after the annexation it will probably need to be rezoned.

Motion to approve Ordinance No. 2024-04 (reference Voluntary Annexation) to be read by title only, read by City Attorney Mr. Maines was made by Commissioner Redman. Seconded by Commissioner Sirmones, all in favor, motion passed unanimously.

5. Presentation of Historic Holding Cell Special Category Grant Submission presented by Doug Sanders, with Andy Easton & Associates.

Doug Sanders with Andy Easton & Associates spoke to the Commissioners about the potential Historic Holding Cell Grant that he will be assisting The City of Lake Butler with and spoke about the 150-year-old history of this Historic Holding Cell. Mr. Sanders spoke to the Commissioners about the next steps in the refurbishing of the infrastructure and the cost of this. The Grant if awarded will be for \$70,500.00. Mr. Sanders stated that this grant would focus on the roof and brick restoration because the grant would not cover all the restoration needed. Mr. Sanders stated that this is a very unique project. There was a concurrence letter issued by Mr. Whitehead who currently owns the property but there will be a Warranty Deed or Quit Claim Deed issued for the property Mr. Whitehead is giving the City where the Historical Holding Cell resides. Vice Mayor Hendrix stated how great this is and how thankful the city is to the Whitehead family.

6. Motion to approve the first reading of Ordinance No. 2024-05 (reference CRA) **To be read by title only.**

7. Motion to approve Ordinance No. 2024-05 (reference CRA) to be read by title only, read by City Attorney Mr. Maines was made by Vice Mayor Hendrix. Seconded by Commissioner Huggins, all in favor, motion passed unanimously.

8. Discussion of observed Holidays for the City of Lake Butler.

Commissioner Redman spoke on the importance of Juneteenth and would like to see this recognized by the city. Vice Mayor Hendrix spoke as to the previous administration had given staff off for Juneteenth, but it had not been recognized and approved by the Board for this Holiday to be given to staff. Commissioner Huggins asked had there been a discussion previously with the Board about recognizing this Holiday for staff. Commissioner Redman explained to Commissioner Huggins that it had not been discussed because of previous Administration giving this Holiday off to staff it was assumed it was a recognized Holiday. Vice Mayor Hendrix suggested giving a Personal floating Holiday to staff effective for 2025 to take off a day that is important to them and City Hall would not have to close to the public. City Attorney

Mr. Maines suggested putting a safeguard in place so that staff is not trying to take the same day off. Mayor Stegall suggested having staff put in a request so the City Manager can approve and ensure everyone is asking for the same day. Vice Mayor Hendrix suggested staff only receive this Personal floating Holiday after their 6-month probationary period. Commissioner Huggins suggested that approving staff off should be like a percentage basis, so you ensure you are not approving too many staff for the same day. City Attorney Mr. Maines stated that the Personnel Policy can be flexible as long as everyone knows what the rules are. City Manager Hayes stated that when she first started her tenure with the city there was not an approved Holiday Schedule and she presented to the Board in April what Union County had for approved holidays and the Board approved it. City Manager Hayes stated she did not add or delete any Holidays. City Manager Hayes stated that we can also discuss the Holiday Schedule at our Special Meeting for the Personnel Policy coming up in July. Vice Mayor Hendrix agreed that the discussion for the Personal Holiday would be discussed and voted on at the Special Meeting for the Personnel Policy.

9. Personnel Policy and Procedures 2023-2024 for the City of Lake Butler. Presented to Commissioners for Review of Personnel Policy and Procedures and discuss Scheduling a Special Meeting in July 2024.

City Manager Hayes explained to the Board that the updated Personnel Policy is being presented to them for review and approval. Items have been updated and added to the Personnel Policy and Board Members were guided to the Memo at the front of the Personnel Policy which shows the items added to the Policy. City Manager Hayes requested The Board to give a date for the Special Meeting to review and make changes to the Personnel Policy. The Board agreed to July 8, 2024, at 6:00 pm for the Special Meeting to review the Personnel Policy.

10. City Manager Reports - City Manager, Kimberly Hayes

City Manager Hayes discussed updating the Trash Pickup Policy that is posted on our City Website. There is a section in the policy that Citizens are not required to bag leaves and debris and Public Works staff are having to take their time to bag these items. The City Manager requested to change this to a requirement. Board Members agreed unanimously to change this. Also, Mayor Stegall stated that all leaves and debris being picked up should be scheduled through City Hall by Citizens or it will not be picked up. Vice Mayor Hendrix stated that we will leave the charges for pick up the same prices. Vice Mayor discussed Citizens that live in City but ARE NOT being taxed like City Residents that get water and garbage at a premium price and they are wanting trash pickup etc and have asked not to be annexed as part of the city but still get the city benefits. City Attorney Mr. Maines agreed with the Vice Mayor and stated we should not be picking up their leaves and debris.

City Manager Hayes requested approval to change the fees on the Utility Bills to make the Late Fee and Reconnect Fee \$25 for both. The Board discussed the issues and concerns with the Utility Bills and the disconnect/reconnect fees.

A motion to approve the Utility Bill Fees was made by Commissioner Redman. Motion seconded by Vice Mayor Hendrix. Unanimous approval. Motion carried.

City Manager Hayes discussed with the Board scheduling a date for the Budget Workshop. The Board agreed to **July 8, 2024, at 6:30 pm** for the Budget Workshop to review and discuss the budget.

The Board also agreed to **July 15, 2024, at 6:00 pm** for the second Budget Workshop. Vice Mayor Hendrix and City Attorney Mr. Maines requested that the City check with Union County to ensure that this would not conflict with Union County's BoCC Meeting on the 15th.

City Manager Hayes updated the Board on the "NO SMOKING" signs being posted at the Parks and Workplace and will be up before July 6th.

City Manager Hayes updated the Board on the Contract with Village Doctor's in Lake Butler to re-implement Drug Testing for staff effective this week.

City Manager Hayes updated the Board on updating The Worker's Compensation Plan in place in the event we have an employee injury. The city had not previously been processing Worker Comp claims correctly. Michelle will be the point of contact to process any claims through the city moving forward.

City Manager Hayes discussed Splash Park with the Board and assured them that everything in their power is being done to get this back up and running before July 6th.

City Manager Hayes spoke to the Board about the progress at Lakeside Park with the painting of the pavilions, the beach sand being brought in, plug ins checked and ready for the Vendors July 6th, the dock will be repaired and ready and all the growth in the water has been pulled out.

11. Reports from Finance Department – Dave Mecusker

Finance Director Mr. Mecusker provides a report on the progress in the Finance Department for the last month, which was October 1, 2023, through May 31, 2024.

Finance Director Mr. Mecusker discussed the ongoing 2023 Audit with James Moore which is a new audit company, and this is the first year with them. James Moore advised Finance Director Mr. Mecusker that this year would take longer, and they were at approximately 40% completed and they should be picking up speed. Vice Mayor Hendrix stated that she thought this Audit had to be completed and postmarked by June 30, 2024, to the State. Finance Director Dave Mecusker stated that they should be able to provide an extension on the deadline. City Attorney Mr. Maines stated that he has never heard of an extension, but he stated he wanted to remind this Commission they all are under a lot of pressure to change auditors for this very reason and the other audit company never failed to get the audits out on-time. Vice Mayor Hendrix stated this is unacceptable and 60% incomplete is not good. \$40,000 a year is being paid to this audit company. City Attorney Mr. Maines stated he does not know why this audit company can't utilize some of the audit that was completed by Jones & Powell for the current year. City Attorney Mr. Maines said this Commission was misled by previous Administration on this new audit company. City Manager Hayes assured the Board that Finance Director Mr. Mecusker and herself would be contacting the audit company first thing Wednesday morning concerning the deadlines and extensions to get clarification for the Board.

Finance Director Mr. Mecusker discussed creating a new format for the 2024-2025 budget. Finance Director Mr. Mecusker stated the format is being expanded for more transparency. This new format will break down each area of the cost more efficiently. All the funds are in a positive flow. We are working on TRIM also. Every number has a story behind it and the City Manager wants to know the story behind that number.

Vice Mayor Hendrix asked if the FRS rates increased, and Finance Director Mr. Mecusker stated they did raise the retirement rates by a small percentage but not the City Manager.

A motion to approve the Financial Reports for the period of October 1, 2023, through May 31,

2024, was made by Commissioner Redman. Motion seconded by Vice Mayor Hendrix. Unanimous approval. Motion carried.

12. Report of City Attorney – John Maines

City Attorney Mr. Maines discussed last week a Federal Judge entered a preliminary injunction directing the state not to enforce the Form 6 rule as it relates to elected municipal officials. For those of you who filled out Form 6 you are in compliance, and you do not need to do anything. As for those of you who have not filled out Form 6 you are now directed to fill out the Form 1. The case is not over, this injunction is appealable.

13. Comments or Remarks by Commission

- **Commissioner Sirmones**
Nothing to report.
- **Commissioner Redman**
Thanked the 19 Volunteers that came out for Farm Share and helped.
- **Commissioner Huggins**
Thanked Mayor Stegall for all he has done for the city and told him if he ever needed anything please let him know.
- **Vice Mayor Hendrix**
Discussed her and the City Manager attending the Rural Counties Meeting and it is on a quarterly basis and there is a lot of good information that comes from this. Asked the Board about supporting future participation for her and the City Manager. The next Rural Counties Meeting is in November, and we would like to attend. Vice Mayor Hendrix discussed Mittauer Grant and the WWTP and there is going to need to make some decisions on the planning, we have been holding off on the planning until we figured out the contract with the Department of Corrections. The solar panels that are on the plans are not needed and we do not have the funds to maintain them and would like to consider having the solar panels removed from the main plans. City Manager Hayes requested for the Board to consider making a decision on this tonight since this is time sensitive. City Attorney Mr. Maines stated that he agreed with the Board to go ahead and vote on this unless anyone sees a reason to wait.

A motion to approve the removal of solar panels from the WWTP Mittauer plans was made by Vice Mayor Hendrix. Motion seconded by Commissioner Huggins. Unanimous approval. Motion carried.

Vice Mayor Hendrix discussed some business opportunities to make revenue for the city and there was a cell phone tower company that reached out to City Manager Hayes, and we are seeking approval to look in to this and possibly setup a meeting. The Board agreed this is something they would like Vice Mayor Hendrix and City Manager Hayes to look into.

Vice Mayor Hendrix thanked Mayor Stegall for his service and all that he has done for the City of Lake Butler.

- **Mayor Stegall**
Mayor Stegall thanked everyone for the time he has spent with the City of Lake Butler, and he will miss everyone. Mayor Stegall stated that he would be back and we would be seeing him around. Mayor Stegall thanked the staff, Hayden, Dave and Elaine, for all their help while he was filling in for 6 months as Interim City Manager.
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14. Meeting Adjournment

A motion to adjourn the meeting was made by Commissioner Redman. Motion seconded by Vice Mayor Hendrix. Unanimous approval.

Meeting Adjourned at 7:32 pm.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

CONSENT AGENDA ITEM: Code Enforcement Report June 2024. (#3B)

DEPARTMENT: City of Lake Butler – Code Enforcement.

MOTION/ACTION: Motion to approve Code Enforcement Report June 2024.

ASSOCIATED COST(S): N/A

CITY OF LAKE BUTLER

Code Enforcement

200 SW 1ST STREET
LAKE BUTLER, FLORIDA 32054
(386) 496-3401 (v)
(386) 496-1588 (F)

July 9, 2024

Report to City of Lake Butler on city issues requiring code enforcement during the period of
June 1, 2024 to June 30, 2024.

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
1. September 20, 2023— June 2024	Beautification Issue 115 N.E. 3rd Street **Repeat Issue** CONTINUED: April 2024 —On 4/24/24 Mailed TWO more letters to property owner with UR- GENT! Property Owner re- ceived letters and contacted City Hall. Reinspected 4/30 and property is still not under compliance. I followed up with original complainant and informed her of update. **See Attached Letters May 2024 —Mr. Johary con- tacted the City and the City explained to him again his need to comply and there is no contact still in existence between the city and him and sent proof. I followed up with an email to him on May 30, 2024 with NO response. See attached Email. June 2024 —Still no update:	Received Code Enforcement Complaint Form from City Hall by Cindy North reference un- mowed and overgrowth on 115 N.E. 3rd Street. Property owner lives in Gainesville. Mailed 2 letters to him on 9/21/23 (one to business address and one to home address). See Attached Complaint and Letters. *Reinspected 9/30 and still has not mowed. Inspected daily on this property. **October 20, 2023—Sent 2nd Notice to Property Owner (2 Different addresses). Sent Sig- nature Requested-Certified Mail. (Received Sign Receipt back on November 6, 2023). *Reinspected everyday in Octo- ber-December and still not in compliance. Next step is cita- tion and sent to Magistrate for enforcement. Dec. 2023 **City received one of the certified letters returned unsigned and unopened. Jan. 2024—No update. Inspect- ed daily with no change to property.—Met with Magistrate about this issue and possible resolutions. Feb / March 2024— Still On- going

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
2. October 4, 2023 — June 2024	Homeless Issue at Union Depot Park next to City Hall Westside Park and Eastside Park	<p>Spoke to Mayor Stegall reference to complaints on numerous homeless hanging out at Union Depot possibly sleeping there at night. Increase law enforcement patrols and warned many of them throughout the month of October. I also spoke to many of them about the issue. As of now issue is better and will continue to monitor it.</p> <p>Nov. Update: Inspected frequently. UCSO made some arrests and Baker acts. Continue to enforce.</p> <p>Dec. Update: More arrests made and warnings issued during December 2023.</p> <p>Jan./Feb/March 2024 Update: Still monitor nightly by Sheriff's Office and enforcement continues.</p> <p>*Added Westside Park to this detail.</p> <p>April Update: Received call on 4/12/24 about 4 homeless people at Westside Park. Turned over to UCSO for continued enforcement.</p> <p>May Update: Still working this. Still have an issue with a few but most have now been trespassed from the various city parks.</p> <p>June 2024 Update: Still working on this issue at all parks.</p>

<u>Date of Complaint</u>	<u>Nature of Complaint</u>	<u>Resolution of Complaint</u>
3. April 4, 2024—May 2024	Violation of Storage Container Ordinance—Permit Expired S.W. 1st Street	<p>City inform me the 90 temporary permit for Mr. Jenkins at CarQuest on S.W. 1st St had expired on Mar. 3, 2024. I met with Mr. Jenkins in person to inform him of the city's decision on April 22, 2024. He asked if the City would consider him putting walls up around it or turn it into something that didn't look like a storage container. I emailed city and they responded they were not interested and that it was still in violation. I informed Mr. Jenkins of this and sent an official code violation letter of expired permit on April 24, 2024 and as requested sent a copy of this letter to the city. **See Attached Letter. I understand that Mr. Jenkins has talked to the City and working out to become in compliance.</p> <p>May 2024 Update: Mr. Jenkins has city permission to build a shed. He has started construction of shed and then will remove the storage container unit. I have been in touch with city officials about this issue.</p> <p>June Update: Construction on building to replace container underway and almost complete.</p> <p>On July 9, 2024: Spoke to Mr. Jenkins and he is almost complete on building and then will remove Container Unit as stated.</p>

PAGE 4

**Date of
Complaint**

**Nature of
Complaint**

**Resolution of
Complaint**

During the month of June 2024

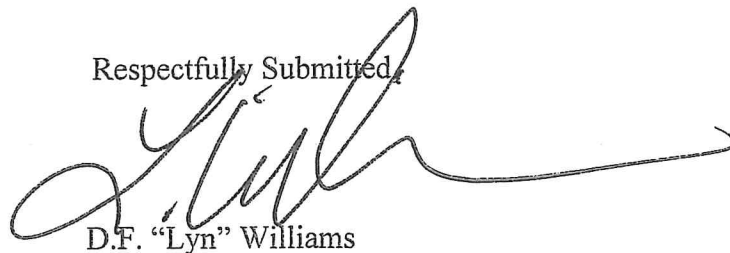
Part-time Code Enforcement Officer spent approximately:

16 Hours in Routine Patrol of City during City time (*separate from UCSO Patrol*).

12 Hours in Research of Property Owners, Meetings, City Ordinances and follow-up/re-inspections of past property found in compliance and NOT listed on the attached report.

10 Hours in Active Cases listed on attached report.

Respectfully Submitted,

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D.F. "Lyn" Williams
City Code Enforcement Officer

CITY OF LAKE BUTLER

Code Enforcement

200 SW 1ST STREET
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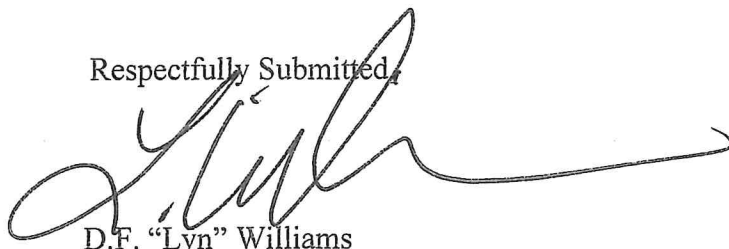
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Respectfully Submitted,

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D.F. "Lyn" Williams
City Code Enforcement Officer

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

CONSENT AGENDA ITEM: June 2024, WEX Invoice, activity report, and vehicle logs.

(#3C)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to approve June 2024, WEX Invoice, activity report, and vehicle logs.

ASSOCIATED COST(S): N/A



Invoice Statement

INVOICE NUMBER: 98065705
ACCOUNT NAME: City of Lake Butler

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE**	AMOUNT DUE
0496-00-588559-5	16200.00	30	JUN-30-2024	JUL-22-2024	3501.65

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
JUN-10-2024 JUN-28-2024	Payment - Thank You Fuel Purchases	3501.65	2741.77
**Payment must process by Payment Due Date. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing. The Finance Charge is determined by applying a periodic rate of 0%			

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILL CLOSING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.
SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
2741.77	2741.77	3501.65	0.00	3501.65

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

WEX Fleet Universal

Do not use for remittance
P.O. Box 639
Portland, ME 04104-0639

ACCOUNT NAME	City of Lake Butler
ACCOUNT NUMBER	0496-00-588559-5
INVOICE NUMBER	98065705
BILL CLOSING DATE	JUN-30-2024
AMOUNT DUE	3501.65
AMOUNT ENCLOSED	
PAYMENT DUE DATE	JUL-22-2024

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

Hayden Page
City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054-2016



WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

04960058855950000000350165 240722

Balance Subject to Late Fees

If Company's fails to make payment in full by the applicable Due Date, or a payment is returned (each a "Payment Default"), then a fee (the "Late Fee") will apply to the Total Outstanding Balance (as defined below). The late fee will be calculated by multiplying the applicable late fee rate by the Total Outstanding Balance on the Calculation Date, not to exceed the amount allowable by applicable law. For Billing Cycles other than monthly, the percentage rate used in the Late Fee calculation will be prorated based on the length of the billing cycle in relation to a monthly billing cycle. Company will be considered to have made a payment to Issuer on an Account only when the payment is posted to the Account as provided in this Agreement. 7.2 The "Calculation Date" is the earlier of (a) the posting date for Company's payment in full of the invoiced amount to its Account, or (b) the last day of the Billing Cycle during which the Payment Default occurred. The "Total Outstanding Balance" is the invoiced amount, plus the amount of any unbilled Transactions delivered by a merchant to Issuer, and minus any credits that have posted to the Account, through the Calculation Date.

How to Dispute Your Invoice

Charges must be disputed in writing no later than sixty (60) days from the bill closing date or they will be considered final and binding.

Card Issuer

The card is issued and payable to WEX Bank under a Business Charge Account Agreement with the cardholder named on the reverse.

Customer Service

For account inquiries and correspondence regarding account service or billing:

- **Call 1-866-544-5796, or**
- **Email correspondence@wexinc.com, or**
- **Fax to 1-800-395-0809, or**
- **Mail to P.O. Box 639, Portland, ME 04104**

Do not mail payments to this address. Payments must be sent to the remit address on your invoice.

Be sure to include your account number on all correspondence.

Your full Business Card Agreement is available here:
<https://www.wexdrive.com/tncs/wex.pdf>

Payment Options

Mail

Be sure to include bottom portion of invoice with your payment. Write your account number or invoice number on the check to help avoid delays in payment processing if the check and remit stub become separated. Check payments can take up to two Business Days to process from the time the envelope containing a check arrives at Issuer's facility to posting of the check amount to the Account.

Allow 10 business days prior to the due date for mailing to help avoid late fees. Paper checks must be received at least two business days before Payment Due Date to enable on-time processing.

Online

Authorized users can elect to receive an email notification when an invoice is ready for online viewing and payment. Log in or register to set up an online account at go.wexonline.com.

Online payments scheduled by 3:30 PM ET (on business days) are credited to your account on the same day. There is no fee for online payments.

Phone

Call Customer Service to schedule a payment or check your balance.

Payments scheduled by 3:30 PM ET (on business days) are credited to your Account on the same day.

Be prepared with your fleet card account number and a sample check to enter your bank account number and routing number. There is no fee for phone payments.



Invoice Statement

INVOICE NUMBER: 98065705
ACCOUNT NAME: City of Lake Butler

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If an adjustment is shown here and in the detail above, the amount listed here is a summed value of those individual charges.

DATE	TRANSACTION DESCRIPTION	FUNDED BY	REBATE PERIOD UNITS/DOLLARS	PERIOD AMT	REBATE YTD UNITS/DOLLARS	REBATE YTD AMT
05-31	REBATES AND REVERSALS Rebate Adjustment					-364.57
	Total					-364.57



ULTIMATE PARENT ACCOUNT:
State of Florida

REPORT FOR:
City of Lake Butler
0496-00-588559-5
JUN-01-2024 TO JUN-30-2024

Purchase Activity Report

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CARD NUMBER		CARD EMBOSSEING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
045500114165447847		JAYCE PUNI		JAYCE PUNI								Parks			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-06	07:37	PREVIOUS ODOMETER													
06-13	07:30	875 W Main St, Lake Butler, FL		0581353	J Puni	OP	78,799	78,953 UNL	26,799	3.288	88.14			-4.90	83.24
06-19	08:03	875 W Main St, Lake Butler, FL		0589714	J Puni	OP	79,098	79,098 UNL	26,704	3.348	89.43			-4.89	84.54
06-25	08:35	875 W Main St, Lake Butler, FL		0596964	J Puni	OP	78,186	78,186 UNL	16,933	3.418	57.89			-3.10	54.79
				0604324	J Puni	OP	79,314	79,314 UNL	23,686	3.488	82.64			-4.33	78.31
		PERIOD TOTALS					515		94,122		318.10			-17.22	300.88
		YTD TOTALS					*****		130,813		438.17			-23.93	414.24
		PERIOD AVGS: DPU, PPU, CPD													-28.74
		YTD AVG: PPU					5.47			3.380	0.62				-39.95

				***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.											
		DEPARTMENT TOTALS FOR: Parks													
		TOTAL FUEL - PERIOD													
		YTD							94,122	3.380	318.10			-17.22	300.88
									195,425		641.28			-35.76	605.52
		TOTAL PURCHASES - PERIOD													
		YTD							94,122		318.10			-17.22	300.88
									195,425		641.28			-35.76	605.52

Transaction and Fee legend can be found on the last page of this report.



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CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT								
045500113596136359		CHRIS GRIFFIS JR.	Chris Griffiths Jr.				Public Works								
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX	
06-06	07:45	PREVIOUS ODOMETER				13,863								-11.08	
06-18	06:34	1200 E Main St, Lake Butler, FL	00023098	C Griffiths, Jr.	OP	14,088	UNL	29.531	3.399	100.38			-5.40	94.98	
		875 W Main St, Lake Butler, FL	0595748	C Griffiths, Jr.	OP	14,345	UNL	31.698	3.388	107.42			-5.80	101.62	
		PERIOD TOTALS				482		61.229		207.80			-11.20	196.60	
		YTD TOTALS				*****		426.074		1,422.91			-77.96	1,344.95	
		PERIOD AVGS: DPU, PPU, CPD				7.87			3.394	0.43					
		YTD AVG: PPU				*****								-132.11	
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.															

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CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT							
045500113596136391		CGRIFIS GAS CAN	CGRIFIS GAS CAN				Public Works							
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
05-31	06:28	PREVIOUS ODOMETER												
06-04	07:33	875 W Main St, Lake Butler, FL	0573659	C Griffis, Jr.	OP	53,024		6,801	3,289	22.37			-1.24	21.13
06-06	07:48	875 W Main St, Lake Butler, FL	0578827	C Griffis, Jr.	OP	60,424	UNL	21,230	3,289	69.83			-3.89	65.94
06-10	08:11	1200 E Main St, Lake Butler, FL	00023106	C Griffis, Jr.	OP	60,624	UNL	10,041	3,399	34.13			-1.84	32.29
06-13	07:32	875 W Main St, Lake Butler, FL	0586291	C Griffis, Jr.	OP	61,024	UNL	15,113	3,289	49.71			-2.77	46.94
06-19	11:50	875 W Main St, Lake Butler, FL	0589720	C Griffis, Jr.	OP	61,324	UNL	9,475	3,348	31.73			-1.73	30.00
06-20	14:19	1200 E Main St, Lake Butler, FL	0597191	C Griffis, Jr.	OP	61,924	UNL	5,257	3,418	17.97			-0.96	17.01
06-21	07:55	875 W Main St, Lake Butler, FL	00028848	C Griffis, Jr.	OP	62,024	UNL	4,452	3,488	15.53			-0.81	14.72
			0599493	C Griffis, Jr.	OP	62,124	UNL	11,665	3,478	40.58			-2.13	38.45
		PERIOD TOTALS				*****		84,034		281.85			-15.37	266.48
		YTD TOTALS				*****		282,858		960.27			-51.75	908.52
		PERIOD AVG: PPU				*****								
		YTD AVG: PPU				*****			3.354					
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

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CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)	VIN	DEPARTMENT					
045500114165447854		CITY MISC.	CITY MISC.						Public Works					
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-03	07:46	PREVIOUS ODOMETER												
06-03	07:51	875 W Main St, Lake Butler, FL	0577684	A Stewart	OP	79,139	60,324 UNL	14.036	3.288	46.16			-2.57	43.59
06-19	07:57	875 W Main St, Lake Butler, FL	0577701	A Stewart	OP		60,324 UNL	9.187	3.289	30.22			-1.68	28.54
06-21	06:58	585 SW 6th St, Lake Butler, FL	0596947	J Puni	OP		78,186 UNL	8.040	3.419	27.49			-1.47	26.02
			173001028	S Norris	OP		8,080 UNL	3.975	3.489	13.87			-0.73	13.14
		PERIOD TOTALS				*****		35.238		117.74			-6.45	111.29
		YTD TOTALS				*****		175.000		582.49			-32.02	550.47
		PERIOD AVG: PPU				*****			3.341					
		YTD AVG: PPU				*****								
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														

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CARD NUMBER		CARD EMBOSING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
045500114176161494		DIESEL TRAILER		DIESEL TRAILER								Public Works			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
05-31	14:15	PREVIOUS ODOMETER													
05-31	14:20	4793 SW State Road 121, Lake Butler, FL		0048344	S Norris	OP	23	0 FRM	61.369	3.258	200.00			200.00	-5.32
06-06	13:58	4793 SW State Road 121, Lake Butler, FL		0048346	S Norris	OP		0 FRM	21.478	3.259	70.00			70.00	
06-11	14:19	260 W Main St, Lake Butler, FL		0001002	S Norris	IP		0 UNL	17.423	3.059	53.30		-3.19	50.11	
06-14	08:57	4793 SW State Road 121, Lake Butler, FL		0048853	S Norris	OP		0 FRM	61.369	3.258	200.00			200.00	
06-18	09:04	260 W Main St, Lake Butler, FL		0001002	S Norris	IP		0 UNL	29.424	3.059	90.01		-5.38	84.63	
06-18	09:04	260 W Main St, Lake Butler, FL		0001001	S Norris	IP		0 UNL	7.770	3.059	23.77		-1.42	22.35	-8.98
06-26	07:52	4793 SW State Road 121, Lake Butler, FL		0049443	S Norris	OP		0 FRM	55.571	3.598	200.00			200.00	-2.37
06-26	07:58	4793 SW State Road 121, Lake Butler, FL		0049445	S Norris	OP		0 FRM	26.172	3.598	94.19			94.19	
		PERIOD TOTALS							280.576		931.27		-9.99	921.28	-16.67
		YTD TOTALS							824.818		2,873.75		-44.91	2,828.84	-60.35
		PERIOD AVG: PPU													
		YTD AVG: PPU								3.319					
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.															

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CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION		PLATE (ST)	VIN	DEPARTMENT						
045500114300784096		SAMUEL NORRIS	Samuel Norris					Public Works						
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
05-31	09:22	PREVIOUS ODOMETER	0573946	S Norris	OP	29,165	UNL	21,695	3.288	71.35			-3.97	67.38
06-05	12:31	875 W Main St, Lake Butler, FL	00071745	S Norris	OP	29,443	UNL	21,663	3.199	69.30			-3.96	65.34
06-11	14:09	6360 NW 13th St, Gainesville, FL	0355800	S Norris	OP	29,721	UNL	23,030	3.359	77.39			-4.21	73.18
06-17	14:14	4793 FI 121, Lake Butler, FL	169002045	S Norris	OP	30,005	UNL	22,874	3.399	77.75			-4.19	73.56
06-21	16:05	11735 SW State Road 231, Brookier, FL	0600117	S Norris	OP	30,264	UNL	21,803	3.459	75.42			-3.99	71.43
06-24	08:00	875 W Main St, Lake Butler, FL	0602963	S Norris	OP	125,688	UNL	29,669	3.459	102.63			-5.43	97.20
06-26	15:38	6360 NW 13th St, Gainesville, FL	0008475	S Norris	OP	30,527	UNL	21,000	3.429	72.01			-3.84	68.17
		PERIOD TOTALS				*****		161,734		545.85			-29.59	516.26
		YTD TOTALS				*****		161,734		545.85			-29.59	516.26
		PERIOD AVG: PPU				*****			3.375					
		YTD AVG: PPU				*****								
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														



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CARD NUMBER		CARD EMBOSING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT				
045500114309832813		CAL STEWART		Cal Stewart								Public Works				
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX	
06-10	08:02	PREVIOUS ODOMETER		00024717 A Stewart 0596250 A Stewart	A Stewart	OP OP	51,024 79,310 UNL 79,495 UNL ***** ***** ***** ***** ***** *****		21,531 20,960 42,491 42,491	3,298 3,388	71.03 71.03 142.06 142.06 ***** ***** ***** ***** ***** *****			-3.94 -3.94 -7.78 -7.78	67.09 67.19 134.28 134.28	-8.08 -6.40 -14.48 -14.48
06-18	14:26	1200 E Main St, Lake Butler, FL 875 W Main St, Lake Butler, FL														
		PERIOD TOTALS														
		YTD TOTALS														
		PERIOD AVG: PPU														
		YTD AVG: PPU														
<div>***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.</div>																



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CARD NUMBER		CARD EMBOSING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT			
04550011430983456		CSTEWART GAS CAN		CSTEWART GAS CAN								Public Works			
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-12	07:43	PREVIOUS ODOMETER													
06-18	07:58	1200 E Main St, Lake Butler, FL		00025461	A Stewart	OP	61,224	UNL	29.389	3.348	98.42			-5.38	93.04
06-21	14:27	1200 E Main St, Lake Butler, FL		00027902	A Stewart	OP	61,824	UNL	10.894	3.399	37.03			-1.99	35.04
06-27	07:34	875 W Main St, Lake Butler, FL		0599981	A Stewart	OP	62,124	UNL	13.459	3.458	46.55			-2.46	44.09
		1200 E Main St, Lake Butler, FL		00031389	A Stewart	OP	62,724	UNL	6.571	3.559	23.39			-1.20	22.19
		PERIOD TOTALS					*****		60.313		205.39			-11.03	194.36
		YTD TOTALS					*****		60.313		205.39			-11.03	194.36
		PERIOD AVG: PPU					*****			3.405	*****				
		YTD AVG: PPU					*****				*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.															



