

Meeting Jan 16, 2024 - Regular City Commission Meeting
Category A. MEETING OPENER
Access Public
Type Action
Recommended Action Motion to approve the agenda format.

B. CITIZEN INPUT

Subject 1. Provision for Citizen Input
Meeting Jan 16, 2024 - Regular City Commission Meeting
Category B. CITIZEN INPUT
Access Public
Type Information

Pursuant to Florida Statutes, members of the public shall be given a reasonable opportunity to be heard on a proposition before the City Commission. Upon the recognition by the Mayor, any person may address the City Commission on any subject either included on the agenda or any other subject.

Speakers are requested to approach the podium and give their name and address to the City Clerk to be reflected in the minutes of the meeting. Remarks are limited to up to 3 minutes. If additional time is needed, the City Commission may grant the time needed. Comments are to be directed only to the Mayor. They will determine if staff will need to interact. This is the time for public discussion on any subject on or off the agenda as the remainder of the meeting is for Commission interaction and decision-making.

The City Commission wishes to maintain orderly conduct and proper decorum in this public meeting, so thank you for your time and attention.

C. REPORT OF MAYOR

Subject 1. Mayor's Report January 2024
Meeting Jan 16, 2024 - Regular City Commission Meeting
Category C. REPORT OF MAYOR
Access Public
Type Discussion, Information

Mayor Stegall has provided a monthly report to the board for information only.

File Attachments
[MAYOR'S REPORT FOR JANUARY 2024.pdf \(494 KB\)](#)

D. MONTHLY FINANCIAL REPORT

Subject **1. Financial Report for period October 1, 2023 through December 31, 2023**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category D. MONTHLY FINANCIAL REPORT

Access Public

Type Action, Reports

Recommended Action Motion to approve financial report for period October 1, 2023 - December 31, 2023.

File Attachments

[Financial Report for period 10-1-2023 through 12-31-2023.pdf \(1,757 KB\)](#)

E. CURRENT BUDGET AS OF 12/31/2023

Subject **1. SECOND BUDGET REVISION EFFECTIVE 01/16/2024**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category E. CURRENT BUDGET AS OF 12/31/2023

Access Public

Type Action

Recommended Action Motion to approve the second budget revision prepared by Finance Director Dave Mecusker to be effective today, January 16, 2024.

Finance Director Dave Mecusker has presented a second budget revision for the 2023-2024 Fiscal Year.

File Attachments

[2nd Budget Revision for 1-16-2024 mtg.pdf \(738 KB\)](#)

F. REPORT FROM PUBLIC WORKS DIRECTOR

Subject **1. Public Works Director Report January 2024**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category F. REPORT FROM PUBLIC WORKS DIRECTOR

Access Public

Type Information, Reports

Public Works Director Mathew Kelley discusses a report with the Board for the progress in the Public Works Department in December 2023.

G. AGENDA ITEM NUMBER

Subject **1. Consent Agenda**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category	G. AGENDA ITEM NUMBER
Access	Public
Type	Action
Recommended Action	Motion to approve the consent agenda in one motion.

Consent Agenda Items:

1. Code Enforcement Report December 2023
2. December 2023 WEX invoice, activity report, and vehicle logs
3. Minutes from Regular City Commission Meeting on December 19, 2023
4. Animal Control Logs for December 2023

File Attachments

[DECEMBER 2023 CODE ENFORCEMENT REPORT.pdf \(83 KB\)](#)

[WEX December 2023 Invoice, Activity Report with fuel logs and receipts paid EFT 1-5-2024.pdf \(3,735 KB\)](#)

[Regular City Commission Meeting Minutes 12-19-2023.pdf \(985 KB\)](#)

[Animal Control Logs for December 2023.pdf \(517 KB\)](#)

Subject	2. City Election for Commission Seats 1 & 2
Meeting	Jan 16, 2024 - Regular City Commission Meeting
Category	G. AGENDA ITEM NUMBER
Access	Public
Type	Action, Discussion
Budgeted	Yes
Budget Source	10.000.519.55200 Operating Expense -\$5,000.00 in budget
Recommended Action	Motion to authorize Debbie Osborne, Supervisor of Elections, to hold the city election for June 25, 2024 for commission seats 1 and 2.

Debbie Osborne reached out to Hayden Page on 1/11/2024 @9:30AM regarding the upcoming election for city commission seats 1(David Stegall) and 2(Rondoll Huggins). A copy of the email thread is attached for the board's review.

File Attachments

[June 25, 2024 City Election seats 1 and 2 email from Debbie Osborne to Hayden Page 1-11-2024.pdf \(279 KB\)](#)

Subject **3. Presentation of Winners of 2023 Christmas Parade Float Contest**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category G. AGENDA ITEM NUMBER

Access Public

Type Discussion, Information

The City of Lake Butler says congratulations to the top 3 finalists for the 2023 Christmas Parade Float Contest! Thanks to the generous sponsorship from Andrews Site Prep, the City is awarding 1st place with \$125, 2nd Place with \$100, 3rd Place with \$75. The top 3 finalists are:

1st Place - Lake Butler Church of God

2nd Place - Union County Soccer Club

3rd Place - Union County Babe Ruth

H. REPORT OF CITY ATTORNEY

Subject **1. REPORT OF JOHN E MAINES IV, CITY ATTORNEY**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category H. REPORT OF CITY ATTORNEY

Access Public

Type Discussion

City Attorney Maines:

I. COMMENTS OR REMARKS BY COMMISSION

Subject **1. COMMENTS OR REMARKS BY COMMISSION**

Meeting Jan 16, 2024 - Regular City Commission Meeting

Category I. COMMENTS OR REMARKS BY COMMISSION

Access Public

Type Discussion

Commissioner Sirmones

Commissioner Redman

Commissioner Huggins

Vice Mayor Hendrix

Mayor Stegall

J. ADJOURNMENT

Subject	1. Adjourn
Meeting	Jan 16, 2024 - Regular City Commission Meeting
Category	J. ADJOURNMENT
Access	Public
Type	Action
Recommended Action	Motion to adjourn.