



Thursday, February 29, 2024
Meeting of the Citizen Advisory Task Force serving as the City of Lake Butler
Recreation Committee

City of Lake Butler
200 SW 1st Street
Lake Butler, FL 32054
6:00 p.m.

A. A Meeting of the Citizen Advisory Task Force (CATF) Serving as the City of Lake Butler Recreation Committee

Subject	1. A Meeting of the Citizen Advisory Task Force (CATF) Serving as the City of Lake Butler Recreation Committee
Meeting	Feb 29, 2024 - Meeting of the Citizen Advisory Task Force serving as the City of Lake Butler Recreation Committee
Category	A. A Meeting of the Citizen Advisory Task Force (CATF) Serving as the City of Lake Butler Recreation Committee
Access	Public
Type	Discussion, Procedural

If a person decides to appeal a decision made with respect to any matter at this meeting or hearing, he or she will need a record of the proceedings and may need to ensure that a verbatim record is made.

CATF Recreation Committee: Alisca Maxwell, Daniel Casillas, Felice Cohen, Jennifer Thomas, Lisa Huggins, Ryan Perez, Valerie Seadrow

City Staff: Vice Mayor Hendrix, City Manager Hayes, Finance Director Mecusker, Accounts Payable Clerk Page

Agenda
City of Lake Butler
A Meeting of the Citizen Advisory Task Force (CATF)
Serving as the City of Lake Butler Recreation Committee
February 29, 2024, 6:00 p.m.

1. Open Meeting
2. Old Business
3. New Business: Discussed Proposed FRDAP Grant Applications

The City of Lake Butler is considering the submission of a grant application that will request funds from Florida Recreation Development Grant Program (FRDAP) for improvements to Lakeside Park. The FRDAP grant application deadline is expected to be in August of 2024. Details of the proposed grant applications are shown below:

•FRDAP Grant Application: Lakeside Park

Amount of Grant: \$200,000

Amount of Local Match Required: None

Activities to be Funded: Improvements that are being considered for the park include playground improvements, picnic facility renovation, landscaping, splash pad renovation, and related recreation improvements. The following chart shows the types of recreation activities that the FRDAP grant will fund (30 points total).

4.Discussion

5 Proposed motion: The CATF serving as the recreation committee recommends that the City Commission apply for a FRDAP grant to fund improvements to Lakeside Park.

6.Close meeting.

City of Lake Butler Grant Budget

COBG=Community Development Block Grant
 FBIP=Florida Boating Improvement Program
 FEDAP=Florida Recreation Development Grant Program

Year Grant App Submitted	Name of Grant Program	Commit Local Match	Boat Ramp Renovation	Boat Dock Renovation	New Boat Pier	Boat Ramp Lighting Renovation	Other Boat Dock Renovation	Picnic Facility Renovation	Splash Pad Renovation	Lakeside Park Landscaping	Lakeside Park Playground	Lakeside Park Other Renovation	Engineering	Grant Adm	Total Grant Amount
2024	COBG	none	\$28,000	\$350,000					\$130,000				\$90,000	\$52,000	\$650,000
2024	FRDAP	none				\$20,000	\$10,000	\$100,000	\$15,000	\$5,000	\$5,000	\$15,000	\$20,000	\$10,000	\$200,000
2024	FBIP (Eng)	none											\$95,000	\$5,000	\$100,000
2025	FBIP (Const)	none		\$350,000	\$200,000								\$25,000	\$30,000	\$605,000
24-25	TOTALS	none	\$28,000	\$700,000	\$200,000	\$20,000	\$10,000	\$100,000	\$145,000	\$5,000	\$5,000	\$15,000	\$230,000	\$97,000	\$1,555,000

20204 COBG:

Replace 3 of the wooden lined docks with floating aluminum docs
 Renovate the Splash Pad
 Other minor boat dock/ramp improvements as needed

2024 FRDAP

Renovate Picnic Facilities
 Renovate Boat Ramp Lighting
 Add additional features to Splash Pad
 Other Lakeside Park recreation improvements as needed

2024 FBIP Eng

Design boat ramp/boat dock improvements

2025 FBIP Construction (2025)

Replace 3 of the wooden lined docks with floating aluminum docs
 Construct new boat dock/pier next to existing boat ramp

Note: engineer fee may vary based on scope of work, budget, and grant agency rules

City of Lake Butler
FRDAP-FBIP CDBG Schedule

Lake Butler Grant Schedule		2024											
		1st qtr			2nd qtr			3rd qtr			4th qtr		
		J	F	M	A	M	J	J	A	S	O	N	D
1	Hold CDBG CATF Meeting		2/29/24										
2	Hold CATF mtg with CATF acting as the recreation committee FRDAP		2/29/24										
3	Hold CDBG Fair Housing Meeting		2/29/24										
4	Hold CDBG 1st Public Hearing		2/29/24										
5	Hold CDBG 2nd Public Hearing (estimated date)					5/18/24							
6	Hold public mtg for the sole purpose of discussion FRDAP grant					TBA							
7	A City staff member makes a FRDAP presentation to Kwanis or Rotary						TBA						
8	Hold City Comm. meeting to authorized CDBG grant app submission					TBA							
9	Hold City Comm, meeting to authorized FRDAP grant app submission							7/16/24					
10	Hold City Comm, meeting to authorized FBIP grant app submission			3/14/23									
11	CDBG Grant Application Deadline (estimated date)						6/5/24						
12	FRDAP Grant Application Deadline (estimated date)							8/15/24					
13	FBIP Grant Application Deadline (certain date)			3/20/24									
14	FYI - Dates of City Commission Meetings		2/20/24	3/14/23	4/16/24	5/21/24	6/18/24	7/16/24	8/19/24	9/17/24			
				3/19/24									

CDBG=Community Development Block Grant
 FBIP=Florida Boating Improvement Program
 FEDAP=Florida Recreation Development Grant Program

RESOLUTION 2024-____

RESOLUTION OF THE CITY OF LAKE BUTLER, FLORIDA, AUTHORIZING THE CITY MANAGER TO APPLY FOR AND ADMINISTER A BOATING ACCESS GRANT FROM THE FLORIDA BOATING IMPROVEMENT PROGRAM ON BEHALF OF THE CITY OF LAKE BUTLER CITY COMMISSION; PROVIDING AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Lake Butler City Commission, Florida (hereinafter referred to as City Commission) has determined that recreational boating and fishing is a viable industry that significantly contributes to economic growth; and

WHEREAS, the City Commission desires to improve upon and expand facilities that will encourage recreational boating and fishing; and

WHEREAS, the City Commission has determined that the redevelopment of the boat ramp area on Lake Butler that is located within the city limits of the City of Lake Butler will promote recreational boating and fishing; and

WHEREAS, it is the desire of the City Commission to obtain funding for the planned improvements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF LAKE BUTLER CITY COMMISSION, FLORIDA;

SECTION 1. That the Florida Boating Improvement Program which is administered by the Florida Fish and Wildlife Conservation Commission (FWC) is declared to be a workable program for providing needed boating improvements as indicated in the Florida Boating Improvement Program Grant Application for Boating Access Facilities that has a grant application deadline of March 20, 2024.

SECTION 2. The City Commission hereby directs the City Manager to apply for and administer the Boating Access grant from the Florida Boating Improvement Program on behalf of the City of Lake Butler.

SECTION 3. That this Resolution shall take effect immediately upon its passage.

ADOPTED unanimously in open session of the City of Lake Butler City Commission, Florida, on this 14th day of March, 2024.

Mayor

ATTEST:

City Clerk or City Manager

Approved as to Form and Legal Sufficiency by City Attorney

Attorney