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CARD NUMBER		CARD EMBOSSING		VEHICLE/ASSET IDENTIFIER		VEHICLE DESCRIPTION		PLATE (ST)		VIN		DEPARTMENT						
045500114324723906		JPUNI GAS CAN		JPUNI GAS CAN								Public Works						
DATE	TIME	SITE ADDRESS		TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX			
06-27	07:36	PREVIOUS ODOMETER 875 W Main St, Lake Butler, FL		0606716 J Puni		OP	78,384	UNL	11.713	3.559	41.69		-2.14	39.55	-3.58			
		PERIOD TOTALS					*****											-3.58
		YTD TOTALS					*****											-3.58
		PERIOD AVG: PPU YTD AVG: PPU					*****											-3.58
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.																		
DEPARTMENT TOTALS FOR: Public Works																		
TOTAL FUEL - PERIOD																		
YTD																		
TOTAL PURCHASES - PERIOD																		
YTD																		
737,328 2,473.65 -93.55 2,380.10 -172.16																		
3,137,227 10,559.97 -468.01 10,091.96 -827.36																		
737,328 2,473.65 -93.55 2,380.10 -172.16																		
3,137,227 10,559.97 -468.01 10,091.96 -827.36																		



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CARD NUMBER		CARD EMBOSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT							
045500113596136375		HAYDEN WHITEHEAD	Hayden Whitehead				Wastewater							
DATE	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-03	07:30	PREVIOUS ODOMETER				35,380								
06-14	09:18	260 W Main St, Lake Butler, FL	0001001	H Whitehead	IP	35,586	UNL	35,570	3.059	108.81			-6.51	102.30
06-26	09:18	260 W Main St, Lake Butler, FL	0001003	H Whitehead	IP	35,790	UNL	33,850	3.059	103.55			-6.19	97.36
	08:28	260 W Main St, Lake Butler, FL	0001001	H Whitehead	IP	35,978	UNL	35,194	3.059	107.66			-6.44	101.22
		PERIOD TOTALS				598		104.614		320.02			-19.14	300.88
		YTD TOTALS				*****		476.827		1,494.21			-87.24	1,406.97
		PERIOD AVGS: DPU, PPU, CPD				5.72			3.059	0.54				
		YTD AVGS: PPU				*****				*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														



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CARD NUMBER		CARD EMBOSSING	VEHICLE/ASSET IDENTIFIER	VEHICLE DESCRIPTION	PLATE (ST)	VIN	DEPARTMENT							
045500113596135466		MICHAEL MALLARD	Michael Mallard				Wastewater							
DATE MM-DD	TIME	SITE ADDRESS	TICKET NUMBER	PROMPT INFO	TRAN CODE	ODOM.	PROD	UNITS	COST/ UNIT	FUEL \$	OTHER \$	EXEMPT TAX	NET \$	REPORTED TAX
06-03	11:51	PREVIOUS ODOMETER												
06-06	09:59	875 W Main St, Lake Butler, FL	0577930	M Mallard	OP	16,484		25.444	3.289	83.69			-4.66	79.03
06-17	06:11	875 W Main St, Lake Butler, FL	0581553	M Mallard	OP	60,624	UNL	4.423	3.289	14.55			-0.81	13.74
06-26	12:02	260 W Main St, Lake Butler, FL	0594502	M Mallard	OP	16,942	UNL	28.660	3.389	97.13			-5.24	91.89
			0001003	M Mallard	IP	17,212	UNL	36.479	3.059	111.59			-6.68	104.91
		PERIOD TOTALS				728		95.006		306.96			-17.39	289.57
		YTD TOTALS				*****		544.284		1,823.27			-99.61	1,723.66
		PERIOD AVGS: DPU, PPU, CPD				7.66				0.42				
		YTD AVG: PPU				*****			3.231	*****				
***** TO ENSURE MORE ACCURATE MILEAGE REPORTING, VEHICLE DISTANCE STATISTICS ARE NOT CALCULATED WHEN KEY ODOMETER READINGS ARE NOT WITHIN AN ACCEPTABLE RANGE.														
DEPARTMENT TOTALS FOR: Wastewater														
TOTAL FUEL - PERIOD														
YTD														
TOTAL PURCHASES - PERIOD														
YTD														
								269.538	3.228	869.99			-49.32	820.67
								1,375.792		4,559.28			-251.73	4,307.55
								269.538		869.99			-49.32	820.67
								1,375.792		4,559.28			-251.73	4,307.55



Purchase Activity Report - Codes Legend

TRANSACTION CODES:	FEE CODES:
AD = Adjustment CL = Cardlock CP = Contract Pricing EN = Enhanced Merchant Network IP = Indoor Payment Terminal MF = Mobile Fueling MN = Manual OP = Outdoor Payment Terminal PS = Private Site TP = Transponder TR = Transaction Reversal	CCF = Currency Conversion Fee EVF = Electric Vehicle Fee PSF = Private Site Fee TSF = Truck Stop Fee CBF = Cash Back Fee ONF = Out of Network Fee

Please note not all codes will be applicable for your account.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

CONSENT AGENDA ITEM: Animal Control Logs for June 2024. (#3D)

DEPARTMENT: City of Lake Butler – Animal Control.

MOTION/ACTION: Motion to approve Animal Control Logs for June 2024.

ASSOCIATED COST(S): N/A



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Hayden P. Page
Accounts Payable/Interim City Clerk
hpage@cityoflakebutler.com

Animal Control Log

Employee Signature Hayden Whitehead

Date of Pick-up: 06-14-24

Location of Pick-up: Animal control kennels

Description of Animal: Aussie tri color

Disposition:

☒ Picked up by Owner:

Owner Name _____

Address _____

Phone Number _____

☒ Adopted:

Name of Adopter Karen Kroll Aussie and me Animal Rescue

Address 3417 Auburn Road Crestview, FL 32539

Phone Number 941-296-5177

☒ Euthanized:

Date _____



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Hayden P. Page
Accounts Payable/Interim City Clerk
hpage@cityoflakebutler.com

Animal Control Log

Employee Signature Hayden Whithead

Date of Pick-up: 6-25-24

Location of Pick-up: Lake Butler animal control

Description of Animal: Brown and white pit (LB)

Disposition:

☒ Picked up by Owner:

Owner Name _____

Address _____

Phone Number _____

☒ Adopted:

Name of Adopter Sybil Lashley

Address 9273 187th drive live oak FL 32060

Phone Number 386-688-4796

☐ Euthanized:

Date _____

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Discussion and updates from Mittauer on the new cost for the WWTP Water Tank, Infrastructure Cost, Modifications & Recommendations to the Wastewater System. (#4)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Discussion and updates from Mittauer on the new cost for the WWTP Water Tank, Infrastructure Cost, Modifications & Recommendations to the Wastewater System.

ASSOCIATED COST(S): N/A

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Motion to adopt Ordinance No. 2024-04 and for the second reading (reference Annexation 24-01) To be read by title only. (#5)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to adopt Ordinance No. 2024-04 and for the second reading. AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, OF THE CITY OF LAKE BUTLER, FLORIDA, PURSUANT TO PETITION NO. ANX 24-01, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING TO AND INCLUDING WITHIN THE BOUNDARIES OF THE CITY OF LAKE BUTLER, FLORIDA, CERTAIN REAL PROPERTY LOCATED IN UNION COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

To be read by title only.

ASSOCIATED COST(S): N/A

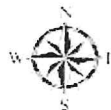
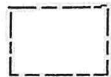
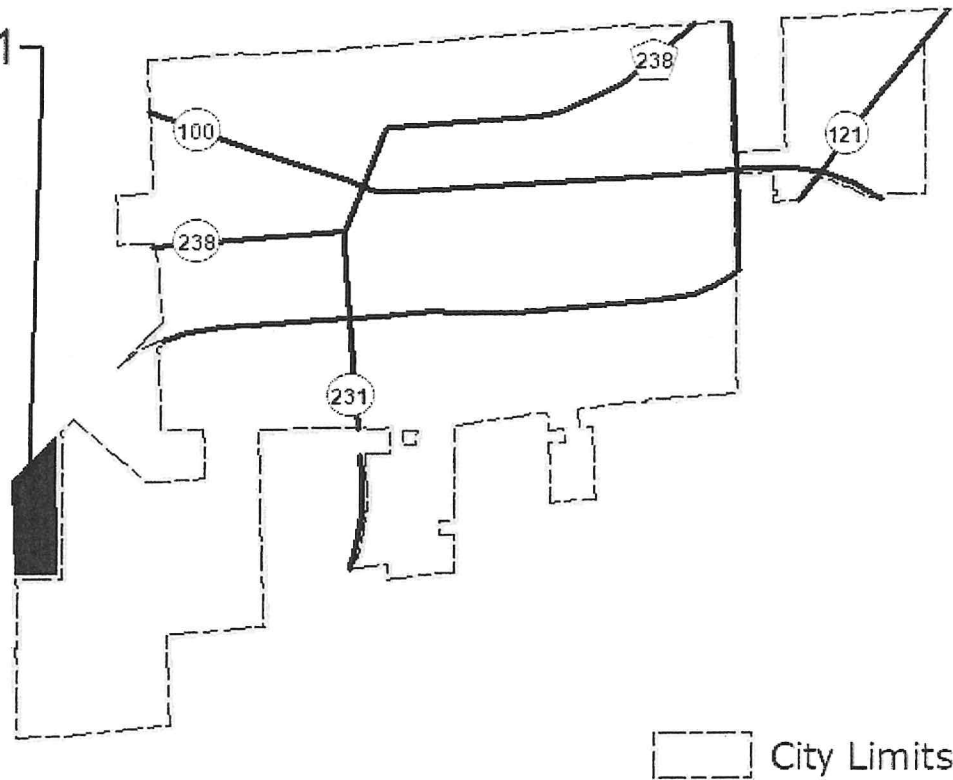
NOTICE OF VOLUNTARY ANNEXATION

NOTICE IS HEREBY GIVEN, pursuant to Section 171.044, Florida Statutes, as amended, that the ordinance, which title hereinafter appears, will be considered for enactment by the City Commission of the City of Lake Butler, Florida, at a public hearing to be held on July 16, 2024 at 6:00 p.m. in the City Commission Meeting Room, City Hall, located at 200 Southwest First Street, Lake Butler, Florida. At the aforementioned meeting all interested parties may appear and be heard with respect to the ordinance. The complete legal description of the area to be annexed, as well as a copy of the ordinance, can be obtained from the Office of the City Manager in the City Hall, at 200 Southwest First Street, Lake Butler, Florida, during regular business hours.

Ordinance No. 2024-04, Petition No. ANX 24-01, by the City Commission, provides for the voluntary annexation of a parcel of land contiguous to the boundaries of the City of Lake Butler, Florida, as shown on the location map below. The area to be annexed is located in Section 36 Township 5 South, Range 19 East, Union County, Florida. The area to be annexed consists of 27.60 acre, more or less.

City of Lake Butler

ANX 24-01



Feet
0 2,000



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The title of said ordinance reads, as follows:

ORDINANCE NO. 2024-04

AN ORDINANCE OF THE CITY OF LAKE BUTLER, FLORIDA, PURSUANT TO PETITION NO. ANX 24-01, RELATING TO VOLUNTARY ANNEXATION; MAKING FINDINGS; ANNEXING TO AND INCLUDING WITHIN THE BOUNDARIES OF THE CITY OF LAKE BUTLER, FLORIDA, CERTAIN REAL PROPERTY LOCATED IN UNION COUNTY, FLORIDA, WHICH IS REASONABLY COMPACT, AND CONTIGUOUS TO THE BOUNDARIES OF THE CITY OF LAKE BUTLER, FLORIDA; PROVIDING SEVERABILITY; REPEALING ALL ORDINANCES IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE

All persons are advised that, if they decide to appeal any decisions made at the public hearing, they will need a record of the proceedings and, for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring auxiliary aids and services at this meeting may contact the City Manager's Office at 386.496.3401 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 800.955.8770 (voice) or 800.955.8771 (TTY).

Publish as a nonlegal advertisement, no less than two columns wide, with the title - **NOTICE OF VOLUNTARY ANNEXATIONS**- at least 18 point in size, in the in the Union County Times on **June 27, 2024 and July 4, 2024.**

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Motion to Approve procurement, award and contract for grant administrative services for CDBG-MT118 project to Fred Fox Enterprises. (#6)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to Approve procurement, award and contract for grant administrative services for CDBG-MT118 project to Fred Fox Enterprises. The general administration contract was previously approved by the City Commission at the Regular Meeting on October 17, 2023, but to comply with Florida Commerce CDBG MT118 audit requirements, the entire procurement packet is presented tonight for approval, per the instructions of Fred Fox Enterprises, Inc.

ASSOCIATED COST(S): N/A



CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

July 16, 2024 - 6:00PM
City Hall Lake Butler 200 SW 1ST Street
Lake Butler, Florida 32054

AGENDA ITEM

- I. Requesting City Commission approval of the procurement, award and contract to Fred Fox Enterprises, Inc. for grant administration services for Lake Butler's CDBG-MIT project MT118. Enclosed are the following documents of support:
 - a. Award letter to Fred Fox Enterprises, Inc. from City.
 - b. Grant Administration Agreement with Fred Fox Enterprises, Inc.
 - c. City Evaluation of proposals from Fred Fox Enterprises, Inc. and Guardian Community Resource Management, Inc.
 - d. Confirmation Fred Fox Enterprises, Inc. has an active registration on SAM.gov and that the for is not on the excluded parties list.
 - e. Cost Analysis of Fred Fox Enterprises, Inc. proposed price, conducted by Mittauer & Associates, Inc.

Mayor and Commissioners	Yes	No
Melissa Hendrix, Mayor – Seat 4		
Rondall L. Huggins, Vice Mayor – Seat 2		
Annette Redmond, Commissioner – Seat 3		
Fred Sirmones, Commissioner – Seat 5		
Joe Stevenson, Commissioner – Seat 1		



LAKE BUTLER
FLORIDA

CITY OF LAKE BUTLER
CITY COUNCIL APPROVAL OF
AND AWARD TO FRED FOX ENTERPRISES, INC
GRANT ADMINISTRATION SERVICES
CDBG-MIT – AGREEMENT MT118



LAKE BUTLER
FLORIDA

Seal of the City of Lake Butler, Florida

David B. Stegall
Mayor
dstegall@cityoflakebutler.com

Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Monday, March 25, 2024

Mr. Fred D. Fox
President
Fred Fox Enterprises, Inc.
PO Box 840338
St. Augustine, Florida 32080-0338

RE: Grant Administration Services

Dear Mr. Fox,

The City of Lake Butler, Florida recently published a request for proposals for grant administration services. A ranking committee comprised of the City Manager, Finance Director, Mayor, and Accounts Payable Clerk selected your firm as the highest-ranking firm in the ranking process with a final score of 335 points. This letter is the intent to award your firm, Fred Fox Enterprises, Inc with the contract for grant administration services. The City of Lake Butler, Florida looks forward to working with your firm to complete the CDBG MIT Grant project. Enclosed with this award letter is the individual and cumulative ranking sheets comprised of the ranking committee.

Sincerely,


Kimberly Hayes

City Manager



LAKE BUTLER
FLORIDA

CITY OF LAKE BUTLER
CONTRACT WITH FRED FOX ENTERPRISES, INC
GRANT ADMINISTRATION SERVICES
CDBG-MIT – AGREEMENT MT118

GENERAL ADMINISTRATION CONTRACT

This General Administration Contract entered into as of this ____ day of _____, 2024, by and between Fred Fox Enterprises, Incorporated, hereinafter referred to as the Administrator and the City of Lake Butler, hereinafter referred to as the Local Government.

WITNESSETH THIS RECITAL:

WHEREAS, the Local Government has been awarded a Community Development Block Grant Mitigation Program Grant, grant #MT118 hereinafter referred to as the "Project", and the local Government desires to implement that Project; and,

WHEREAS, the Administrator is now available, willing, and qualified to perform professional services in connection with the Project; to serve the Local Government to which this contract applies, and to give consultation, advice, and direction for such Project, and

WHEREAS, the Local Government being desirous that the Administrator perform such services regarding the Project does now engage Administrator to perform such services noted above on the COM CDBG Mitigation Program and Administrator agrees to perform such services.

To provide technical assistance in various program areas, and

To serve the local government as its professional representative and coordinator in all phases of the Project to which this General Administration Contract applies, and

To develop and draft a Relocation Policy for the Project, if required, and

To disseminate information to the general public regarding the Project, and to provide adequate administrative plans regarding the acquisition of properties as may

be required, and

To coordinate, monitor, and evaluate the Project, and

To provide updates to the Local Government, and

To establish and maintain bookkeeping and financial management aspects of the Project and submit financial status reports to the Local Government on a monthly basis.

NOW THEREFORE, the parties hereto agree as follows:

ARTICLE 1

A. GENERAL ADMINISTRATION

SCOPE OF THE SERVICES OF THE ADMINISTRATOR

The Administrator shall provide the following services for the general administration aspects of this project:

1. Coordinate, monitor, and evaluate the direct costs of the overall program, including but not limited to the multiple activities outlined in the subsections of the contract below.
2. Develop, plan, implement, and assess the citizen's participation to all community organizations, including but not limited to providing program information, technical assistance to citizens, publishing applicable notices, and conducting applicable hearings.
3. Respond to all citizen's questions and complaints concerning the project in a timely manner.
4. Disseminate to the public, including all community organizations, information on the program that involves citizen's participation, including but not limited to providing program information, technical assistance to

community groups, and dissemination of materials.

5. Establish and maintain general and related files as required by the Florida Commerce Department (COM).
6. Prepare the Environmental Review including the Public Notices and the "Request for Release of Funds".
7. Establish procedures relating to the procurement and implementation of services all pursuant to Department of Housing and Urban Development (HUD) and Florida Commerce Department (COM) requirements and regulations.
8. Review and determine if professional services contracts are consistent with all OMB Circular A-102 ordinances.
9. Provide technical assistance to the Local Government in procuring professional service contracts.
10. Establish and maintain a bookkeeping system that is acceptable to both the Florida Commerce Department and the Auditor General's Office.
11. Monitor the various subsections of the Project in regard to all HUD and COM regulations and prepare all necessary and all requested responses to inquiries from Local, State, and Federal governmental units.
12. Evaluate the various subsections of the Project according to HUD and COM regulations and prepare all final reports to the Departments.
13. Establish adequate advertising regarding all aspects of the Project to ensure active citizen participation, including but not limited to the

environmental aspects of the project.

14. This contract is to complete the work as outlined in the Community Development Block Grant #MT118 or as the contract may be amended.
15. The Consultant shall attend all meetings related to implementation of the CDBG project, including but not limited to, public hearings, staff meetings, public informational meetings, etc.
16. Provide progress reports to the Local Government in sufficient detail to indicate accomplishments and tasks completed.
17. Provide all reports relating to the project as required by the Florida Commerce Department.
18. Prepare all required or requested program amendments including the preparation of advertisements, conducting required public hearings and updating Environmental Reviews.

B. PUBLIC FACILITIES

SCOPE OF SERVICES OF THE ADMINISTRATOR

The Administrator shall provide the following services for the public facilities unit of this project:

1. Coordinate, monitor, and evaluate the direct costs of such facilities within the target area.
2. Establish and maintain an adequate bookkeeping system for this subsection of the project.
3. Evaluate this subsection according to HUD and COM regulations and prepare all reports to the Department.
4. Establish and maintain construction contract files.

5. Establish procedures relating to the procurement and implementation of contractual services, all pursuant to HUD and COM requirements and regulations.
6. Review and determine if professional service contracts are consistent with OMB Circular A-102 Attachment O and any other regulations from any other agencies, as may be required.
7. Provide technical assistance to the Local Government in procuring professional service contracts.
8. Review all bid packages for COM and HUD contract compliance.
9. Establish and maintain labor standards compliance files for the Local Government.
10. Obtain wage decision from the Department of Labor (DOL) and/or the Department of Housing and Urban Development (HUD) and/or Florida Commerce Department (COM) and submit same to the Local Government.
11. Attend the pre-construction conference.
12. Review the contractor's weekly payrolls for compliance with Davis/Bacon and other Federal contract requirements.
13. Establish and maintain the Local Government's equal opportunity files for the Project.
14. Establish architect/engineer community development terms and conditions for incorporation in the bid package.
15. Obtain for the Local Government DOL/HUD/COM clearances of contractor.
16. Send notice on behalf of the Local Government to DOL and HUD or COM that the construction has commenced.

17. Approve all payment requests to ensure the payments are appropriate and proper documentation is included.
18. Be present at all HUD and COM monitoring visits and prepare the Local Government's response(s) to HUD and COM monitoring letters.
19. Complete and maintain files pertaining to the public facilities subsection of the project for use by the Local Government and interested citizens.
20. Represent the Local Government before any State or Federal boards or meetings regarding the public facilities subsection of the Project.
21. Perform all closeout activities, including the submission of reports as well as responding to requests for follow-up information.
22. Provide progress reports as requested by the Local Government or required by the Florida Commerce Department.
23. Attend all public meetings with the local government related to this grant.
24. Provide reports to be distributed in public meetings explaining the projects and their progress.

ARTICLE 2

A. GENERAL ADMINISTRATION

LOCAL GOVERNMENT'S RESPONSIBILITY

The Local Government's responsibility in regard to the subsection GENERAL ADMINISTRATION shall be:

1. To instruct the personnel of the Local Government to cooperate and assist the Administrator in the execution of the necessary financial data and procedures in order to comply with all HUD and/or COM requirements.
2. To provide assistance in implementation of contractual services necessary

to the Project per the requirements of any and all HUD or COM requirements.

3. Establish and maintain rapport with individual citizens and community groups regarding the Project.
4. Assist the Administrator in negotiations necessary for all subsections of the Project.
5. Review and implement all contracts necessary to ensure efficient progress of the Project.

B. PUBLIC FACILITIES

LOCAL GOVERNMENT'S RESPONSIBILITY

The Local Government's responsibility in regard to the subsection PUBLIC FACILITIES shall be:

1. To assist the Administrator in placing at its disposal all available information pertinent to the sites of the Project including previous reports and any other data relative to design and construction of the Project.
2. To furnish the Administrator, when available, reports regarding property, boundary, right-of way, topographic surveys, laboratory tests, core borings, probing and sub-surface explorations, hydrographic surveys, and inspection of sample and materials which the Administrator may rely on in performing its services.
3. Assist the Administrator in obtaining right-of entry and release of liability of property owners.
4. Designate a member of the Local Government who will act as a contact person with the Administrator to facilitate and transmit instructions,

receive information, and generally assist as may be necessary and submit each person's name to the Administrator within ten (10) days of the signing of the contract.

5. Give prompt notice to the Administrator whenever the Local Government observes or otherwise becomes aware of any defects or problems with the Project.
6. Inform the Administrator of all meetings involving personal service contracts with architects and/or engineers regarding this Project.

ARTICLE 3

PERIOD OF PERFORMANCE

The period of performance under this Project shall begin upon the signing of this contract and shall be completed upon final completion of the Local Government's Florida Community Development Block Grant Mitigation Project and the issuance of a "Notice of Administrative Closeout" for the project by the Florida Commerce Department.

ARTICLE 4

COMPENSATION

The Local Government agrees to pay, from the funding set forth in Article Sixteen (16) herein, the Administrator and its associates in the following manner:

Compensation for the Administrator shall be the total sum of Two-Hundred-Fifty-Four-Thousand-Nine-Hundred-Dollars and 00/100 cents (\$254,900.00). The Local Government shall compensate the Administrator for their services as noted in Attachment A to this contract. Payments will

commence thirty (30) days after the effective date of the contract between the Florida Commerce Department (COM) and the Local Government subject.

At the end of the twelfth month of this contract, the Local Government and the Administrator shall review the progress of the project to determine if the project is proceeding on schedule. If the project is determined not to be progressing on schedule, a revised payment schedule shall be developed that is acceptable to both parties.

If the grant contract obligations are met and the grant closes out prior to the forty-eight-month ending date the administrator can be paid the sum remaining in the contract upon issuance of a "Notice of Administrative Closeout" for the project by the Florida Commerce Department.

All requests for payment shall be submitted by the Administrator in detail sufficient for a proper pre-audit and post-audit review.

ARTICLE 5

CITIZENS PARTICIPATION

It is understood between the parties that both the local Government and the Administrator shall encourage continuous participation in the Project by the citizens of the area. It is further understood that both the Local Government and the Administrator shall be responsible for adequate advertising of the Project. It is understood that funds for such advertising shall be paid from grant funds.

ARTICLE 6

LOCAL GOVERNMENT CONTACT PERSON

The contact person who will represent the local Government in all matters pertaining to the Project shall be Ms. Kimberly Hayes, City Manager, or her designee.

ARTICLE 7

EXCLUSIVE REPRESENTATION

It is understood between the parties that a representative of the Local Government and a representative of Fred Fox Enterprises, Incorporated, will represent this Project before any and all COM or HUD meetings.

ARTICLE 8

CONFLICT OF INTEREST

The Local Government having been so advised by the Administrator does hereby recognize that the Administrator has provided similar area services in the past to Local Governments and to area governmental bodies and may be so engaged in a similar Project at this time or in the future and the parties agree that administration of these Projects by the Administrator do not constitute a conflict of interest with the Project.

ARTICLE 9

SOCIAL SECURITY

The Local Government is not liable for Social Security contributions pursuant to Section 481, 42 U.S. Code, relative to the compensation of the Administrator or any other participants during the period of this contract.

ARTICLE 10
CONTRACT AMENDMENT

The terms and conditions of this contract may be changed at any time by mutual agreement of the parties hereto. All such changes shall be incorporated as written amendments to this contract.

ARTICLE 11
TERMINATION

Termination (cause and/or Convenience)

(a) This contract may be terminated in whole or in part in writing by either party in the event of substantial failure by the other to fulfill its obligations under this contract provided that no termination may be effected unless the other party is given (1) not less than ten (10) calendar days written notice (delivered by hand or by certified mail, return receipt requested) of intent to terminate and (2) an opportunity for consultation with the terminating party during said 10 day period prior to termination.

(b) This contract may be terminated in whole or in part in writing by the local government for its convenience, provided that the other party is afforded the same notice and consultation opportunity specified in 1(a) above.

(c) If termination for default is effected by the local government, an equitable adjustment in the price for this contract shall be made, but (1) no amount shall be allowed for anticipated profit on unperformed services or other work, and (2) any payment due to the Administrator at the time of termination may be adjusted to cover any additional costs to the local government because of the Administrator's default.

If termination for convenience is effected by the local government, the equitable adjustment shall provide for payment to the Administrator for services rendered and expenses incurred prior to receipt of the notice of intent to terminate, in addition to termination settlement costs reasonably incurred by the Administrator relating to commitments (e.g., suppliers, subcontractors) which had become firm prior to receipt of the notice of intent to terminate, if any, and upon proper documentation submittal.

(d) Upon receipt of a termination action under paragraphs (a) or (b) above, the Administrator shall (1) promptly discontinue all affected work (unless the notice directs otherwise) and (2) deliver or otherwise make available to the local government all data, drawings, reports specifications, summaries and other such information, as may have been accumulated by the Administrator in performing this contract, whether completed or in process.

(e) Upon termination, the Local Government may take over the work and award another party a contract to complete the work described in this contract.

(f) If, after termination for failure of the Administrator to fulfill contractual obligations, it is determined that the Administrator had not failed to fulfill contractual obligations, the termination shall be deemed to have been for the convenience of the Local Government. In such event, adjustment of the contract price shall be made as provided in paragraph (c) above.

ARTICLE 12

EQUAL OPPORTUNITY

The Administrator warrants that there shall be no discrimination against employees, applicants for employment, those to whom services are rendered,

and applicants for such services under this contract because of race, color, age, sex, religion, national origin, place of birth, ancestry, handicap, familial status or genetics.

During the performance of the function described herein, the Administrator agrees to the following conditions pertaining to the recognition and protection of the civil rights of employees, applicants for employment, those to whom services are rendered, and applicants for such services:

1. The Administrator will comply with the provisions of Title VI of the Civil Rights Act of 1964, P.L. 88-352, as amended, and rules and regulations published pursuant thereto, all of which are made a part hereof as if fully incorporated herein;
2. The Administrator will comply with the provisions of Presidential Executive Order Number 11246 of September 24, 1965, as amended, Title 3, Code of Federal Regulations, Chapter 4, which is made a part hereof as if fully incorporated herein, the provisions of Section 204 of which executive order must be set forth verbatim, to wit: During the performance of this contract, the Administrator agrees as follows: The Administrator will not discriminate against any employee or applicant for employment because of race, color, age, sex, religion, national origin, place of birth, ancestry, handicap, familial status or genetics. Such action shall include, but not limited to the following: employment, upgrading, demotion, transfer, recruitment, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

The Administrator agrees to post in a conspicuous place, available to employees and applicants for employment, notice to be provided by the contracting officer setting forth the provisions of the non-discrimination clause.

3. The Administrator will, in all solicitations or advertisements for employees placed by or on behalf of the Administrator, state that all qualified applicants will receive consideration for employment without regard to race, color, age, sex, religion, national origin, place of birth, ancestry, handicap, familial status or genetics.
4. The Administrator will send to each labor union or representative or workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or worker's representative of the contractor's commitments under Section 204 of Executive Order Number 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Administrator will comply with all provisions of Executive Order Number 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Administrator will furnish all information and reports required by Executive Order Number 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and

accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

7. In the event of the Administrator non-compliance with the non-discrimination clauses of this contract or with such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order Number 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order Number 11246, of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The Administrator will include the provisions of paragraphs one (1) through seven (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the secretary of Labor issued to Section 204 of Executive Order Number 11246 of September 24, 1965, so that such provisions will be binding upon subcontractors or vendors. The Administrator will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for non-compliance; provided however, that in the event the Administrator become involved in, or is threatened with, litigation with a subcontractor or vendor as a

result of such direction by the contracting agency, the Administrator may request the United States to enter into such litigation to protect the interest of the United States.

