

SPECIAL CITY COMMISSION MEETING MINUTES



February 3, 2026
5:00PM
City Hall Lake Butler
200 SW 1st Street
Lake Butler, Florida 32054

MEETING MINUTES

1. Call to order – Roll Call

Mayor Hendrix called the Special Meeting to order at 5:01pm.

Roll Call:

City Commission – Vice-Mayor Huggins (Microsoft Teams), Commissioner Redman, Commissioner Stephenson, Mayor Hendrix

City Staff – City Manager Hayes, City Attorney Maines (Microsoft Teams), Finance Director Mecusker, Administrative Assistant Page

Absent – Commissioner Sirmones

a. Admin Content

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

2. Approval of The Agenda Format.

A. Motion to approve the agenda format.

Motion to approve the agenda format was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

3. CONTINUED Public Hearing for Application CPA 25-02 (Amendment to Comprehensive Plan) (SC Services Inc.)

A. Motion to open the public hearing for CPA 25-02.

Motion to open the public hearing for CPA 25-02 was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

There were no public comments.

B. Motion to close the public hearing for CPA 25-02.

Motion to close the public hearing for CPA 25-02 was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

4. CONTINUED Public Hearing for Application Z 25-02 (Amendment to Official Zoning Atlas) (SC Services, Inc.)

A. Motion to open the public hearing for Z 25-02.

Motion to open the public hearing for Z 25-02 was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

There were no public comments.

B. Motion to close the public hearing for Z 25-02.

Motion to close the public hearing for Z 25-02 was made by Commissioner Redman. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

There were no public comments.

5. CONTINUED Board Approval & Adoption of Ordinance No. 2026-01 for Application CPA 25-02 (SC Services, Inc.)

Motion to adopt Ordinance No. 2026-01 for Application CPA 25-02 (SC Services Inc.) to be read by title only was made by Commissioner Redman. Title read by City Attorney Maines. Motion seconded by Vice-Mayor Huggins. Unanimous approval. Motion passed 4-0.

6. CONTINUED Board Approval & Adoption of Ordinance No. 2026-02 for Application Z 25-02 (SC Services, Inc.)

Motion to adopt Ordinance No. 2026-02 for Application Z 25-02 (SC Services Inc.) to be read by title only was made by Commissioner Redman. Title read by City Attorney Maines. Motion seconded by Commissioner Stephenson. Unanimous approval. Motion passed 4-0.

7. Adjournment

Motion to adjourn the special meeting was made by Commissioner Redman. Motion seconded by Vice-Mayor Huggins. Unanimous approval. Motion passed 4-0.

Special Meeting adjourned at 5:07pm.