City of Lake Butler
Application for Building Permit

Dear Applicant:

The City of Lake Butler has requirements for a building permit to construct, move, repair, or alter buildings and/or structures within the city limits. The following list of items is REQUIRED to receive a Certificate of Land Development Regulation Compliance. Failure to obtain a Certificate of Land Development Regulation Compliance set forth by the Land Development Regulations of the City of Lake Butler shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations. Certificates of Land Development Regulations Compliance are issued on the basis of plans approved by the Land Development Administrator and only authorize the use, arrangement, and construction set forth in the approved plans. Failure to comply with the approved plans shall be a violation of the Land Development Regulations and punishable by Article 15 of these Land Development Regulations.

☐ Two (2) copies of the plot (drawn to scale)*
☐ Two (2) copies of the construction plans (drawn to scale)*
☐ Exact size(s) and location on the lot of existing structures on the lot (if applicable)
☐ Exact size(s) and location on the lot of the building(s) or structure(s) to be erected or altered
☐ Existing use of the building(s) or structure(s) on the lot (if applicable)
☐ Intended use of each building or structure or parts thereof
☐ Number of families the building is designed to accommodate
☐ Location and number of off street parking and off street loading spaces (if applicable)
☐ Survey of the lot
☐ Property stakes in place (on location) at the time of this application
☐ Other ________________________________

*must show actual shape and dimensions of the lot to be built upon

Sign: ___________________________ Print: ___________________________
Phone: _____________ Date: _______________
CITY OF LAKE BUTLER
LAND DEVELOPMENT REGULATIONS

APPLICATION FOR: ________________________________

TO BE COMPLETED BY APPLICANT:
Title Holder/Owner ________________________________
Address: __________________________ Phone: __________

Are there other persons with ownership interest in this property? ______Yes ______No

If the Owner is using an appointed Agent to represent him/her in this action, a letter of Authorization shall be attached
OWNER’S AGENT: ________________________________
ADDRESS: __________________________ PHONE: __________

PROPERTY LOCATION AND USE:
Legal Description: ________________________________

Tax Parcel No.: ________________________________
Location/Address of Property: ________________________________
Present Use of Property: ________________________________ Zoning Classification: ________________________________

(Commercial, Industrial, Residential, etc.)

Total Acreage Considered By This Application: ________________________________

Has a Permit Previously Been Applied For? ______YES ______NO

Water Service: ______ Public ______ Private Sewer Service: ______ Public ______ Private

Flood Zone: ________________________________

I (WE) CERTIFY THAT THE INFORMATION PROVIDED HEREIN OR DOCUMENTS ATTACHED HERETO TO BE TRUE AND ACCURATE TO THE BEST OF MY (OUR) KNOWLEDGE & BELIEF.

DATE: ______________________________________

DATE: ______________________________________

(DO NOT WRITE BELOW THIS LINE – FOR OFFICIAL USE ONLY)

Application Request: ________________________________ Application No.: ________________________________

Date Filed: ________________________________ Received By: ________________________________ Fee Amount: ________________________________

Receipt No.: ________________________________ Receipt Date: ________________________________

Date of Hearing: ________________________________ Publish Date: ________________________________ Newspaper: ________________________________

ACTION BY LDR ADMINISTRATOR OR THE BOARD OF ADJUSTMENT:
GRANTED: ________________________________ DENIED: ________________________________ OTHER: ________________________________
COMMENTS:
____________________________________________
____________________________________________
____________________________________________

LDR ADMINISTRATOR: ________________________________ DATE: ________________________________

EXPIRATION DATE: ________________________________