9. The Administrator shall not discriminate in solicitations or advertisements for employees placed by and on behalf of the contractor or against any employee or applicant for employment because of race, color, age, sex, religion, national origin, place of birth, ancestry, handicap, familial status or genetics.

ARTICLE 13

HUD/COM AUDITS

If HUD or COM finds that any sums received by the Administrator are unreasonable, then those sums shall be refunded by the Administrator to the Local Government as required by 24 C.F.R., Section 570.200. Administrator agrees to reimburse to the Local Government any funds expended for transactions approved by the Administrator which are disallowed by the Florida Commerce Department (COM), due to the malfeasance, misfeasance, or nonfeasance of the Administrator. All records will be made available to the Local Government auditors at their request as pre-audit and post-audit requirements.

ARTICLE 14

ADMINISTRATOR'S NOTICE

REGARDING ENGINEER OR ARCHITECT

It is understood between the Local Government and the Administrator that the Administrator will not be responsible for any Federal, State, or Local

requirements that must be completed and supervised by the engineer and/or architect.

ARTICLE 15

ADMINISTRATORS NOTICE

REGARDING LEGAL FEES AND AUDITS

It is understood between the Local Government's and the Administrator that the Administrator will not be responsible for legal, or audit costs associated with this project.

ARTICLE 16

SOURCE OF FUNDING

The sole source of payment for this contract is the funding received through the CDBG program and/or portion of any other funding grants leveraged from it.

ARTICLE 17

REMEDIES

Unless otherwise provided in this contract, all claims, counter claims, disputes and other matters in question between the local government and the contractor, arising out of or relating to this contract, or the breach of it, will be decided by the appropriate court in Union County, Florida.

ARTICLE 18

ACCESS TO RECORDS

The local government, the Florida Commerce Department, the Chief Financial Officer of the State of Florida, the Auditor General of the State of Florida, the Florida Office of Program Policy Analysis and Government

Accountability, the U.S. Department of Housing and Urban Development, the Comptroller General of the United States, and any of their duly authorized representatives, shall have access to any books, documents, papers, and records, including electronic storage media, of the Administrator which are directly pertinent to this contract for the purpose of audit, examination, making excerpts, and transcriptions as they may relate to this Agreement.

ARTICLE 19

RETENTION OF RECORDS

The Administrator shall retain all records relating to this contract for six (6) years after the Local Government makes final payment and all other pending matters are closed.

ARTICLE 20

E-VERIFY DUTY OF ADMINISTRATOR

As a condition precedent to entering into this Agreement, and in compliance with Section 448.095, Fla. Stat., Administrator, and its subcontractors, shall register with and use the E-Verify system to verify work authorization status of all employees hired after January 1, 2021.

a. Administrator shall provide Local Government, and require each of its subcontractors to provide Administrator, with an affidavit (Exhibit B) stating that the subcontractor does not employ, contract with, or subcontract with an unauthorized alien. Administrator shall maintain a copy of the subcontractor's affidavit as part of and pursuant to the records retention requirements of this Agreement.

b. The Local Government, Administrator, or any subcontractor who has a

good faith belief that a person or entity with which it is contracting has knowingly violated Section 448.09(1), Fla. Stat. or the provisions of this section shall terminate the contract with the person or entity.

c. The Local Government, upon good faith belief that a subcontractor knowingly violated the provisions of this section, but Administrator otherwise complied, shall promptly notify Administrator and Administrator shall immediately terminate the contract with the subcontractor.

d. A contract terminated under the provisions of this section is not a breach of contract and may not be considered such. Any contract termination under the provisions of this section may be challenged pursuant to Section 448.095(2)(d), Fla. Stat. Administrator acknowledges that upon termination of this Agreement by the Local Government for a violation of this section by Administrator, Administrator may not be awarded a public contract for at least one (1) year. Administrator further acknowledges that Administrator is liable for any additional costs incurred by the Local Government as a result of termination of any contract for a violation of this section.

e. Subcontracts. Administrator or subcontractor shall insert in any subcontracts the clauses set forth in this section, including this subsection, requiring the subcontractors to include these clauses in any lower tier subcontracts. Administrator shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in this section.

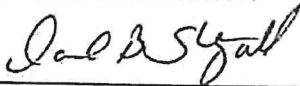
ARTICLE 21

ENVIRONMENTAL COMPLIANCE

Whereas if this contract exceeds \$100,000, the Administrator shall comply with all applicable standards, orders, or requirements issued under section 306 of the Clean Air Act (42 U.S.C. 1857 (h)), section 508 of the Clean Water Act (33 U.S.C. 1368), Executive Order 11738, and U.S. Environmental Protection Agency regulations (40 C.F.R. Part 15). The Administrator shall include this clause in any subcontracts over \$100,000.

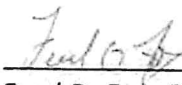
IN WITNESS WHEREOF, the parties have hereunto set their hands and seals:

LOCAL GOVERNMENT:



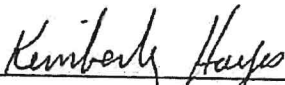
David Stegall, Mayor
City of Lake Butler

ADMINISTRATOR:



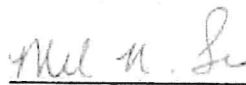
Fred D. Fox, President
Fred Fox Enterprises, Inc.

ATTESTED BY:



Kimberly Hayes, City Manager
City of Lake Butler

ATTESTED BY:



Melissa N. Fox, Grants Compliance
Fred Fox Enterprises, Inc.

SWORN STATEMENT UNDER SECTION 287.133(3)(a)
FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICE AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted with the General Administration Agreement for Fred Fox Enterprises, Inc., and the City of Lake Butler.
2. This sworn statement is submitted by Fred Fox Enterprises, Inc. whose business address is P.O. Box 840338, St. Augustine, Florida 32080, and (if applicable) its Federal Employer Identification Number (FEIN) is 59-2443697.
3. My name is Fred D. Fox, and my relationship to the entity named above is President of the Corporation.
4. I understand that a "Public Entity Crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transactions of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1939, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
 1. A predecessor or successor of a person convicted of a public entity crime; or
 2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among person when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies.)

XX Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July, 1, 1989.

_____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

_____ There has been a proceeding concerning the conviction before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

_____ The person or affiliate has not been placed on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

Fred D. Fox

Fred D. Fox (Signature)

Date: 2/27/2024

STATE OF FLORIDA

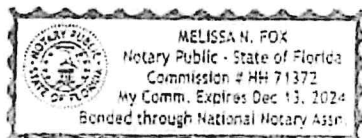
CITY OF ST. JOHNS

PERSONALLY APPEARED BEFORE ME, the undersigned authority, Fred D. Fox, who, after first being sworn by me, affixed his signature in the space provided above on this 27th day of February, 2024.

Melissa N. Fox

NOTARY PUBLIC

My Commission Expires:



COST SUMMARY FOR NEGOTIATED CONTRACTS

GRANTEE: City of Lake Butler

GRANT NUMBER: #MT118

NAME AND ADDRESS: Fred Fox Enterprises, Inc.

OF CONTRACTOR: P. O. Box 840338

St. Augustine, Florida 32080

DATE OF PROPOSAL: February 6, 2024

TYPE OF SERVICE TO

BE FURNISHED: CDBG Grant Administration

=====

COST SUMMARY:

DIRECT LABOR: Estimated hours x hourly rate = estimated cost

Consultant/Director	140 hrs x \$200.= \$ 28,000.00
Project Manager	240 hrs x \$175.= \$ 42,000.00
Assistant Project Manager	240 hrs x \$150.= \$ 36,000.00
Acquisition Specialist	150 hrs x \$125.= \$ 18,750.00
Grants Compliance Manager	300 hrs x \$125. = \$ 37,500.00
Environmental Specialist	120 hrs x \$125. = \$ 15,000.00
Administrative Assistant	100 hrs x \$ 75. = \$ 7,500.00

DIRECT LABOR TOTAL: \$ 184,750.00

INDIRECT COSTS: Fringes, G & A, etc., rate x base = cost

Fringes 35% x 184,750.00 = \$ 64,662.50

INDIRECT COST TOTAL: \$ 64,662.50

OTHER INDIRECT COST: describe

N/A

OTHER INDIRECT COST: \$ 0.00

TOTAL ESTIMATED COST: \$ 249,412.50

PROFIT: \$ 5,487.50

TOTAL PRICE: \$ 254,900.00

EXHIBIT B
E-VERIFY AFFIDAVIT

I hereby certify that Fred Fox Enterprises, Inc. does not employ, contract with, or subcontract with an unauthorized alien, and has not done so since before January 1, 2021, and is otherwise in full compliance with Section 448.095, Florida Statutes. All employees hired on or after January 1, 2021 have had their work authorization status verified through the E-Verify system.

By affixing your signature below, under penalty of law you hereby affirm that the above statement is true and correct, and that you are complying and will comply with all E-Verify requirements.

2/27/2024 By: *Fred D. Fox*
Date Printed name and title: Fred D. Fox, President

STATE OF FLORIDA
COUNTY OF ST. JOHNS

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization, this 27th day of February, 2024, by Fred D. Fox as President for Fred Fox Ent, Inc.
Company Printed name Title

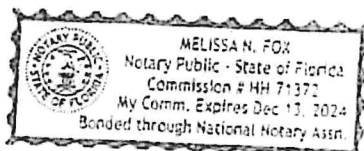
WITNESSETH my hand and official seal in the state and county named below.

Notary Public, State of Florida, County of St. Johns

(Seal)

Signature: *Mel N. Fox*
Printed name: Melissa N. Fox
Commission No.: HH 71372
My Commission Expires: 12/13/2024

☒ Personally Known, OR ☐ Produced Identification
Type of Identification Produced _____



J. To list on Table A, information related to subcontracts to be awarded.

K. To list on table B, all projected workforce needs for all phases of this project by occupation, trade, skill level, and number of positions.

As officers and representatives of Fred Fox Enterprises, Inc.
(Name of Contractor)

We the undersigned have read and fully agree to this Affirmative Action Plan, and become a party to the full implementation of this program.


Signature

President
Title

November 15, 2022
Date

Signature

Title

Date



LAKE BUTLER
FLORIDA

CITY OF LAKE BUTLER
**CITY'S EVALUATION OF PROPOSALS FOR
GRANT ADMINISTRATION SERVICES**
CDBG-MIT – AGREEMENT MT118

CITY OF LAKE BUTLER
CDBG MIT GRANT #MIT118
ADMINISTRATIVE SERVICES CUMMULATIVE RANKING SHEET TOTAL SCORES

Cumulative Ranking Sheet For Fred Fox (Name of Company).

Scorers:

1. Kim Hayes 2. David Stegall 3. Dave McCusker
4. Hayden Page

RANKING CRITERIA	Scorer #1	Scorer #2	Scorer #3	Scorer #4	Total Criteria Score
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (CDBG) program.	30	30	30	30	120
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed.	20	20	15	20	75
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted.	10	10	10	10	40
4. Fee or proposed fee basis	25	25	25	25	100
Total Score					335

K.W. Hayes
Signature of Ranking Committee Chairman

2-16-24
Date

CITY OF LAKE BUTLER
CDBG MIT GRANT #MT118
ADMINISTRATIVE SERVICES CUMMULATIVE RANKING SHEET TOTAL SCORES

Cummulative Ranking Sheet For Guardian (Name of Company):

Scorers:

1. Kim Hayes 2. DAVID STEGALL 3. DAVE MECUSKER
Hayden Page

RANKING CRITERIA	Scorer #1	Scorer #2	Scorer #3	Scorer #4	Total Criteria Score
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (CDBG) program.	15	15	15	15	60
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed.	20	20	20	20	80
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted.	5	5	5	5	20
4. Fee or proposed fee basis	30	30	30	30	120
Total Score					280

R.W. Hay
Signature of Ranking Committee Chairman

2-16-24
Date

CITY OF LAKE BUTLER
CDBG MIT GRANT #MT118
ADMINISTRATIVE SERVICES INDIVIDUAL RANKING SHEET

Firms Submitting Proposals:

1. Guardian 2. Fred Fox Enterprises 3. _____
 4. _____ 5. _____

RANKING CRITERIA	Firm #1	Firm #2	Firm #3	Firm #4	Firm #5
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (CDBG) program. 20 years or more = 30 points 15 to 19 years = 15 points 10 to 14 years = 10 points 5 to 9 years = 5 points Less than 5 years = 0 points	15	30			
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed.) Excellent = 20 points Good = 15 points Fair = 10 points Poor = 0 points	20	20			
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted. 25 or more = 20 points 20 to 24 = 15 points 10 to 19 = 10 points 5 to 9 = 5 points Less than 5 = 0 points	5	10			
4. Fee or proposed fee basis Lowest Fee = 30 points Next Lowest Fee = 25 points Next Lowest Fee = 20 points Next Lowest Fee = 15 points Next Lowest Fee = 10 point	30	25			

Total: 1. 70 2. 85 3. _____ 4. _____ 5. _____

Hayden P. Pogg
 Signature of Person Completing Ranking Form

2/16/24
 Date

CITY OF LAKE BUTLER
CDBG MIT GRANT #MT118
ADMINISTRATIVE SERVICES INDIVIDUAL RANKING SHEET

Firms Submitting Proposals:

1. GUARDZAN 2. FRED FOX ENT 3. _____
 4. _____ 5. _____

RANKING CRITERIA	Firm #1	Firm #2	Firm #3	Firm #4	Firm #5
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (CDBG) program. 20 years or more = 30 points 15 to 19 years = 15 points 10 to 14 years = 10 points 5 to 9 years = 5 points Less than 5 years = 0 points	15	30			
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed. Excellent = 20 points Good = 15 points Fair = 10 points Poor = 0 points	20	20			
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted. 25 or more = 20 points 20 to 24 = 15 points 10 to 19 = 10 points 5 to 9 = 5 points Less than 5 = 0 points	5	10			
4. Fee or proposed fee basis Lowest Fee = 30 points Next Lowest Fee = 25 points Next Lowest Fee = 20 points Next Lowest Fee = 15 points Next Lowest Fee = 10 point	30	25			

Total: 1. 70 2. 85 3. _____ 4. _____ 5. _____

Jan B. Stull
 Signature of Person Completing Ranking Form

2/16/24
 Date

CITY OF LAKE BUTLER
CDBG MIT GRANT #MT118
ADMINISTRATIVE SERVICES INDIVIDUAL RANKING SHEET

Firms Submitting Proposals:

1. Guardian 2. Fred Fox 3. _____
 4. _____ 5. _____

RANKING CRITERIA	Firm #1	Firm #2	Firm #3	Firm #4	Firm #5
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (CDBG) program. 20 years or more = 30 points 15 to 19 years = 15 points 10 to 14 years = 10 points 5 to 9 years = 5 points Less than 5 years = 0 points	15	30			
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed. Excellent = 20 points Good = 15 points Fair = 10 points Poor = 0 points	20	20			
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted. 25 or more = 20 points 20 to 24 = 15 points 10 to 19 = 10 points 5 to 9 = 5 points Less than 5 = 0 points	5	10			
4. Fee or proposed fee basis Lowest Fee = 30 points Next Lowest Fee = 25 points Next Lowest Fee = 20 points Next Lowest Fee = 15 points Next Lowest Fee = 10 point	30	25			

Total: 1. 70 2. 85 3. _____ 4. _____ 5. _____

K. W. Hay
 Signature of Person Completing Ranking Form

2-18-21
 Date

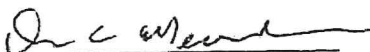
CITY OF LAKE BUTLER
COBG MIT GRANT #MT118
ADMINISTRATIVE SERVICES INDIVIDUAL RANKING SHEET

Firms Submitting Proposals:

1. Guardian 2. Fred Fox 3. _____
 4. _____ 5. _____

RANKING CRITERIA	Firm #1	Firm #2	Firm #3	Firm #4	Firm #5
1. The number of years of experience with administering projects through the State of Florida Community Development Block Grant (COBG) program. 20 years or more = 30 points 15 to 19 years = 15 points 10 to 14 years = 10 points 5 to 9 years = 5 points Less than 5 years = 0 points	15	30			
2. The firm's proposed approach to administration of the grant. (requires an outline of the proposed tasks to be performed. Excellent = 20 points Good = 15 points Fair = 10 points Poor = 0 points	20	15			
3. Number and quality of favorable client references letters dated 2015 or later provided public sector clients and/or similarly sized and situated local units of government. Only one (1) letter per community will be accepted. 25 or more = 20 points 20 to 24 = 15 points 10 to 19 = 10 points 5 to 9 = 5 points Less than 5 = 0 points	5	10			
4. Fee or proposed fee basis Lowest Fee = 30 points Next Lowest Fee = 25 points Next Lowest Fee = 20 points Next Lowest Fee = 15 points Next Lowest Fee = 10 point	30	25			

Total: 1. 70 2. 80 3. _____ 4. _____ 5. _____


 Signature of Person Completing Ranking Form

2/16/24
 Date



LAKE BUTLER
FLORIDA

CITY OF LAKE BUTLER
DEBARMENT REVIEW
PROCUREMENT FOR
GRANT ADMINISTRATION
CDBG-MIT – AGREEMENT MT118



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Exclusions



Entity Registration

Exclusions

Active Exclusions

Responsibility / Qualification

Entity Information

FRED FOX ENTERPRISES, INC.

Active Registration

Unique Entity ID

CAGE/NCAGE

J84VZUEADSZ4 9T3P6

Expiration Date

Jan 23, 2025

Physical Address

4425 Us Highway 1 S STE 103

Saint Augustine, Florida

32086-3127, United States

Mailing Address

P.O. Box 840338

Saint Augustine, Florida

32080-0338, United States

Purpose of Registration

All Awards

Version

Current Record

EXCLUSIONS



There may be instances when an individual or firm has the same or similar name as your search criteria, but is actually a different party. Therefore, it is important that you verify a potential match with the excluding agency identified in the exclusion's details. To confirm or obtain additional information, contact the federal agency that took the action against the listed party. Agency points of contact, including name and telephone number, may be found by navigating to the Agency Exclusion POCs page within Help.

Active Exclusions

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LAKE BUTLER
FLORIDA

CITY OF LAKE BUTLER
COST ANALYSIS BY MITTAUER & ASSOCIATES, INC
FOR
GRANT ADMINISTRATION SERVICES
CDBG-MIT – AGREEMENT MT118

CITY OF LAKE BUTLER
CDBG-DR GRANT #MT118
GRANT ADMINISTRATION COST/PRICE ANALYSIS
DATE COMPLETED: March 20, 2024
PREPARER: Mittauer & Associates

TASK	ESTIMATED COST	PROPOSAL FRED FOX ENTERPRISES, INC	DIFFERENCE
DIRECT GRANT ADMINISTRATION			
Includes the Following:			
1. Completion of Certificate of Exemption	\$ -	\$ -	\$ -
2. Grant Administration	\$ 80,000.00	\$ 70,000.00	\$ 10,000.00
3. Financial Record Keeping & Coordination	\$ 85,000.00	\$ 85,000.00	\$ -
4. Community Coordination	\$ 5,000.00	\$ 5,000.00	\$ -
5. Coordination with Local Staff	\$ 5,000.00	\$ 5,000.00	\$ -
6. Coordination with FloridaCommerce Staff (includes bi-weekly conference calls)	\$ 10,000.00	\$ 5,000.00	\$ 5,000.00
SUB-TOTAL	\$ 185,000.00	\$ 170,000.00	\$ 15,000.00
PROPERTY ACQUISITION			
Includes the Following: No Property is to be Acquired.			
1. Send Notices to Owner			
2. Solicit for and select an Appraiser and Review Appraiser			
3. Contract with Appraiser and Review Appraiser			
4. Complete Appraisal and Review Appraisal			
5. Develop and Submit Offer to Owner			
6. Once Offer is Accepted, Prepare Desktop Monitoring Package for Submission to FloridaCommerce.			
7. Order Title Search and Close on Property			
SUB-TOTAL			
ENVIRONMENTAL REVIEW			
1. Prepare the HUD Environmental Review	\$ 15,000.00	\$ 15,000.00	\$ -
SUB-TOTAL	\$ 15,000.00	\$ 15,000.00	\$ -
PROGRAM DELIVERY FEES			
Includes the Following:			
1. Coordinate With Engineer on Development of Plans & Specifications	\$ 10,000.00	\$ 10,500.00	\$ (500.00)
2. Coordinate and Participate in Pre-bid Conference	\$ 500.00	\$ 4,500.00	\$ (4,000.00)
3. Coordinate and Participate in Preconstruction Conference	\$ 2,000.00	\$ 4,500.00	\$ (2,500.00)
4. Review Contractor Packages for Grant Compliance	\$ 2,500.00	\$ 10,200.00	\$ (7,700.00)
5. Conduct Required Employee Interviews	\$ 24,000.00	\$ 15,000.00	\$ 9,000.00
6. Review and Approve Contractor Payrolls	\$ 18,000.00	\$ 15,000.00	\$ 3,000.00
7. Review and Obtain Approval of All Unrigger Users	\$ 5,000.00	\$ 10,200.00	\$ (5,200.00)
SUB-TOTAL	\$ 62,000.00	\$ 69,900.00	\$ (7,900.00)
TOTAL	\$ 262,000.00	\$ 254,900.00	\$ 7,100.00

Enter this independent Cost Analysis.

Prepared by: Mittauer & Associates, Inc.

Date: 3/20/2024

Signature:

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Motion to Approve Construction Maintenance Agreement with Department of Transportation for the construction of property (sidewalks) known as SW 4th Ave., SW 11th Street, SW 2nd Ave., SW 8th Street, SW 1st Ave., SW 9th Ave., and South Lake Ave. (#7)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to Approve Construction Maintenance Agreement with Department of Transportation for the construction of property (sidewalks) known as SW 4th Ave., SW 11th Street, SW 2nd Ave., SW 8th Street, SW 1st Ave., SW 9th Ave., and South Lake Ave. This Maintenance Agreement involves Union County, The City of Lake Butler and The Department of Transportation.

ASSOCIATED COST(S): DOT Grant

CONSTRUCTION & MAINTENANCE AGREEMENT

THIS CONSTRUCTION & MAINTENANCE AGREEMENT ("Agreement") is made and entered into by and between the State of Florida Department of Transportation ("Department") and the City of Lake Butler in Union County, Florida ("Agency").

-RECITALS-

1. The term "Property" shall collectively refer to certain real property located in Union County, Florida, portions of which are owned by the Department, known as SW 6th Street/State Road 121 ("SR 21"), and highlighted in red on attached **Exhibit "A"** ("Department Property"), and portions of which are owned by the Agency, highlighted in green on **Exhibit "A"** ("Agency Property"); and
2. The term "Project" means and shall refer to the construction of a five to eight-foot pedestrian sidewalk and American with Disabilities Act safety features (ADA) located on or within the Property, as shown in **Exhibit "B"**; and
3. The term "Improvements" means and shall refer to the construction of the five to eight-foot sidewalks and ADA features, signing and pavement markings and construction of drainage pipes and drainage structures, guiderails, curb and gutter on the Property as more particularly shown in **Exhibit "B" Composite B-1 to B-9**; and
4. Certain portions of the Improvements will be constructed on the Department Property ("On-System Improvements"), as shown in blue in **Exhibit "B"**; and
5. Certain portions of the Improvements will be constructed on the Agency Property furthermore known as SW 4th Avenue, SW 11th Street, SW 2nd Avenue, SW 8th Street, SW 1st Avenue, SW 9th Avenue and South Lake Avenue (collectively "Off-System Improvements"), as shown in yellow in **Exhibit "B" Composite B-1 through B-17**; and
6. The Agency requested that the Project be constructed, and the Department is amenable to this request pursuant to the terms and conditions of this Agreement; and
7. The Department shall fund construction of the Project, which is wholly contingent upon appropriation of funds to the Department; and
8. The Department shall construct the Improvements on the Property; and
9. Upon completion of construction of the Project, the Agency shall own, operate, maintain, and repair the Off-System Improvements; and
10. Upon completion of this the Project, the Department shall continue to own, operate, maintain and repair the On-System Improvements; and
11. A date for commencement of construction of the Improvements has not been established; and
12. Prior to commencement of any construction by the Department, The Agency shall ensure that the Property is free and clear of any and all encroachments; and
13. By Resolution _____ dated _____, the Agency authorized its representative to execute and enter this Agreement on behalf of the Agency, see **Exhibit "C"**.

NOW THEREFORE, with full knowledge and understanding of the laws governing the subject matter of this Agreement, and in consideration of the above recitals and the mutual covenants and conditions contained in this Agreement, the parties, intending to be legally bound, acknowledge and agree as follows:

1. RECITALS AND EXHIBITS

The above recitals and attached Exhibits are specifically incorporated by reference and made part of this Agreement.

2. EFFECTIVE DATE

The "Effective Date" of this Agreement shall be the date the last of the parties to be charged executes the Agreement.

3. ACCESS

This Agreement authorizes the Department to access the Property for the limited purpose of performing this Agreement.

4. TERM

The initial term of this Agreement shall be for a period of one (1) year, commencing on the Effective Date and concluding on the anniversary of the Effective Date. This Agreement shall automatically renew for successive and continuing like one (1) year terms unless terminated by the Department in writing.

5. E-VERIFY

The Agency (A) shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Agency during the term of the contract; and (B) shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

6. COMPLIANCE

The Agency shall perform the Agreement in a good and workmanlike manner, with reasonable care, in accordance with the terms and provisions of this Agreement and all applicable federal, state, local, administrative, regulatory, safety and environmental laws, codes, rules, regulations, policies, procedures, guidelines, standards, specifications and permits, as the same may be constituted and amended from time to time, including, without limitation, those of the Department, Water Management District with requisite jurisdiction, Florida Department of Environmental Protection, Environmental Protection Agency, Army Corps of Engineers, United States Coast Guard and local governmental entities ("Governmental Law").

7. PERMITS

In the performance of the Agreement the Agency may be required to obtain one or more Department permits which may include copies of the Agreement as an exhibit. Notwithstanding the inclusion or incorporation of the Agreement as part of any such Department permits, the Agreement shall remain separate and apart from such permits and shall not be merged into the same absent the prior written express consent of the Department. Should any term or provision of the Agreement conflict with any term, provision or requirement of any Department permit, the terms and provisions of the Agreement shall control unless specifically noted otherwise in any such Department permit. For purposes of this Agreement, the term "permit" shall also include the Department's Construction Agreement which may be required for permanent improvements installed within the Department's right-of-way.

8. PROJECT MANAGEMENT

A. The Department shall manage the Project for the design and construction of the Improvements and perform such activities as the Department deems necessary and appropriate to complete the Project for the Improvements, including, without limitation, seeking and obtaining approval and participation by one or more federal agencies, design of the Improvements, acquisition of right-of-way, construction of the Improvements, and any other activities to facilitate satisfactory completion of the Improvements. The Department shall commence construction of the Improvements at its convenience after the appropriation of sufficient funds.

B. Prior to commencement of construction and at their sole cost and expense, the Agency shall ensure that the Property is free and clear of any and all encroachments that may impede or in any way interfere with the Department's construction of the Improvements.

9. UTILITIES

The Agency shall be responsible for locating, removing and relocating utilities, both aerial and underground, if required for the Agency to perform this Agreement. The Agency shall ensure all utility locations are

accurately documented on the construction Plans and Specifications, including the final as-built plans. All utility conflicts shall be resolved by the Agency directly with the applicable utility.

10. OPERATION, MAINTENANCE & REPAIR (OFF-SYSTEM IMPROVEMENTS)

A. The Agency shall own, operate, maintain, and repair the Off-System Improvements at its sole cost and expense, in a good and workmanlike manner, with reasonable care, in accordance with the terms and provisions of this Agreement including applicable Governmental Law.

B. The Agency agrees that it will be solely responsible for the operation, maintenance, and repair of the Improvements. Should the Agency fail to operate, maintain, and repair the Improvements in accordance with the terms and provisions of this Agreement and applicable Governmental Law, and the Department be required to perform such operation, maintenance, or repair pursuant to 23 CFR 1.27 and under the authority of Title 23, Section 116, U.S. Code, the Agency agrees that it shall be fully responsible to the Department for repayment of any funds expended by the Department for the operation, maintenance, or repair of the Improvements. The Department shall invoice the Agency for any operation, maintenance, or repair expenses charged to the Department, and the Agency shall pay such invoices in accordance with the Payment section of this Agreement. Nothing in this Agreement shall relieve the Agency of its financial obligations to the Department should this occur.

11. OPERATION, MAINTENANCE & REPAIR (ON-SYSTEM IMPROVEMENTS)

The Department shall own, operate, maintain and repair the On-System Improvements at its sole cost and expense.

12. FEDERAL NON-PARTICIPATION/FUNDING

A. The parties agree that any Improvements constructed on the Property will be compensable by the Department only if such items are deemed to be federal participating as determined in accordance with the Federal Aid Policy Guide 23, CFR Section 635.120 ("CFR"). Examples of non-participating items may include, without limitation, the following: fishing piers; premium costs due to design or CEI errors/omissions; material or equipment called for in the plans but not used in construction of the Improvements.

B. The example items listed in paragraph A, above, are not intended to be an exhaustive list. A determination of an item as a federal non-participating cost, shall be made in the Department's sole discretion and, without limitation, in accordance with the CFR. Any items or Improvements deemed to be a federal non-participating item shall be funded at the sole expense of the Agency.

a. Should the Department identify a federal non-participating item, the Agency shall provide a deposit for the amount of the federal non-participating item to the Department within fourteen (14) calendar days of the Department's determination and notification of the same to the Agency.

b. The Department shall notify the Agency as soon as it is determined that a non-participating federal item exists; however, failure of the Department to so notify the Agency shall not relieve the Agency of its obligation to pay for the entire amount of all federal non-participating costs accrued during the construction of the Improvements and upon final accounting.

c. In the event the Agency cannot provide the deposit within fourteen (14) calendar days, a letter, prior to expiration of that time, must be submitted to and approved by the Department's contract manager establishing a mutually agreeable date of deposit.

d. The Agency understands the extension of time, if so approved, may delay construction of the Improvements, and additional federal non-participating costs may be incurred due to the delay.

C. The Department intends to have its final and complete accounting of all costs incurred in connection with the work performed hereunder within three hundred sixty days (360) of final payment to the Contractor. The Department considers the Project complete when the final payment has been made to the Contractor, not when the construction work is complete. All federal non-participating fund cost records and accounts shall be subject to audit by a representative of the Department for a period of three (3) years after final close out of the Project. The Agency will be notified of the final federal non-participating costs of the Project. Both parties agree that in the event the final accounting of total federal non-participating costs pursuant to the terms of this Agreement is less than the total deposits to date, a refund of the excess will be made by

the Department to the Agency. If the final accounting is not performed within three hundred and sixty (360) days, the Agency is not relieved of its obligation to pay. In the event the final accounting of total federal non-participating costs is greater than the total deposits to date, the Agency will pay the additional amount within forty (40) calendar days of the date of the invoice from the Department.

