

City of Lake Butler Application for Building Permit

Dear Applicant:

The City of Lake Butler has requirements for a building permit to construct, move, repair, or alter buildings and/ or structures within the city limits. The following list of items is **REQUIRED** to receive a Certificate of Land Development Regulation Compliance. Failure to obtain a Certificate of Land Development Regulation Compliance set forth by the Land Development Regulations of the City of Lake Butler shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations. Certificates of Land Development Regulations Compliance are issued on the basis of plans approved by the Land Development Administrator and only authorize the use, arrangements, and construction set forth in the approved plans. Failure to comply with the approved plans shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations.

- MUST HAVE AN OCCUPATIONAL LICENSE TO BE ABLE TO CONSTRUCT WITHIN CITY LIMITS
- Two (2) copies of the plot (drawn to scale)*
- Two (2) copies of the construction plans (drawn to scale)*
- Exact size(s) and locations on the lot of existing structures on the lot (if applicable)
- Exact size(s) and location on the lot of the building(s) or structure(s) to be erected or altered
- Existing use of the building(s) or structure(s) on the lot (if applicable)
- Intended use of each building or structure or parts thereof
- Number of families the building is designed to accommodate _____
- Location and number of off-street parking and off-street loading spaces (if applicable) _____
- Survey of the lot
- Property stakes in place (on location) at the time of this application
- **NEW CONSTRUCTIONS:** For all NEW constructions, if existing water & sewer services are not located on the property or are not in sufficient condition for a new construction, a water & sewer tap fee of \$2,200 (\$800 for water tap, \$1,400 for sewer tap) will be **REQUIRED** prior to hookup.
- For the City to install a meter at the new construction site, a \$150 deposit is **REQUIRED** to be paid with the completion of a new customer application to establish service at the construction site address.

***Must show actual shape and dimensions of the lot to be built upon**

Sign: _____

Print: _____

Phone: _____

Date: _____

City of Lake Butler Land Development Regulations

APPLICATION FOR: Site Built Home Mobile Home Modular Home

Garage / Accessory Structure Other: _____

TO BE COMPLETED BY APPLICANT:

Title Holder/Owner _____

Address: _____ PHONE: _____

PROPERTY LOCATION AND USE:

Legal Description: _____

Tax Parcel No.: _____

Location/Address of Property: _____

Present Use of Property: _____ Zone Classification: _____

(Commercial, Industrial, Residential, etc.)

Total Acreage Considered By This Application: _____

Has a Permit Previously Been Applied To? YES _____ NO _____

Water Service: Public _____ Private _____ Sewer Service: Public _____
Private _____

Water/Wastewater Tap Needed? YES _____ NO _____ Flood Zone: _____

**I (WE) CERTIFY THAT THE INFORMATION PROVIDED HEREIN OR
DOCUMENTS ATTACHED HERETO TO BE TRUE AND ACCURATE TO
THE BEST OF MY (OUR) KNOWLEDGE & BELIEF.**

DATE: _____

DATE: _____

(DO NOT WRITE BELOW THIS LINE-FOR OFFICIAL USE ONLY)

Application Request: _____ Application No.: _____

Date Filed: _____ Received By: _____ Fee Amount: _____

Receipt No.: _____ Receipt Date: _____

Date of Hearing: _____ Publish Date: _____ Newspaper: _____

ACTION BY LDR ADMINISTRATOR OR THE BOARD OF ADJUSTMENT:

GRANTED: _____ **DENIED:** _____ **OTHER:** _____

COMMENTS:

LDR ADMINISTRATOR: _____ **DATE:** _____

EXPIRATION DATE: _____