

Regular City Commission Meeting (Tuesday, January 16, 2024)

Generated by Hayden Page on Tuesday, January 16, 2024

A. MEETING OPENER

Procedural: 1. Call to Order - Roll Call

Mayor Stegall called the meeting to order at 6:00pm.

Roll Call:

City Commission - Commissioner Sirmones, Commissioner Redman, Commissioner Huggins, Vice-Mayor Hendrix, Mayor Stegall

City Staff - City Attorney Maines; Finance Director Mecusker; Interim City Clerk Page

Procedural: 2. Opening Prayer

Opening Prayer was led by Commissioner Redman.

Procedural: 3. Pledge of Allegiance

Pledge of Allegiance was led by Mayor Stegall.

Action: 4. Approval of The Agenda Format

Recommended Action: Motion to approve the agenda format.

Motion to approve the agenda format was made by Vice-Mayor Hendrix. Motion seconded by Commissioner Redman. Unanimous approval. Motion carried.

B. CITIZEN INPUT

Information: 1. Provision for Citizen Input

Lisa Huggins

640 SE 4th Street

-Representing the Lake Butler Woman's Club, and the club is looking to put in 2 culverts in front of the woman's club and needs to know the proper processes and procedures for installing.

The board collectively responded to Mrs. Huggins that the process would be reviewed and she will be contacted upon review.

C. REPORT OF MAYOR

Discussion, Information: 1. Mayor's Report January 2024

Mayor Stegall provided his monthly report to the board for information only.

D. MONTHLY FINANCIAL REPORT

Action, Reports: 1. Financial Report for period October 1, 2023, through December 31, 2023

Recommended Action: Motion to approve financial report for period October 1, 2023 - December 31, 2023.

Interim City Clerk Page provides the monthly financial report on behalf of the Finance Department for period ending December 31, 2023.

Motion to approve financial report for period October 1, 2023 - December 31, 2023, was made by Commissioner Redman. Motion seconded by Commissioner Huggins. Unanimous approval. Motion carried.

E. CURRENT BUDGET AS OF 12/31/2023

Action: 1. SECOND BUDGET REVISION EFFECTIVE 01/16/2024

Recommended Action: Motion to approve the second budget revision prepared by Finance Director Dave Mecusker to be effective today, January 16, 2024.

Motion to approve the second budget revision prepared by Finance Director Dave Mecusker to be effective today, January 16, 2024, was made by Commissioner Redman. Motion seconded by Vice-Mayor Hendrix. Unanimous approval. Motion carried.

F. REPORT FROM PUBLIC WORKS DIRECTOR

Information, Reports: 1. Public Works Director Report January 2024

Public Works Director Mathew Kelley provides a report to the board on projects completed in the Public Works Department for information only.

G. AGENDA ITEM NUMBER

Action: 1. Consent Agenda

Recommended Action: Motion to approve the consent agenda in one motion.

Motion to approve the consent agenda in one motion was made by Commissioner Redman. Motion seconded by Vice-Mayor Hendrix. Unanimous approval. Motion carried.

Action, Discussion: 2. City Election for Commission Seats 1 & 2

Recommended Action: Motion to authorize Debbie Osborne, Supervisor of Elections, to hold the city election for June 25, 2024 for commission seats 1 and 2.

Motion to authorize Debbie Osborne, Supervisor of Elections, to hold the city election for June 25, 2024, for commission seats 1 and 2 and to use the electronic counting machine (DS200) was made by Vice-Mayor Hendrix. Motion seconded by Commissioner Redman. Unanimous approval. Motion carried.

Discussion, Information: 3. Presentation of Winners of 2023 Christmas Parade Float Contest

2nd Place was in attendance and photos were taken.

H. REPORT OF CITY ATTORNEY

Discussion: 1. REPORT OF JOHN E MAINES IV, CITY ATTORNEY

-Mr. Maines stated that he had informed the board on the form requirements for the form 6, and that unlike many cities and counties in Florida, the Lake Butler City Commission did not have any resignations.

I. COMMENTS OR REMARKS BY COMMISSION

Discussion: 1. COMMENTS OR REMARKS BY COMMISSION

Commissioner Sirmones-Nothing to report.

Commissioner Redman-Farm Share this Saturday, January 20, 2024.

Commissioner Huggins-Thanks to Mayor and staff for filling is as Manager.

Vice-Mayor Hendrix-Woman's Club Valentine's Day Luncheon is February 13th. Fire Station is in the city's ownership and she will get with City Manager Hayes and will resolve some issues that have come up.

Mayor Stegall-Thanks to the board for entrusting him to serve until a Manager was selected.

J. ADJOURNMENT

Action: 1. Adjourn

Recommended Action: Motion to adjourn.

Motion to adjourn meeting was made by Vice-Mayor Hendrix. Motion seconded by Commissioner Redman. Unanimous approval. Motion carried.

Meeting adjourned at 6:40pm.