D. The payment of funds pursuant to this Agreement provision will be made directly to the Department for deposit.

13. WARRANTIES

After completion of construction of the Improvements and upon the Agency's written request, the Department shall transfer all transferable warranties concerning construction of the Improvements to the Agency. The assignment shall be evidenced by a separate written agreement signed by the parties and shall be subject to applicable Governmental Law and the construction agreement entered between the Department and its contractor.

14. EMINENT DOMAIN AND DAMAGES

Under no circumstances shall the Department's exercise of any right provided in this Agreement create any right, title, interest or estate entitling the Agency to full and just compensation from the Department either through inverse condemnation or eminent domain laws or any similar laws regarding the taking of property for public purposes. The Agency forever waives and relinquishes all legal rights and monetary claims which it has, or which may arise in the future, for compensation or damages, including, without limitation, special damages, severance damages, removal costs, and loss of business profits resulting in any manner from the Department's exercise of any right provided in this Agreement. This waiver and relinquishment specifically includes all damages flowing from adjacent properties owned, leased or otherwise controlled by the Agency, as a result of the Department's exercise of any right provided in this Agreement.

15. PAYMENT

All Department invoices submitted for payment pursuant to the terms and provisions of this Agreement are due and payable within thirty (30) days of the date of the invoice ("Due Date"). Any portion of an invoice not received by the Department by the Due Date shall immediately thereafter begin accruing interest at a rate of interest established pursuant to §55.03, Florida Statutes, until paid in full (past due principal and accrued interest shall be collectively referred to as "Past Due Sums").

16. INDEMNIFICATION

A. The Agency shall promptly defend, indemnify, hold the Department harmless from and pay all demands, claims, judgments, liabilities, damages, fines, fees, taxes, assessments, costs, losses, penalties, construction delay costs / penalties, expenses, attorneys' fees and suits of any nature or kind whatsoever caused by, arising out of or related to the Agency's performance, or breach, of this Agreement ("Liabilities"). The term "Liabilities" shall also specifically include all civil and criminal environmental liability arising, directly or indirectly under any Governmental Law, including, without limitation, liability under the Resource Conservation and Recovery Act ("RCRA"), the Comprehensive Environmental Response, Compensation and Liability Act ("CERCLA"), the Clean Air Act ("CAA") and the Clean Water Act ("CWA"). The Agency's duty to defend, indemnify and hold the Department harmless specifically does not encompass indemnifying the Department for its negligence, intentional or wrongful acts, omissions or breach of contract.

B. The Agency shall notify the Department in writing immediately upon becoming aware of any Liabilities. The Agency's obligation to defend, indemnify and hold the Department harmless from any Liabilities, or at the Department's option to participate and associate with the Department in the defense and trial of any Liabilities, including any related settlement negotiations, shall be triggered by the Department's written notice of claim for indemnification to the Agency. The Agency's inability to evaluate liability, or its evaluation of liability, shall not excuse performance of the provisions of this paragraph.

17. SOVEREIGN IMMUNITY & LIMITATION OF LIABILITY

Nothing in this Agreement shall be deemed or otherwise interpreted as waiving either party's sovereign immunity protections, or as increasing the limits of liability set forth in §768.28, Florida Statutes, as the same may be amended from time to time. Nothing in this Agreement shall be deemed or otherwise interpreted as waiving the Department's limits of liability set forth in sections 376.305 and 337.27(4), Florida Statutes, as the same may be amended from time to time.

18. NOTICE

Financial Project Id. No.: 441242-2-52-01
Federal Id. No.: TALN/TALT
Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

All notices, communications and determinations between the parties hereto and those required by the Agreement, including, without limitation, changes to the notification addresses set forth below, shall be in writing and shall be sufficient if mailed by regular United States Mail, postage prepaid, to the parties at the following addresses:

Department: Florida Department of Transportation
Attention: Lake City Maintenance Engineer
710 NW Lake Jeffery Road
Lake City, Florida 32055

Agency: City of Lake Butler
Attention: Public Works Director
200 SW 1st Street
Lake Butler, Florida 32054

19. GOVERNING LAW

This Agreement shall be governed in all respect by the laws of the State of Florida.

20. INITIAL DETERMINATION OF DISPUTES

The Department's District Two Secretary ("District Secretary") shall act as the initial arbiter of all questions, difficulties, and disputes concerning the interpretation, validity, performance or breach of the Agreement.

21. VENUE AND JURISDICTION

A. Venue for any and all actions arising out of or in any way related to the interpretation, validity, performance or breach of the Agreement that are not resolved to the mutual satisfaction of the parties by the Department's District Secretary shall lie exclusively in a state court of appropriate jurisdiction in Leon County, Florida.

B. The Agency and all persons and entities accepting an assignment of this Agreement, in whole or in part, shall be deemed as having consented to personal jurisdiction in the State of Florida and as having forever waived and relinquished all personal jurisdiction defenses with respect to any proceeding related to the interpretation, validity, performance or breach of this Agreement.

22. JURY TRIAL

The parties hereby waive the right to trial by jury of any dispute concerning the interpretation, validity, performance or breach of the Agreement, including, without limitation, damages allegedly flowing therefrom.

23. ASSIGNMENT

The Agency shall not assign, pledge or transfer any of the rights, duties and obligations provided in this Agreement without the prior written consent of the Department's District Secretary or his/her designee. The Department has the sole discretion and authority to grant or deny proposed assignments of this Agreement, with or without cause. Nothing herein shall prevent the Agency from delegating its duties hereunder, but such delegation shall not release the Agency from its obligation to perform the Agreement.

24. THIRD PARTY BENEFICIARIES

This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. Nothing in this Agreement is intended to confer any rights, privileges, benefits, obligations or remedies upon any other person or entity except as expressly provided for herein.

25. VOLUNTARY EXECUTION OF AGREEMENT

Each party warrants and represents to the other: (i) that it understands all of the rights and obligations set forth in the Agreement and the Agreement accurately reflects the desires of said party; (ii) each provision of the Agreement has been negotiated fairly at arm's length; (iii) it fully understands the advantages and disadvantages of the Agreement and executes the Agreement freely and voluntarily of its own accord and not as a result of any duress, coercion, or undue influence; and (iv) it had the opportunity to have independent legal advice by counsel of its own choosing in the negotiation and execution of the Agreement.

26. ENTIRE AGREEMENT

This instrument, together with any exhibits and documents made part hereof by reference, contains the entire agreement of the parties and no representations or promises have been made except those that are specifically set out in the Agreement. All prior and contemporaneous conversations, negotiations, possible and alleged agreements and representations, covenants, and warranties with respect to the subject matter of the Agreement, and any part hereof, are waived, merged herein and superseded hereby.

27. EXECUTION OF DOCUMENTS

The parties agree that they shall promptly execute and deliver to the other all documents necessary to accomplish the intent and purpose of the Agreement and shall do all other acts to effectuate the Agreement.

28. SUFFICIENCY OF CONSIDERATION

By their signature below, the parties hereby acknowledge the receipt, adequacy and sufficiency of consideration provided in the Agreement and forever waive the right to object to or otherwise challenge the same.

29. WAIVER

The failure of either party to insist on the strict performance or compliance with any term or provision of the Agreement on one or more occasions shall not constitute a waiver or relinquishment thereof and all such terms and provisions shall remain in full force and effect unless waived or relinquished in writing.

30. INTERPRETATION

No term or provision of the Agreement shall be interpreted for or against any party because that party or that party's legal representative drafted the provision.

31. CAPTIONS

Paragraph title or captions contained herein are inserted as a matter of convenience and reference and in no way define, limit, extend or describe the scope of the Agreement, or any provision hereof.

32. SEVERANCE

If any section, paragraph, clause or provision of the Agreement is adjudged by a court, agency or authority of competent jurisdiction to be invalid, illegal or otherwise unenforceable, all remaining parts of the Agreement shall remain in full force and effect and the parties shall be bound thereby so long as principle purposes of the Agreement remain enforceable.

33. COMPUTATION OF TIME

In computing any period of time prescribed in the Agreement, the day of the act, event or default from which the designated period of time begins to run, shall not be included. The last day of the period shall be included unless it is a Saturday, Sunday or legal holiday, in which event the period shall run until the end of the next day which is not a Saturday, Sunday or legal holiday.

34. MODIFICATION OF AGREEMENT

A modification or waiver of any of the provisions of the Agreement shall be effective only if made in writing and executed with the same formality as the Agreement.

35. ANNUAL APPROPRIATION / FUNDING

Pursuant to §339.135(6)(a), Florida Statutes, the Department's obligation to fund construction of the Improvements is contingent upon annual appropriation by the Florida Legislature. This Agreement may be terminated by the Department without liability to the Agency if sufficient funds are not appropriated to the Department. The provisions of §339.135(6)(a), Florida Statutes, are set forth herein verbatim and made part of this Agreement, to wit:

"The department, during any fiscal year, shall not expend money, incur any liability, or enter into any contract which, by its terms, involves the expenditure of money in excess of the amounts budgeted as available for expenditure during such fiscal year. Any contract, verbal or written, made in violation of this subsection is null and void, and no money may be paid on such contract. The department shall require a statement from the comptroller of the department that funds are available prior to entering into any such contract or other binding commitment of funds. Nothing herein contained shall prevent the making of contracts for periods exceeding 1 year, but any contract so made shall be executory only for the value of the services to be rendered or agreed to

be paid for in succeeding fiscal years; and this paragraph shall be incorporated verbatim in all contracts of the department which are for an amount in excess of \$25,000 and which have a term for a period of more than 1 year."

36. PUBLIC RECORDS

Agency shall comply with Chapter 119, Florida Statutes. Specifically, the Agency shall:

A. Keep and maintain public records that ordinarily and necessarily would be required by the Department to perform this Agreement.

B. Upon request from the Department's custodian of public records, provide the Department with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law.

C. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of this Agreement and following completion of the Agreement if Agency does not transfer the records to the Department.

D. Upon completion of this Agreement, transfer, at no cost, to the Department all public records in possession of Applicant or keep and maintain public records required by the Department to perform this Agreement. If Agency transfers all public records to the public Agency upon completion of this Agreement, Agency shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Agency keep and maintain public records upon completion of this Agreement, Agency shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the Department, upon request from the Department's custodian of public records, in a format that is compatible with the information technology systems of the Department.

Failure by Agency to act in accordance with Chapter 119 and the foregoing shall be grounds for immediate unilateral cancellation of this Agreement by the Department. Agency shall promptly provide the Department with a copy of any request to inspect or copy public records in possession of Agency and shall promptly provide the Department a copy of Applicant's response to each such request.

IF THE CONSULTANT/CONTRACTOR/VENDOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONSULTANT'S/CONTRACTOR'S/VENDOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

District 2
386-758-3727
D2prcustodian@ dot.state.fl.us
Florida Department of Transportation
District 2 - Office of General Counsel
1109 South Marion Avenue, MS 2009
Lake City, FL 32025

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SIGNATURES ON FOLLOWING PAGE

Financial Project Id. No.: 441242-2-52-01
Federal Id. No.: TALN/TALT
Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

IN WITNESS WHEREOF, intending to be legally bound hereby, the parties execute this Agreement, consisting of twenty-eight (28) pages.

Florida Department of Transportation

Attest:

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Legal Review:

By: _____
Office of the General Counsel
Florida Department of Transportation

City of Lake Butler

Attest:

By: _____

By: _____

Printed Name: _____

Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

By: _____
Legal Counsel for Agency

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Financial Project Id. No.: 441242-2-52-01

Federal Id. No.: TALN/TALT

Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121

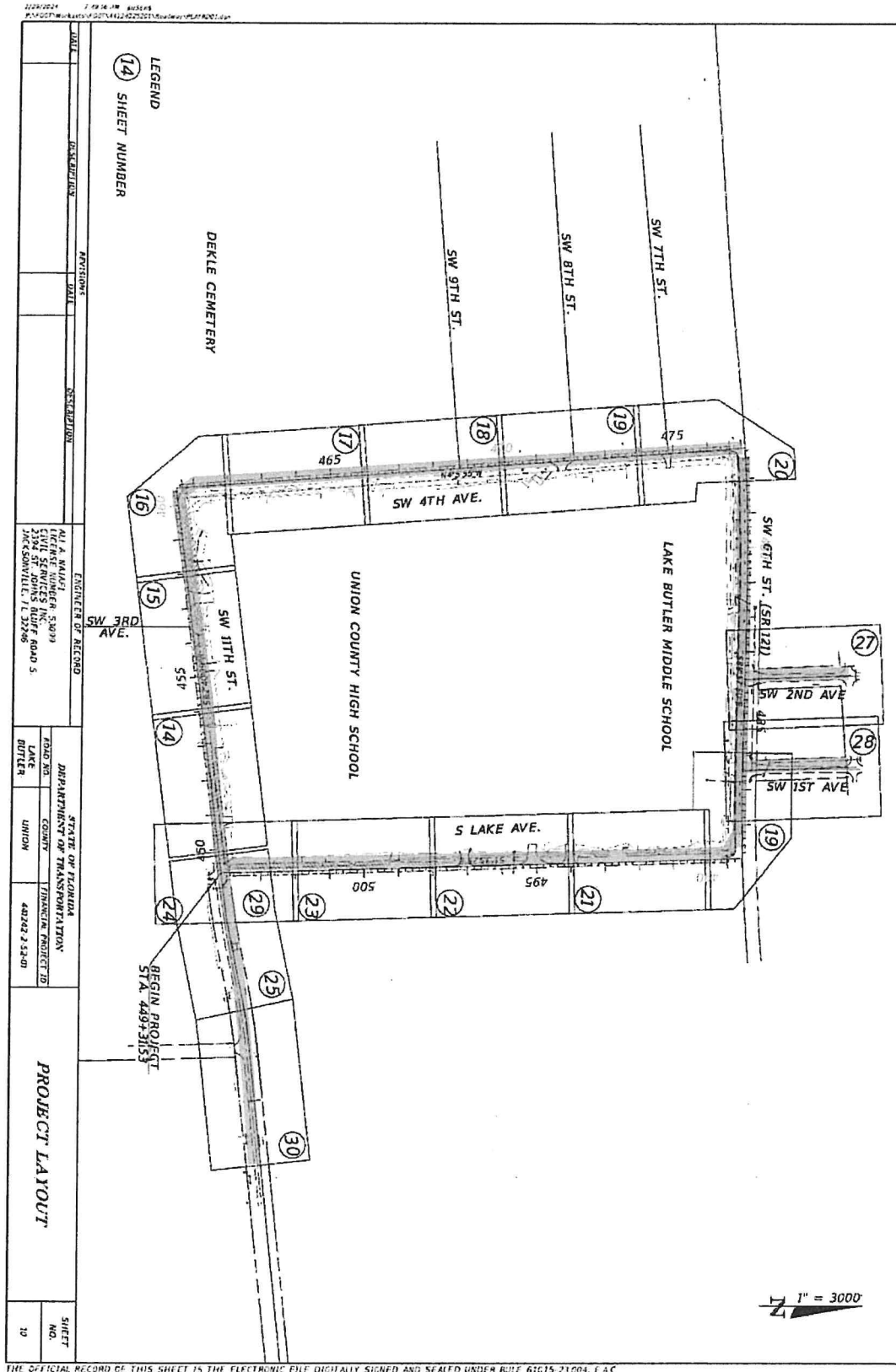
On/Off System Department Construct Agency Maintain

EXHIBIT "A"
(Project Location)



Financial Project Id. No.: 441242-2-52-01
 Federal Id. No.: TALN/TALT
 Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
 On/Off System Department Construct Agency Maintain

**EXHIBIT "A" Cont'd
 (Project Location)**



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

On-System, Department Maintained

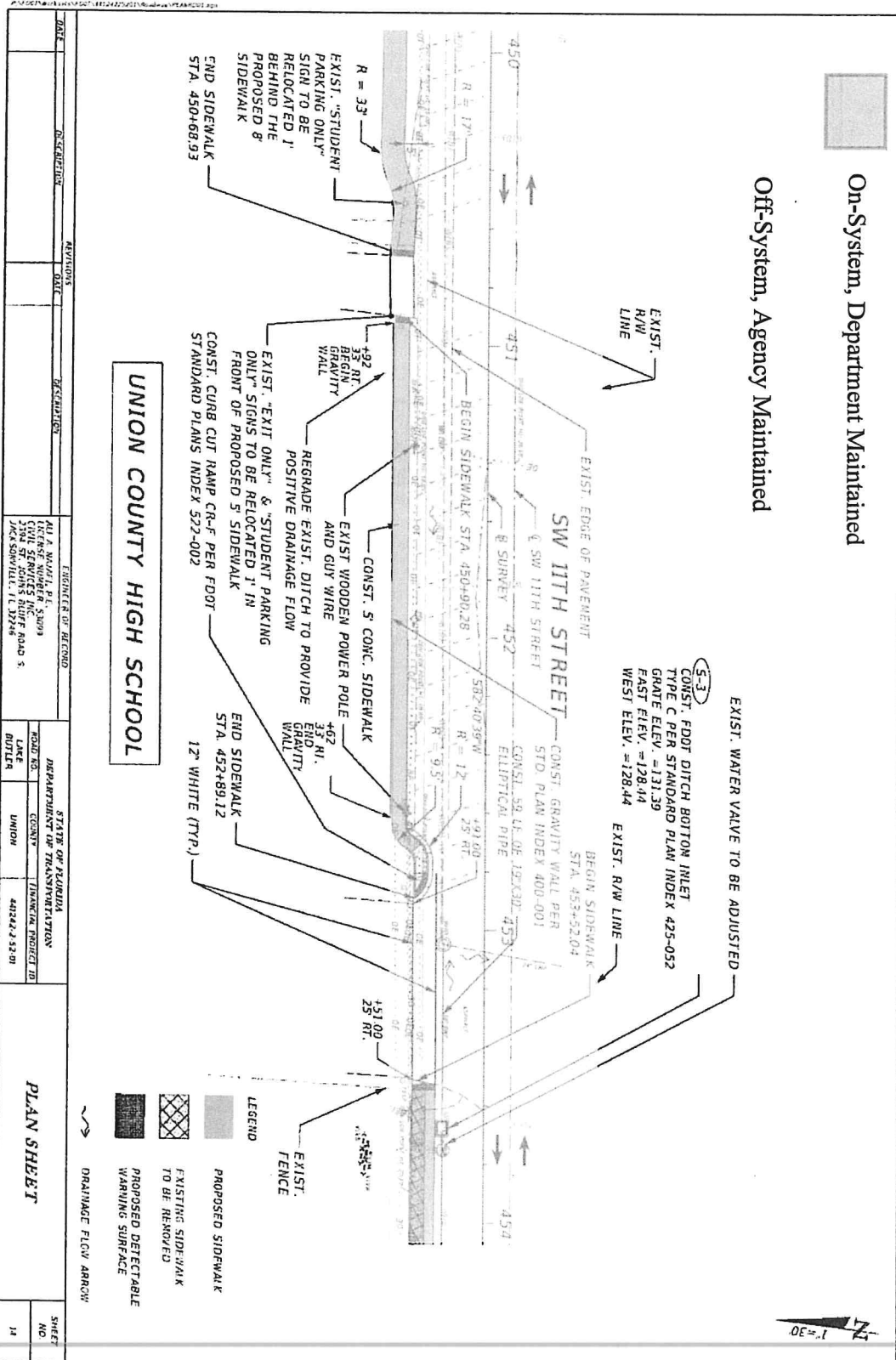
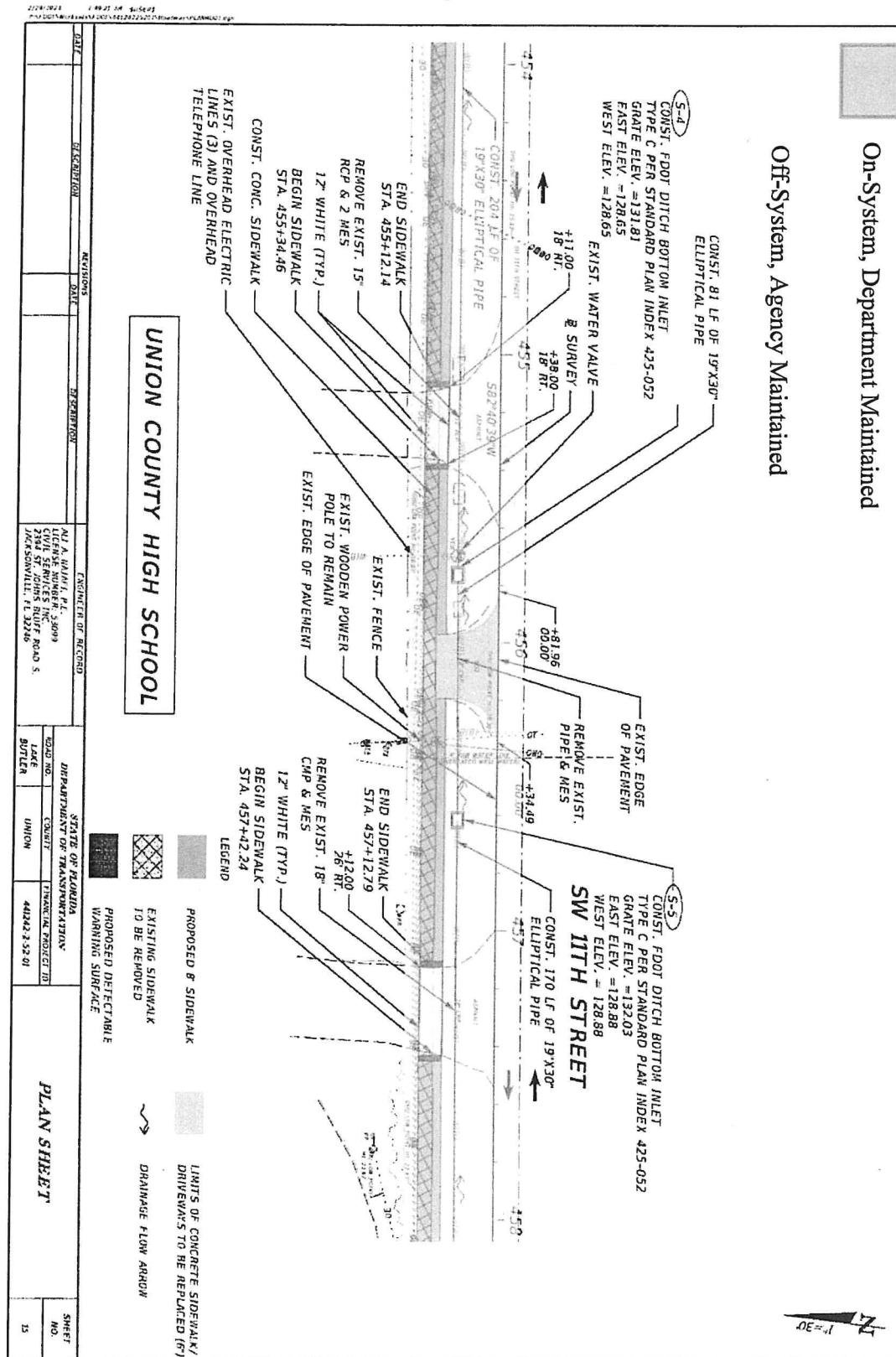
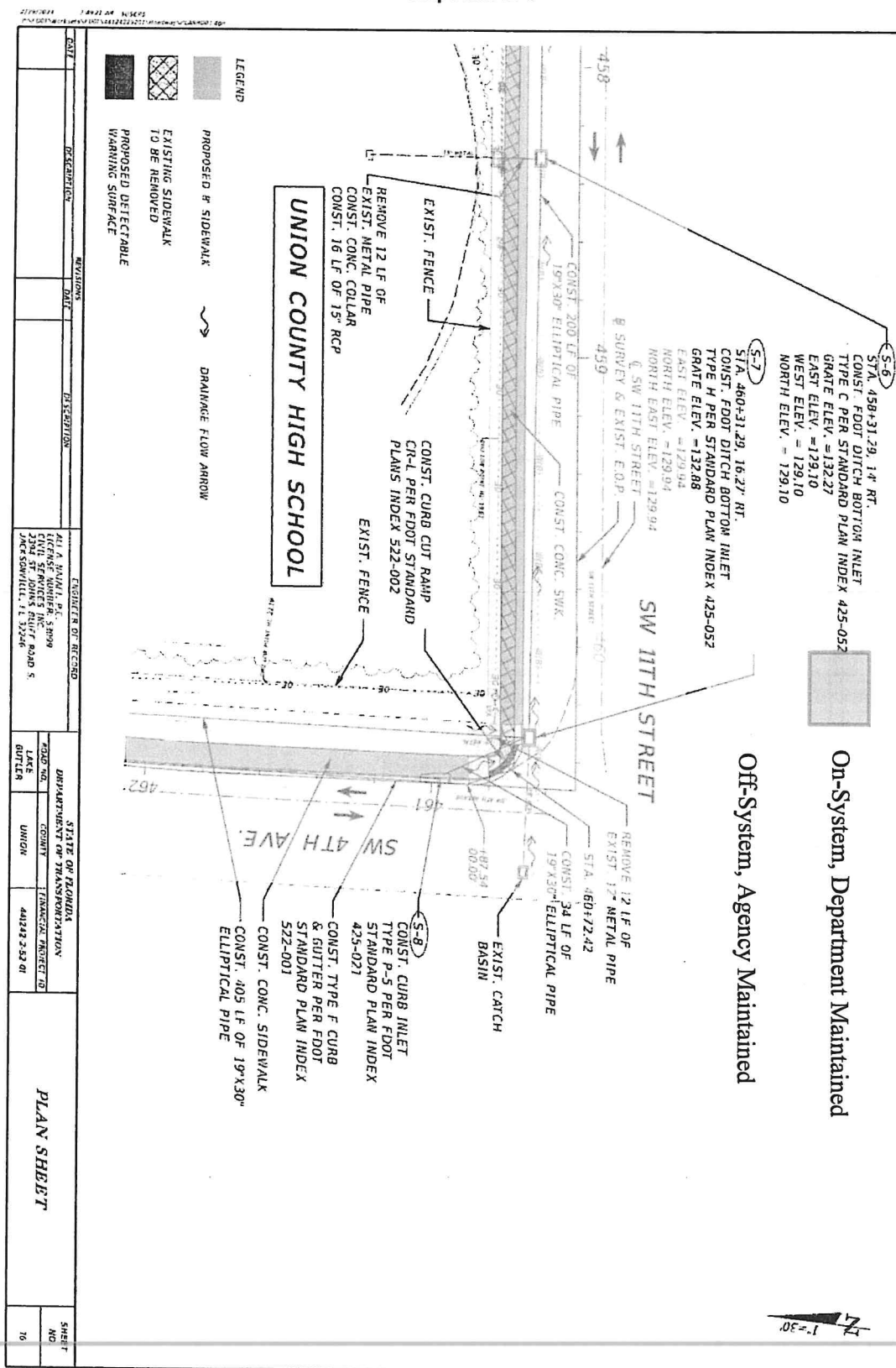


