

2nd CDBG PUBLIC HEARING MINUTES



May 8, 2025
5:30PM
City Hall Lake Butler
200 SW 1st Street
Lake Butler, Florida 32054

AGENDA

1. Call to order – Roll Call, Opening Prayer, Pledge of Allegiance.

Mayor Hendrix called the meeting to order at 5:30pm.

In Attendance: Commissioner Sirmones, Commissioner Redman, Commissioner Stephenson, Mayor Hendrix, Administrative Assistant Page, Finance Director Mecusker

Absent: Vice-Mayor Huggins. City Manager Hayes, City Attorney Maines

Opening Prayer was led by Commissioner Redman.

Pledge of Allegiance was led by Mayor Hendrix.

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Approval of The Agenda Format.

A. Motion to approve the agenda format.

Motion to approve the agenda format was made by Commissioner Sirmones. Motion was seconded by Commissioner Redman. Motion passed 4-0.

3. Presentation to the City Commission of the proposed CDBG Grant Application

Melissa Fox with Fred Fox Enterprises presented the CDBG Grant Application specifics to the Commission, explaining the purpose of the grant and the breakdown of costs associated with the project.

Melissa Fox requested that the minutes reflect the board opening the floor to public comments as part of the CDBG public hearing requirements.

Mayor Hendrix opened the floor to public comments.

There were no public comments.

Mayor Hendrix closed the floor to public comments.

4. Board Review and Approval of Resolution 2025-02 (Resolution for Community Development Plan) for CDBG Grant Application

Motion to approve Resolution 2025-02 to be read by title only was made by Commissioner Redman. Title read by Mayor Hendrix. Motion seconded by

Commissioner Stephenson. Motion passed 4-0.

5. Board Review and Approval of Resolution 2025-03 (Resolution for Match) for CDBG Grant Application

Motion to approve Resolution 2025-03 to be read by title only was made by Commissioner Redman. Title read by Mayor Hendrix. Motion seconded by Commissioner Sirmones. Motion passed 4-0.

6. Board Review and Approval of Resolution 2025-04 (Resolution to submit CDBG Grant Application)

Motion to approve Resolution 2025-04 to be read by title only was made by Commissioner Redman. Title read by Mayor Hendrix. Motion seconded by Commissioner Sirmones. Motion passed 4-0.

7. Adjournment

Motion to adjourn the hearing was made by Commissioner Sirmones. Motion seconded by Commissioner Stephenson. Motion passed 4-0.

Hearing adjourned at 5:44pm.