EXHIBIT "B"
Composite B-2



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

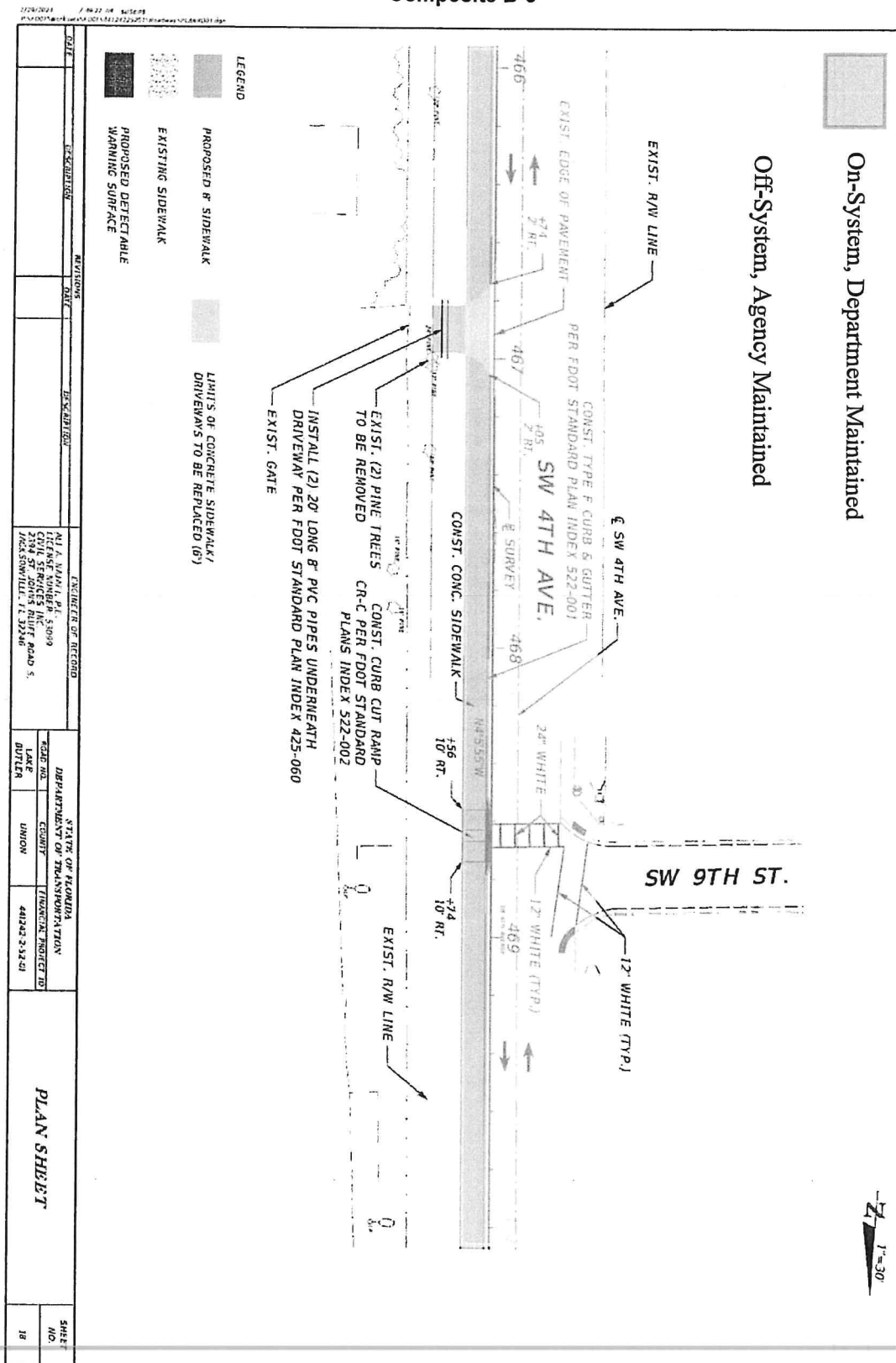


EXHIBIT "B"
Composite B-7

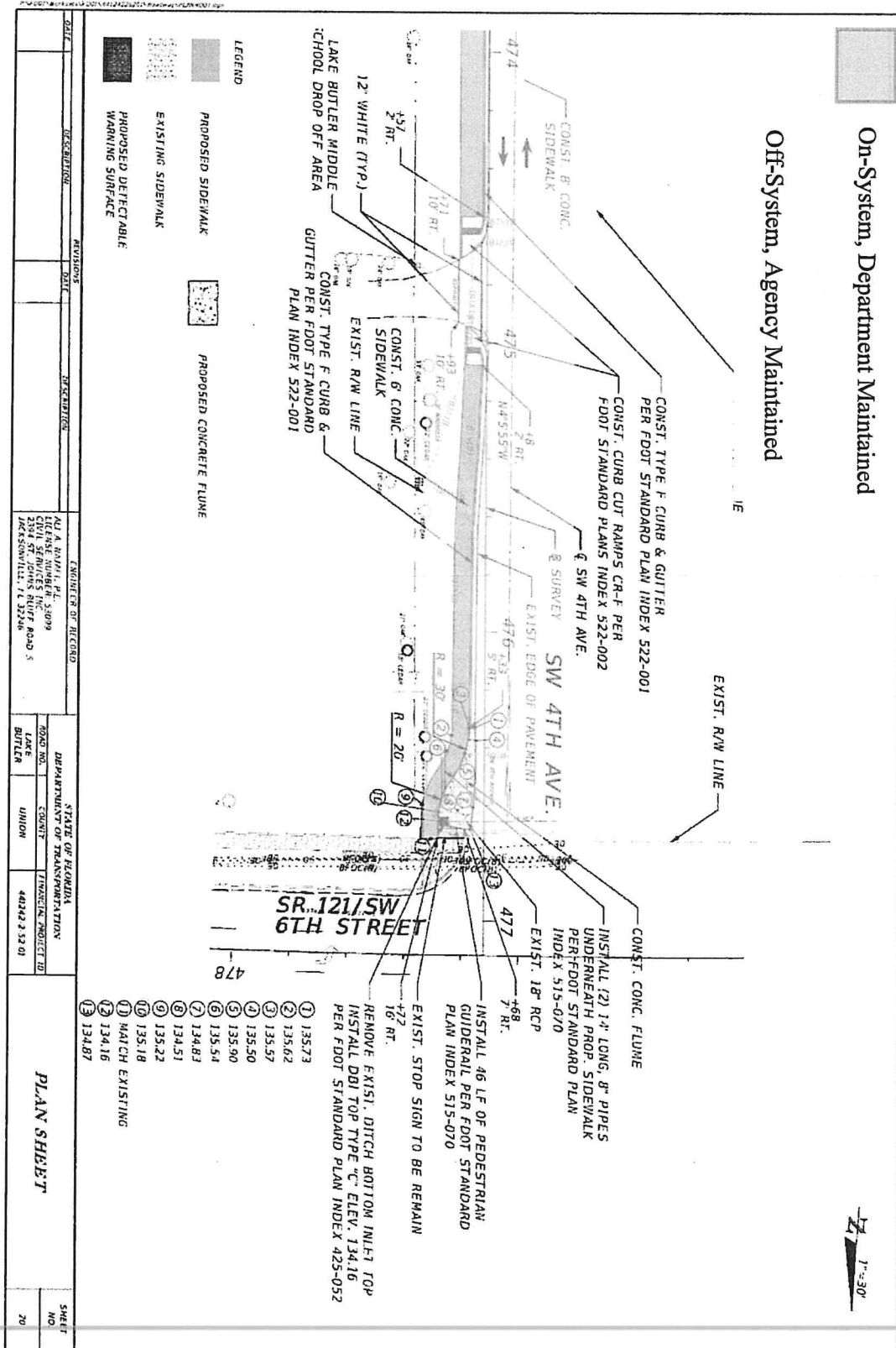
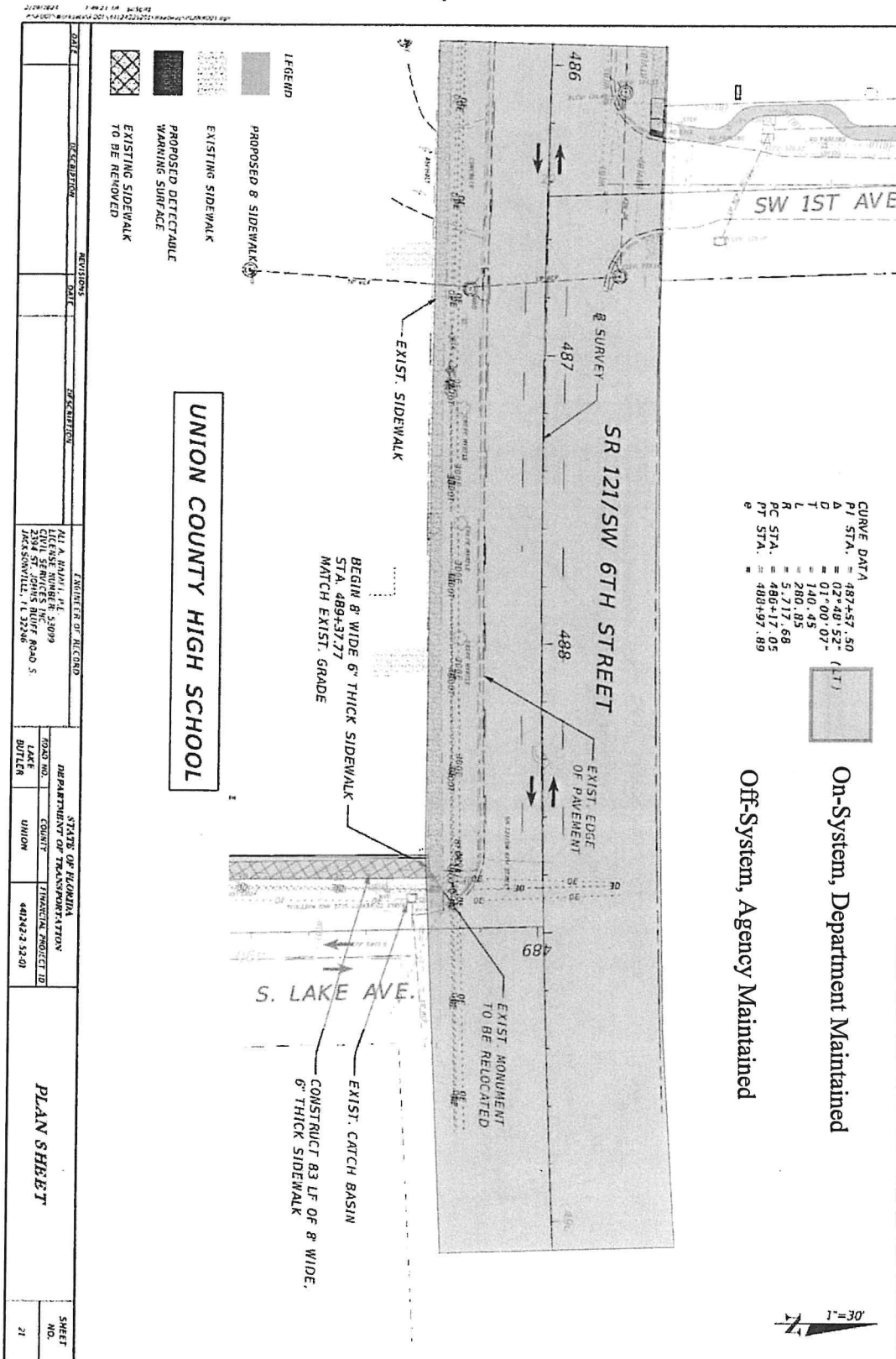


EXHIBIT "B"
Composite B-8



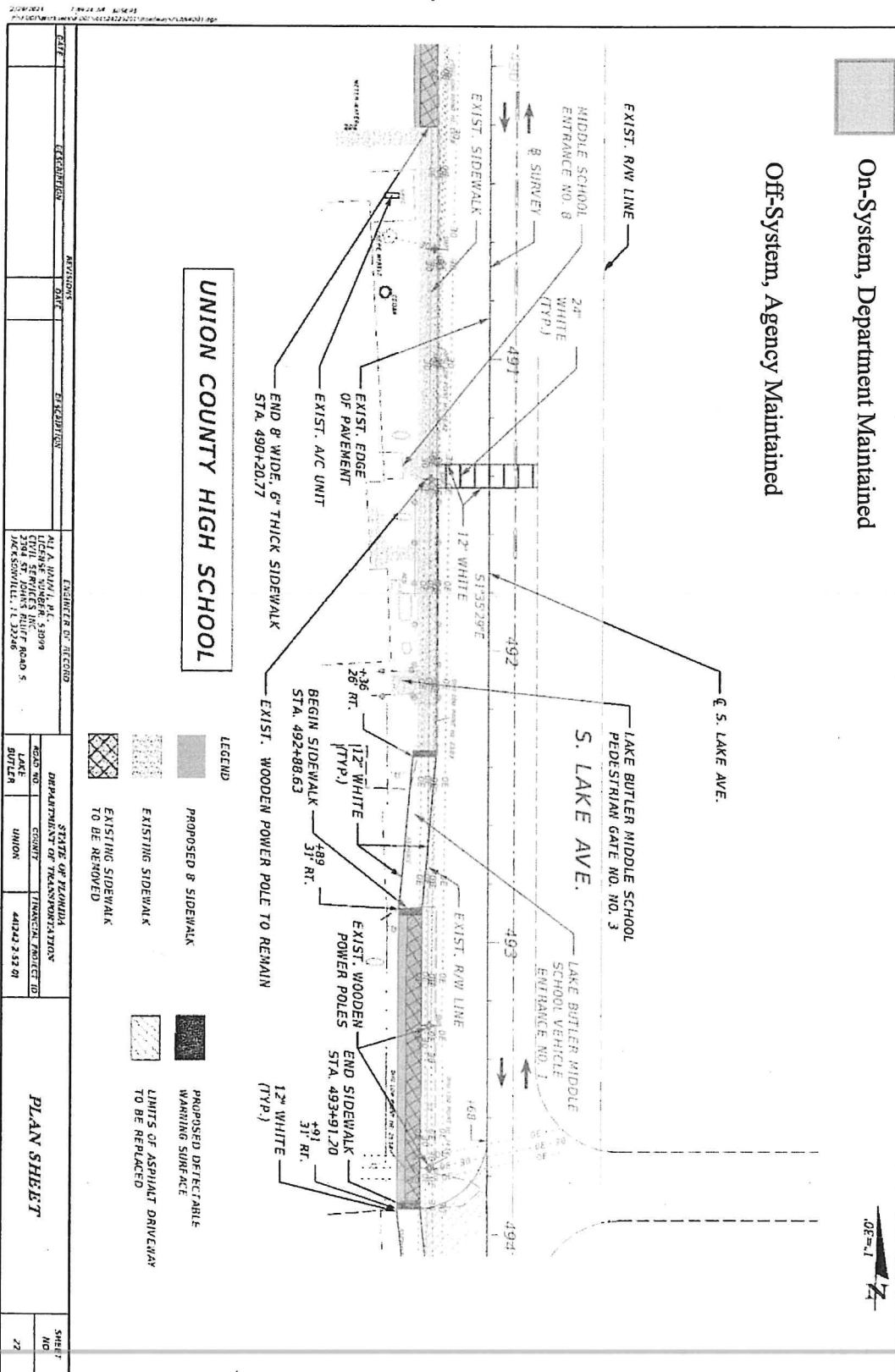
Financial Project Id. No.: 441242-2-52-01

Federal Id. No.: TALN/TALT

Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121

On/Off System Department Construct Agency Maintain

EXHIBIT "B"
Composite B-9



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

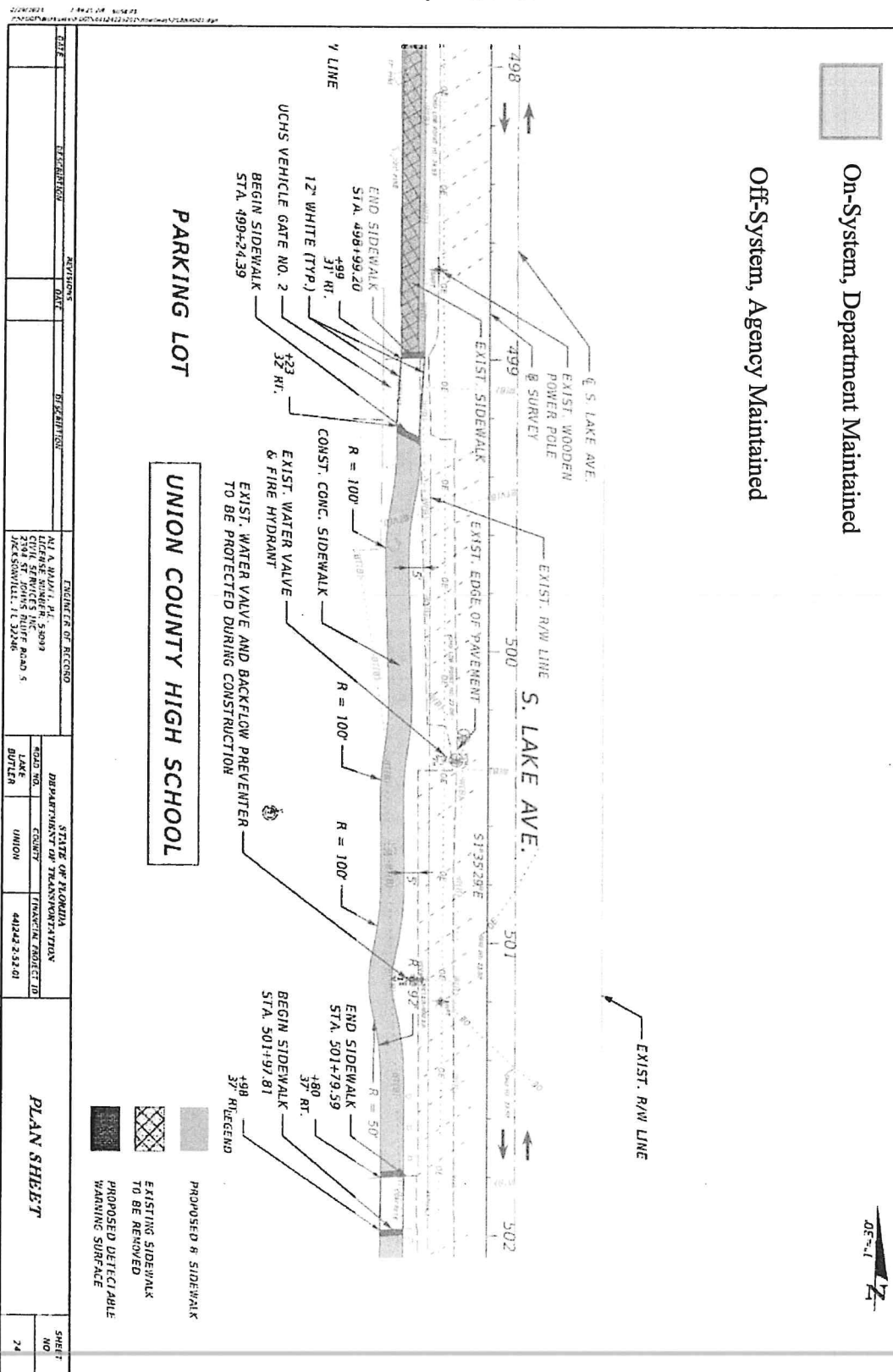
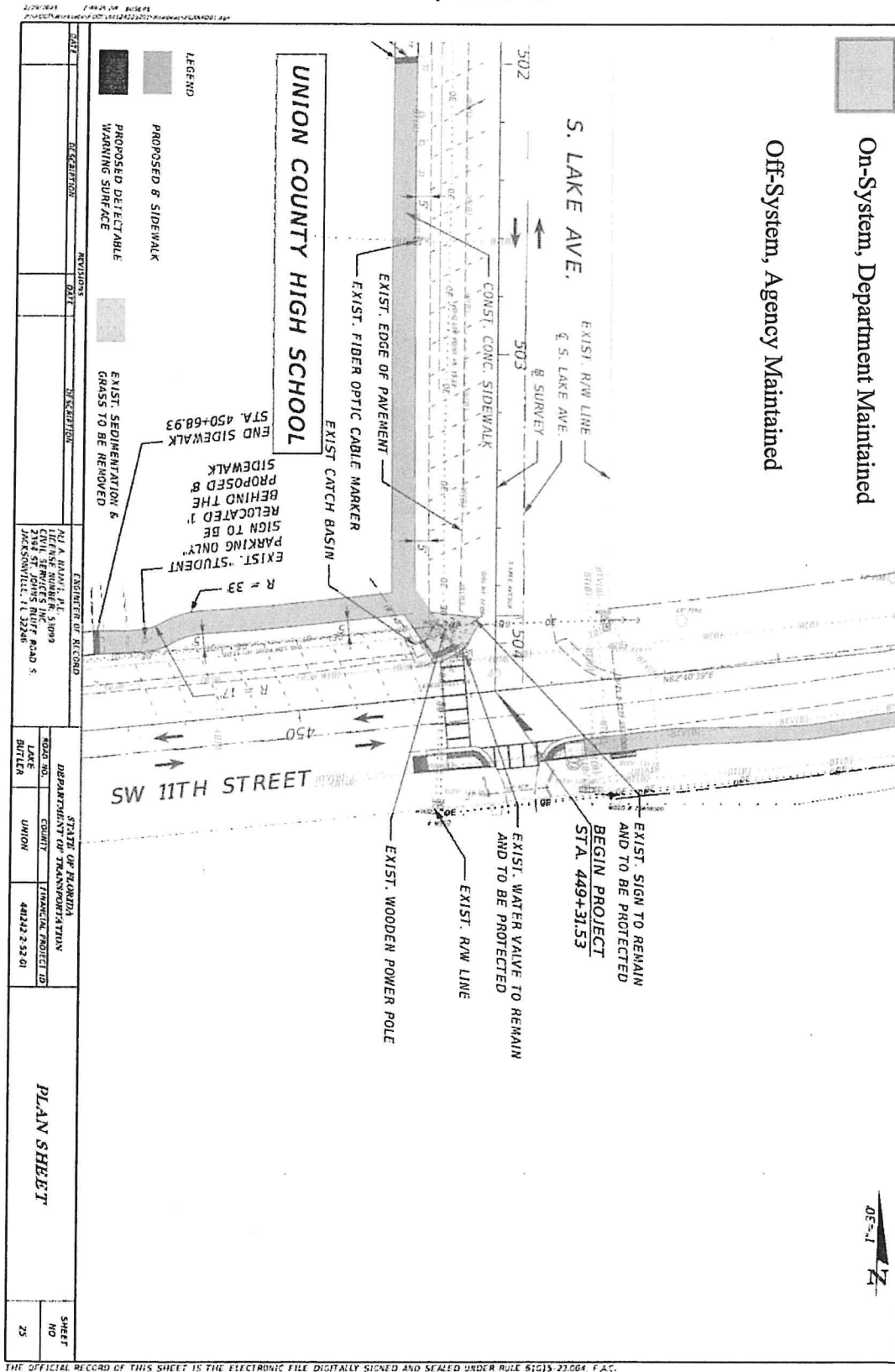


EXHIBIT "B"
Composite B-12



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

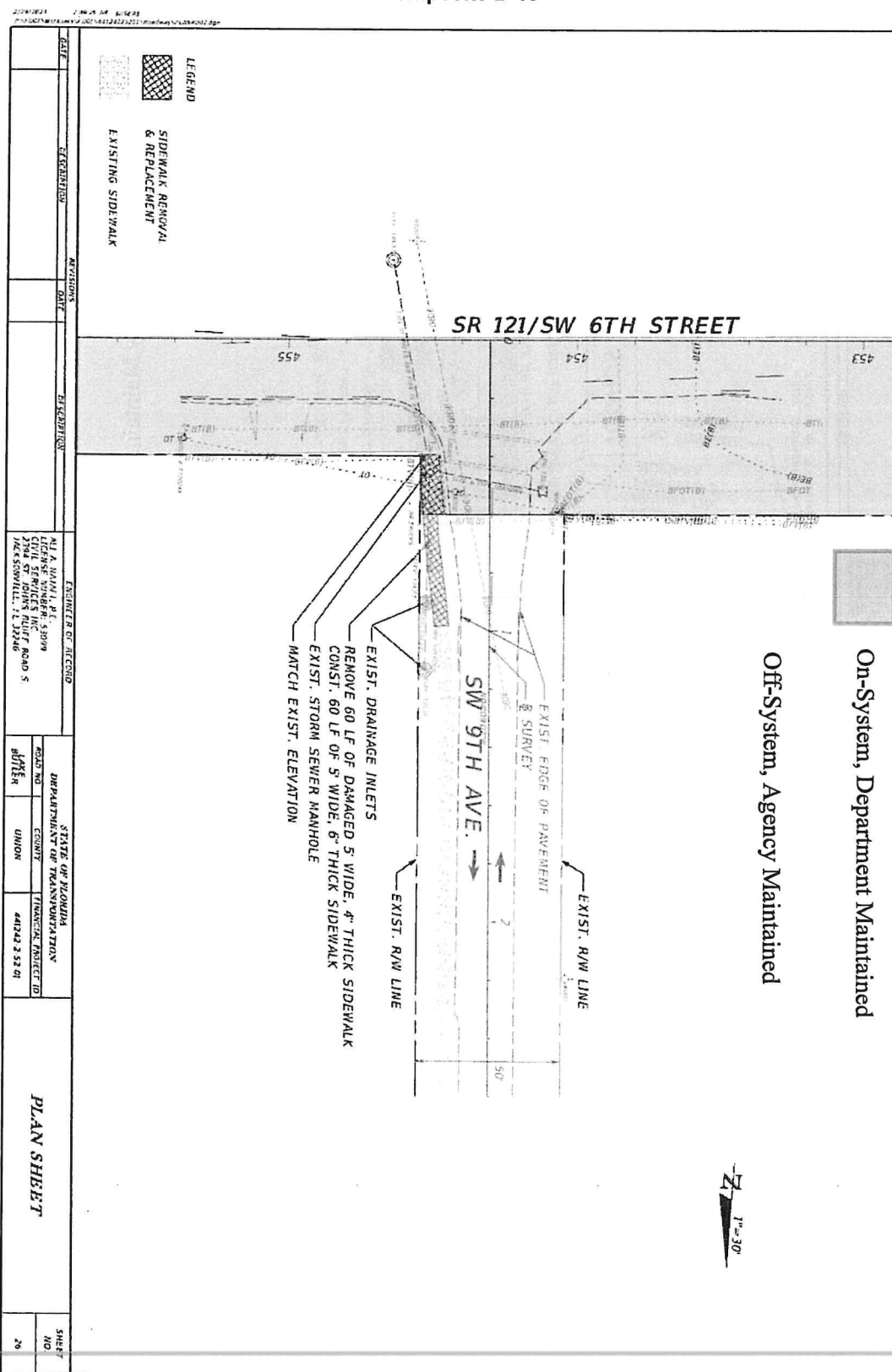
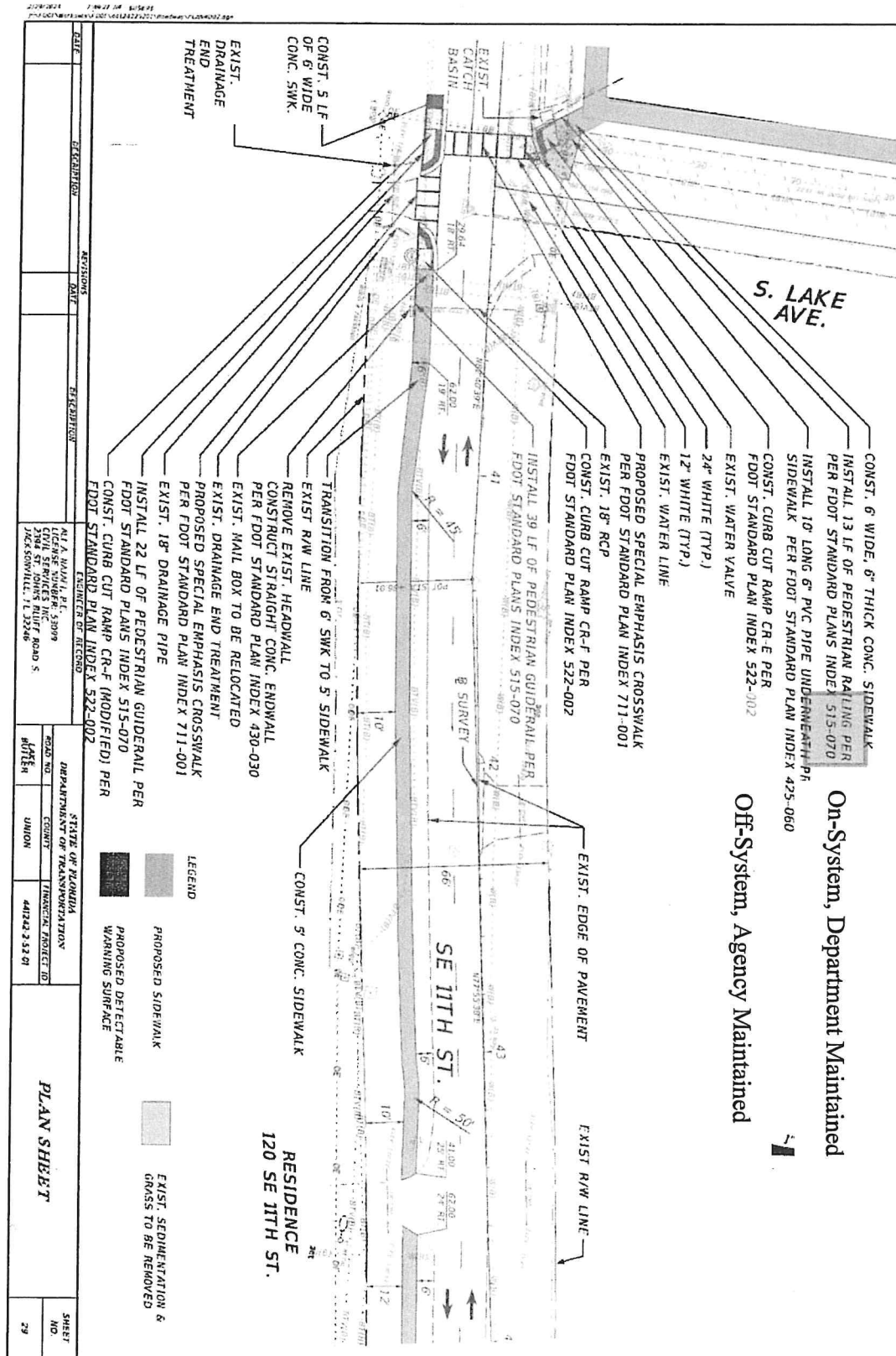


EXHIBIT "B"
Composite B-16



Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

THE OFFICIAL RECORD OF THIS SHEET IS THE ELECTRONIC FILE DIGITALLY SIGNED AND SEALED UNDER RULE 61G15-23.004, F.A.C.

Financial Project Id. No.: 441242-2-52-01
Federal Id. No.: TALN/TALT
Project Description: SW 4th Ave, SW 11th Street, S. Lake Avenue from SR 121 to SR 121
On/Off System Department Construct Agency Maintain

EXHIBIT "C"
(RESOLUTION)

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Resolution 2024-08 (#8)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to adopt Resolution No. 2024-08 for the City of Lake Butler, Florida, authorizing the City Manager to execute a Construction and Maintenance Agreement with the State of Florida Department of Transportation for Improvements on Southwest 4th Avenue, Southwest 11th Street, South Lake Avenue from State Road 121 inside the city limits. To be read by title only.

ASSOCIATED COST(S): N/A

RESOLUTION NO. 2024-08

A Resolution of the City Commission of the City of Lake Butler, Florida, authorizing the Mayor and City Manager to execute and attest a Construction and Maintenance Agreement with the State of Florida Department of Transportation for Improvements on Southwest 4th Avenue, Southwest 11th Street, South Lake Avenue from State Road 121 inside the city limits.

WHEREAS, the City of Lake Butler owns the sidewalks on the Southwest 4th Avenue, Southwest 11th Street, South Lake Avenue from State Road 121 within the City Limits of Lake Butler;

WHEREAS, the City of Lake Butler owns rights away to existing roadways known as Southwest 4th Avenue, Southwest 11th Street, Southwest 2nd Avenue, Southwest 8th Street, Southwest 1st Avenue, Southwest 9th Avenue and South Lake Avenue;

WHEREAS, the State of Florida Department of Transportation enters into an agreement or amendment with the City of Lake Butler for the construction and maintenance of Southwest 4th Avenue, Southwest 11th Street, Southwest 2nd Avenue, Southwest 8th Street, Southwest 1st Avenue, Southwest 9th Avenue and South Lake Avenue; and

WHEREAS, the City of Lake Butler wishes to accelerate pedestrian safety projects along Southwest 4th Avenue, Southwest 11th Street, South Lake Avenue from State Road 121;

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF LAKE BUTLER, FLORIDA THAT:

Section 1. The Mayor and City Manager are authorized to execute the Construction and Maintenance Agreement, Financial Project ID No: 441242-2-52-01 for Improvements on Southwest 4th Avenue, Southwest 11th Street, South Lake Avenue from State Road 121 subject to approval by the City Attorney as to form and legality.

Section 2. The City Clerk is directed to provide a certified copy of this Resolution to the State of Florida Department of Transportation at Lake City, Florida.

Section 3. This Resolution shall become effective immediately upon adoption.

PASSED AND ADOPTED this 16th day of July 2024.

Melissa Hendrix, Mayor

ATTEST:

Approved as to form and legality

Kimberly Hayes, City Manager/Clerk

John E Maines IV

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: Discussion and Nomination of elected official to fill the vacant position for North Central Florida Regional Planning Council. (#9)

DEPARTMENT: City of Lake Butler

MOTION/ACTION: Motion to nominate and elect an elected official to fill the vacant position for North Central Florida Regional Planning Council.

ASSOCIATED COST(S): N/A



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2009 NW 67th Place, Gainesville, FL 32653-1603 • 352.955.2200

July 5, 2024

Ms. Kimberly Hayes, City Manager
City of Lake Butler
200 Southwest 1st Street
Lake Butler, FL 32054-2016

RE: City of Lake Butler
Elected Official Representative
North Central Florida Regional Planning Council

Dear Kim:

The City of Lake Butler has an elected official position on the Regional Planning Council that is currently vacant. This seat was previously occupied by former Mayor David Stegall.

Please have the City Commission appoint an elected official to fill this vacant position. When we receive written notice of the appointment, we will provide the new elected official representative with information about the Council.

If you have any questions concerning this request, please do not hesitate to contact me at 352.955.2200, ext. 101.

Sincerely,

Scott R. Koons, AICP
Executive Director



Dedicated to improving the quality of life of the Region's citizens,
by enhancing public safety, protecting regional resources,
promoting economic development and providing technical services to local governments.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: City of Lake Butler Monthly City Manager's Report (#10)

DEPARTMENT: City Manager - City of Lake Butler

MOTION/ACTION: Discuss/Updates from City Manager.

ASSOCIATED COST(S): N/A



LAKE BUTLER
FLORIDA

Scenery, serenity and YOU!

Tuesday, July 16, 2024

Mayor Hendrix and City Commission

RE: City Manager's Report

Topics of Discussion:

1. Update on 4th of July Event.
2. Special Thanks to the PW Director and all the PW Staff for their hard work and long hours ensuring the 4th of July event was successful.
3. Update on new Grant program "Trail-Go" through FDEP. Andy Easton & Associates has recommended The City of Lake Butler for this Grant funding of \$200,000 with no match.
4. Discuss Florida Commerce Audit July 10 – July 12.
5. Discuss Audit taking place with James Moore that began Monday, July 15, 2024.

CITY COMMISSIONERS MEETING OF LAKE BUTLER, FLORIDA

AGENDA ITEM INFORMATION SHEET

DATE: July 16, 2024

AGENDA ITEM: City of Lake Butler Monthly Financial Report for October 2023 – June 2024 (#11)

DEPARTMENT: Finance Department City of Lake Butler

MOTION/ACTION: Present/Discuss of Monthly Financial Report.

ASSOCIATED COST(S): N/A



City of Lake Butler, Florida
Monthly Financial Report
For period October 1, 2023 - June 30, 2024

David B. Stegall
Mayor
dstegall@cityoflakebutler.com



Kimberly Hayes
City Manager
khayes@cityoflakebutler.com

Tuesday, July 16, 2024

Mayor Hendrix and City Commission

RE: Monthly Financial Report for period October 1, 2023 through June 30, 2024

Mayor Hendrix and City Commissioners,

Attached is the unaudited financial report for period October 1, 2023 through May 31, 2024, nine (9) months into the 2023-2024 Fiscal Year. The Finance Department continues to monitor all revenues and expenditures regularly to ensure that the City's finances remain in balance with the 2023-2024 Fiscal Year Budget, last revised on April 16th, 2024 with a 4th budget revision on the agenda for tonight. As always, if there are any questions, please feel free to reach out or stop by the office.

Sincerely,

Dave C. Mecusker

Finance Director
City of Lake Butler, Florida

Statement of Financial Position by Fund
June 30, 2024

	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
10.000.000.10010 Cash in Bank General	543,408.91	589,605.56	533,182.84
10.000.000.10030 Board Approval Restricted Cash	46,400.00	0.00	0.00
10.000.000.10990 Undeposited Cash	6,539.63	6,539.63	6,539.63
10.000.000.15500 Prepaid Expenses	74.97	74.97	74.97
10.020.000.19999 DTDF	(7,001.61)	(21,685.28)	(32,476.75)
10.030.000.19999 DTDF	(153,756.01)	(165,705.60)	(154,886.41)
10.035.000.19999 DTDF	27,700.00	27,700.00	27,700.00
10.040.000.19999 DTDF	34,323.67	34,168.92	44,653.41
10.065.000.19999 DTDF	500.00	0.00	0.00
Total Assets	<u>498,189.56</u>	<u>470,698.20</u>	<u>424,787.69</u>
Liabilities and Net Assets			
10.000.000.20000 Accounts Payable	4,695.68	0.00	0.00
10.000.000.20201 FICA payable	0.02	0.02	0.02
10.000.000.20208 Retirement (EE FRS)	994.51	632.49	366.62
10.000.000.20209 Def Comp (EE ICMA)	(49.99)	(49.99)	390.01
10.000.000.20210 ICMA Loan	2,802.56	2,802.56	3,078.54
10.000.000.20220 Colonial	1,881.66	2,202.48	1,906.22
10.000.000.20221 AFLAC	(147.88)	171.62	174.30
10.000.000.20222 Liberty	3,308.46	3,552.93	3,233.65
10.000.000.22200 Payroll Liabilities	1,879.11	1,879.11	1,879.11
10.000.000.22210 Payroll Holding	(575.64)	(575.62)	(575.65)
10.000.000.23000 Rental Deposit Liability for Key Deposits via JetPay	(225.00)	(225.00)	(225.00)
10.000.000.23470 Sales Tax from Rent	(2,322.87)	(2,155.74)	(1,913.89)
Total Liabilities	<u>12,240.62</u>	<u>8,234.86</u>	<u>8,313.93</u>
Net Assets			
Beginning Net Assets	442,213.37	442,213.37	442,213.37
Change in Net Assets	43,700.57	20,214.97	(25,774.61)
Total Net Assets	<u>485,913.94</u>	<u>462,428.34</u>	<u>416,438.76</u>
Total Liabilities and Net Assets	<u>498,154.56</u>	<u>470,663.20</u>	<u>424,752.69</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
<u>Revenues</u>			
10.311.000.41000 Ad Valorem	147,008.98	148,884.00	(1,875.02)
10.312.000.44000 Local Option 4C	32,162.64	42,000.00	(9,837.36)
10.312.000.46000 Local Option 1C	151,470.82	187,478.00	(36,007.18)
10.313.000.41000 FPL - Franchise Fee	125,383.85	176,925.00	(51,541.15)
10.314.000.41000 FPL - Electric Service Tax	33,269.31	55,000.00	(21,730.69)
10.314.000.43200 Propane-Service	2,236.21	2,800.00	(563.79)
10.315.000.43300 Communication Services	75,103.27	90,000.00	(14,896.73)
10.316.000.44100 Occupational Lic	3,912.00	8,000.00	(4,088.00)
10.333.000.41100 UCHA (Pilot)	20,322.80	20,323.00	(0.20)
10.335.000.41210 Sales Tax	81,068.33	101,000.00	(19,931.67)
10.335.000.41220 City Fuel TAX	23,738.88	35,000.00	(11,261.12)
10.335.000.41400 Mobile Home Tax	713.87	1,200.00	(486.13)
10.335.000.41500 Beverage License	851.63	1,200.00	(348.37)
10.335.000.41800 Gov't. 1/2 cent sales tax	52,201.52	70,000.00	(17,798.48)
10.335.000.41900 Misc Taxes and Fees	15.25	500.00	(484.75)
10.341.000.45200 Fines from Clerk	7,679.28	11,700.00	(4,020.72)
10.342.000.42001 Planning and Zoning fees	4,600.00	2,500.00	2,100.00
10.342.000.42002 Mosquito Control	0.00	1,000.00	(1,000.00)
10.343.000.48000 Cemetery Lot Sale	600.00	1,000.00	(400.00)
10.344.000.49100 Reimbursement - Traffic Signal	13,973.00	13,973.00	0.00
10.344.000.49200 Reimbursement - Highway Lighting	0.00	34,105.00	(34,105.00)
10.344.000.49300 Reimbursement - Greenscape	31,500.00	42,000.00	(10,500.00)
10.346.000.44000 Animal Control Fees	100.00	100.00	0.00
10.362.000.42001 Community Center Rental	12,749.29	22,000.00	(9,250.71)
10.362.000.43000 Townsend Green Building Rental	9,329.94	16,500.00	(7,170.06)
10.369.000.41000 Interest Income	214.51	300.00	(85.49)
10.369.000.41100 Special Event Donations	33.36	1,000.00	(966.64)
10.369.000.41200 Misc Salvage	0.00	5,500.00	(5,500.00)
10.369.000.49001 Miscellaneous Revenue Reimbursement	4,584.03	2,500.00	2,084.03
10.382.000.41501 Transfer From Waste Water	13,213.00	13,213.00	0.00
10.382.000.41502 GF Appropriated Fund Balance	46,400.00	46,400.00	0.00
10.382.000.41503 UCHD Playground Grant - transfer to Spec Proj Fund REVENUE	58,565.14	50,000.00	8,565.14
10.382.000.41504 Woman's Club Main Street Beautification Project Donation	1,827.00	1,827.00	0.00
10.382.000.41505 Sale of Surplus Vehicles via GovDeals	9,221.86	0.00	9,221.86
Total Revenues	964,049.77	1,205,928.00	(241,878.23)
<u>Expenses</u>			
City Commission			
10.000.511.51200 Salaries	39,792.46	54,500.00	14,707.54
10.000.511.52100 FICA	1,518.32	4,185.00	2,666.68
10.000.511.52110 Medicare	1,162.04	800.00	(362.04)
10.000.511.52120 Prior Year Payroll Taxes & Penalties (2020,2021,2022,2023)	14,032.83	14,033.00	0.17
10.000.511.52200 Retirement	16,764.22	32,000.00	15,235.78
10.000.511.52500 Federal Unemployment Tax	1,214.55	500.00	(714.55)
10.000.511.54000 Travel	0.00	500.00	500.00
10.000.511.54001 NEFLC	75.00	900.00	825.00
10.000.511.54111 Telephone	411.90	850.00	438.10
10.000.511.55100 Office Supplies	0.00	250.00	250.00
10.000.511.55400 Dues and Publications	1,652.00	3,000.00	1,348.00
10.000.511.55401 Annual Board Docs Agenda Subscription	2,500.75	2,501.00	0.25
City Manager			
10.000.512.51200 Salaries	26,588.69	37,878.00	11,289.31
10.000.512.51202 Salaries Administration	3,844.50	20,800.00	16,955.50
10.000.512.51204 Hospitalization Stipend	3,323.12	6,400.00	3,076.88
10.000.512.51205 Salaries (OPS)	825.00	5,850.00	5,025.00
10.000.512.52100 FICA	3,302.90	3,926.00	623.10

10.000.512.52110 Medicare	444.06	919.00	474.94
10.000.512.52200 Retirement	9,200.67	11,626.00	2,425.33
10.000.512.52300 Life Insurance	36.42	219.00	182.58
10.000.512.52400 Workers Comp	3,278.05	1,640.00	(1,638.05)
10.000.512.52500 Federal Unemployment Tax	2,039.19	2,040.00	0.81
10.000.512.54000 Travel	0.00	500.00	500.00
10.000.512.54111 Telephone	557.92	650.00	92.08
10.000.512.55100 Office Supplies	204.60	300.00	95.40
10.000.512.55200 Operating Supplies	1,302.35	2,200.00	897.65
10.000.512.55211 Fuel	38.71	0.00	(38.71)
10.000.512.55400 Dues and Publications	0.00	400.00	400.00
Finance			
10.000.513.51200 Salaries	26,234.48	37,563.00	11,328.52
10.000.513.51201 Overtime	873.00	0.00	(873.00)
10.000.513.51204 Hospitalization Stipend	4,315.36	4,308.00	(7.36)
10.000.513.52100 FICA	5,322.63	2,211.00	(3,111.63)
10.000.513.52110 Medicare	406.16	518.00	111.84
10.000.513.52200 Retirement	3,654.90	3,035.00	(619.90)
10.000.513.52300 Life Insurance	11.38	248.00	236.62
10.000.513.52400 Workers Comp	7,823.24	3,912.00	(3,911.24)
10.000.513.52500 Federal Unemployment Tax	4,798.09	4,799.00	0.91
10.000.513.53200 Contractual - Audit	9,843.34	40,404.00	30,560.66
10.000.513.53400 Contracted Services - TOCO	11,250.00	11,250.00	0.00
10.000.513.53404 Contracted Services - New River Technology LLC	12,389.50	14,610.00	2,220.50
10.000.513.53405 Contracted Services - Other	11,220.00	11,220.00	0.00
10.000.513.53406 Annual AccuFund Accounting Software Subscription	1,861.25	1,862.00	0.75
10.000.513.53407 Contracted Services (Website - Nathan)	3,400.00	2,400.00	(1,000.00)
10.000.513.54000 Travel	32.10	500.00	467.90
10.000.513.54111 Telephone	4,248.97	3,620.00	(628.97)
10.000.513.54120 Postage	1,428.04	1,000.00	(428.04)
10.000.513.54130 Postage Machine Lease	202.50	500.00	297.50
10.000.513.54300 Utilities-City Hall	4,968.30	7,800.00	2,831.70
10.000.513.54510 Insurance - Liability	12,532.52	12,534.00	1.48
10.000.513.54515 Insurance - Building	4,609.80	4,600.00	(9.80)
10.000.513.54530 Insurance - Bond Liability	0.00	150.00	150.00
10.000.513.54600 Repairs and Maintenance	0.00	1,000.00	1,000.00
10.000.513.54910 Legal Advertising	6,513.61	7,700.00	1,186.39
10.000.513.54911 Advertising	661.60	3,753.00	3,091.40
10.000.513.55200 Operating supplies	12,064.64	12,500.00	435.36
10.000.513.55400 Dues and Publications	0.00	500.00	500.00
Legal			
10.000.514.53102 Legal Services	59,520.53	83,700.00	24,179.47
Planning and Zoning			
10.000.515.53102 Planning and Zoning Expense for NCFRPC	5,250.00	7,000.00	1,750.00
Law Enforcement			
10.000.521.53401 Contractual - Sheriff	50,000.00	50,000.00	0.00
10.000.521.53500 Contractual - EMS	25,000.00	25,000.00	0.00
Fire			
10.000.522.54519 Insurance - Property	3,704.07	3,000.00	(704.07)
Code Enforcement			
10.000.523.51200 Salaries	11,692.41	16,000.00	4,307.59
10.000.523.52100 FICA	2,029.84	992.00	(1,037.84)
10.000.523.52110 Medicare	133.85	232.00	98.15
10.000.523.53100 Professional Services - Magistrate	0.00	750.00	750.00
10.000.523.55200 Operating Supplies	0.00	300.00	300.00
School Safety			
10.000.529.51200 Salaries	15,084.95	15,500.00	415.05
10.000.529.52100 FICA	974.93	775.00	(199.93)
10.000.529.52110 Medicare	218.73	182.00	(36.73)
10.000.529.52200 Retirement	2,532.52	1,847.00	(685.52)
10.000.529.52400 Workers Comp	327.80	450.00	122.20

10.000.529.52500 Federal Unemployment Tax	239.90	240.00	0.10
10.000.529.55200 Operating	231.40	200.00	(31.40)
10.000.529.55202 Safety Supplies	268.65	500.00	231.35
Cemetery			
10.000.539.53000 Cemetery Expenses	1,090.00	1,000.00	(90.00)
Public Works			
10.000.541.51200 Salaries	78,561.96	126,291.00	47,729.04
10.000.541.51201 Overtime	945.92	2,500.00	1,554.08
10.000.541.51203 On Call Salaries	2,391.03	3,332.00	940.97
10.000.541.51204 Hospitalization Stipend	17,547.68	19,293.00	1,745.32
10.000.541.52100 FICA	10,871.18	10,467.00	(404.18)
10.000.541.52110 Medicare	1,317.47	2,198.00	880.53
10.000.541.52200 Retirement	13,810.13	15,435.00	1,624.87
10.000.541.52300 Life insurance	68.25	419.00	350.75
10.000.541.52400 Workers Comp	2,731.76	2,732.00	0.24
10.000.541.52500 Federal Unemployment Tax	1,679.34	1,680.00	0.66
10.000.541.53400 Contractural Services	0.00	8,500.00	8,500.00
10.000.541.54111 Telephone	13.19	200.00	186.81
10.000.541.54310 Street Lights	39,670.26	52,500.00	12,829.74
10.000.541.54330 Traffic Signals Electricity	1,650.50	2,400.00	749.50
10.000.541.54520 Auto Insurance	2,047.86	3,000.00	952.14
10.000.541.54600 Traffic Signal Maintenance	3,645.80	2,250.00	(1,395.80)
10.000.541.54610 Public Works Building Maintenance	10,847.78	18,000.00	7,152.22
10.000.541.55200 Operating Supplies	5,640.67	8,581.00	2,939.99
10.000.541.55202 Safety Supplies	99.18	900.00	800.82
10.000.541.55203 Security Camera Expense (Public Works)	250.00	250.00	0.00
10.000.541.55210 Vehicle Supplies	3,768.39	4,000.00	231.61
10.000.541.55211 Fuel	9,429.09	14,000.00	4,570.91
10.000.541.55220 Uniforms/Shoe Allowance	1,051.59	1,500.00	448.41
10.000.541.55300 Street Maintenance	12,798.85	16,500.00	3,701.15
10.000.541.55301 Street Repair	370.89	1,000.00	629.11
10.000.541.56400 Capital Outlay	12,674.69	12,675.00	0.65
10.000.541.56401 Board Restricted Expense for purchase of vehicles	30,629.59	46,400.00	15,770.41
10.000.541.56403 Security Camera - Capital Outlay (PW-OCO)	4,895.00	5,000.00	105.00
10.000.541.56410 Capital Improvement Plan	500.00	0.00	(500.00)
Animal Control			
10.000.562.55200 Operating Supplies	518.25	760.00	241.75
10.000.562.55210 Vehicle supplies	63.47	0.00	(63.47)
Mosquito Control			
10.000.563.51200 Salaries	0.00	2,500.00	2,500.00
10.000.563.52100 FICA	0.00	155.00	155.00
10.000.563.52110 Medicare	0.00	37.00	37.00
10.000.563.52220 Retirement	0.00	275.00	275.00
10.000.563.54520 Auto Insurance	254.84	400.00	145.16
10.000.563.55200 Operating Supplies	35.18	5,000.00	4,964.82
Parks and Recreation			
10.000.572.51200 Salaries	20,721.27	18,974.00	(1,747.27)
10.000.572.51201 Overtime	167.25	0.00	(167.25)
10.000.572.51203 On Call Salaries	774.40	0.00	(774.40)
10.000.572.51204 Hospitalization Stipend	4,015.35	4,000.00	(15.35)
10.000.572.51205 PT Salaries	7,710.50	5,096.00	(2,614.50)
10.000.572.52100 FICA	3,141.42	1,394.00	(1,747.42)
10.000.572.52110 Medicare	431.02	324.00	(107.02)
10.000.572.52200 Retirement	3,192.41	3,192.00	(0.41)
10.000.572.52300 Life Insurance	22.76	137.00	114.24
10.000.572.52400 Workers Comp	1,092.72	1,000.00	(92.72)
10.000.572.52500 Federal Unemployment Tax	719.72	720.00	0.28
10.000.572.53401 Contractual - Security	1,297.00	2,800.00	1,503.00
10.000.572.53402 Union County Historical Society	5,000.00	5,000.00	0.00
10.000.572.54111 Telephone	4,408.95	4,000.00	(408.95)
10.000.572.54300 Utilities - Parks	3,888.41	5,000.00	1,111.59

10.000.572.54301 Utilities - Westside Park	23.97	1,000.00	976.03
10.000.572.54302 Utilities - Fletcher Myers Park	186.35	700.00	513.65
10.000.572.54320 Utilities - Community Center	1,914.07	1,500.00	(414.07)
10.000.572.54340 Utilities-Townsend Building	2,128.10	3,000.00	871.90
10.000.572.54350 Utilities - Splash Park	1,967.66	2,800.00	832.34
10.000.572.54511 Property Insurance - Community Center	11,193.48	11,060.00	(133.48)
10.000.572.54513 Property Insurance - Townsend Building	6,806.20	6,724.00	(82.20)
10.000.572.54515 Property Insurance - Union Depot	1,815.57	2,000.00	184.43
10.000.572.54520 Auto Insurance	0.00	250.00	250.00
10.000.572.54600 Repairs & Maintenance - Lakeside Park	8,923.47	10,000.00	1,076.53
10.000.572.54601 Repairs & Maintenance - Westside Park	710.13	2,500.00	1,789.87
10.000.572.54602 Repairs & Maintenance - Fletcher Myers Park	35.13	2,500.00	2,464.87
10.000.572.54620 Repairs & Maintenance - Community Center	2,402.10	2,000.00	(402.10)
10.000.572.54621 Repairs & Maintenance - Townsend Green Building	3,843.90	8,000.00	4,156.10
10.000.572.54622 Repairs & Maintenance - Splash Park	6,116.54	5,000.00	(1,116.54)
10.000.572.54623 Repairs & Maintenance - City Hall	1,398.64	3,000.00	1,601.36
10.000.572.54624 Repairs & Maintenance - Union Depot	431.56	1,000.00	568.44
10.000.572.55200 Operating supplies	5,688.37	9,200.00	3,511.63
10.000.572.55205 Chlorine Supplies for Splash Park	52.96	1,600.00	1,547.04
10.000.572.55206 Health Certificate for Splash Park	125.00	200.00	75.00
10.000.572.55210 Vehicle supplies	78.66	200.00	121.34
10.000.572.55211 Fuel	1,456.72	2,000.00	543.28
10.000.572.55220 Uniforms/Shoe Allowance	100.00	800.00	700.00
10.000.572.55230 Weed Control	456.54	1,000.00	543.46
10.000.572.56401 Capital Outlay - Townsend Green Bldg A/C	5,970.00	6,000.00	30.00
10.000.572.58101 Annual Dues to Florida Tourism Task Force	1,000.00	1,000.00	0.00
10.000.572.58200 July 4th Festival BPG	5,000.00	5,000.00	0.00
10.000.572.58210 Christmas Fest Bpg	534.96	535.00	0.04
10.000.572.58240 Union County Recreation	5,000.00	5,000.00	0.00
10.000.572.58301 Employee App (Recy)	0.00	500.00	500.00
10.000.572.58400 NEFLC Host Expenses	0.00	3,700.00	3,700.00
10.000.572.58401 \$125 Key & Cleaning Deposit Refund for Building Rental	2,532.71	33.00	(2,499.71)
10.000.572.58402 UCHD Playground Grant Transfer to Special Projects Fund EXPENSE	50,000.00	50,000.00	0.00
10.000.572.58403 Special Project - Main Street Woman's Club Beautification Project	2,018.20	1,827.00	(191.20)
Total Expenses	<u>920,349.20</u>	<u>1,205,928.00</u>	<u>285,578.80</u>
Excess Revenue Over (Under) Expenditures	<u>43,700.57</u>	<u>0.00</u>	<u>(527,457.03)</u>

Statement of Financial Position by Fund
June 30, 2024

	<u>JUN 30, 2024</u>	<u>MAY 31, 2024</u>	<u>APR 30, 2024</u>
Assets			
20.000.000.10010 Water Fund Checking	115,931.64	88,884.08	65,749.88
20.000.000.10990 Undeposited Cash	197.08	119.46	(122.36)
20.000.000.11000 Accounts Receivable	53,200.00	53,200.00	53,200.00
20.000.000.11020 Petty Cash	100.00	100.00	100.00
20.000.000.11050 Deferred Inflows	(12,989.00)	(12,989.00)	(12,989.00)
20.000.000.16290 Buildings	30,000.00	30,000.00	30,000.00
20.000.000.16400 Building & Improvements	2,796,825.00	2,796,825.00	2,796,825.00
20.000.000.16600 Equipment	80,184.00	80,184.00	80,184.00
20.000.000.16700 Accumulated Depreciation	(1,701,898.02)	(1,701,898.02)	(1,701,898.02)
20.010.000.19999 DTFD	7,001.61	21,685.28	32,476.75
Total Assets	<u>1,368,552.31</u>	<u>1,356,110.80</u>	<u>1,343,526.25</u>
Liabilities and Net Assets			
20.000.000.20000 Accounts Payable	1,256.29	0.00	0.00
20.000.000.20050 Deferred Outflows	(52,432.39)	(52,432.39)	(52,432.39)
20.000.000.20392 DWSRF 630110 Water Meter Planning Loan	34,305.84	37,169.22	37,169.22
20.000.000.20393 DWSRF Loan 630111 Water Meters	185,369.90	185,369.90	185,369.90
20.000.000.21600 Accrued Leave Payable	12,839.66	12,839.66	12,839.66
20.000.000.21601 Accrued Sick Leave Payable	3,224.37	3,224.37	3,224.37
20.000.000.21602 Payroll Liabilities	1,215.25	1,215.25	1,215.25
20.000.000.23990 Pension Liability	146,954.18	146,954.18	146,954.18
Total Liabilities	<u>332,733.10</u>	<u>334,340.19</u>	<u>334,340.19</u>
Net Assets			
Beginning Net Assets	950,562.67	950,562.67	950,562.67
Change in Net Assets	<u>85,256.54</u>	<u>71,207.94</u>	<u>58,623.39</u>
Total Net Assets	<u>1,035,819.21</u>	<u>1,021,770.61</u>	<u>1,009,186.06</u>
Total Liabilities and Net Assets	<u>1,368,552.31</u>	<u>1,356,110.80</u>	<u>1,343,526.25</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
20.343.000.43099 Transfer from Wastewater Fund	10,000.00	10,000.00	0.00
20.343.000.43100 Water Use Charges	306,200.39	380,000.00	(73,799.61)
20.343.000.43110 Tap and Connection	0.00	5,000.00	(5,000.00)
20.343.000.43120 Reconnection Fees	6,816.24	12,000.00	(5,183.76)
20.343.000.43130 NSF Fees	37.74	100.00	(62.26)
20.343.000.43140 Late Fees	(8.00)	0.00	(8.00)
20.361.000.41000 Interest	0.00	100.00	(100.00)
20.369.000.41000 Miscellaneous	0.00	250.00	(250.00)
Total Revenues	<u>323,046.37</u>	<u>407,450.00</u>	<u>(84,403.63)</u>
Expenses			
20.000.533.51200 Salaries	51,793.94	84,707.00	32,913.06
20.000.533.51201 Overtime Salaries	3,786.10	3,000.00	(786.10)
20.000.533.51202 Admin Salaries	13,893.19	29,370.00	15,476.81
20.000.533.51203 On Call Salaries	0.00	1,725.00	1,725.00
20.000.533.51204 Hospitalization Stipend	12,187.65	14,400.00	2,212.35
20.000.533.52100 FICA	9,674.05	8,206.00	(1,468.05)
20.000.533.52110 Medicare	1,122.32	1,814.00	691.68
20.000.533.52200 Retirement	15,530.34	18,875.00	3,344.66
20.000.533.52300 Life Insurance	518.74	642.00	123.26
20.000.533.52400 Workers Comp	1,524.72	2,525.00	1,000.28
20.000.533.52500 Federal Unemployment Tax	719.72	1,877.00	1,157.28
20.000.533.53120 Water Testing	8,258.50	10,000.00	1,741.50
20.000.533.53200 Audit	6,193.34	19,280.00	13,086.66
20.000.533.53401 Contracted Security	0.00	1,000.00	1,000.00
20.000.533.54000 Travel	0.00	500.00	500.00
20.000.533.54001 Training	0.00	500.00	500.00
20.000.533.54111 Telephone	2,238.27	1,450.00	(788.27)
20.000.533.54120 Postage	320.34	500.00	179.66
20.000.533.54340 Electricity - Utility Building	1,060.54	1,400.00	339.46
20.000.533.54350 Electricity - Water Plant	18,733.54	31,000.00	12,266.46
20.000.533.54510 Insurance - Liability	13,093.07	13,564.00	470.93
20.000.533.54516 Insurance - Water Property	12,214.80	12,072.00	(142.80)
20.000.533.54520 Insurance - Auto	939.04	940.00	0.96
20.000.533.54600 Maintenance - Buildings	0.00	1,000.00	1,000.00
20.000.533.54610 Maintenance - Equipment	5,928.15	25,000.00	19,071.85
20.000.533.54620 Maintenance - Water Lines	14,283.86	28,000.00	13,716.14
20.000.533.54630 Maintenance - Water Tower	12,078.51	12,100.00	21.49
20.000.533.54640 Annual Fire Hydrant Inspection Expense	7,210.00	7,210.00	0.00
20.000.533.55200 Operating supplies	6,388.86	16,267.00	9,877.80
20.000.533.55205 Chlorine Supplies	11,910.00	18,000.00	6,090.00
20.000.533.55210 Vehicle supplies	0.00	300.00	300.00
20.000.533.55211 Fuel	4,612.75	7,200.00	2,587.25
20.000.533.55220 Uniforms/Shoe Allowance	67.15	600.00	532.85
20.000.533.55400 Dues & Subscriptions	0.00	500.00	500.00
20.000.533.56400 Capital Outlay	1,508.34	1,508.00	0.00
20.000.533.59162 DWSRF 630111 Water Meter Loan Interest Expense	0.00	1,700.00	1,700.00

20.000.533.59163 Grant Expense	0.00	6,200.00	6,200.00
20.000.533.59300 Capital Items	0.00	22,518.00	22,518.00
Total Expenses	<u>237,789.83</u>	<u>407,450.00</u>	<u>169,660.17</u>
Excess Revenue Over (Under) Expenditures	<u>85,256.54</u>	<u>0.00</u>	<u>(254,063.80)</u>

Statement of Financial Position by Fund
June 30, 2024

	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
30.000.000.10010 Waste Water Checking	163,462.62	230,995.10	225,627.55
30.000.000.10011 Utility Deposits Cash	86,595.67	85,670.77	85,725.35
30.000.000.10012 Cash - CDBG	872.36	872.36	872.36
30.000.000.10300 CSB CD-Restricted	106,312.88	104,494.74	104,494.74
30.000.000.10511 1998 Bond Reserve - 1356	70,438.91	70,436.02	70,433.04
30.000.000.10990 Undeposited Cash	308.35	237.29	178.50
30.000.000.11000 Accounts Receivable	63,109.54	63,109.54	63,109.54
30.000.000.11050 Deferred Inflows	(14,368.23)	(14,368.23)	(14,368.23)
30.000.000.11700 Allowance for Doubtful Accounts	(6,734.78)	(6,734.78)	(6,734.78)
30.000.000.16100 Land	1,190,874.60	1,190,874.60	1,190,874.60
30.000.000.16290 Buildings	105,000.00	105,000.00	105,000.00
30.000.000.16400 Building & Improvements	4,085,918.00	4,085,918.00	4,085,918.00
30.000.000.16600 Equipment	789,842.26	789,842.26	789,842.26
30.000.000.16700 Accumulated Depreciation	(4,280,389.59)	(4,280,389.59)	(4,280,389.59)
30.000.000.16990 CIP	126,077.25	126,077.25	126,077.25
30.010.000.19999 DTDF	153,756.01	165,705.60	154,886.41
Total Assets	<u>2,641,075.85</u>	<u>2,717,740.93</u>	<u>2,701,547.00</u>
Liabilities and Net Assets			
30.000.000.20000 Accounts Payable	4,901.00	4,901.00	4,901.00
30.000.000.20050 Deferred Outflows	(57,998.27)	(57,998.27)	(57,998.27)
30.000.000.20201 Utility Deposits Payable	86,665.67	85,810.77	85,865.35
30.000.000.20390 1998 Long Term Bond	712,000.00	712,000.00	712,000.00
30.000.000.21600 Accrued Leave Payable	16,340.39	16,340.39	16,340.39
30.000.000.21601 Accrued Sick Leave Payable	4,342.16	4,342.16	4,342.16
30.000.000.21602 Payroll liabilities	1,469.99	1,469.99	1,469.99
30.000.000.23500 S/T Note Payable	57,396.00	57,396.00	57,396.00
30.000.000.23590 Current Portion 1998 Bond Payable	(34,000.00)	(34,000.00)	(34,000.00)
30.000.000.23990 Pension Liability	162,555.94	162,555.94	162,555.94
30.000.000.25000 CWSRF - WWTP Planning Loan WW630100	411,300.00	411,300.00	411,300.00
Total Liabilities	<u>1,364,972.88</u>	<u>1,364,117.98</u>	<u>1,364,172.56</u>
Net Assets			
Beginning Net Assets	1,198,943.61	1,198,943.61	1,198,943.61
Change in Net Assets	77,159.36	154,679.34	138,430.83
Total Net Assets	<u>1,276,102.97</u>	<u>1,353,622.95</u>	<u>1,337,374.44</u>
Total Liabilities and Net Assets	<u>2,641,075.85</u>	<u>2,717,740.93</u>	<u>2,701,547.00</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
Revenues			
30.334.000.43500 Grant Revenue - Suwanee River WWTP Planning	625,900.00	413,700.00	212,200.00
30.334.000.43505 Grant Revenue - CDBG MT118	0.00	3,519,880.00	(3,519,880.00)
30.343.000.43120 Reconnection Fees	5,634.97	0.00	5,634.97
30.343.000.43130 NSF Fees	37.75	0.00	37.75
30.343.000.45100 Wastewater Use Charges	570,064.29	760,444.00	(190,379.71)
30.361.000.41000 Interest Income	2,937.00	2,130.00	807.00
30.362.000.44000 USDA Reimbursement for TRUVAC purchase	154,950.00	154,950.00	0.00
30.369.000.41000 Miscellaneous	0.00	5,000.00	(5,000.00)
30.369.000.41002 Loan from Street Fund for Engineering Fees	47,000.00	47,000.00	0.00
30.369.000.41003 Loan from Solid Waste for Engineering Fees	47,000.00	47,000.00	0.00
30.369.000.41004 Appropriated for AWW Loan/Grant	0.00	50,000.00	(50,000.00)
30.369.000.41005 Loan to WW from Solid Waste Fund (TruVac/Excavator)	53,876.00	53,876.00	0.00
30.369.000.41006 Loan to WW from Street Reserve Fund (Truvac/Excavator)	53,876.00	53,876.00	0.00
30.369.000.45000 WW Appropriated Fund Balance (SALE OF 2021 CHEVY SILVERADO 1500LT)	35,000.00	35,000.00	0.00
Total Revenues	1,596,276.01	5,142,856.00	(3,546,579.99)
Expenses			
30.000.535.51200 Salaries	68,456.56	96,520.00	28,063.44
30.000.535.51201 Salaries Overtime	6,625.53	3,500.00	(3,125.53)
30.000.535.51202 Administrative Salaries	20,906.29	51,997.00	31,090.71
30.000.535.51203 On Call Salaries	0.00	1,625.00	1,625.00
30.000.535.51204 Hospitalization Stipend	14,010.66	17,262.00	3,251.34
30.000.535.52100 FICA	13,497.05	5,740.00	(7,757.05)
30.000.535.52110 Medicare	1,490.14	2,361.00	870.86
30.000.535.52200 Retirement	20,927.53	27,092.00	6,164.47
30.000.535.52300 Life Insurance	534.66	751.00	216.34
30.000.535.52400 Workers Comp	3,008.68	3,390.00	381.32
30.000.535.52500 Federal Unemployment Tax	1,679.34	1,680.00	0.66
30.000.535.53102 Contractual Generator	0.00	1,000.00	1,000.00
30.000.535.53120 Wastewater Testing	9,230.50	12,000.00	2,769.50
30.000.535.53200 Audit	6,193.32	13,744.00	7,550.68
30.000.535.53300 Contractual Operator	12,900.00	32,825.00	19,925.00
30.000.535.53310 Contracted Annual Wastewater Sludge Removal	12,825.00	12,825.00	0.00
30.000.535.53401 Contractual Security	0.00	1,000.00	1,000.00
30.000.535.54000 Travel	0.00	250.00	250.00
30.000.535.54001 Training	0.00	750.00	750.00
30.000.535.54111 Telephone	4,079.95	3,840.00	(239.95)
30.000.535.54120 Postage	320.32	1,500.00	1,179.68
30.000.535.54310 Electricity - Lift Station	14,810.07	19,364.00	4,553.93
30.000.535.54320 Electricity - Treatment Plant	54,773.34	97,160.00	42,386.66
30.000.535.54330 Electricity - Sprayfield	10,584.50	17,000.00	6,415.50
30.000.535.54340 Electricity - Utility Building	1,060.43	1,150.00	89.57
30.000.535.54510 Insurance - General Liability	16,710.00	16,100.00	(610.00)
30.000.535.54511 Insurance - Generator	0.00	1,000.00	1,000.00
30.000.535.54517 Insurance - Wastewater Property	32,547.07	33,600.00	1,052.93
30.000.535.54520 Insurance - Auto	2,914.24	2,916.00	1.76
30.000.535.54521 WW Operations Permit Penalty (2028)	3,217.00	3,217.00	0.00
30.000.535.54600 Maintenance - Building	0.00	750.00	750.00
30.000.535.54610 Maintenance - Equipment	48,693.84	28,500.00	(20,193.84)
30.000.535.54620 Maintenance - Wastewater Lines	23,572.09	43,642.00	20,069.91
30.000.535.54630 Maintenance - Wastewater Treatment Plant	27,497.38	20,000.00	(7,497.38)
30.000.535.54631 Maintenance - Plant Electrical	0.00	2,000.00	2,000.00
30.000.535.54632 Easement HUD-WW Lift Station (Grant)	3,052.50	3,053.00	0.50
30.000.535.54640 Maintenance - Sprayfield	3,035.99	33,200.00	30,164.01
30.000.535.54641 Grant Expense CDBG MT118 - Grant Administration and Environmental Review	0.00	261,303.00	261,303.00
30.000.535.54642 Grant Expense CDBG MT118 - Project Engineering	0.00	622,000.00	622,000.00
30.000.535.54643 Grant Expense CDBG MT118 - Construction	0.00	2,636,577.00	2,636,577.00
30.000.535.54651 Grant - Suwanee River Water Management District WWTP Planning and Design	493,700.00	329,600.00	(164,100.00)
30.000.535.54654 WWTP System Upgrade Expenses	99,100.00	84,100.00	(15,000.00)
30.000.535.54655 Loan Match to WW/Special Fund	0.00	50,000.00	50,000.00
30.000.535.54666 Service Payment to Mittauer and Associates, Inc.	94,900.00	94,000.00	(900.00)
30.000.535.54667 Purchase of 2024 Truvac TRXX Trailer Excavator	107,752.00	107,752.00	0.00

30.000.535.54910 Legal Ads	0.00	500.00	500.00
30.000.535.55200 Operating supplies	8,283.34	10,667.00	2,383.32
30.000.535.55201 Safety Supplies	29.98	500.00	470.02
30.000.535.55205 Chlorine Supplies	15,400.90	16,700.00	1,299.10
30.000.535.55210 Vehicle supplies	1,232.45	2,500.00	1,267.55
30.000.535.55211 Fuel	6,543.05	9,000.00	2,456.95
30.000.535.55220 Uniforms/Shoe Allowance	367.15	600.00	232.85
30.000.535.56400 Capital Outlay	1,508.32	28,188.00	26,680.02
30.000.535.59120 TRACTOR MOWER BANK LOAN PRINCIPAL EXPENSE	13,522.03	17,476.00	3,953.97
30.000.535.59121 TRACTOR MOWER BANK LOAN INTEREST EXPENSE	1,236.98	1,724.00	487.02
30.000.535.59130 1998 Bond Interest	0.00	30,555.00	30,555.00
30.000.535.59131 WWT 1998 Bond Principal	0.00	36,000.00	36,000.00
30.000.535.59160 CWSRF Loan 630100 Interest	287.00	562.00	275.00
30.000.535.59161 CWSRF Loan 630100 Principal	6,668.10	1,813.00	(4,855.10)
30.000.535.59162 CWSRF Loan 630100 GAA/Service Fees	4,466.37	20,470.00	16,003.63
30.000.581.51200 Transfer to Water Fund	10,000.00	10,000.00	0.00
30.000.581.51300 Transfer to General Fund	13,213.00	13,213.00	0.00
30.000.581.51301 Transfer to Solid Waste Fund	53,876.00	53,876.00	0.00
30.000.581.51302 Transfer to Street Reserve Fund	53,876.00	53,876.00	0.00
30.000.581.51303 Transfer to Unappropriated Fund Balance	0.00	35,000.00	35,000.00
30.000.581.51304 Repayment of Loan to Solid Waste for Engineering Fees	47,000.00	0.00	(47,000.00)
30.000.581.51305 Repayment of Loan to Street Reserve for Engineering Fees	47,000.00	0.00	(47,000.00)
Total Expenses	<u>1,519,116.65</u>	<u>5,142,856.00</u>	<u>3,623,739.35</u>
Excess Revenue Over (Under) Expenditures	<u>77,159.36</u>	<u>0.00</u>	<u>(7,170,319.34)</u>

Statement of Financial Position by Fund
June 30, 2024

	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
35.000.000.10010 Special Fund Checking	0.00	7,739.52	7,739.52
Total Assets	0.00	7,739.52	7,739.52
Liabilities and Net Assets			
Total Liabilities	0.00	0.00	0.00
Net Assets			
Beginning Net Assets	0.00	0.00	0.00
Change in Net Assets	0.00	7,739.52	7,739.52
Total Net Assets	0.00	7,739.52	7,739.52
Total Liabilities and Net Assets	0.00	7,739.52	7,739.52

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
<u>Revenues</u>			
35.334.000.43500 UCHD Grant Revenue-HandiCap Equip.	50,000.00	50,000.00	0.00
35.369.000.41000 Unallocated Fund Balance	100.00	100.00	0.00
Total Revenues	<u>50,100.00</u>	<u>50,100.00</u>	<u>0.00</u>
<u>Expenses</u>			
35.000.535.54920 Misc Expense	54.99	100.00	45.01
35.000.535.55100 UCHD HandiCap Park Expense	50,045.01	50,000.00	(45.01)
Total Expenses	<u>50,100.00</u>	<u>50,100.00</u>	<u>0.00</u>
Excess Revenue Over (Under) Expenditures	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Statement of Financial Position by Fund
June 30, 2024

	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
40.000.000.10010 Solid Waste Checking	223,525.86	174,748.83	182,747.61
40.000.000.10990 Undeposited Cash	109.09	90.75	92.40
40.000.000.11000 Accounts Receivable	19,846.72	19,846.72	19,846.72
40.000.000.11050 Deferred Inflows	(1,594.57)	(1,594.57)	(1,594.57)
40.010.000.19999 DTDF	(34,323.67)	(34,168.92)	(44,653.41)
Total Assets	<u>207,563.43</u>	<u>158,922.81</u>	<u>156,438.75</u>
Liabilities and Net Assets			
40.000.000.20050 Deferred Outflows	(6,438.80)	(6,438.80)	(6,438.80)
40.000.000.21600 Accrued Leave Payable	522.65	522.65	522.65
40.000.000.21601 Accrued Sick Leave Payable	120.79	120.79	120.79
40.000.000.21602 Payroll Liabilities	142.97	142.97	142.97
40.000.000.23990 Pension Liability	18,045.58	18,045.58	18,045.58
Total Liabilities	<u>12,393.19</u>	<u>12,393.19</u>	<u>12,393.19</u>
Net Assets			
Beginning Net Assets	186,298.21	186,298.21	186,298.21
Change in Net Assets	8,872.03	(39,768.59)	(42,252.65)
Total Net Assets	<u>195,170.24</u>	<u>146,529.62</u>	<u>144,045.56</u>
Total Liabilities and Net Assets	<u>207,563.43</u>	<u>158,922.81</u>	<u>156,438.75</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
<u>Revenues</u>			
40.343.000.44000 Solid Waste Charges	198,170.76	255,566.00	(57,395.24)
40.343.000.44001 Reimburse Loan from WW to pay Engineering Fees	47,000.00	47,000.00	0.00
40.343.000.45001 Revenue from Loan SW to WW for TruVac	53,876.00	53,876.00	0.00
<u>Total Revenues</u>	<u>\$299,046.76</u>	<u>\$356,442.00</u>	<u>\$ (57,395.24)</u>
<u>Expenses</u>			
40.000.534.51201 Overtime	872.99	0.00	(872.99)
40.000.534.51202 Administrative Salaries	23,218.73	36,826.00	13,607.27
40.000.534.51204 Hospitalization Stipend	3,692.36	4,493.00	800.64
40.000.534.52100 FICA	3,887.41	2,036.00	(1,851.41)
40.000.534.52110 Medicare	357.54	477.00	119.46
40.000.534.52200 Retirement	5,074.32	5,573.00	498.68
40.000.534.52300 Life Insurance	13.65	110.00	96.35
40.000.534.52500 FUTA	0.00	231.00	231.00
40.000.534.53400 Contractual Services - GFL	150,646.73	199,872.00	49,225.27
40.000.534.53402 Audit	1,535.00	3,500.00	1,965.00
40.000.534.54120 Postage	0.00	400.00	400.00
40.000.534.55201 Loan to WW to pay Engineering Fees	47,000.00	47,000.00	0.00
40.000.534.55202 Transfer Funds to WW-TRUVAC purchase	53,876.00	53,876.00	0.00
40.000.534.55300 Streets Repair Expense	0.00	2,048.00	2,048.00
<u>Total Expenses</u>	<u>290,174.73</u>	<u>356,442.00</u>	<u>66,267.27</u>
Excess Revenue Over (Under) Expenditures	<u>8,872.03</u>	<u>0.00</u>	<u>(123,662.51)</u>

<p align="center">Statement of Financial Position by Fund June 30, 2024</p>
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	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
65.000.000.10165 Redevloppement Co	3,408.21	15,882.77	15,882.10
65.010.000.19999 DTDF	(500.00)	0.00	0.00
Total Assets	<u>2,908.21</u>	<u>15,882.77</u>	<u>15,882.10</u>
Liabilities and Net Assets			
Total Liabilities	<u>0</u>	<u>0</u>	<u>0</u>
Net Assets			
Beginning Net Assets	(9,814.99)	(9,814.99)	(9,814.99)
Change in Net Assets	<u>12,723.20</u>	<u>25,697.76</u>	<u>25,697.09</u>
Total Net Assets	<u>2,908.21</u>	<u>15,882.77</u>	<u>15,882.10</u>
Total Liabilities and Net Assets	<u>2,908.21</u>	<u>15,882.77</u>	<u>15,882.10</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>-</u> <u>Variance</u>
<u>Revenues</u>			
65.311.000.41001 Ad Valorem County	26,153.80	26,154.00	(0.20)
65.311.000.41101 Reimbursement from Historical Society for Grant Administration Services (Andy Easton)	2,000.00	0.00	2,000.00
65.361.000.41100 Interest Income	4.24	4.00	0.24
<u>Total Revenues</u>	<u>\$ 28,158.04</u>	<u>\$ 26,158.00</u>	<u>\$ 2,000.04</u>
<u>Expenses</u>			
65.000.580.53200 Audit	1,234.84	1,500.00	265.16
65.000.581.53210 Downtown Revolopment Annual Fees	0.00	670.00	670.00
65.000.581.53400 Grant Administration Services (Andy Easton)	2,000.00	0.00	(2,000.00)
65.000.581.54630 Downtown Improvements	0.00	23,988.00	23,988.00
65.000.581.54631 Lakeside Park CRA Improvements	11,700.00	0.00	(11,700.00)
65.000.581.56410 Capital Improvement Plan	500.00	0.00	(500.00)
Total Expenses	<u>15,434.84</u>	<u>26,158.00</u>	<u>10,723.16</u>
Excess Revenue Over (Under) Expenditures	<u>12,723.20</u>	<u>0.00</u>	<u>(8,723.12)</u>

<p align="center">Statement of Financial Position by Fund June 30, 2024</p>
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	<u>JUN 30,2024</u>	<u>MAY 31,2024</u>	<u>APR 30,2024</u>
Assets			
72.000.000.10001 Street Reserves	<u>236,224.22</u>	<u>189,215.76</u>	<u>189,207.75</u>
Total Assets	<u>236,224.22</u>	<u>189,215.76</u>	<u>189,207.75</u>
Liabilities and Net Assets			
Total Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Assets			
Beginning Net Assets	236,150.23	236,150.23	236,150.23
Change in Net Assets	<u>73.99</u>	<u>(46,934.47)</u>	<u>(46,942.48)</u>
Total Net Assets	<u>236,224.22</u>	<u>189,215.76</u>	<u>189,207.75</u>
Total Liabilities and Net Assets	<u>236,224.22</u>	<u>189,215.76</u>	<u>189,207.75</u>

Statement of Activity - MTD and YTD by Fund
June 30, 2024

	<u>Y-T-D</u> <u>Actual</u>	<u>Y-T-D</u> <u>Budget</u>	<u>Variance</u>
<u>Revenues</u>			
72.361.000.41100 Interest Income	73.99	120.00	(46.01)
72.361.000.41502 Streets and Roads Appropriated Fund Balance	0.00	53,876.00	(53,876.00)
72.361.000.45001 Revenue for Loan to WW for TRUVAC purchase	53,876.00	53,876.00	0.00
72.369.000.45002 Revenue from WW to pay Engineering Fees	47,000.00	47,000.00	0.00
<u>Total Revenues</u>	<u>\$ 100,949.99</u>	<u>\$ 154,872.00</u>	<u>\$ (53,922.01)</u>
<u>Expenses</u>			
72.000.583.56400 Sidewalks - Repair	0.00	53,996.00	53,996.00
72.000.583.56501 Transfer Funds to WW for TRUVAC purchase	53,876.00	53,876.00	0.00
72.000.583.56502 Loan to WW to pay Mittauer Engineering Fees	47,000.00	47,000.00	0.00
<u>Total Expenses</u>	<u>100,876.00</u>	<u>154,872.00</u>	<u>53,996.00</u>
<u>Excess Revenue Over (Under) Expenditures</u>	<u>\$ 73.99</u>	<u>\$ -</u>	<u>\$ (107,918.01)</u>

CITY OF LAKE BUTLER
2023 - 2024
4th Revision Annual Budget

GENERAL FUND	FY 23-24 Initial Annual Budget 10/1 For FY2023-24	FY23-24 3rd Revision AB 3/16/2024	Actual Rev./Expenditures 6/30/2024	Projected Adjustments 6/30/2024 (To Do)	FY23-24 4th Revision AB 7/16/2024
10.311.000.41000 Ad Valorem Taxes	148,884.00	148,884.00	147,008.98	-1,875.00	147,009.00
10.312.000.44000 Local Option 4C	42,000.00	42,000.00	32,162.64	0.00	42,000.00
10.312.000.46000 Local Option 1C	170,000.00	187,478.00	151,470.82	-6,000.00	181,478.00
10.313.000.41000 FPL - Franchise Fee (Florida Power and Light)	148,000.00	176,925.00	125,383.85	-8,925.00	168,000.00
10.314.000.41000 FPL - Electric Service Tax (Florida Power and Light)	55,000.00	55,000.00	33,269.31	0.00	55,000.00
10.314.000.43200 Propane-Service	2,800.00	2,800.00	2,236.21	0.00	2,800.00
10.315.000.43300 Communication Services	87,000.00	90,000.00	75,103.27	9,634.00	99,634.00
10.316.000.44100 Occupational License	7,000.00	8,000.00	3,912.00	0.00	8,000.00
10.369.000.41003 Misc. Tax and Fees	1,500.00	0.00	0.00	0.00	0.00
Total Taxes	662,184.00	711,087.00	570,547.08	-7,166.00	703,921.00
Intergovernmental					
10.333.000.41100 Union County Housing Authority (UCHA-Pilot)	22,000.00	20,323.00	20,322.80	0.00	20,323.00
10.335.000.41210 Sales Tax	95,000.00	101,000.00	81,068.33	7,092.00	108,092.00
10.335.000.41220 City Fuel TAX	38,000.00	35,000.00	23,738.88	0.00	35,000.00
10.335.000.41400 Mobile Home Tax	1,200.00	1,200.00	713.87	0.00	1,200.00
10.335.000.41500 Beverage License	1,200.00	1,200.00	851.63	0.00	1,200.00
10.335.000.41800 Gov't. 1/2 cent sales tax	70,000.00	70,000.00	52,201.52	0.00	70,000.00
10.335.000.41900 Misc. Tax and Fees	0.00	500.00	15.25	-400.00	100.00
Total Intergovernmental	227,400.00	229,223.00	178,912.28	6,592.00	235,915.00
Charges for Services					
10.341.000.45200 Fines from Union County Clerks Office	6,800.00	11,700.00	7,679.28	-1,460.00	10,240.00
10.329.000.41004 Planning and Zoning fees	2,000.00	2,500.00	4,600.00	2,100.00	4,600.00
10.342.000.42002 Mosquito Control	1,000.00	1,000.00	0.00	0.00	1,000.00
10.343.000.48000 Cemetery Lot Sales	1,000.00	1,000.00	600.00	0.00	1,000.00
10.344.000.49100 Reimbursement - Traffic Signal	13,400.00	13,973.00	13,973.00	0.00	13,973.00
10.344.000.49200 Reimbursement - Highway Lighting	34,105.00	34,105.00	0.00	0.00	34,105.00
10.344.000.49300 Reimbursement - Greenscape	42,000.00	42,000.00	31,500.00	0.00	42,000.00
10.336.000.44000 Animal Control Fees	0.00	100.00	100.00	0.00	100.00
Total Charges for Services	100,305.00	106,378.00	58,452.28	640.00	107,018.00
Rental Income					
10.362.000.42001 Community Center Rental	22,000.00	22,000.00	12,749.29	-4,000.00	18,000.00
10.362.000.43000 Townsend/Green Building Rental	16,500.00	16,500.00	9,329.94	-3,000.00	13,500.00
Total Rental Income	38,500.00	38,500.00	22,079.23	-7,000.00	31,500.00
Other Income					
10.361.000.41100 Interest Income	300.00	300.00	214.51	0.00	300.00
10.369.000.41100 Special Event Donations	2,000.00	1,000.00	33.36	-750.00	250.00
10.369.000.41200 Misc Salvage-Recycling	6,000.00	5,500.00	0.00	0.00	5,500.00
10.369.000.49001 Miscellaneous Revenue (Key Deposits)	0.00	2,500.00	4,584.03	3,500.00	6,000.00
Total Other Income	8,300.00	9,300.00	4,831.90	2,750.00	12,050.00
Other Financing Sources					
10.382.000.41500 Transfer From Water Fund	0.00	0.00	0.00	0.00	0.00
10.382.000.41501 Transfer From Wastewater Fund	25,000.00	13,213.00	13,213.00	0.00	13,213.00
10.382.000.41502 Appropriated Fund Balance (Sale of 2021 Chev Suburban)	46,400.00	46,400.00	46,400.00	0.00	46,400.00
10.382.000.41503 UCHD Playground Grant-Transfer to Special Proj. Fund (Revenue)	0.00	50,000.00	58,565.14	8,566.00	58,566.00
10.382.000.41504 Womans Club Main Street Beautification Project Donation	0.00	1,827.00	1,827.00	0.00	1,827.00

10.382.000.41505 Sales of Surplus Vehicles (GovDeals)	
Total Other Financing Sources	
Total Revenue	
EXPENDITURES	
City Commission	
10.000.511.51200 Salaries	
10.000.511.52100 FICA (Social Security Taxes)	
10.000.511.52110 Medicare	
10.000.511.52120 Prior Years Payroll Taxes & Penalties (2020-2023)	
10.000.511.52120 Federal Unemployment Tax Exp.	
10.000.511.52200 Retirement	
10.000.511.52500 Federal Unemployment Tax	
10.000.511.54000 Travel	
10.000.511.54001 NEFLC	
10.000.511.54111 Telephone	
10.000.511.55100 Office Supplies	
10.000.511.55400 Dues and Publications	
10.000.511.55401 Annual Board Docs Agenda Subscription	
Total City Commission	
City Manager	
10.000.512.51200 Salaries	
10.000.512.51202 Salaries Administration	
10.000.512.51205 Salaries (OPS)	
10.000.512.51204 Health Insurance Stipend	
10.000.512.52100 FICA (Social Security Taxes)	
10.000.512.52110 Medicare	
10.000.512.52200 Retirement	
10.000.512.52300 Life Insurance	
10.000.512.52400 Workers Comp	
10.000.512.52500 Federal Unemployment Tax	
10.000.512.54000 Travel	
10.000.512.54001 Conferences	
10.000.512.54111 Telephone	
10.000.512.54520 Auto Insurance	
10.000.512.55100 Office Supplies	
10.000.512.55200 Operating Supplies	
10.000.512.55210 Vehicle Supplies	
10.000.512.55211 Fuel	
10.000.512.55400 Dues and Publications	
10.000.512.56401 Capital Outlay	
Total City Manager	
Finance	
10.000.513.51200 Salaries	
10.000.513.51200 Salaries Overtime	
10.000.513.51204 Health Insurance	
10.000.513.52100 FICA (Social Security Taxes)	
10.000.513.52110 Medicare	
10.000.513.52200 Retirement	
10.000.513.52300 Life Insurance	
10.000.513.52400 Workers Comp	
10.000.513.52500 Federal Unemployment Tax	
10.000.513.53200 Contractual - Audit	
10.000.513.53400 Contracted Services - MIS (TOCO)	
10.000.513.53404 Contracted Services - MIS (New River Technology, LLC)	
10.000.513.53405 Contracted Services - Other	

0.00	0.00	9,221.86	9,222.00	9,222.00
71,400.00	111,440.00	129,227.00	17,788.00	129,228.00
1,108,089.00	1,205,928.00	964,049.77	13,704.00	1,219,632.00
54,500.00	54,500.00	39,792.46	0.00	54,500.00
4,185.00	4,185.00	1,518.32	-806.00	3,379.00
800.00	800.00	1,162.04	0.00	800.00
0.00	14,033.00	14,032.83	0.00	14,033.00
500.00	0.00	0.00	0.00	0.00
32,000.00	32,000.00	16,764.22	0.00	32,000.00
0.00	500.00	1,214.55	715.00	1,215.00
1,500.00	500.00	0.00	-500.00	0.00
900.00	900.00	75.00	-675.00	225.00
850.00	850.00	411.90	0.00	850.00
1,000.00	250.00	0.00	-150.00	100.00
1,500.00	3,000.00	1,652.00	-500.00	2,500.00
0.00	2,501.00	2,500.75	0.00	2,501.00
97,735.00	114,019.00	79,124.07	-1,916.00	112,103.00
51,000.00	37,878.00	30,950.69	0.00	37,878.00
0.00	20,800.00	0.00	0.00	20,800.00
0.00	5,850.00	307.50	0.00	5,850.00
4,800.00	6,400.00	3,323.12	0.00	6,400.00
3,162.00	3,926.00	3,302.90	0.00	3,926.00
740.00	919.00	444.06	0.00	919.00
17,605.00	11,626.00	9,200.67	0.00	11,626.00
164.00	219.00	36.42	0.00	219.00
1,700.00	1,640.00	3,278.05	0.00	1,640.00
0.00	2,040.00	2,039.19	0.00	2,040.00
1,200.00	500.00	0.00	-400.00	100.00
0.00	0.00	0.00	0.00	0.00
650.00	650.00	557.92	0.00	650.00
500.00	0.00	0.00	0.00	0.00
0.00	300.00	204.60	0.00	300.00
5,200.00	2,200.00	1,302.35	0.00	2,200.00
750.00	0.00	0.00	0.00	0.00
2,000.00	0.00	38.71	0.00	0.00
750.00	400.00	0.00	350.00	750.00
0.00	0.00	0.00	14,881.00	14,881.00
90,221.00	95,348.00	54,986.18	14,831.00	110,179.00
46,832.00	37,563.00	26,234.48	0.00	37,563.00
0.00	0.00	873.00	873.00	873.00
9,200.00	4,308.00	4,315.36	0.00	4,308.00
2,904.00	2,211.00	5,322.63	0.00	2,211.00
680.00	518.00	406.16	0.00	518.00
4,316.00	3,035.00	3,654.90	1,281.00	4,316.00
316.00	248.00	11.38	-148.00	100.00
2,500.00	3,912.00	7,823.24	3,912.00	7,824.00
0.00	4,799.00	4,798.09	0.00	4,799.00
45,687.00	40,404.00	9,843.34	0.00	40,404.00
26,500.00	11,250.00	11,250.00	0.00	11,250.00
0.00	14,610.00	12,389.50	0.00	14,610.00
750.00	11,220.00	11,220.00	0.00	11,220.00

10.000.513.53406 Annual Accrual Accounting Software Subscription	0.00	1,862.00	1,861.25	0.00	1,862.00
10.000.513.53407 Contracted Services (WEB Site-Nathan)	0.00	2,400.00	3,400.00	1,000.00	3,400.00
10.000.513.54000 Travel	1,500.00	500.00	32.10	-400.00	100.00
10.000.513.54001 Conferences	0.00	0.00	0.00	0.00	0.00
10.000.513.54110 Telephone -C	3,600.00	0.00	4,248.97	1,140.00	4,760.00
10.000.513.54111 Telephone	900.00	3,620.00	0.00	0.00	0.00
10.000.513.54120 Postage	600.00	1,000.00	1,428.04	500.00	1,500.00
10.000.513.54130 Postage Machine Lease	500.00	500.00	202.50	-100.00	400.00
10.000.513.54300 Utilities-City Hall	7,800.00	7,800.00	4,968.30	-800.00	7,000.00
10.000.513.54510 Insurance - Liability	5,520.00	12,534.00	12,532.52	0.00	12,534.00
10.000.513.54515 Insurance - Building	9,913.00	4,600.00	4,609.80	10.00	4,610.00
10.000.513.54530 Insurance - Bond Liability	150.00	150.00	0.00	0.00	150.00
10.000.513.54600 Repairs and Maintenance	1,000.00	1,000.00	0.00	-750.00	250.00
10.000.513.54910 Legal Advertising	2,500.00	7,700.00	6,513.61	0.00	7,700.00
10.000.513.54911 Advertising	4,500.00	3,753.00	661.60	0.00	3,753.00
10.000.513.55200 Operating supplies	11,000.00	12,500.00	12,064.64	0.00	12,500.00
10.000.513.55300 Rural Counties Day	0.00	0.00	0.00	0.00	0.00
10.000.513.55400 Dues and Publications	500.00	500.00	0.00	-250.00	250.00
10.000.513.56400 Capital Outlay	6,000.00	0.00	0.00	0.00	0.00
Total Finance	195,668.00	194,497.00	150,665.41	6,268.00	200,765.00
Legal	10.000.514.53102- Legal Services	20,000.00	83,700.00	59,520.53	-9,179.00
Total Legal	20,000.00	83,700.00	59,520.53	-9,179.00	74,521.00
Planning and Zoning	10.000.514.515.53102 Planning and Zoning Expense: NCFRPC	4,500.00	7,000.00	5,250.00	0.00
Total Planning and Zoning	4,500.00	7,000.00	5,250.00	0.00	7,000.00
Elections	10.000.519.55200 Operating Expense	5,000.00	0.00	0.00	0.00
Total Elections	5,000.00	0.00	0.00	0.00	0.00
Law Enforcement	10.000.521.53401 Contractual - Union County Sheriff	50,000.00	50,000.00	50,000.00	0.00
10.000.521.53500 Contractual - Union County Emergency Medical Services	25,000.00	25,000.00	25,000.00	0.00	25,000.00
Total Law Enforcement	75,000.00	75,000.00	75,000.00	0.00	75,000.00
Fire	10.000.522.54519 Insurance - Property	3,000.00	3,000.00	3,704.07	705.00
Total Fire	3,000.00	3,000.00	3,704.07	705.00	3,705.00
Code Enforcement	10.000.523.51200 Salaries	16,000.00	16,000.00	11,692.41	0.00
10.000.523.52100 FICA (Social Security Taxes)	992.00	992.00	2,029.84	0.00	16,000.00
10.000.523.52110 Medicare	232.00	232.00	133.85	0.00	992.00
10.000.523.53100 Professional Services - Magistrate	750.00	750.00	0.00	0.00	232.00
10.000.523.53200 Blight Management	1,000.00	0.00	0.00	0.00	750.00
10.000.523.55200 Operating Supplies	300.00	300.00	0.00	0.00	0.00
Total Code Enforcement	19,274.00	18,274.00	13,856.10	-200.00	100.00
Crossing Guards	10.000.529.51200 Salaries	12,500.00	15,500.00	15,084.95	3,600.00
10.000.529.52100 FICA (Social Security Taxes)	775.00	775.00	974.93	224.00	19,100.00
10.000.529.52110 Medicare	182.00	182.00	218.73	53.00	999.00
10.000.529.52200 Retirement	1,697.00	1,847.00	2,532.52	491.00	2,338.00
10.000.529.52400 Workers Comp	450.00	450.00	327.80	0.00	450.00
10.000.529.52500 Federal Unemployment Tax	0.00	240.00	239.90	0.00	240.00
10.000.529.55200 Operating	100.00	200.00	231.40	0.00	200.00
10.000.529.55202 Safety Supplies	300.00	500.00	268.65	0.00	500.00
Total Crossing Guards	16,004.00	19,694.00	19,878.88	4,368.00	24,062.00
Secretary					

<u>Parks and Recreation</u>									
10.000.572.51200 Salaries									
10.000.572.51205 PT Salaries (Week-End Garbage/Open/Closing)	29,120.00	18,974.00	20,721.27	11,138.00	30,112.00				
10.000.572.51201 Overtime	0.00	5,096.00	7,710.50	3,904.00	9,000.00				
10.000.572.51203 On Call	600.00	0.00	167.25	300.00	300.00				
10.000.572.51204 Health Insurance	750.00	0.00	774.40	1,200.00	1,200.00				
10.000.572.52100 FICA (Social Security Taxes)	8,000.00	4,000.00	4,015.35	2,334.00	6,334.00				
10.000.572.52110 Medicare	1,860.00	1,394.00	3,141.42	1,806.00	3,200.00				
10.000.572.52200 Retirement	425.00	324.00	431.02	389.00	713.00				
10.000.572.52300 Life Insurance	3,952.00	3,192.00	3,192.41	1,610.00	4,802.00				
10.000.572.52400 Workers Comp	273.00	137.00	22.76	-33.00	104.00				
10.000.572.52500 Federal Unemployment Tax	1,000.00	1,000.00	1,092.72	93.00	1,093.00				
10.000.572.53401 Contractual - Security	0.00	720.00	719.72	0.00	720.00				
10.000.572.53402 Union County Historical Society	2,800.00	2,800.00	1,297.00	-945.00	1,855.00				
10.000.572.54110 Telephone	5,000.00	5,000.00	5,000.00	0.00	5,000.00				
10.000.572.54111 Cell	1,500.00	4,000.00	4,408.95	1,415.00	5,415.00				
10.000.572.54300 Utilities - Lakeside Park	350.00	0.00	0.00	0.00	0.00				
10.000.572.54301 Utilities - West Side Park	6,000.00	5,000.00	3,888.41	0.00	5,000.00				
10.000.572.54302 Utilities - Fletcher Myers Park	0.00	1,000.00	23.97	-940.00	60.00				
10.000.572.54320 Utilities - Community Center	0.00	700.00	186.35	-234.00	466.00				
10.000.572.54340 Utilities-Townsend/Green Bldg	4,500.00	1,500.00	1,914.07	2,731.00	4,231.00				
10.000.572.54350 Utilities - Splash Park	3,000.00	3,000.00	2,128.10	138.00	3,138.00				
10.000.572.54511 Property Insurance - Community Center	2,800.00	2,800.00	1,967.66	-270.00	2,530.00				
10.000.572.54513 Property Insurance - Townsend Building	8,050.00	11,060.00	11,193.48	134.00	11,194.00				
10.000.572.54515 Property Insurance - Union Depot	8,400.00	6,724.00	6,806.20	83.00	6,807.00				
10.000.572.54600 Auto Insurance	2,000.00	2,000.00	1,815.57	-184.00	1,816.00				
10.000.572.54600 Repairs & Maintenance -Lake Side Park	500.00	250.00	0.00	-250.00	0.00				
10.000.572.54601 Repairs & Maintenance - West Side Park	12,000.00	10,000.00	8,923.47	2,000.00	12,000.00				
10.000.572.54602 Repairs & Maintenance - Fletcher Myers Park	0.00	2,500.00	710.13	-1,000.00	1,500.00				
10.000.572.54621 Repairs & Maintenance - Community Center	0.00	2,500.00	35.13	-1,000.00	1,500.00				
10.000.572.54622 Repairs & Maintenance - Townsend/Green Building	3,500.00	2,000.00	2,402.10	1,000.00	3,000.00				
10.000.572.54623 Repairs & Maintenance - City Hall	10,000.00	8,000.00	3,843.90	0.00	8,000.00				
10.000.572.54624 Repairs & Maintenance - Union Depot	10,000.00	5,000.00	6,116.54	3,000.00	8,000.00				
10.000.572.55200 Operating supplies	4,000.00	3,000.00	1,398.64	-1,000.00	2,000.00				
10.000.572.55205 Chlorine supplies/Splash Park Supplies	0.00	1,000.00	431.56	0.00	1,000.00				
10.000.572.55206 Health Cert/Splash Park Permit	9,200.00	9,200.00	5,688.37	0.00	9,200.00				
10.000.572.55207 Tree City Expense	1,600.00	1,600.00	52.96	-600.00	1,000.00				
10.000.572.55210 Vehicle supplies	200.00	200.00	125.00	-75.00	125.00				
10.000.572.55211 Fuel	0.00	0.00	0.00	0.00	0.00				
10.000.572.55220 Uniforms	350.00	200.00	78.66	0.00	200.00				
10.000.572.55230 Weed Control	2,000.00	2,000.00	1,456.72	0.00	2,000.00				
10.000.572.56401 Capital Outlay - TG Bldg A/C	800.00	800.00	100.00	0.00	800.00				
10.000.572.58101 Dues- North Florida Trail Association	0.00	1,000.00	456.54	0.00	1,000.00				
10.000.572.58200 July 4th Festival BPG (Buildings, Parks and Grounds)	1,000.00	6,000.00	5,970.00	-30.00	5,970.00				
10.000.572.58210 Christmas Fest Bpg (Buildings, Parks and Grounds)	5,000.00	5,000.00	1,000.00	0.00	1,000.00				
10.000.572.58230 Special Events	3,600.00	535.00	534.96	0.00	5,000.00				
10.000.572.58240 Union County Recreation	2,500.00	0.00	0.00	0.00	535.00				
10.000.572.58301 Employee Appreciation (Recycling)	5,000.00	5,000.00	5,000.00	0.00	5,000.00				
10.000.572.58400 NEFLC Host Expenses (North East Florida League of Cities)	0.00	500.00	0.00	0.00	500.00				
10.000.572.58401 Deposit Refund - Union Depot /Rental Key Deposit	3,700.00	3,700.00	0.00	0.00	0.00				
10.000.572.58402 UCHD Playground Grant Transfer to Special Projects Fund (Expense)	0.00	33.00	2,532.71	-3,700.00	0.00				
10.000.572.58403 Special Project-Main Street Womens Club Beautification Project	0.00	50,000.00	50,000.00	2,500.00	2,533.00				
Total Parks and Recreation	0.00	1,827.00	2,018.20	192.00	2,019.00				
Transfer To Utilities	165,330.00	203,266.00	186,494.17	25,706.00	228,972.00				

10,000.581.51300 Transfer to Water (Hydrant Safety Inspection)	
10,000.581.51301 Transfer to Waste Water	
Total Transfer to Utilities	

Total Expenditures

Revenue over (Expenditures)

WATER FUND

REVENUES

20.343.000.43098	Transfer from General Fund
20.343.000.43099	Transfer from Wastewater Fund
20.343.000.43100	Water Use Charges
20.343.000.43110	Tap and Connection
20.343.000.43120	Service Restoration - Reconnection Fees
20.343.000.43130	NSF Fees (Non Sufficient Fund)
20.343.000.43140	Late Fees
20.343.000.43150	Grant Revenue
20.349.000.41000	Non Sufficient Funds Fees
20.361.000.41000	Interest
20.369.000.41000	Miscellaneous

Total Revenues

EXPENSES

20,000,533,51200	Salaries
20,000,533,51201	Salaries Overtime
20,000,533,51202	Salaries Administration
20,000,533,51203	Salaries On call
20,000,533,51204	Health Insurance
20,000,533,52100	FICA (Social Security Taxes)
20,000,533,52110	Medicare
20,000,533,52200	Retirement
20,000,533,52300	Life Insurance
20,000,533,52400	Workers Comp
20,000,533,52500	Federal Unemployment Taxes
20,000,533,53120	Water Testing
20,000,533,53200	Audit
20,000,533,53401	Contracted Security
20,000,533,54000	Travel
20,000,533,54001	Training
20,000,533,54110	Telephone - C
20,000,533,54111	Telephone
20,000,533,54120	Postage
20,000,533,54340	Electricity - Utility Building
20,000,533,54350	Electricity - Water Plant
20,000,533,54510	Insurance - Liability
20,000,533,54514	Insurance - Property
20,000,533,54516	Insurance - Water Property
20,000,533,54520	Insurance - Auto
20,000,533,54600	Maintenance - Buildings
20,000,533,54610	Maintenance - Equipment
20,000,533,54620	Maintenance - Water Lines
20,000,533,54630	Maintenance - Water Tower (Annual)
20,000,533,54640	Annual Fire Hydrant Inspection Expense
20,000,533,55200	Operating Supplies
20,000,533,55205	Chlorine Supplies

00'0	00'0	00'0	00'0
00'0	00'0	00'0	00'0
00'0	00'0	00'0	00'0

0.00	0.00	43,700.57	0.00	0.00
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0.00	0.00	0.00	0.00
15,000.00	10,000.00	10,000.00	0.00
326,000.00	380,000.00	306,200.39	22,500.00
10,000.00	5,000.00	0.00	-3,500.00
12,000.00	12,000.00	8,072.53	2,000.00
0.00	100.00	37.74	0.00
0.00	0.00	-8.00	0.00
0.00	0.00	0.00	0.00
300.00	0.00	0.00	0.00
200.00	100.00	0.00	0.00
500.00	250.00	0.00	-150.00
364,000.00	407,450.00	324,302.66	20,850.00
			428,300.00

46,301.00	84,707.00	51,793.94	0.00	84,707.00
2,800.00	3,000.00	3,786.10	1,786.00	4,786.00
29,321.00	29,370.00	13,893.19	0.00	29,370.00
750.00	1,725.00	0.00	0.00	1,725.00
4,800.00	14,400.00	12,187.65	4,000.00	18,400.00
4,910.00	8,206.00	9,674.05	0.00	8,206.00
1,148.00	1,814.00	1,122.32	0.00	1,814.00
10,745.00	18,875.00	15,530.34	0.00	18,875.00
507.00	642.00	518.74	0.00	642.00
2,525.00	2,525.00	1,524.72	0.00	2,525.00
0.00	1,877.00	719.72	0.00	1,877.00
10,000.00	10,000.00	8,258.50	0.00	10,000.00
20,000.00	19,280.00	6,193.34	0.00	19,280.00
1,000.00	1,000.00	0.00	0.00	1,000.00
500.00	500.00	0.00	0.00	500.00
500.00	500.00	0.00	0.00	500.00
850.00	0.00	0.00	0.00	0.00
600.00	1,450.00	2,238.27	2,050.00	3,500.00
500.00	500.00	320.34	500.00	1,000.00
1,400.00	1,400.00	1,060.54	225.00	1,625.00
28,000.00	31,000.00	18,733.54	-4,850.00	26,150.00
6,000.00	13,564.00	13,093.07	-470.00	13,094.00
12,000.00	0.00	0.00	0.00	0.00
0.00	12,072.00	12,214.80	143.00	12,215.00
725.00	940.00	939.04	0.00	940.00
1,000.00	1,000.00	0.00	0.00	1,000.00
25,000.00	25,000.00	5,928.15	0.00	25,000.00
28,000.00	28,000.00	14,283.86	0.00	28,000.00
12,000.00	12,100.00	12,078.51	0.00	12,100.00
0.00	7,210.00	7,210.00	0.00	7,210.00
50,000.00	16,267.00	6,388.86	0.00	16,267.00
18,000.00	18,000.00	11,910.00	4,665.00	22,655.00

20,000.533.55210 Vehicle supplies
20,000.533.55211 Fuel
20,000.533.55220 Uniforms
20,000.533.55400 Dues & Subscriptions
20,000.533.56400 Capital Outlay
20,000.533.59000 Depreciation Expense
20,000.533.59161 DWSRF 630111 Water Meter Planning
20,000.533.59162 DWSRF 630111 Water Meter Loan Interest Expense
20,000.533.59163 DWSRF 630111 Water Meter Loan Principal
20,000.533.59200 Restricted: Pledged Debt Coverage
20,000.533.59300 Capital Items

20,000.581.51300 Transfer to General Fund
Total Expenses

Net Operating Income (Loss)

WASTEWATER FUND

REVENUES

30,334,000.43500 Grant Revenue-Suwanee River WWTP Planning
30,334,000.43505 Grant Revenue - CDBG MT118
30,343,000.43100 Wastewater Use Charges
30,343,000.43110 Wastewater/Tap and Connection Fees
30,343,000.43120 Service Restoration - Reconnection Fees
30,343,000.43130 SSF Fees (Non Sufficient Funds)
30,361,000.41000 Interest Income
30,362,000.44000 USDA Reimbursement - TruVac Trailer/Excavator
30,369,000.41000 Miscellaneous
30,369,000.41002 loan from Street Reserve Fund for Engineering Fees
30,369,000.41003 loan from Solid Waste Fund for Engineering Fees
30,369,000.41004 Approp. For AWWLoan /Grant
30,369,000.41005 loan to WW From SWF (for TruVac & Excavator)
30,369,000.41006 loan to WW From Street Reserve Fund (for TruVac & Excavator)
30,369,000.45000 Appropriated Fund Balance (Sale of 2021 1500LT Chevy Silverado)
Total Revenues

EXPENSES

30,000.535.51200 Salaries
30,000.535.51201 Overtime
30,000.535.51202 Admin Salaries
30,000.535.51203 On call
30,000.535.51204 Health Insurance
30,000.535.52100 FICA (Social Security Taxes)
30,000.535.52110 Medicare
30,000.535.52200 Retirement
30,000.535.52300 Life Insurance
30,000.535.52400 Workers Comp
30,000.535.52500 Federal Unemployment Tax
30,000.535.53102 Contractual Generator
30,000.535.53120 Wastewater Testing
30,000.535.53200 Audit
30,000.535.53300 Contractual Operator
30,000.535.53310 Contracted Annual WW Sludge Removal
30,000.535.53401 Contractual Security
30,000.535.54000 Travel

600.00 300.00 0.00 0.00 300.00
7,000.00 7,200.00 4,612.75 67.15 7,200.00
600.00 600.00 0.00 0.00 600.00
500.00 500.00 0.00 0.00 500.00
0.00 1,508.00 1,508.34 12,801.00 14,309.00
0.00 0.00 0.00 0.00 0.00
1,700.00 1,700.00 0.00 0.00 1,700.00
6,200.00 6,200.00 0.00 0.00 6,200.00
0.00 0.00 0.00 0.00 0.00
27,518.00 22,518.00 0.00 0.00 22,518.00

0.00 0.00 0.00 0.00 0.00
364,000.00 407,450.00 237,789.83 20,850.00 428,300.00

0.00 0.00 86,512.83 0.00 0.00

0.00 413,700.00 625,900.00 212,200.00 625,900.00
0.00 3,519,880.00 0.00 0.00 3,519,880.00
850,000.00 760,444.00 570,064.29 21,936.00 782,380.00
0.00 0.00 0.00 0.00 0.00
0.00 0.00 5,634.97 9,000.00 9,000.00
0.00 0.00 37.75 100.00 100.00
300.00 2,130.00 2,937.00 2,470.00 4,600.00
0.00 154,950.00 154,950.00 0.00 154,950.00
5,000.00 5,000.00 0.00 -4,000.00 1,000.00
47,000.00 47,000.00 47,000.00 0.00 47,000.00
47,000.00 47,000.00 47,000.00 0.00 47,000.00
50,000.00 50,000.00 0.00 -50,000.00 0.00
0.00 53,876.00 53,876.00 0.00 53,876.00
0.00 53,876.00 53,876.00 0.00 53,876.00
16,572.00 35,000.00 35,000.00 0.00 35,000.00
1,015,872.00 5,142,856.00 1,596,276.01 191,706.00 5,334,562.00

134,602.00 96,520.00 68,456.56 0.00 96,520.00
3,500.00 3,500.00 6,625.53 3,500.00 7,000.00
83,303.00 51,997.00 20,906.29 -11,000.00 40,997.00
1,000.00 1,625.00 -1,625.00 0.00 0.00
36,400.00 17,262.00 14,010.66 0.00 17,262.00
13,790.00 5,740.00 13,497.05 3,980.00 9,720.00
3,225.00 2,361.00 1,490.14 0.00 2,361.00
30,181.00 27,092.00 20,927.53 0.00 27,092.00
1,247.00 751.00 534.66 0.00 751.00
6,150.00 3,390.00 3,008.68 0.00 3,390.00
0.00 1,680.00 1,679.34 0.00 1,680.00
1,000.00 1,000.00 0.00 0.00 1,000.00
12,000.00 12,000.00 9,230.50 0.00 12,000.00
13,744.00 13,744.00 6,193.32 0.00 13,744.00
20,000.00 32,825.00 12,900.00 0.00 32,825.00
0.00 12,825.00 12,825.00 0.00 12,825.00
1,000.00 1,000.00 0.00 -1,000.00 0.00
750.00 250.00 0.00 -250.00 0.00

30,000,535,54001 Training	750.00	750.00	0.00	-750.00	0.00
30,000,535,54110 Telephone - C	2,000.00	0.00	0.00	0.00	0.00
30,000,535,54111 Telephone	450.00	3,840.00	4,079.95	1,200.00	5,040.00
30,000,535,54120 Postage	850.00	1,500.00	320.32	-500.00	1,000.00
30,000,535,54310 Electricity - Lift Station	15,000.00	19,364.00	14,810.07	0.00	19,364.00
30,000,535,54320 Electricity - Treatment Plant	105,000.00	97,160.00	54,773.34	-19,926.00	19,364.00
30,000,535,54330 Electricity - Sprayfield	21,000.00	17,000.00	10,584.50	-1,592.00	77,234.00
30,000,535,54340 Electricity - Utility Building	1,150.00	1,150.00	1,060.43	466.00	15,408.00
30,000,535,54510 Insurance - General Liability	16,100.00	16,100.00	16,710.00	610.00	1,616.00
30,000,535,54511 Insurance - Generator	1,000.00	1,000.00	0.00	-1,000.00	0.00
30,000,535,54517 Insurance - Wastewater property	33,600.00	33,600.00	32,547.07	-1,052.00	32,548.00
30,000,535,54520 Insurance - Auto	800.00	2,916.00	2,914.24	0.00	2,916.00
30,000,535,54521 WW Operations Permit Penalty (2028)	0.00	3,217.00	3,217.00	0.00	3,217.00
30,000,535,54600 Maintenance - Building	750.00	750.00	0.00	0.00	750.00
30,000,535,54610 Maintenance - Equipment	28,500.00	28,500.00	48,693.84	33,180.00	61,680.00
30,000,535,54620 Maintenance - Wastewater Lines	38,000.00	43,642.00	23,572.09	-5,406.00	38,236.00
30,000,535,54630 Maintenance - WWTP/Plant	20,000.00	20,000.00	27,497.38	16,000.00	36,000.00
30,000,535,54631 Maintenance - Plant Electrical	2,000.00	2,000.00	0.00	-2,000.00	0.00
30,000,535,54632 Easement HUD - WW Lift Station (Grant)	0.00	3,053.00	3,052.50	0.00	3,053.00
30,000,535,54640 Maintenance - Sprayfield	33,200.00	33,200.00	3,035.99	-20,000.00	13,200.00
30,000,535,54641 Grant Expense - CDBG MT118 Administration	0.00	261,303.00	0.00	0.00	261,303.00
30,000,535,54642 Grant Expense - CDBG MT118 Project Engineering	0.00	622,000.00	0.00	0.00	622,000.00
30,000,535,54643 Grant Expense CDBG MT118 Construction	0.00	2,636,577.00	0.00	0.00	2,636,577.00
30,000,535,54651 Grants Expense SRWMS Waste Water TIP	0.00	329,600.00	0.00	0.00	493,700.00
30,000,535,54654 WWTP Systems Upgrade Expense	0.00	84,100.00	99,100.00	15,000.00	99,100.00
30,000,535,54655 Loan Match to WW/Special Fund	50,000.00	50,000.00	0.00	-50,000.00	0.00
30,000,535,54666 Service Payment to Mittrauer and Associates, In.	94,000.00	94,000.00	94,900.00	900.00	94,900.00
30,000,535,54667 2024 TruVac Trailer/Excavator	0.00	107,752.00	107,752.00	0.00	107,752.00
30,000,535,54910 Legal Ads	500.00	500.00	0.00	0.00	500.00
30,000,535,55200 Operating supplies	25,000.00	10,667.00	8,283.34	0.00	10,667.00
30,000,535,55201 Safety Supplies	500.00	500.00	29.98	-250.00	250.00
30,000,535,55205 Chlorine Supplies	16,700.00	16,700.00	15,400.90	1,800.00	18,500.00
30,000,535,55210 Vehicle supplies	2,500.00	2,500.00	1,232.45	0.00	2,500.00
30,000,535,55211 Fuel	9,000.00	9,000.00	6,543.05	0.00	9,000.00
30,000,535,55220 Uniforms	600.00	600.00	367.15	0.00	600.00
30,000,535,55400 Dues	0.00	0.00	0.00	0.00	0.00
30,000,535,56400 Capital Outlay	0.00	28,188.00	1,508.32	-26,679.00	1,509.00
30,000,535,59120 Mowing Equipment Bank Loan Principle	19,200.00	17,476.00	13,522.03	0.00	17,476.00
30,000,535,59121 Tractor/Mower Bank Loan Interest	0.00	1,724.00	1,236.98	0.00	1,724.00
30,000,535,59130 1998 Bond Interest (August-Annual)	30,555.00	30,555.00	0.00	0.00	30,555.00
30,000,535,59131 WWTP 1998 Bond Principal (August-Annual)	36,000.00	36,000.00	0.00	0.00	36,000.00
30,000,535,59160 CWSRF Loan - CW630100 (3) - Interest (.310%&0.00%)	1,975.00	562.00	287.00	0.00	562.00
30,000,535,59161 CWSRF Loan - CW630100 (3) - Principal	7,300.00	1,813.00	6,668.10	0.00	1,813.00
30,000,535,59162 CWSRF Loan - CW630100 (3) - GAA/Service Fee	0.00	20,470.00	4,466.37	0.00	20,470.00
30,000,581,51200 Transfer to Water Fund	15,000.00	10,000.00	10,000.00	0.00	10,000.00
30,000,581,51300 Transfer To General Fund	25,000.00	13,213.00	13,213.00	0.00	13,213.00
30,000,581,51301 Transfer To Solid Waste Fund	0.00	53,876.00	53,876.00	0.00	53,876.00
30,000,581,51302 Transfer to Street Reserve Fund	0.00	53,876.00	53,876.00	0.00	53,876.00
30,000,581,51303 Transfer to Unappropriated Fund Balance	0.00	35,000.00	0.00	0.00	35,000.00
30,000,581,51304 Transfer to Loan to Solid Waste for Engineering Fees	0.00	0.00	47,000.00	0.00	47,000.00
30,000,581,51305 Repayment of Loan to Street Reserve for Engineering Fees	0.00	0.00	47,000.00	0.00	47,000.00
Total Expenses	1,015,872.00	5,142,856.00	1,519,116.65	191,706.00	5,334,562.00
Net Operating Income (Loss)	0.00	0.00	77,159.36	0.00	0.00

SPECIAL PROJECT FUNDS - GRANTS

REVENUES

35,334,000.43500 Union County Health Dept. Grant Revenue-Handicap Equip.
35,369,000.41000 Unallocated Fund Balance

Total Revenues

EXPENSES

35,000.535,54920 Misc. Expense

35,000.535,55100 UC Health Department Handicap Park Equip. Expense

Total Expenses

Net Operating Income (Loss)

SOLID WASTE FUND

REVENUES

40,343,000.44000 Solid Waste Charges

40,343,000.44001 Loan to Wastewater to Pay Engineering Fees

40,343,000.45001 Revenue from Loan SW to WW for TruVac

Total Revenues

EXPENSES

40,000.534,51201 Overtime

40,000.534,51202 Administrative Salaries

40,000.534,51204 Health Insurance

40,000.534,52100 FICA (Social Security Taxes)

40,000.534,52110 Medicare

40,000.534,52200 Retirement

40,000.534,52300 Life Insurance

40,000.534,52500 FUJA

40,000.534,53400 Contracted Services

40,000.534,53402 Audit

40,000.534,54120 Postage

40,000.534,55200 Operating

40,000.534,55201 Loan to Wastewater to Pay Engineering Fees

40,000.534,55202 Transfer Funds to WW-TruVac Purchase

40,000.534,55300 Transfer to Streets and Roads (Road Repairs)

Total Expenses

Net Operating Income (Loss)

DOWNTOWN REDEVELOPMENT FUND

REVENUES

65,311,000.41001 Ad Valorem County

65,361,000.41100 Interest Income

Total Revenues

EXPENSES

65,000.580,53200 Audit

65,000.581,53210 Downtown Revdevelopment Annual Fees

65,000.581,54630 Downtown Improvements

Total Expenses

Net Operating Income (Loss)

STREET RESERVE FUND

REVENUES

72,361,000.41100 Interest Income

0.00	50,000.00	0.00	0.00	50,000.00
0.00	100.00	0.00	0.00	100.00
0.00	50,100.00	0.00	0.00	50,100.00
0.00	100.00	0.00	0.00	100.00
0.00	50,000.00	0.00	0.00	50,000.00
0.00	50,100.00	0.00	0.00	50,100.00
0.00	0.00	0.00	0.00	0.00

195,499.00	255,566.00	198,188.40	14,884.00	270,450.00
47,000.00	47,000.00	47,000.00	0.00	47,000.00
0.00	53,876.00	53,876.00	0.00	53,876.00
242,499.00	356,442.00	299,064.40	14,884.00	371,326.00

0.00	0.00	872.99	1,500.00	1,500.00
20,691.00	36,826.00	23,218.73	0.00	36,826.00
4,168.00	4,493.00	3,692.36	0.00	4,493.00
1,530.00	2,036.00	3,887.41	2,529.00	4,565.00
358.00	477.00	357.54	0.00	477.00
3,202.00	5,573.00	5,074.32	1,446.00	7,019.00
0.00	110.00	13.65	110.00	110.00
0.00	231.00	0.00	0.00	231.00
162,050.00	199,872.00	150,646.73	2,240.00	202,112.00
3,500.00	3,500.00	1,535.00	0.00	3,500.00
0.00	400.00	0.00	0.00	400.00
0.00	0.00	0.00	0.00	0.00
47,000.00	47,000.00	47,000.00	0.00	47,000.00
0.00	53,876.00	53,876.00	0.00	53,876.00
0.00	2,048.00	0.00	7,169.00	9,217.00
242,499.00	356,442.00	290,174.73	14,884.00	371,326.00

0.00	0.00	8,889.67	0.00	0.00
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25,286.00	26,154.00	0.00	0.00	26,154.00
1.00	4.00	0.00	1.00	5.00
25,287.00	26,158.00	0.00	1.00	26,159.00

1,500.00	1,500.00	0.00	0.00	1,500.00
670.00	670.00	0.00	0.00	670.00
23,117.00	23,988.00	0.00	1.00	23,989.00
25,287.00	26,158.00	0.00	1.00	26,159.00
0.00	0.00	0.00	0.00	0.00

120.00	120.00	0.00	0.00	120.00
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72.361.000.41502 Streets and Roads Appropriated Fund Balance
72.361.000.45001 Revenue for Loan to WW for TruVac Purchase
72.361.000.45002 Revenue From WW to Pay Engineering Fees
Total Revenues
EXPENSES
72.000.583.56400 Sidewalks - Repair
72.000.583.56500 Sidewalk Project
72.000.583.56502 Loan to Waste Water to Pay Mittauer Engineering Fees
Total Expenses
Net Operating Income (Loss)

0.00	53,876.00	0.00	53,876.00
0.00	53,876.00	0.00	53,876.00
0.00	47,000.00	0.00	47,000.00
120.00	154,872.00	0.00	154,872.00
120.00	53,996.00	0.00	53,996.00
0.00	53,876.00	0.00	53,876.00
0.00	47,000.00	0.00	47,000.00
120.00	154,872.00	0.00	154,872.00
0.00	0.00	0.00	0.00

Approved 2023-2024 Total Budget			
Original	3rd Revision	4th Revision	
2,755,867.00	7,343,806.00	0.00	7,584,951.00

As Of 10/01/2023

As Of 03/31/24

As Of 06/30/24